Infor System21 Turkish Function

Product Guide

Contents

About this guide

The purpose of this document is to describe the functions that can be used within System21 to support Turkey.

Intended audience

The guide is intended for any users of the System21 business modules.

Related documents

You can find the documents on docs.infor.com, as described in "Contacting Infor" on page 5.

Contacting Infor

If you have questions about Infor products, go to Infor Concierge at https://concierge.infor.com/ and create a case.

The latest documentation is available from docs.infor.com

If you have comments about Infor documentation, contact documentation@infor.com.

Chapter 1   Overview

Turkish Function

This document details the function available from the menu TURKEY

Turkish function within the main applications is described in the relevant product guide:

- Accounts Receivable (SL)
- Equipment Servicing (EQ)
- General Ledger (GL)
- Inventory (IN)
- Order Entry (OE)

Chapter 2   Turkish Function

Maintenance

Company Profile [1/TURKEY]

Use this task to maintain company level details applicable for Turkey

Maintain Company Selection Window

To display this window, select the Maintain Company task.

Use this window to select the GL company to be maintained.

Fields

Company

Enter the code of the company being maintained.

Press Enter to display the Maintain Company Details window.

Maintain Company Details Window

Use this window to enter company level details required for Turkey.

Fields

Reporting Currency code

This is the currency that will be used for legal reporting.

When Invoices are produced by System21 every invoice header will have the reporting currency and its rate held on an extension file.

This can be printed on invoices (by bespoke software) and used when transactions are consolidated into the General Ledger company to be used for legal reporting (which will have a base currency of the reporting currency).

Reporting Currency rate code

This is the currency exchange rate code that will be to translate invoice values into the reporting currency code.

Press ENTER to validate the data and add the details

e-Document Registers [2/TURKEY]

Use this task to maintain e-document registers.

The registers are required in order that a sixteen character external number can be generated for all e-Invoice and e-Despatch Note documents. The assignation of this number is a legal requirement in Turkey.

Different types of e-document require different number prefixes and the numerical sequence is set back to zero at the beginning of the year when the "prefix year" also changes.

e-Document Registers Selection Window

To display this window, request the e-Document Register task.

Use this window to add, maintain and delete e-document registers.

The list of e-document registers that currently exist for the current company is shown.

Options

Select (1)

Use this to select the e-Document Register you wish to maintain. The Maintain e-Document Register popup is displayed.

Delete (4)

Use this to select the e-Document Register for deletion. You will be asked to confirm your request via the Confirm Deletion popup.

Make your selections and press Enter.

e-Document Registers Add/Amend Window

To display this window, request to add or amend an e-document register on the e-Document Registers Selection window.

Use this window to define a new e-document register or amend/delete an existing e-document register.

Fields

Range

Enter any valid character from A to Z. Blanks are not allowed.

Note: Only uppercase characters are allowed.

Note: This field is protected when amending an existing e-Document register.

Prefix

Enter any valid character from A to Z. Blanks are not allowed.

All three characters must be entered.

Note: Only uppercase characters are allowed.

Year

Enter a valid calendar year (e.g. 2019).

Filler

Pre-filled with the value 00 and protected.

Last number used

Enter a numeric value in the range 0 to 999999.

Description

Enter a description for the e-document register. Blanks are not allowed.

Enter the required information and request **Update (F8)** to save the entered values.

Credit Note Reasons [3/TURKEY]

Use this task to analyse the reason codes used for credit notes in Turkey. This allows reason codes to be categorized as either:

- Price difference
- Invoice cancellation
- Return of Goods

Only reason codes that have been defined as one of these types will be allowed when entering credit notes and the Turkish function is active.

Note: A reason code cannot exist in more than one category

Note: Return of goods is not available for Accounts Receivable or Equipment Servicing reason codes

Select Application

To display this window select the Maintain Credit Note Reasons task

Note. *An application will only be visible for selection if the current company exists in that application.*

Options

Sel (1)

Use this to select the application for which reason code categories are to be maintained. The Maintain Credit Note Reason Codes (Turkey) window will be displayed

Maintain Credit Note Reason Codes (Turkey) window

To display this window, select an application from the Select Application window. A list of the maintained reason codes and their categories will be displayed.

Options

Amend (2)

Use this to maintain the reason code chosen category

Delete (4)

Use this to delete a reason code/category. A confirmation window will be displayed.

Note: *This deletion ONLY deletes the category details; the reason codes themselves are maintained in the applications i.e. 3/ARM Maintain Reason Codes or 2/EQP Maintain Codes/Parameters (code SUNR) or 1/INM Maintain Descriptions (code RFCR)*

Functions

Add (F6)

Use this to add a reason code/category. The Add/Amend Credit Note Reason Code pop-up will be displayed

Add/Amend Credit Note Reason Code pop-up

To display this window, either maintain or add a Credit Note Reason Code/Category

Fields

Reason code

Use this to enter the reason code when adding a new record.

A prompt is available

Category

Use this to enter the applicable category for the reason code

This can be:

C Invoice cancellation

P Price difference

R Return of goods (this is only shown for OE reasons)

Press ENTER to validate the data and Update (F8) to add/amend the reason code/category

Reports

Generate e-ledger xml [11/TURKEY]

Use this task to generate of an xml file for a selected period. The file contains details of all transactions for the period, with data included dependent on the source of the transaction

The generated output is in the form of a standard System21 BOD and conforms to the file *create_electronic_ledger_001.dtd* which is shipped with the connector ptf pack. Manual setup is required for the document type, protocols and any trading relationships within doc.connect

Notes:

1) GL Consolidation

Where transactions are from GL consolidation, details are taken from the originating source transaction where required, in order for this to be possible, a direct link must exist from the source to the target transaction and as such specific settings are required for the accounts being consolidated.

For this to be possible the consolidation settings at company level must be:

- *Historical translation data is maintained*

- *Consolidation is done for every account (Translation level = 0 i.e. all accounts)*

At account level settings must be:

- *Translation method of historic*

- *Transfer journal details is done*

Any rounding postings as a result of consolidation will be reported as a separate transaction with a single line for the rounding. This is to ensure completeness of all the lines/transaction in the report. The line counter is set to 1 in this case rather than the transaction line number

The generation of the xml must be done <u>after</u> the period consolidation has been performed to ensure the source transactions are also included

2) AFI Consolidation

The xml contains invoice detail at header level, the assumption is therefore that there is no consolidation in AFI for OE or EQ sales

3) Email addresses

For supplier and customers to include an email address, a primary contact must be defined in 1/APM and 1/ARM respectively

Generate e-ledger xml window

Use this option to generate an xml file of data for GL transactions for the selected period.

For a consolidated company, where possible, details will be taken from the source transaction

Fields

Period

Enter the period number for which the xml is to be generated, using the format YYPP.

The default is the current period but you can overtype it

This will replace any existing extract for the period

Press ENTER to validate the period and then select Confirm (F8) to submit the generation of the report

Enquiries

e-Document [20/TURKEY]

Use this enquiry to display the Turkey e-Document details

Select e-Document window

Use this window to select a document for enquiry

Fields

Invoice or Despatch

Select either invoice (1) or despatch (2)

Enter either:

e-Document number

Use this to enquire using the Turkey e-Document number or partial number

or

Reference

Use this to enquire using the System21 invoice or order number or partial number

And optionally:

Pick/Desp Seq

If full order number is entered for the Reference then this can be used to enter the pick/despatch note number

or

Document Date

Use this to enquire using the document date

or

Customer

Use this to enquire for a customer account and optionally, delivery address

Press ENTER to validate the selection and display either the Invoice Enquiry or Despatch Note enquiry

Despatch Note Enquiry

This window displays the list of despatches and e-Document references; to display this window make a selection in the Select e-document window to view Despatch (1)

Invoice Enquiry

This window displays the list of invoices and e-Document references; to display this window make a selection in the Select e-document window to view invoice(2)

Function

Expand (F14)

Use this function to display the Invoice Enquiry (expanded view)

Invoice Enquiry (expanded view)

This window displays the list of invoices and e-Document references with additional details; to display this window take the Expand function from the Invoice Enquiry

Function

Collapse (F14)

Use this function to return to the Invoice Enquiry