



Infor System21 LF French Localization

Product Guide

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Publication Information

Release: Infor System21 3.1 & 3.2

Publication date: May 20, 2024

Document code: LF

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About this guide

The purpose of this document is to describe the functions that can be used within the LF French Localization Module.

Intended audience

The guide is intended for any users of the LF French Localization business module.

Related documents

You can find the documents on doc.infor.com as described in "Contacting Infor" on page 5.

Contacting Infor

If you have questions about Infor products, go to Infor Concierge at <https://conciierge.infor.com/> and create a case

The latest documentation is available from docs.infor.com

If you have comments about Infor documentation, contact documentation@infor.com.

Chapter 1 Overview

Localizations Introduction

In meeting local legal and fiscal requirements, System21 contains function within Core product as well as providing localization menu(s) for specific reporting requirements

Infor Localization Services also provides solutions to meet country specific legal and fiscal requirements for reporting, banking and tax; some of these solutions have been adopted by System21

Adoption depends on the component being adopted:

- For GEMS, this is usually done by each deliverable (for example, it could be done for all GEMS messages for a country, or specifically for a payment type e.g. SEPA in a country, or across multiple countries)
- For LSP, this is done by function
- For products, like the Brazil Suite, this is done by module

For solution details refer to <https://docs.infor.com/en-us>

For details of what has been adopted by System21 refer to the Integration Guide for Infor Localization Services

Core Product

Functionality exists in the core applications which meet some French accounting requirements:

Separate Debits/Credits & Control Account Reconciliation

There is a requirement to maintain separate debit and credit balances within the financial system rather than nett balances and to reconcile the General Ledger control account balances to the supporting customer/supplier balances.

System21 ensures all AR/AP transactions have supporting movements in the General Ledger and allows the comparison of AR/AP and GL balances using Debtor and Creditor Balance reports. Where balances do not reconcile, System 21 ensures that an accounting year may not be closed.

Ensure the Separate Dr & Cr flag is checked in the GL Company profile for French companies

Year End Journal

There is a requirement to formally close and open the financial accounts at the end of an accounting year. System 21 provides the ability to post a year end journal to close a financial year, and a year open journal to bring forward account balances.

Similarly, customer & supplier balances are netted off in the last period of the year and a net debit or net credit rolled forward into the first period of the new year.

In order to activate this function, the Use Year-end Journals flag should be checked in the GL Company profile, and the Number of Adjustment Periods set.

At year end, the Year Close Journal (11/GLC) should be used to process the year-end and year-open journals. This will generate year-end journals to zeroize the profit and loss accounts and clear down all the balance sheet accounts using the last adjustment period of the year, create an appropriation journal to post the net profit/loss for the year to retained earnings, and generate a year-open journal to post the opening balances for the new year.

The number of adjustment periods will need to be set to at least 1 (to be used for the year-close journal) but may be greater to allow adjustments to be posted after the year end.

Note: *Once the year end journal is posted, no further adjustments to the year may be made.*

French Depreciation Methods

Depreciation methods used in France include Dégatoire depreciation: this is used to calculate the the difference between straight line depreciation charge and the double declining depreciation charge methods

System 21 Fixed Assets allows such depreciation charges to be calculated.

Refer to the Fixed Assets Product Guide for details

French Banking

System 21 provides the ability to enter bank details in the correct format for France; either as a BBAN:

Bank Detail

Bank Code:	<input type="text" value="20041"/>
Branch Code:	<input type="text" value="01005"/>
Account Code:	<input type="text" value="0500013M026"/>
Control:	<input type="text" value="06"/>
Bank Name:	<input type="text" value="Gaz de Sevres Sud"/>
Address:	<input type="text" value="Paris"/>

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Or as an IBAN:

IBAN Details

IBAN Code:	<input type="text" value="FR14"/>	<input type="text" value="2004"/>	<input type="text" value="1010"/>	<input type="text" value="0505"/>	<input type="text" value="0001"/>	<input type="text" value="3M02"/>	<input type="text" value="606"/>	<input type="text"/>	<input type="text"/>
BIC Code:	<input type="text" value="PSSTFRPPLIL"/>								
Account name:	<input type="text" value="Gaz de Sevres Sud"/>								
Bank Name/Address:	<input type="text" value="La Banque Postale"/>								

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Details can be held for customers, suppliers and bank accounts

System21 supports the production of SEPA credit transfers and direct debits using Localization Services GEMS.

Refer to the System21 Integration Guide for Localization Services

Statutory Reports

System 21 allows the production of:

- Journal Listing (1/GLS)
- Central Journal Report (2/GLS)

which may be used for French statutory reporting.

Details are included within this document and also the General Ledger Product Guide.

Other Reports

Some standard reports generate specifically French versions of reports where LF is installed and the GL company has function id 00048 active:

Accounts Receivable

- Debtor Balances Report (42/ARE)
- Print chase letters (2/ARL)

Some details are included within this document and also the Accounts Receivable Product Guide.

Accounts Payable

- Creditor Balances Report (46/APE)

Details are included within this document and also the Accounts Payable Product Guide.

Cash Management

- Chase unaccepted collection documents (5/CSDM)
- Payment reminders (6/CSDM)

Refer to the Cash Management Product Guide for details.

Localization Specific Features

Localization specific functions are found in the LF application including:

- Balance Generale & Grand Livre reports
- Collection document processing
- Standard audit file generation

These functions and the set-up required are detailed below

Note: *Command INSTALLLF should be used before the Localization is used for the first time in an environment to ensure the additional logical files required are created*

Chapter 2 French Localization

Initial Set-Up

Cash Management Parameters [3/CSM]

The following CS parameters are used in the LF localization:

CACB Acceptance Codes length 3

Sub-codes should be added for the payment methods with the description as the bank acceptance code

EMET Source Bank Code length 6

Sub-codes should be added for the bank accounts for which files should be produced where the sub-code is the bank code and the first 6 characters of the description is the bank reference used in the EMET table and the last 2 is set to a unique code for the bank for example:

Code Description (first 6 and last 2)

XXXXXX YYYYYY ZZ

Note: For companies using the LF function, the bank code i.e. name and address code maintained in 2/CSM should only be 6 long

SPRM Bills on magnetic media length 10

The sub-codes should be added for the bank code/origin/payment class e.g. AAAAAABCCC where AAAAAA is the bank code, B is either A (suppliers) or S (customers) and CCC is the payment class

The sequence should either be 80 or 160 depending on the length of the records generated

Note: For companies using the LF function, the bank code i.e. name and address code maintained in 2/CSM should only be 6 long

Couche Francais

Balance Generale [1/LF]

This task provides a trial balance for French statutory accounts.

It can also be run using User-Defined Views report (33/GLE) with selections:

- standard view
- actuals
- summary with sub-totals

User-defined Views Selection Window

To display this window, select the Report on User-defined Balances task.

The window displays a list of the user-defined views. The views are listed in ledger order.

Options

Select

Use this to select the standard view to be reported. Having selected the view, it is flagged as selected by a **1** in the untitled Selection field to the left of the view.

De-select

Use this to de-select the standard view if it has already been selected. The flag is removed from the view on the window.

Select **Confirm (F8)** to display the Print User-defined Balances pop-up.

Print User-defined Balances Pop-up

To display this pop-up, make your selection and then select **Confirm (F8)** on the User-defined Balances Report Selection window.

Use this window to define the report period range.

Fields

From Period/To Period

Enter the range of periods for which balances are to be reported, using the format YYYYPP.

Press **ENTER** to submit a batch job to produce the report.

Edition Grand Livre General [2/LF]

This task produces a GL transaction posting report for each account for the selected periods.

Grand Livre General Selection Window

Fields

Plan

Use this to select a specific ledger for which to report transactions or leave blank for all

A prompt is available

De la période/A la période

Enter the range of periods to be reported

Du compte/Au compte

Enter the range of accounts or leave blank for all accounts

A prompt is available

Suppression des comptes sans mouvements ni reports

Use this checkbox as follows:

Unchecked - To include all accounts

Checked - To exclude accounts with no transactions

Inclure écritures lettrées, non lettrées, les 2

Select whether to include matched transactions:

1 - Both (match and unmatched)

2 - Only matched

3 - Only unmatched

Date d arrêtée pour écritures lettrées

Enter the date up to which matches should be considered

Saut de Page par compte

Use this checkbox as follows:

Unchecked – To not have a page break on change of account

Checked – To have a page break on change of account

Press **ENTER** and **Traitement (F8)** to submit a batch job to produce the report.

Edition Enhéancier [3/LF]

This task produces a list of collection documents by due date

Collection Documents by Due Date Selection Window

Fields

Origine

Select whether report is for customer (S) or supplier (P) collection documents

Edition des effets

Select to print a summary (1) or detailed (2) report

Edition des factures

Use this checkbox as follows:

Unchecked – To not report the invoices included within the documents

Checked – To report the invoices included with the documents

TRI/ Sous Totaux

Select the range of the following and how they are ordered and whether subtotals are required by:

- Echéance (collection document?)
- Mode de règlement (payment method)
- Statut (document status)
- Banque (bank account)

Press **ENTER** and **Lancer Edition (F8)** to submit a batch job to produce the report.

Générer Virement Electroniques [4/LF]

If the LF function is active, when an electronic payment (payment type 3 in 7/CSM Maintain Payment Methods) is made details are written to the French BACS file BACSLFF1 when the payment is processed

Use this task to generate the details from BACSLFF1 into a member in the bank file W1BACSF1. The member will be created with a name formatted as:

BXXZZMMJJ1

where

B B

XX	company code
ZZ	bank code in the last two characters of EMET parameter description where the subcode is the bank account code for the name and address
MMJJ	month/date of transfer
1	sequence for each transfer to a bank on a day

So for example, BLFSG06271 where this is the first transfer on 27th June to bank SG from company LF

Générer Virement Electroniques window

To display this window select the Générer Virement Electroniques task

Fields

Date de virement

Enter the date for which transfers should be processed

Press **ENTER** and **Confirmer (F8)** to submit a batch job to generate the transfers file

Reprise Session de Transmission Banque [5/LF]

If the LF function is active when collection documents are created for the payment class defined in CSM are sent to bank, then as well as a print-file the receipts are added to a file with format BOEP1AAnnn (2 records of 80 characters) or BOEP2AAnnn (1 record of 160 characters) where AA is the company code and nnn is a sequential number

Use this task to recreate the file for a selected session

Reprise Session de Transmission Banque window

To display this window select the Reprise Session de Transmission Banque task

Fields

Numéro de session

Enter the session for which the file should be regenerated

Press **ENTER** and **Confirmer (F8)** to submit a batch job to regenerate the file

Extraction Fichier Audit [6/LF]

Use this task to produce the French audit report (FEC) as a csv file

The FTP parameters for the report are held in GL Parameter LFAU French Audit Parameters and should be set-up before producing the report

On production of the FEC audit file a sequential number will be assigned to the opening transactions and the movements reported; the last number used can be viewed in the Application Data (1/GLA)

Audit Report Selection Window

To display this window select the Extraction Fichier Audit task

Fields

From/To GL period

Enter the range of periods for the report

Données FTP automatiques

Specifies whether the comma separated file will be sent automatically via FTP to the Windows NT Server or not.

Use this checkbox as follows:

Unchecked – To not FTP the file (the LFP001 file is updated with the extract details)

Checked – To automatically FTP the file

Functions

Update (F8)

When extract periods have been entered and validated use this to create the Audit File comma-separated file

Note: *The Year-end journal must have been run for the previous year so opening balances can be established; an error will be shown if it has not been posted*

Jrn FTP (F20)

Use this to view the FTP log. If files do not successfully FTP to the chosen server, the log may allow the user to identify the cause of the failure.

Chapter 3 General Ledger

Statutory Reporting

Journal Listing [1/GLS]

This task produces a report of journal postings.

For selected period(s) you can report on a range of either journal types or journal codes and include more or less journal details

Edition des Journaux Window

To display this window, select the Journal Listing task when the Couche Francais function is active

Fields

Période

The current period displays as a default.

Enter a From and To period for the report.

Type écriture

Enter a journal type to select the listing from a range of journal types.

You can enter either a range of journal types or a range of journal codes.

You can use the prompt facility on these fields to select from the Parameter Codes pop-up.

Note: *Journal types are created by the system and held in the GL parameter JTYP.*

Note: *This field is normally used for French statutory reporting.*

Code écriture

Enter a journal code to select the listing from a range of journal codes.

You can enter either a range of journal types or a range of journal codes.

You can use the prompt facility on these fields to select from the Parameter Codes pop-up.

Note: *Journal codes are created by the system and held in the GL parameter JCOD.*

Note: *This field is used for GL reporting and French statutory reporting.*

Récap. par compte

Use this checkbox as follows:

Unchecked - To print a detailed report of transactions including transaction type, session number, reference, debit, credit and currency values, with journal and period totals

Checked - To print a summary report with one line per account, including journal description, debit, credit and totals

Sélection Sté Aux

Use this to select a specific sales or purchase company for inclusion

This is only applicable for sales and purchase journals

Press Enter to validate your selection. A message will be displayed, informing you that your job has been submitted for processing.

Central Journal Report [2/GLS]

This task produces a report of journal postings for selected period(s).

For selected periods, the report includes journal codes, transaction descriptions, debits, and credits with report total and balance. Transactions are listed as sales, purchase, bank transfer, bills receivable and sales, purchase and other journals.

General Ledger Central Journal Report Window

To display this window, select the Central Journal Report task.

Fields

Period To/From

The current period displays as a default.

Enter a From and To period for the report.

Press Enter to validate your selection. A message will be displayed, informing you that your job has been submitted for processing.

Chapter 4 Accounts Receivable

Enquiries

Debtor Balances [42/ARE]

This task produces a report of customer balances and can be used to produce grand livre customer details when the Couche Francais function is active

Balance/Grand Livre Clients Window

To display this window, select the Debtor Balances task when the Couche Francais function is active

Fields

Période

Enter the period range to be printed.

Compte Collectif

Enter the control account range to be included in the report. This selection criterion cannot be used with the customer range fields.

You can use the prompt facility on these fields to select from the Select Existing Customer Control Account pop-up.

Compte Client

Enter the customer account range to be included in the report. This selection criterion cannot be used with the control account range fields.

You can use the prompt facility on these fields to select from the Customer Selection by Account Code pop-up.

Grand-Livre ou Balance

Select one of the following:

Gd-Livre (1) - For a detailed report including transactions

Balance (2) - For a summary report, showing customer debit and credit balances but no transactions

Make your selections and then press Enter to submit a job to produce the report.

Chapter 5 Accounts Payable

Enquiries

Creditor Balances [46/APE]

This task produces a report of supplier balances and can be used to produce grand livre supplier details when the Couche Francais function is active

Balance/Grand Livre Fournisseurs Window

To display this window, select the Creditor Balances task when the Couche Francais function is active

Fields

Période

Enter the period range to be printed.

Compte Collectif

Enter the control account range to be included in the report. This selection criterion cannot be used with the supplier range fields.

You can use the prompt facility on these fields to select from the Select Existing Supplier Control Account pop-up.

Compte Fournisseur

Enter the supplier account range to be included in the report. This selection criterion cannot be used with the control account range fields.

You can use the prompt facility on these fields to select from the Supplier Selection by Account Code pop-up.

Grand-Livre ou Balance

Select one of the following:

Gd-Livre (1) - For a detailed report including transactions

Balance (2) - For a summary report, showing supplier debit and credit balances but no transactions

Make your selections and then press Enter to submit a job to produce the report.

Chapter 6 Cash Management

Document Processing – Banks and Other Tasks

Send Session to Bank [14/CSD]

Send/Sell Session to Bank Value Date Window

When the Couche Francais function is active and the session is being sent to bank this window is displayed to allow entry of value date details for the session

Fields

File value date

Enter the value date applicable

Remittance type

Select the remittance type for the session:

- 1 Sold to bank
- 2 Sold to bank in value
- 3 Sent to the bank
- 4 Sent to the bank for unpaids

The default will depend on the type of session being processed

Press Confirm (F8) to confirm and submit the session