Infor System21 Indian Function

Product Guide

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About this guide

The purpose of this document is to describe the functions that can be used within System21 to support India

Intended audience

The guide is intended for any users of the System21 business modules.

Related documents

You can find the documents on docs.infor.com, as described in "Contacting Infor" on page 5.

Contacting Infor

If you have questions about Infor products, go to Infor Concierge at https://concierge.infor.com/ and create a case.

The latest documentation is available from docs.infor.com

If you have comments about Infor documentation, contact documentation@infor.com.

Chapter 1 Overview

Localizations Introduction

In meeting local legal and fiscal requirements, System21 contains function within Core product as well as providing localization menu(s) for specific reporting requirements

Infor Localization Services also provides solutions to meet country specific legal and fiscal requirements for reporting, banking and tax; some of these solutions have been adopted by System21

Adoption depends on the component being adopted:

- For GEMS, this is usually done by each deliverable (for example, it could be done for all GEMS messages for a country, or specifically for a payment type e.g. SEPA in a country, or across multiple countries)
- For LSP, this is done by function
- For products, like the Brazil Suite, this is done by module

For solution details refer to https://docs.infor.com/en-us

For details of what has been adopted by System21 refer to the Integration Guide for Infor Localization Services

Core Product

Functionality exists in the core applications which meet some Indian accounting requirements. When a General Ledger company is defined as Indian (country code IN) the following country specific parameters automatically set are relevant:

004	Sundry tax postings inactive
061	Tax engine
068	Fixed format address

070 Indian function

There is India function within the main System21 applications the details of which are described in detail in the relevant product guides

- Accounts Receivable (SL)
- Accounts Payable (PL)
- Advanced Order Entry (AO)
- Equipment Servicing (EQ)
- General Ledger (GL)
- Generic Function (L1)
- Inventory (IN)
- Order Entry (OE)
- Purchase Management (PM)

For the calculation of India GST taxes, System21 uses Infor Tax Engine. Refer to docs.infor.com for details of Tax Engine set up and function

This guide details function on the menu INDIA only

Chapter 2 India Function

Maintenance

Maintain OE Charge codes/SAC [1/INDIA]

Use this function to set up a SAC code for all OE Charge codes that may be entered during OE order creation or OE Confirmation of Despatch. The Charge codes are maintained using Inventory Descriptions maintenance: Parameter type ‘SUNC.

Maintain OE Charge Code/SAC code relationship

Use this window to display the OE charge code/SAC code relationships

Options

Amend (2)

Use this to amend an existing relationship.

Delete (4)

Use this to delete an existing relationship.

Select a relationship to maintain or Add (F6) to add a new one. The Add/Amend SAC Relationship window will be displayed

Add/Amend SAC Relationship

Use this to add a new OE Charge code/SAC relationship.

Ref: OE11199

Fields

OE Charge code

Enter the OE charge code

SAC code

Add the applicable SAC code

Press ENTER to validate the details and Confirm (F8) to update

Maintain EQ Charge Code/SAC code relationship [2/INDIA]

Use this function to set up a SAC code for all EQ Charge codes that may be entered during EQ processing. The Charge codes are maintained using 1/EQT.

Maintain EQ Charge Code/SAC code relationship

Use this window to display the EQ charge code/SAC code relationships

Options

Amend (2)

Use this to amend an existing relationship.

Delete (4)

Use this to delete an existing relationship.

Select a relationship to maintain or Add (F6) to add a new one. The Add/Amend SAC Relationship window will be displayed

Add/Amend SAC Relationship

Use this to add a new EQ Charge code/SAC relationship.

Ref: EQ1LW99

Fields

EQ Charge code

Enter the EQ charge code

SAC code

Add the applicable SAC code

Press ENTER to validate the details and Confirm (F8) to update

Maintain EQ Invoice Line types/SAC code relationship [3/INDIA]

Use this function to set up a SAC code for all EQ Invoice line types. Invoice line types are defaulted in by the Equipment Servicing system processing. Examples are Labour hours, Travel hours and Mileage. Any element that can be invoiced must have an associated SAC code

Maintain EQ Invoice Line types/SAC code relationship

Use this window to display the EQ invoice line types/SAC code relationships

Options

Amend (2)

Use this to amend an existing relationship.

Delete (4)

Use this to delete an existing relationship.

Select a relationship to maintain or Add (F6) to add a new one. The Add/Amend SAC Relationship window will be displayed

Add/Amend SAC Relationship

Use this to add a new EQ Invoice Line type/SAC relationship.

Ref: EQ1LY99

Fields

Invoice Line type

Enter the invoice line type

SAC code

Add the applicable SAC code

Press ENTER to validate the details and Confirm (F8) to update

Maintain PM non stock item/HSN [4/INDIA]

Use this task to maintain HSN/SAC code details for Non-stock items

Maintain PM Non-stock item HSN or SAC code selection window

Use this window to select whether to maintain HSN or SAC codes

Ref:L104Z99

Fields

Maintain HSN (Goods) codes

Select this checkbox if HSN codes are being maintained

Maintain SAC (Services) codes

Select this checkbox if HSN codes are being maintained

Select either HSN or SAC codes for maintenance

Maintain PM Non stock item/HSN code relationship

Use this to maintain existing relationships, add new relationships and delete existing relationships.

Ref:PM0GD99

Options

Text (1)

Use this to maintain text for the non-stock item/HSN relationship

Amend (2)

Use this to amend an existing relationship.

Delete (4)

Use this to delete an existing relationship.

Select a relationship to maintain or Add (F6) to add a new one. The Add/Amend HSN Relationship window will be displayed

Add/Amend HSN Relationship

Use this to add a new NSIC code/HSN relationship. In addition an optional GL account can be specified to be defaulted into the PO line maintenance function when a PO line is created.

Ref:PM0GE99

Fields

NSIC code

Enter the non-stock item code

Description

Add a description for the NSIC code

HSN code

Add the applicable HSN code

GL code

Add the General Ledger account to be defaulted into PO line maintenance

Press ENTER to validate the details and Confirm (F8) to update

Maintain PM Non stock item/SAC code relationship

Use this to maintain existing relationships, add new relationships and delete existing relationships.

Ref:PM0GB99

Options

Text (1)

Use this to maintain text for the non-stock item/SAC relationship

Amend (2)

Use this to amend an existing relationship.

Delete (4)

Use this to delete an existing relationship.

Select a relationship to maintain or Add (F6) to add a new one. The Add/Amend SAC Relationship window will be displayed

Add/Amend SAC Relationship

Use this to add a new NSIC code/SAC relationship. In addition an optional GL account can be specified to be defaulted into the PO line maintenance function when a PO line is created.

Ref:PM0GC99

Fields

NSIC code

Enter the non-stock item code

Description

Add a description for the NSIC code

SAC code

Add the applicable SAC code

GL code

Add the General Ledger account to be defaulted into PO line maintenance

Press ENTER to validate the details and Confirm (F8) to update

Maintain Transaction Types [5/INDIA]

Use this function to create and maintain the transaction type associated with an Accounts Payable invoice/credit or an Accounts Receivable invoice/credit note.

Transaction type is used to distinguish the type of document being processed (e.g employee expenses or importing excise duties) and associate with it a default details including HSN/SAC code.

Note: *An Accounts Payable company is accessible to many Purchase Management companies based on their shared General Ledger company.*

HSN/SAC codes are common to all Accounts Payable companies linked to a single General Ledger company

Transaction Types and Receiving Locations relate to a single General Ledger company

Maintain Transaction Types

To display this window select the Transaction Type task

Options

Select

Use this to maintain the transaction type

Delete

Use this to delete the transaction type

Functions

Add (F10)

Use this function to create a new transaction type and display the Transaction Type Detail window

Transaction Type Detail window

To display this window select to add or maintain a transaction type in the Transaction Types window

Note:

For Accounts Payable, it is important to note that advance transactions should not calculate GST except in the case of RCM. When maintaining advance transaction types use a special fiscal document type (e.g. NOTAX) to ensure no GST is calculated

For advance transaction types, it is recommended that:

- GL account and auto reverse GL account are the same, advances clearing account
- Auto reverse is set on
- For AP, an RCM fiscal document type entered

Fields

Transaction Type

Enter the unique transaction type code.

Description

Enter the description of the transaction type.

Transaction Source

Enter the transaction source of the transaction type (e.g.. A=Accounts Payable).

Goods or Services?

Enter the categorisation of this transaction type as either goods (G) or services (S).

This is only mandatory if a default HSN/SAC is entered

Default HSN/SAC Code

Enter the default HSN or SAC code associated with the transaction type

This field is optional.

If the categorization of the type is S (Services) this will be a SAC code, otherwise it will be an HSN code. If entered, the code must exist as a valid HSN or SAC code

Default Fiscal Document

Enter the default fiscal document type associated with this transaction type.

This field is optional.

If entered, it must exist as a valid fiscal document type with the applicable usage code (3/L1M).

(For transaction source ‘A’, usage code ‘02’ and for transaction source ‘S’, usage code ‘01’)

Default Delivery Address

Enter the default delivery sequence to be used for this transaction type e.g. 000

This may be left blank

Default GL Account

Enter the default GL account code associated with this transaction type to be used when creating invoices.

This field is optional.

If entered, the account code must exist in the GL company.

Default Posting Flag

Enter the default posting flag used in Invoice entry to determine how a dissection is reported to the tax engine. Valid values are held in the L1 Systems Descriptions table ITXC.

This field is mandatory.

Document Number Control

This is only be applicable for Accounts Receivable transactions

Use this checkbox as follows:

Unchecked – Document numbering not in use, references to be entered manually

Checked – Document numbering in use i.e. auto generate AR invoice numbers in the same way as the Sales Order Processing application (OE) generates invoice numbers**.**

Advance Transaction Type

Use this checkbox as follows:

Unchecked – Transaction is not an advance

Checked – Transaction is an advance

(Invoices are entered for advances, credit notes for refunds)

RCM Fiscal Document Type

Enter the default RCM fiscal document type

If entered, it must exist as a valid fiscal document type with the applicable usage code (3/L1M) (for transaction source ‘A’, usage code ‘02’)

This may be left blank

A prompt on Fiscal Document type is available

Auto Reverse

This would only be applicable for tax only invoices

Use this checkbox as follows:

Unchecked – This transaction should not be auto reversed

Checked – This transaction should be auto reversed

Auto Reverse GL account

This would only be applicable for tax only invoices where auto reverse is used.

Enter the GL account to be used for reversal

Press ENTER to validate the data and Update (F8) to add/amend the transaction type

Maintain Tax Engine Department [6/INDIA]

Use this function to create and maintain the department code passed to the Tax Engine defining where the purchased goods or services have been received or issued from for tax purposes.

Maintain Tax Engine Department window

To display this window select the Tax Engine Department task

Fields

Code

Enter a unique code for the location where purchased goods and services are received or issued.

For purchases this may be the same as Receiving Addresses (5/PMM) but since Accounts Payable is not dependent upon Purchase Management, there is no requirement that the same codes are used

Description

Enter a description for the Tax Engine department.

Tax Engine Dept

Enter the applicable Tax Engine department for the location where the purchased goods and services are received for tax purposes.

Dflt

This is used to indicate the default location for the GL company.

Note: *Only one record can be flagged as the default*

Co

Enter the Sales Ledger Company Code where the document group is found. The Sales Ledger Company must be linked to the current General Ledger Company. This field can be left blank if sales invoice number generation by stockroom site/state is not required.

Doc Group

Enter the document group used to derive the sales invoice number range associated with the current tax engine department code. This must exist in the entered Sales Ledger Company and is also referred to as a “Stockroom site” as defined in Site Document Configuration (2/L1N). This field can be left blank if sales invoice number generation by stockroom site/state is not required.

Options

Select (1)

Use this to maintain the Tax Engine department

Delete (4)

Use this to delete the Tax Engine department

Fixed format address

Use this to enter fixed format address details for the Tax Engine department

Press ENTER to validate the data and add/amend the Tax Engine department

Maintain Generic HSN/SAC codes [7/INDIA]

Use this function to create HSN and SAC codes for use in Finance applications

Although HSN and SAC codes may already be maintained in Inventory Descriptions tables 'CHAP' and 'SACC' Inventory is not a pre-requisite for Finance applications and even if used, many Inventory companies may be associated with an Accounts Payable via a single GL company, as such this function allows independent maintenance of HSN and SAC codes

Generic HSN/SAC codes selection window

To display this window select the Generic HSN/SAC codes maintenance task. Use this window to select whether HSN or SAC codes are being maintained

Fields

Maintain HSN (Goods) Codes

Select this checkbox if maintaining HSN codes

Maintain SAC (Services) Codes

Select this checkbox if maintaining SAC codes

Press ENTER to display the Maintain Generic HSN/Codes window

Maintain Generic HSN/SAC codes window

To display this window select the either HSN or SAC from the Generic HSN/SAC codes selection window

Fields

HSN/SAC

Enter the statutory code for the goods or service.

Description

Enter a description for the HSN/SAC

Tax Engine Code

Enter the code used for the tax engine, the code is validated based on the validation settings established to the **Company Profile [9/INDIA]**.

Tax Exp

Use this checkbox as follows:

Unchecked – Tax for this HSN/SAC may be claimed

Checked – Tax for this HSN/SAC must be expensed

Duty code

You can use a standard prompt using the DUTY prompt.

This is an optional field.

Sp

Any value is valid. This field will not be prompt able or validated.

Options

Select (1)

Use this to maintain the HSN/SAC code

Effective Date (2)

Use this to maintain the date the HSN/SC becomes effective

Delete (4)

Use this to delete the HSN/SAC code

Press ENTER to validate the data and add/amend the HSN/SAC code

Maintain EQ Job Category/HSN [8/INDIA]

Use this function to establish a relationship between a job Category and any number of SAC codes and any number of HSN codes. Both Code types can be attached and each can have a default flag set.

Maintain Job Category/SAC and HSN Restriction

This panel will be built with a list of all job categories in the Job category file.

Options

Maintain SAC (1)

Use this to amend the Job category/SAC Code restrictions and display the Maintain Job Category SAC/HSN Code Restriction window

Maintain HSN (2)

Use this to amend the Job category/HSN restrictions and display the Maintain Job Category SAC/HSN Code Restriction window

Maintain Job Category SAC/HSN Code Restriction window

Use this to attach one or more SAC/HSN codes to a Job category

Options

Amend (2)

Use this to amend the Job category restriction.

Delete (4)

Use this to delete the Job category restriction

Functions

Add (F6)

Use this to add a new SAC/HSN code to the Job category and display the Add/Amend SAC/HSN code window

Add/Amend SAC/HSN code window

Use this to add or amend a SAC codes for a Job category.

Fields

SAC code

Add the SAC code; a prompt is available

Default

Use this to flag this SAC as the default

Note: *Only one default SAC code for the Job category is allowed*

Select a SAC code and Update (F8) to return to the Maintain Job Category/SAC Code Restriction window

Maintain India Company Profile [9/INDIA]

Use this function to select a company for maintenance create and maintain company level details for use in India

Company Selection Window

Use this window to select a company for maintenance

Ref: L105K99

Fields

Company

Select the GL company for which India details are to be maintained

Press ENTER to validate the details and display the Company Maintenance window

Company Maintenance Window

This window is displayed when a company has been selected for which to maintain details:

Ref: L105L99

Fields

Accounts

Tax Expense

Enter the account to be used to expense tax

A prompt on GL account is available

Tax Suspense

Enter the General Ledger account code for the contra posting of Tax calculated as part of a DRP interstate transaction. A prompt is available.

This should be the same account code generated by AFI when posting the original DRP Sales Invoice to the General Ledger so that Sales Invoice and Purchase Invoice postings compensate for each other.

HSN/SAC Tax Engine Code Validation settings

File name

Use this to identify the file that Tax Engine Code entered in 7/INDIA will be validated against

This is an optional field.

Company code field name

This is mandatory field if File in entered

It must be the name of the Company code field for the Specified file. Use the prompt to see a list of fields in the file.

GST Code Field name

This is mandatory field if File in entered. It must be the name of the field that the tax engine code will be validated against. Use the prompt to see a list of fields in the file.

Parameter Type

This is mandatory field if the File specified is a S21 Parameter file such as the Inventory Descriptions file (INP15)

Self Bill Invoice Numbers

Use these fields to maintain the references used for self billing where the originating supplier is registered for GST (unregistered suppliers will use the standard IN document numbering by state for SELFINV and SELFCRD)

Last number used

This is the number used for the last transaction for the displayed type of documentation.

Next number to use

This is the next sequential number.

Invoice range from

You can define a start number range for your sequence.

Invoice range to

You can also define an end number range for your sequence.

Advances Allocation

Reason Code AP

Use this to enter the reason code to be used when allocating advance vouchers

A prompt is available

Reason Code AR

Use this to enter the reason code to be used when allocating advance vouchers

A prompt is available

Transaction AP

Use this to enter the transaction type to be used when allocating advance vouchers.

This can either be CR or JL.

The default is JL

Transaction AR

Use this to enter the transaction type to be used when allocating advance vouchers.

This can either be CR or JL.

The default is JL

DRP AP Invoices

Transaction Type

Enter the Transaction type to be associated with DRP AP Invoices. The transaction type should be flagged as auto-reversing. A prompt is available.

Process EoD Y/N?

DRP AP Invoices are generated by an End of Day process (‘1’) or immediately upon DRP Confirm Shipment Receipt (‘0’).

Press ENTER to validate the data and display the Maintain Further Company Details window

Maintain Further Company Details Window

To display this window press ENTER on the Maintain Company window

Use this window to maintain further company level defaults for India

Fields

IFS folder

Enter the default name of the IFS folder to be used to hold the MSMED reports produced

Interest rate

Enter the default interest rate to be charged on invoice paid after the due date

MSMED days

Enter the number of MSMED days to be used to calculate the MSMED due date; the default value is 45

Tax Collected at Source (TCS) Settings

TCS tax active

Use this checkbox to indicate whether TCS tax is active

YTD registered threshold

Enter the year to date sale of goods threshold for TCS registered accounts (i.e. with PAN)

Mandatory if active.

YTD unregistered threshold

Enter the year to date sale of goods threshold for TCS unregistered accounts.

Mandatory if active.

Registered tax code suffix

Enter the suffix for the tax engine tax code.

Mandatory if active.

Unregistered tax code suffix

Enter the suffix for the tax engine tax code.

Mandatory if active.

Tax year period offset

Use this to enter the number of periods offset between the company financial year and the India tax year.

e.g. If company financial year runs from January to December, and tax year from April to March then the offset will be -3, so financial period 04 = tax year period 01

Press ENTER to validate the data and Update (F8) to update the details and return to the Company Selection window

Tax Deducted at Source

Maintain TDS Rate Codes [10/INDIA]

This task enables the definition of the TDS rate code details which can be applied to a SAC code in SAC section code/rate code maintenance. This will be used when calculating tax deducted at source

TDS Rate Codes Selection Window

Use this window to selection the TDS rate code to be maintained

Ref: L105F99

Fields

Rate Code

Select the rate code against which TDS rates are to be maintained.

Alternatively, use the prompt facility to select from the TDS Rate Code Selection pop-up.

Select **OK** to display the Maintain TDS Rate Codes window

TDS Rate Codes Window

Use this window to maintain the TDS details

Ref: L105G99

Fields

Vendor Type

Select the vendor type against which the TDS rate is to be maintained.

Alternatively, use the prompt facility to select from the Vendor Type Selection pop-up.

From date

Enter the date from which the rate applies

To date

Enter the date to which the rate applies

Rate

Enter the TDS rate applicable for the vendor type and range of dates

Termination date

Enter the date from which this rate is terminated if applicable

Options

Maintain (2)

Use this to select an existing rate to be maintained

Delete (4)

Use this to select an existing rate to be deleted.

Maintain SAC Section code/rate [11/INDIA]

This task enables the definition of the section code and rate code applicable for a SAC code. This will be used when calculating tax deducted at source

SAC Selection Window

Ref: L105C99

Fields

SAC Code

Select the SAC code against which TDS section and rate codes are to be maintained.

Alternatively, use the prompt facility to select from the SAC Selection pop-up.

Select **OK** to display the Maintain SAC Codes Section/Rates window

Maintain SAC Codes Section/Rates Window

Use this window to maintain the SAC code details

Ref:L105D99

Fields

TDS Section

Select the TDS Section for this SAC code

Alternatively, use the prompt facility to select from the TDS Section Selection pop-up.

TDS Rate Code

Select the TDS Rate Code for this SAC code

Alternatively, use the prompt facility to select from the TDS Rate Code Selection pop-up.

Functions

Delete (F11)

Use this to delete an existing SAC section code/rate

A pop-up is displayed to allow confirmation of the deletion. Select **Delete**

Select **OK** to validate the codes entered and F8 to update

Maintain Exemption/rate by PAN [12/INDIA]

This task enables the definition of Tax Deducted at Source (TDS)/Withholding Tax (WHT) exemptions and rates by PAN.

PAN Selection Window

Use this window to select the PAN to be maintained

Ref:L105H99

Fields

PAN

Enter the PAN against which TDS exemptions/rates are to be maintained.

Select **OK** to display the Maintain Exemptions/rate by PAN window

Exemptions/rate by PAN Window

Use this to maintain or add exemption details

Ref:L105I01

Fields

Certificate

Enter the certificate number for which the TDS detail is to be maintained.

Section Code

Enter the section code for which the TDS detail is to be maintained.

Alternatively, use the prompt facility to select from the Section Code Selection pop-up

From date

Enter the date from which the rate applies

To date

Enter the date to which the rate applies

Threshold

Enter the threshold for this certificate/section code

Rate

Enter the TDS rate applicable up to the threshold

Termination date

Enter the date from which this rate is terminated if applicable

Options

Maintain (2)

Use this to select an existing rate to be maintained

Delete (4)

Use this to select an existing rate to be deleted.

Enter new exemption/rate

Enter details in the fields and press ENTER to add a new exemption/rate

Functions

Consumed (F13)

Use this function to display the consumed amount; this displays the amount of the threshold that has been used up as TDS/withholding tax has been calculated for this PAN/certificate.

Batch Processing

Update Generic HSN/SAC code [21/INDIA]

The batch job process any non-processed HSN/SAC code details by effective date, when details become effective for the current date, the master generic HSN/SAC code is updated and audited. When a generic HSN/SAC code is updated the corresponding Inventory Description for CHAP or SACC is synchronized.

***Note**: This task can be scheduled in Machine Manager.*

DRP AP Invoice Posting [22/INDIA]

Use this option to create AP invoices for DRP receipts

DRP AP Invoice Posting Window

Use this to submit a job to create AP invoices for DRP receipts

Generate YTD Sales for TCS [23/INDIA]

Use this option to generate the YTD sales for use in the TCS threshold checking for the current tax year

It will only generate balances for customers eligible for TCS

Generate YTD Sales for TCS Window

Use this to submit a job to generate the YTD sales for TCS for the customers in the tax year so far

Reports

MSMED Report [30/INDIA]

Use this task to produce the annual MSMED report

MSMED Selection Window

Use this window to select the parameters for the MSMED report

Fields

Period number from/to

Enter the range of periods for which the report is to be produced

IFS folder

Enter the name of the IFS folder to be used to hold the MSMED reports produced

This will be defaulted from the India company profile for the GL company

Interest rate

Enter the default interest rate to be charged on invoice paid after the due date

This will be defaulted from the India company profile for the GL company

Press ENTER to validate the details. If all details are valid, a pop-up MSMED Confirmation window will be shown with the report id to be generated, if it already exists a warning will be displayed to allow the existing report to be replaced.

MSMED Confirmation Window

To display this window press ENTER on the MSMED Selection window, with valid reporting details. The details of the report being generated will be displayed

Press F8 to confirm and generate the report