Infor Infinium FMS General Ledger Guide to ReportWriter

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About This Guide

This section focuses on the following information:

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Intended audience

This guide is for those Infinium General Ledger (GL) users who are responsible for creating and maintaining Infinium Report Writer (RW) reports with the *Infinium ReportWriter* function, available on the main Infinium GL menu.

Purpose of this guide

Use this guide as a reference at your site and as a complement to the instructor's presentation during the Infinium RW course.

This guide will show you how to use Infinium RW to create customized reports. However, this guide will not teach you about standard accounting and general ledger practices.

Organization of this guide

This guide is task oriented. Related tasks are grouped into parts. Each part contains overview information and step-by-step instructions to lead you through the tasks.

Conventions used in this guide

This section describes conventions that we use in this guide as follows:

- Fonts and wording
- Function keys
- Character-based vs. graphical-based interface
- Prompt and selection screens
- Promptable fields
- Infinium applications and abbreviations

Fonts and wording

Convention	Description	Example
Italic typeface	Menu options and field names	*Work with company controls*
	The guide uses the same abbreviations as the screen.	Use Max Lnth to specify the maximum length of alpha user fields.
Bold standard typeface	Used for notes, cautions and warnings	**Caution:** You must ensure that all Infinium GL users are signed off before reorganizing and purging. If there are jobs in the queue, those files will not be reorganized.
Bold monospaced typeface	Characters that you type and messages that are displayed	Type **A** to indicate that the position is alphanumeric and type **N** to indicate that the position is numeric.
		The following message is displayed:
		Company not found
F2 through F24	Keyboard function keys used to perform a variety of commands.	Press F2 to display a list of available function keys.

Convention	Description	Example
F13 through F24	Function keys higher than F12 require you to hold down the Shift key and press the key that has the number you require minus 12.	Press F21 to perform an override.
Select	Choose a menu option or choose a record or field value after prompting.	Select *Work with journals* and press Enter. Select **M** (monetary account), **S** (statistical account), **B** (both), **N** (non-posting account), **U** (user fields) as the *Account use* value.
Press Enter	Provide information on a screen and when you have finished, press Enter to save your entries and continue.	Press Enter to save your changes and continue.
Exit	Exit a screen or function, usually to return to a prior selection list or menu. May require exiting multiple screens in sequence.	Press F3 to return to the main menu.
Cancel	Cancel the work at the current screen or dialog box, usually to return to the prior screen.	Press F12 to cancel your entries.

Convention	Description	Example
Help	To access online help for the current context (menu option, screen or field), press Help (or the function key mapped for help). To move through the other applicable levels of help, press Enter at each help screen. To return directly to the screen from which you accessed help, exit the help screen by clicking Exit or by pressing F3.	Press Help for more information about the current field.
[Quick Access Code]	Quick access codes provide direct access to functions. Most quick access codes in Infinium GL consist of the first letter of each word of the menu option name. Quick access codes are listed on the Menu Tree and in the path for each task next to the executable function.	Select *Work with company controls* [WWCC].
Publication and course titles	Unless otherwise stated, titles refer to Infinium applications and use standard name and abbreviations.	*Infinium General Ledger Guide to Controls* is referred to as *Infinium GL Guide to Controls.*

Function keys

Infinium Application Manager (AM) function keys and universal Infinium GL function keys for the IBM System i are described in the following table. All Infinium GL function keys are identified at the bottom of each screen.

Function key	Name	Description
F1	Help	Displays help text

Function key	Name	Description
F2	Function keys	Displays window of valid function keys
F3	Exit	Returns you to the main menu
F4	Prompt	Displays a list of values from which you can select a valid entry
F10	Quick Access	Enables you to access another function from any screen
		Type the quick access code in *Level*. You can change the application designator, such as PA, GL, IC and so forth, by selecting another application.
F12	Cancel	Returns you to the previous screen
F22	Delete	Deletes selected item(s)
F24	More keys	Displays additional function keys at the bottom of the screen

Character-based vs. graphical-based screens

The sample screens in this guide may be either character-based or graphical based. Samples of both are included below.

```
2/11/1998  14:53:26          Work With Budgets          GLGBHM     GLDBHM
                                                                Page 6 of 6
Company . . . . . . . . . . . . . : 001    Century Manufacturing Company
Budget/Year/Type/Currency . . . . . : BUDGET1    1997  M  USD
Account . . . . . . . . . . . . . : 001-001-000-4100-001
Account description . . . . . . . . : Sales: Product Line 1
Annual amount . . . . . . . . . . .         3,500.00-

Round factor  . . . . . . . . . . . _    10 to the power specified



Period Amounts      Override description  . . _____
01      3,500.00- _____.00 _____.00 _____.00

05          .00 _____.00 _____.00 _____.00

09          .00 _____.00 _____.00 _____.00



Use field- key for credit amounts._____
F2=Function keys  F3=Exit  F10=Quick access  F12=Cancel
```

Figure 1: Sample character-based screen for Infinium FM suite
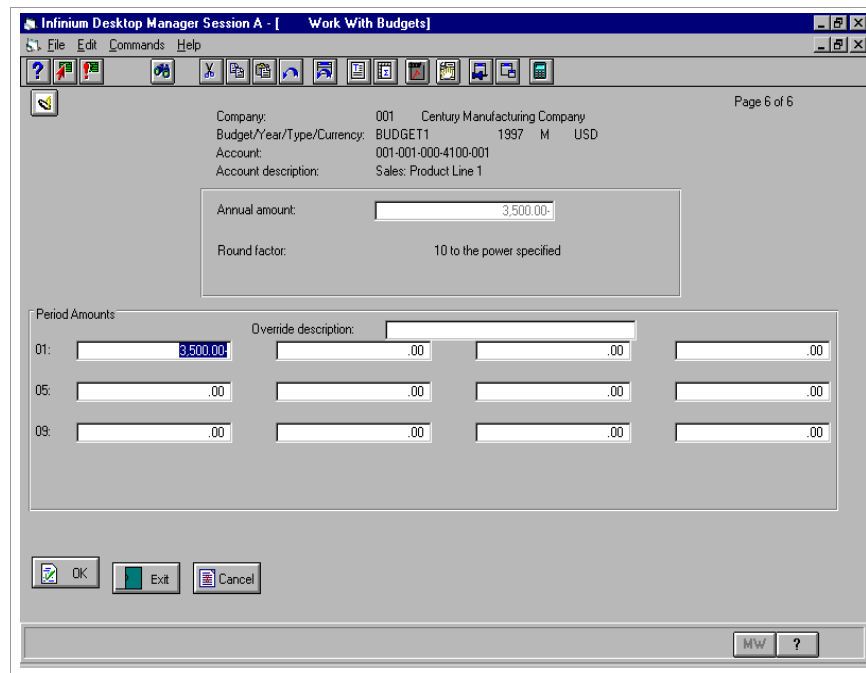
Figure 2: Sample graphical-based screen for Infinium FM suite

Prompt and selection screens

A prompt screen as in Figure 3 lets you access a record or subset of records in a file. A selection screen as in Figure 4 lets you select one or more records for an action.

When we first explain a task in this guide, we fully document how to access and use the applicable prompt and selection screens. For related tasks, we include the prompt and selection screen steps but we do not repeat the screen images.
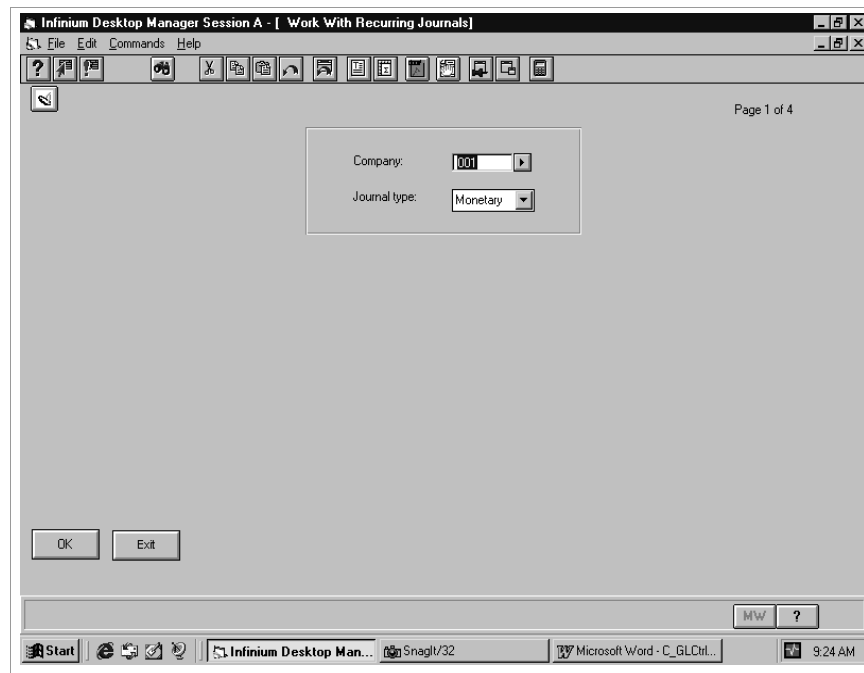
Figure 3: Work With Recurring Journals prompt screen
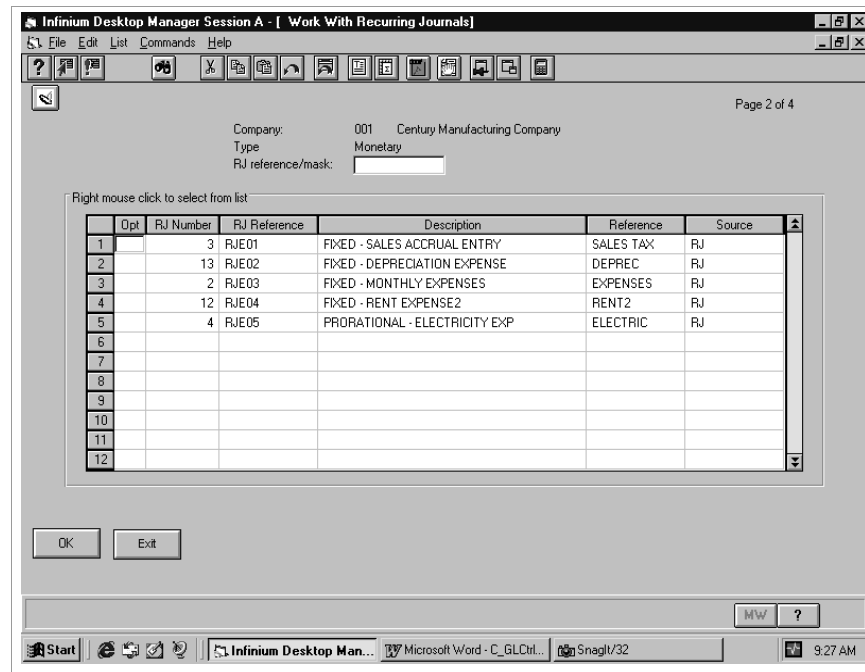
Figure 4: Work With Recurring Journals selection screen

Promptable fields

A plus sign displayed next to a field indicates that you can choose your entry from a list of possible values. Place the cursor in the field and press F4 to display a list of values.

To select an entry perform one of the following:

- Position the cursor at the desired value, type **1** and press Enter.
- Type the value in the appropriate field.

Infinium applications and abbreviations

The following table lists Infinium names and the corresponding product abbreviations that are associated with this product.

Application	Abbreviation
Infinium Application Manager	Infinium AM
Infinium Application Manager Extended	Infinium AM/X
Infinium Financial Management Suite	**Infinium FM**
Infinium Accounts Receivable	Infinium AR
Infinium Currency Management	Infinium CM

Application	Abbreviation
Infinium Financial Products	Infinium FP
Infinium Fixed Assets	Infinium FA
Infinium General Ledger	Infinium GL
Infinium Global Taxation	Infinium GT
Infinium Income Reporting	Infinium IR
Infinium Payables Ledger	Infinium PL
Infinium Project Accounting	Infinium PA
Infinium Purchasing/Payables Exchange	Infinium PX
Infinium ReportWriter	Infinium RW
Infinium Human Resources Suite	**Infinium HR**
Infinium Flexible Benefits	Infinium FB
Infinium Human Resources	Infinium HR
Infinium Human Resources/Payroll	Infinium HR/PY
Infinium Human Resources International	Infinium HR/UK
Infinium Payroll	Infinium PY
Infinium Training Administration	Infinium TR
Infinium Materials Management Suite	**Infinium MM**
Infinium Cross Applications	Infinium CA
Infinium Electronic Exchange	Infinium EX
Infinium Inventory Control	Infinium IC
Infinium Journal Processor	Infinium JP
Infinium Order Processing	Infinium OP
Infinium Purchase Management	Infinium PM
Infinium Process Manufacturing Suite	**Infinium PR**
Infinium Advanced Planning	Infinium MP
Infinium Formula Management	Infinium PF
Infinium Laboratory Management	Infinium LA
Infinium Manufacturing Control	Infinium MC
Infinium Regulatory Management	Infinium RM

Related documentation

Infinium GL guides are available on the Infor365. For more on Infinium GL and Infinium RW refer to the following:

- *Infinium GL Guide to Controls*
- *Infinium GL Guide to Currency Processing*
- *Infinium GL Technical Guide*
- *Activating the Infinium GL to Infinium PY Walkback*
- Infinium GL Mass Journal Entry Quick Reference Card
- Infinium GL Menu Tree
- Online help text

Installation instructions and release notes are available on Infinium Infor365.

About Training

Infinium training options

Our comprehensive training courses are designed for specific audiences, including end users, administrators, managers and technical staff. These courses address all phases of using Infinium applications from system setup to system optimization and are taught by certified, experienced instructors. By participating in Infinium training you gain skills that help you use Infinium solutions to their fullest.

Infinium offers a variety of training options. From the options listed below, choose the combination that best fits your corporate goals and audience needs.

Attend classroom training at Infinium regional classrooms

- Distraction-free learning experience away from the office
- Average student/teacher ratio is 8:1
- Most courses are offered every month at one of our training locations
- Hands-on workshops reinforce learning

From the convenience of your desk, attend live, instructor-led Infinium courses using your Web browser

- Receive the same excellent course content from the same excellent , certified instructors
- Interact with the instructors and other participants
- Participate in shorter sessions on consecutive days

Schedule any of our training classes to be offered at your location

- Ideal if you have five or more people who require training on the same product or subject
- Enables you to customize training agendas

Infinium GL learning path

Infinium offers comprehensive Infinium GL training through this Infinium GL ReportWriter course and the additional courses listed below.

- Infinium GL Application Training

  Refer to the following topic, "Infinium GL Application Course," for details.

- Infinium GL Technical Training

  Refer to the *Infinium GL Technical Guide* for details.

Infinium GL Application Course

Course organization

The Infinium GL Application course is a four day course. This course includes all training modules. In this course you first learn how to establish the controls required to complete daily processing activities. You then learn how to perform daily processing and reporting tasks.

You must define controls before you begin daily processing in Infinium GL. You must initialize the system in order to use it. By learning how to set up the system, you can understand its processing and reporting features.

Throughout this course, information is presented in a lecture and then reinforced through hands-on workshops. These workshops give you the opportunity to practice what you have learned.

Course Objectives

After completing the controls training, you should be able to do the following:

- Understand how your account structure affects your reporting options
- Understand the role of entity controls and how the controls relate to each other
- Create controls for the following:
  - Entity (Infinium GL as a whole)
  - Companies and company groups
  - Accounting periods

- - Code values

  - Chart of accounts

- Recognize the areas of the system in which you can implement security

After completing the processing part of this course, you should be able to do the following:

- Enter and post journals

- Use intercompany and intracompany processing

- Copy journals with the same amounts and copy journals with amounts reversed

- Create auto accrual journals

- Use transcoding

- Close a year

- Create and maintain budgets

After completing the reporting part of this course, you should be able to do the following:

- Extract information through inquiries and reports

- Enable weekly reporting controls and use weekly reporting features

- Identify Infinium GL data file information for Infinium QY reporting

You should also be familiar with the following:

- How to upload information from your personal computer

- How to download information to your personal computer

- Controls that affect journal processing

Course Agenda Day 1

Introduction

System Overview

Clear All Application Files

Entity Controls

Companies and Codes

Accounting Year, Job, and Source Codes

Chart of Accounts Overview

Company Controls

Company Groups

Workshop: Company Controls, Code Values

Chart of Accounts

Workshop: Chart of Accounts

Mass Maintenance

Workshop: Mass Change Chart of Accounts

Supervisor Functions

Account Level Security, User Security Controls

Update Journal and Budget Status Flags

Reorganize and Purge

Summary

Day 2

Review of Day 1

Introduction to Day 2

Journal Processing Part 1

Input Journals

Posting Options

Workshop: Input Journals, Post Journals

Journal Processing Part 2

Mass Journal Entry

Copy and Reverse Journals

Workshop: Mass Journal Entry, Copy/Copy Reverse

Journal Processing Part 3

Recurring Journals: Fixed and Prorational

Workshop: Recurring Journals

Summary

Day 3

Review of Day 2

Introduction to Day 3

Intercompany Processing

Workshop: Intercompany Processing

Intracompany Processing

Workshop: Intracompany Processing

Transcoding

Workshop: Transcoding

Allocation Processing

Workshop: Allocations

Year End Processing

Year End Journal Creation and Adjustment

Year End Journal Posting

Closing the year

Workshop: Year End Close

Summary

Day 4

Review of Day 3

Introduction to Day 4

Budget Processing

Interactive Budgets

Creation Codes

Budget Journals

Workshop: Budgeting

Analytical Inquiries and Reports

Interactive Trial Balance

Standard Reports

Query Interface Reports

Workshop: Interactive Trial Balance, Query Interface Reports

PC Uploading and Downloading

Data File Information for Infinium Query Reporting

Weekly Reporting

Summary

Chapter 1 Infinium RW: An Overview

This chapter contains Infinium RW overview information.

The chapter consists of the following topics:

Product information

Infinium RW is a module of Infinium GL that provides you with the ability to create customized reports with the *Infinium ReportWriter* function on the main menu of Infinium GL.

You define the format and content of financial reports specific to your organization. Infinium RW allows you to create report definitions for multiple companies, divisions and departments. You define columns, lines, and cells to include accounts and amounts for actual and budget data. Once you define the reports, you can run them as often as you like.

Application overview

With Infinium RW, you define a report's format and content interactively by specifying the elements of a report. The elements of a report are its columns, lines, and cells.

Infinium RW provides you with two types of reporting:

- Macro Reporting
- Component Reporting

Macro reporting

This type of Infinium RW reporting uses account macros to retrieve data for your reports. Macro reporting does not use Chart of Reporting.

Macro reporting overview

The five steps in creating and executing Infinium RW macro reports are:

1 Planning the report

2 Planning and defining macros

3 Defining the report

4 Submitting the report

5 Planning and defining report groups

The flowchart in Figure 1-1 illustrates how the above steps are incorporated into the Infinium RW data flow.

Infinium Report Writer
Macro Reporting Data Flow
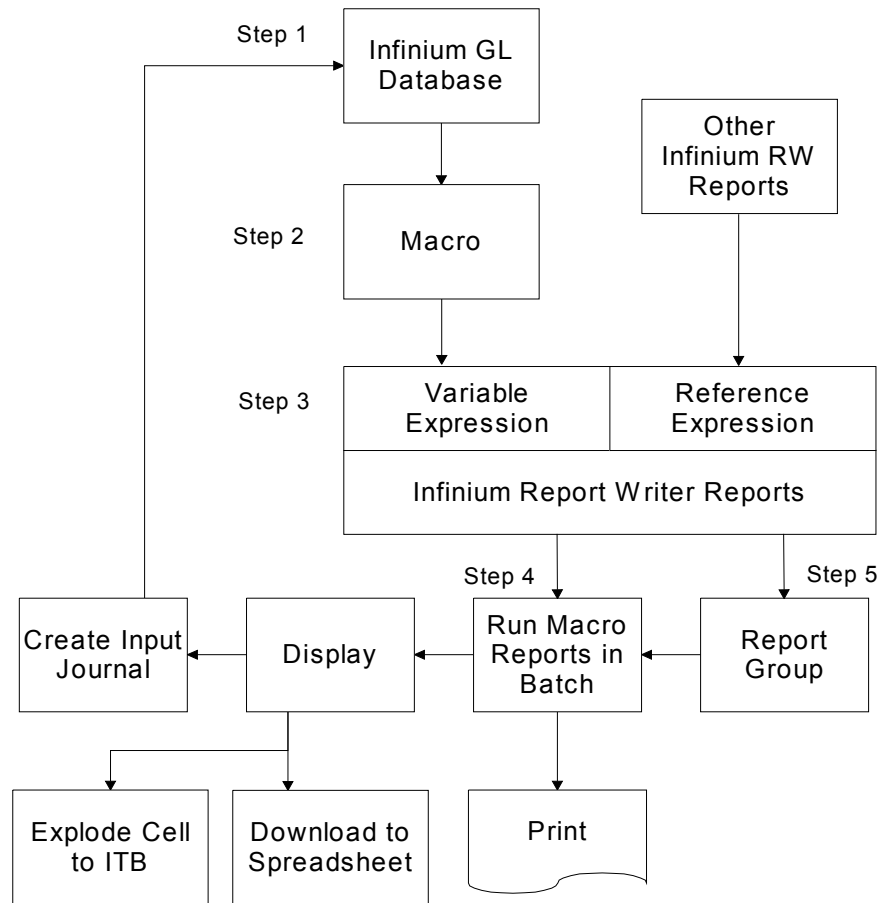
Figure 1-1: Macro Reporting Flow

Component reporting

With this type of reporting, you externally define reporting hierarchies, called Charts of Reporting, independent of your chart of accounts. You then use these hierarchies to generate Infinium RW reports. Component reporting works best for roll-up type reports and for companies whose reporting structures change frequently.

Creating customized reports

Planning the report

The first step in planning your report is to determine the information needed in the report. Infinium RW can extract the following information from the Infinium GL database:

- Posted monetary and statistical balances

- Amounts entered in the numeric user-defined fields

- Monetary, statistical, or numeric user field amounts entered into budgets

- Account numbers and account descriptions

- Posted debit and credit balances

Planning and defining macros

You attach accounts to any element of a report by account macros. A macro is a logical grouping of accounts. You can define macros generically to provide more flexibility for your reports. Then, you narrow the selection when you submit the report by specifying a mask, range or company group.

Defining the report

You define the format and content of the report interactively by specifying its elements. The elements are its columns, lines and cells. You specify what information an element contains by using expressions.

The two types of expressions follow:

- Variable expressions

A variable expression specifies the type of information to extract from the Infinium GL database, for example, actual balances or budget balances.

- Reference expressions

A reference expression specifies information to extract from another part of the report you are defining or from another report.

Submitting the report

The report definition is only a shell; it does not contain actual information. You must submit the report in order to extract and print information from the Infinium GL database.

Planning and defining report groups

Report groups allow you to execute multiple reports with a single submission. Alternately, you can use report groups to run a single report multiple times for different levels of your reporting hierarchy.

Additional functions

You can print and/or display an executed report. When displaying a report, you can perform the following:

- Download information to a PC

- Explode a cell to the Interactive Trial Balance

- Create an allocation input journal

Conventions used in Infinium GL

Field size

The length of all database currency amount fields in Infinium GL is 17 digits, with a decimal precision of two (17,2). Screen and report currency amount fields, however, are 13,2. The system displays zero decimal currency amounts on screens and reports with 13,0 as the maximum size. The maximum integer length stored in the database is 15 for both two decimal and zero decimal currency amounts.

Zero decimal point precision

Infinium GL retrieves the decimal precision of the currency from the *Implied decimal precision* field in the currency record in Infinium CM. If you specify zero decimal precision for the currency, you cannot enter decimals in an amount field.

Infinium GL also supports zero decimal place rounding and truncating in calculations. Entity controls in Infinium CM contain a *Round or truncate?* field. If the value in this field is **2**, the system assumes that the rounding factor is zero and it truncates the decimal portion of the number. If the value in this field is **1**, the system assumes that the rounding factor is five and if the decimal portion of the result is greater than or equal to .50, the system rounds this number up.

Terminology and concepts

This section contains Infinium, Infinium GL, and Infinium RW terminology that you should understand before you continue to the detail chapters. These concepts are used throughout the entire system.

Entity

Entity refers to information and controls that are applicable to the entire Infinium GL system. For example, an entity control that you define is the date format that your system uses. Because this control is at the entity level, all companies use the same date format. You define entity controls once.

Code types and code values

Code types and code values define validation tables. A code type is a three character designator defined by the system, which names the table. For each code type, you assign a list of values; these values are called code values. For example, code type **AYR** defines accounting years. You define code values for this code type such as 1996, 1997, and 1998.

Ranges

You use ranges to select a consecutive grouping of account numbers. Infinium GL selects the first account specified in the *From* field up to and including the last account specified in the *To* field.

For example, Company 001 has the following account structure:

Company-Division-Department-Account-Sub Account

To select all expense accounts for Company 001, Division 100 and Department 10, specify the following account range:

From: **001-100-010-5000-001**

To: **001-100-010-5000-999**

Another way to specify the above range follows. This method is referred to as a smart range.

From: **001-100-010-5000**

To: **001-100-010-5000**

Masks

Masking is a technique you use to select multiple account numbers. Unlike ranges, Infinium GL selects all account numbers that match the mask that you entered. You type specific values to delimit your selection and use the asterisk (*) as a wild card.

For example, Company 001 has the following account structure:

Company-Division-Department-Account-Sub Account

Expense accounts begin with 5 in the account component. To select all expense accounts for Company 001, specify the following account mask:

001-*-***-5***-***

A shorter way to specify the above mask is to use a keying shortcut.

001.*.*.5*.***

Keying shortcuts

Your account numbers can be very lengthy numeric or alphanumeric combinations. To make it easier to type account numbers, Infinium GL provides you with several keying shortcuts.

Short name

You can assign a unique name for each account number. You then can use this name rather than specify the full account number for which it is assigned. For example, if you assign the short name "Cash" to a particular account, you can specify **Cash** in place of the full account.

Period

Regardless of the break character you use in your account structure, you can use a period to delimit components when specifying an account number.

Default account number

You can assign an account number in the *Work with user security controls* option to be used as a default account number for a specific user. For example, if the account 001-001 is defined as your default account number, you can specify the following for the account 001-001-003:

..3

The periods denote the use of the two components defined as your default account.

Justify & fill

In company controls, you define justification and fill characters that the system uses to expand an account number specified using a keying shortcut. For example, Company 001 defines all of its components as right justified with zero being the fill character. You specify an account number using the period keying shortcut as follows:

001.1.3

The system expands the account number to the proper number of characters using the justification, fill characters and length of each component as shown: **001.001.003**.

Account macro

A logical grouping of accounts, which can include a range, mask, or individual account.

Null macros

A pair of < > with no account macro specified.

Element

Any row (line), column or cell of a report.

Summary line

Infinium RW prints one line for the entire macro definition.

Chase down line

A special type of numeric line definition. The system prints one line for each account derived from the macro, rather than one line for the entire macro definition. Chase down lines are also referred to as "X-type" lines.

&ACCT

A variable that, when placed in a column expression, causes the system to print the account number in chase down lines.

&ADESC

A variable that, when placed in a column expression, causes the system to print the account description in chase down lines.

Variable

Part of an expression that extracts information from the financial database.

Constituent

A single character or a group of characters in an expression that defines database components used to resolve an element of a report.

Compress

A function that makes a report available for changes. You cannot run compressed reports.

Expand

A function that reviews a report definition for completeness and creates certain tables that let the report run.

Reference

An expression that extracts data from the report being defined or from another report.

Report reference

Part of a reference that tells Infinium RW to extract information from another report.

Report instance

A single run for a single report.

Chapter 2 Planning Format, Content, and Reporting Hierarchy

2

This chapter contains information about planning format, content and reporting hierarchy.

The chapter consists of the following topics:

Overview of planning format, content, and reporting hierarchy

The first step in designing a report is to plan the following:

- What do you want the report to look like?

- What information do you want the report to contain?

Planning is an essential step that helps you when you actually define the report on the system.

Objectives

After completing this chapter, you should be familiar with the report workshop and you will be able to plan for the three elements of a report:

- Columns

- Lines

- Reporting hierarchy

Designing the report

Overview

In the planning stages of designing your reports, you must choose the format and the content of your report; that is, how your report is going to look and what information you are going to bring into the report from the Infinium GL database.

Columns

First, you need to plan what type of information you want to print in each column. You are allowed a maximum of 26 columns. To plan your report, refer to the sample report shown in Figure A-1 of the "Report Definition Samples and Worksheets" appendix and the information below.

- Column A contains account descriptions

- Column B contains accounts

- Column C contains actual month-to-date information

- Column D contains budget month-to-date information

- Column E contains a variance between the budgeted and actual information

- Column F contains a variance as a percentage of the budgeted amount

Lines

Next, you plan what type of information you want to print on each line. You are allowed a maximum of 99,990 lines. In the sample report shown in Figure A-1 of the "Report Definition Samples and Worksheets" appendix, the report is divided into two sections.

- The top portion of the report contains revenue information

- The bottom portion of the report contains expense information

RWCLASS   **Total Company**

RWCLASS   **Division 102**

RWCLASS   **Division 103**
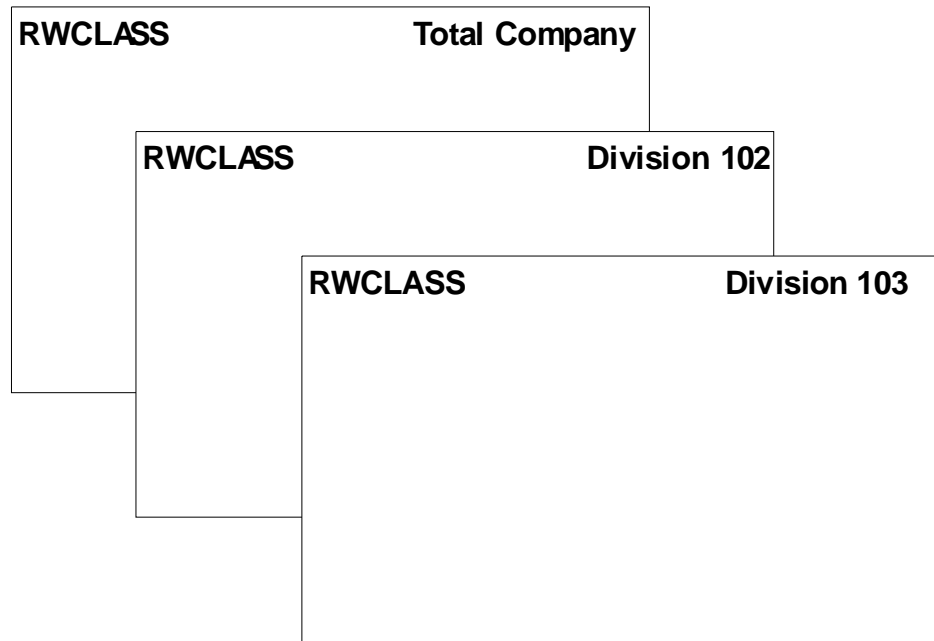
Figure 2-1: Sample of generic reporting

Hands-on workshop

In this workshop you plan your report.

Exercise 2-1

Planning content and format

Using the blank worksheet in Figure A-2 of the "Report Definition Samples and Worksheets" appendix, design an Income Statement that includes the following information:

Column definition headings:

- Account description
- Account number
- Actual month-to-date
- Budget month-to-date
- Variance
- Variance as percentage of budget

Line definition headings:

- Sales information
- Expense information
- Total expenses
- Net income

Exercise 2-2

Listing reporting levels

List or draw a diagram of the reporting levels in the hierarchy for this report. Depending on how generically you define your macros, you may run your report for an entire company, specific division, or department.

Notes

Chapter 3 Planning and Defining Macros

3

This chapter contains information about planning and defining macros. Macros are groups of accounts.

The chapter consists of the following topics:

Overview of planning and defining macros

Infinium RW accesses information from your Infinium GL database through the use of macros. A macro is a logical grouping of accounts. A macro is the link between the elements in an Infinium RW report and the selected accounts from the Infinium GL database.

Depending upon your needs, you may require generic macros or macros that are more narrowly defined. You can define five different types of macros that contain one or more accounts as follows:

- Direct macros

  Use a mask or range to specify or select the accounts to include.

- Account user field macros

  Use the account user fields to select the accounts to include.

- Multi-select macros

  Select individual accounts that cannot be selected using a mask or range.

- Indirect macros

  Combine up to eight macros to include the necessary accounts.

- Macro groups

  Combine an unlimited number of macros to include the necessary accounts.

Objectives

After completing this chapter and the workshop exercises, you should be able to create and update the following:

- Direct macros
- Account user field macros
- Multi-select macros
- Indirect macros
- Macro groups

Defining direct macros

Overview

You define a direct macro by using a single account, a range or a mask to select accounts from the chart of accounts. The chart below illustrates the various methods you can use to create a direct macro. You can use the sample macros below with companies other than Company 001. This concept is explained later in this topic.

Method	Sample macro name	Definition	Description
Single Account	Phonecomp1	001-001-001-001-6323	Phone expense accounts for Department 001
Smart Range	Company1	From: 001, To: 001	All accounts in Company 001
Range	Cash	001-001-000-1000-001 001-001-000-1000-004	All cash accounts for Company 001
Mask	Payroll	001-***-***-61**-***	All payroll expense accounts in Company 001

The sample report in Figure A-3 in Appendix A of this guide shows where to enter account macro information in a report definition.

Steps to define direct macros

To define direct macros, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Account Macros*.

3 Select *Work with account macros* [WWAM]. The system displays a screen similar to Figure 3-1.
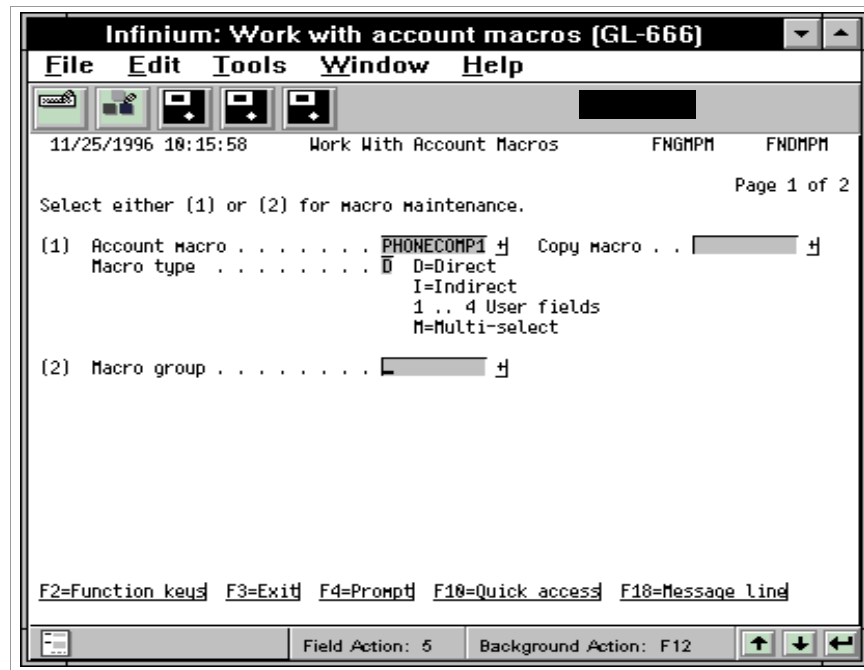
Figure 3-1: Work With Account Macros screen 1

4 Use the following information to complete the fields on this screen:

Account macro

A macro name must start with an alphabetic character and can be up to ten characters long. You cannot include embedded blanks.

If you type a macro name in the *Account macro* field, you must leave the *Macro group* field blank.

Macro type

The macro type for a direct macro is **D**. If you do not specify a macro type, the system defaults the value **D** into this field.

5 Press Enter. The system displays a screen similar to Figure 3-2.
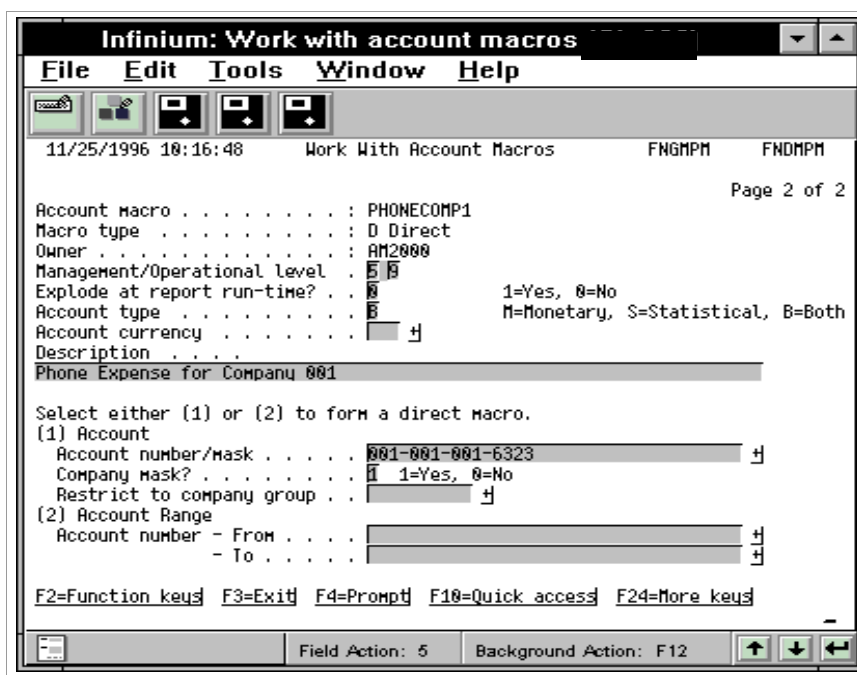
Figure 3-2: Work With Account Macros screen 2

6 Use the following information to complete the fields on this screen:

Management/Operational level

The *Management level* field specifies who can update or delete this macro. The values for the *Management level* field range from **0** through **9** where **0** is the highest level of authority and **9** is the lowest.

If you set the management level to **0**, only the owner can maintain or delete the macro; a user who has the proper operational level authority can still use the macro.

The *Operational level* field defines who can use the macro to extract information from the Infinium GL database. The values for the *Operational level* field range from **1** through **9** where **1** is the highest level of authority and **9** is the lowest.

The system compares the levels on this screen to the authority levels specified in Infinium AM for the user profile's sign-on.

Explode at report run-time?

You use this field to specify when the system resolves accounts in the macro.

0   The system resolves the accounts in the macro when you create the macro.

1   The system resolves the accounts in the macro when you run reports that use this macro.

If you set this field to **1**, the accounts that satisfy the mask or range are automatically available to a report without running the *Rebuild account macros* option. Refer to the "Maintaining your macros" topic in this chapter for more information about the *Rebuild account macros* option.

Note: Your reports run more efficiently if this field is set to **0**.

Account currency

If you specify a currency, the system includes only those accounts denominated in that currency within the account mask or range.

Specify an account or an account mask

You define a direct macro by specifying either an account, account mask or an account range.

Account number/mask

You use the *Account number/mask* field to type either a single account or an account mask. For Infinium RW to determine the account structure, you must type a specific company for the company component in the account mask.

Company mask?

When using an account mask, you can select accounts to include in the macro by specifying restrictions in the following ways:

- Specific Company

  To restrict the accounts in the macro to only the company you specified in the mask, type **0** in the *Company mask?* field.

- Masking Company

  To mask the company component, type **1** in the *Company mask?* field. The macro then includes the specified accounts for all companies with the same account structure as the company specified.

  To restrict the accounts in the macro using a company group, you must type **1** in the *Company mask?* field and type the name of a company group in the *Restrict to Company group* field. The macro then includes the specified accounts for the companies within the company group that have the same account structure.

Specify an account range

Account number -From - To

You use the *Account number-From -To* fields to define an account range for the macro. You can use a smart range.

7 Press Enter. The system saves the account macro and returns you to the first Work With Account Macros screen.

Defining account user field macros

Overview

You use an account user field macro to group accounts that you cannot group using a single mask or range.

To define an account user field macro, you:

- Select which account user field to use
- Specify a mask or valid account user field code value

Steps to define account user field macros

To define account user field macros, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Account Macros.*

3 Select *Work with account macros* [WWAM]. The system displays a screen similar to Figure 3-3.
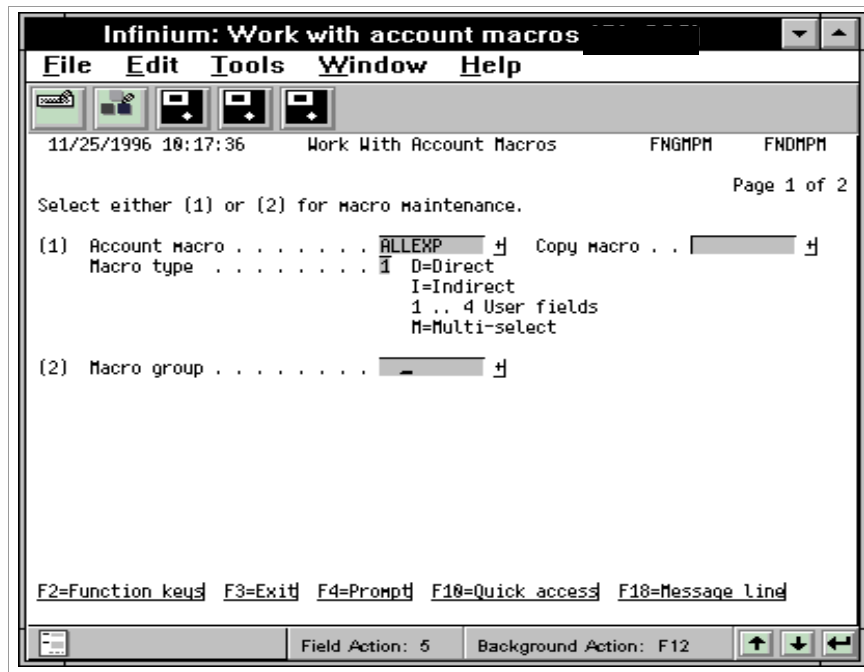
Figure 3-3: Work With Account Macros screen 1

4 Use the following information to complete the fields on this screen:

Account macro

A macro name must start with an alphabetic character and can be up to ten characters long. You cannot include embedded blanks.

Macro type

Type the number of the account user field in the *Macro type* field. For example, if you type **1** in the *Macro type* field, the system defines the macro using the values you typed in the *Account User Field 1* field when you defined your chart of accounts.

5 Press Enter. The system displays a screen similar to Figure 3-4.
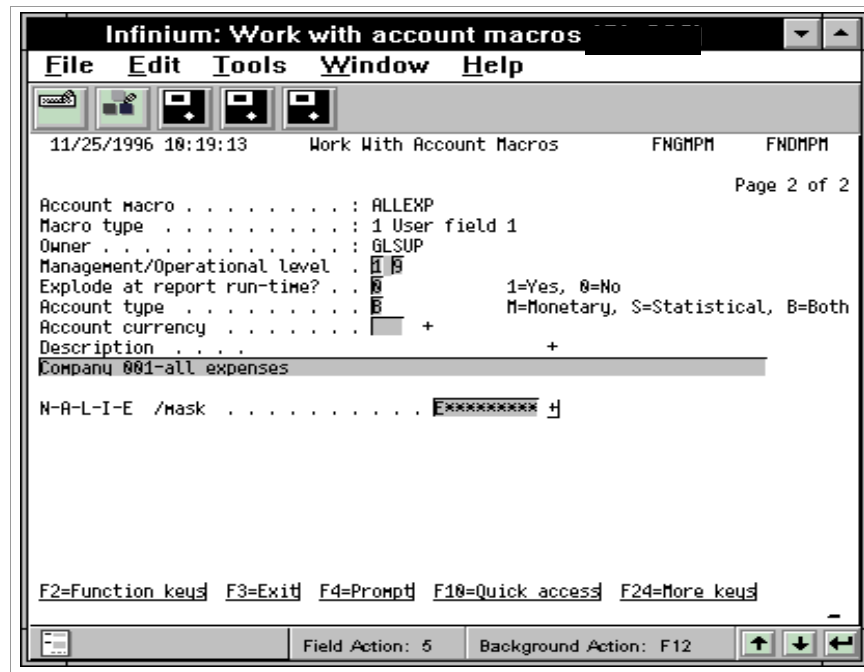
Figure 3-4: Work With Account Macros screen 2

The example in Figure 3-4 assumes that you selected account user field 1.

6 Type a specific value in the *N-A-L-I-E/mask* field to search for accounts with that value in the first account user field.

You can use a mask to include more than one account user field value in the macro.

Note: The field *N-A-L-I-E/mask* will be different on your system depending on the name of your first account user field.

Refer to the "Defining direct macros" topic earlier in this chapter for information on completing the remaining fields on this screen.

7 Press Enter. The system saves the account macro and returns you to the first Work With Account Macros screen.

Defining multi-select macros

Overview

Multi-select macros allow you to manually select accounts from the chart of accounts to include in the macro.

You use multi-select macros to:

- Group accounts that you cannot group using a mask or range, or when account user field macros are not appropriate

- Select a single account

Steps to define multi-select macros

To define multi-select macros, perform the following steps:

1   From the main menu select *Infinium ReportWriter*.

2   Select *Account Macros.*

3   Select *Work with account macros* [WWAM]. The system displays a screen similar to Figure 3-5.
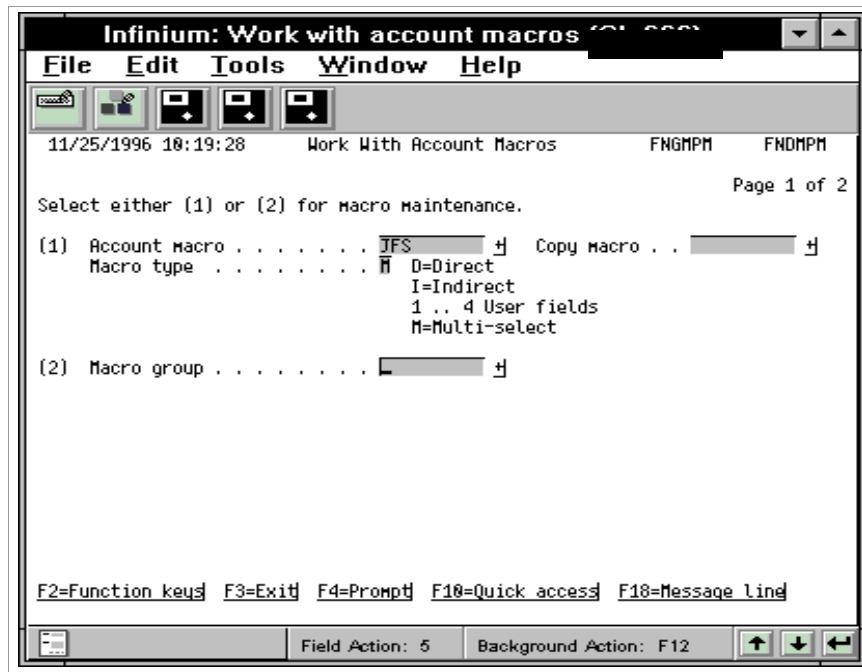
Figure 3-5: Work With Account Macros screen 1

4 Use the following information to complete the fields on this screen:

Account macro

A macro name must start with an alphabetic character and can be up to ten characters long. You cannot include embedded blanks.

Macro type

The macro type for a multi-select macro is **M**.

5 Press Enter. The system displays a screen similar to Figure 3-6.

```
┌─────────────────────────────────────────────────────────────────┐
│  ████  Infinium: Work with account macros  ████       ▼  ▲       │
│  File    Edit    Tools    Window    Help                          │
│  ┌──┐ ┌──┐ ┌──┐ ┌──┐ ┌──┐                                        │
│  │  │ │  │ │  │ │  │ │  │                                        │
│  └──┘ └──┘ └──┘ └──┘ └──┘                                        │
│   11/25/1996 10:19:51     Work With Account Macros    FNGMPM     FNDMPM │
│                                                              Page 2 of 2 │
│  Account Macro . . . . . . . . : JFS                              │
│  Macro type  . . . . . . . . . : M Multi-select                   │
│  Owner . . . . . . . . . . . . : AM2000                           │
│  Management/Operational level  . █ █                              │
│  Description  . . . .                                             │
│  All accounts analyzed by JFS                                     │
│                                                                   │
│  Opt Account Number                    Description               │
│   X  001-001-000-1020                   Inventory - Finished Goods │
│   X  001-001-000-1021                   Inventory - Raw Materials │
│   X  001-001-000-1022                   Inventory Adjustment Account │
│   X  001-001-000-1023                   Inventory - WIP (MATL)    │
│   X  001-001-000-1024                   Inventory - WIP (LABOR)   │
│   X  001-001-000-1025                   Inventory - WIP (BURDEN)  │
│   X  001-001-000-1080                   Construction in Prog - Matl │
│   X  001-001-000-1081                   Construction in Prog - Labor │
│   X  001-001-000-1082                   Construction in Prog - Burden │
│   X  001-001-000-1190-002               Interco Receivables     + │
│                                                                   │
│  F2=Function keys  F3=Exit  F5=Clear selections  F24=More keys    │
│                                                                 - │
│  ┌──┐            Field Action: 5    Background Action: F12  ↑ ↓ ↵ │
└─────────────────────────────────────────────────────────────────┘
```

Figure 3-6: Work With Account Macros screen 2

6 Press F23 to select accounts to include in a multi-select macro. The system displays the Display Chart of Accounts screen.

7 Type a value in the *Locate account/mask* field and any other selection criteria.

8 Press Enter. The system displays the accounts that match the selection criteria at the bottom of the screen.

9 Select up to 99 accounts at one time.

10 Press Enter. The system returns you to the second Work With Account Macros screen.

   If you need additional accounts, you can press F23 again.

11 Press Enter. The system saves the account macro and returns you to the first Work With Account Macros screen.

Defining indirect macros

Overview of "And," "Or," and "And Not" operators

If you cannot group the accounts you need by using a direct macro, account user field macro, or multi-select macro, you can use an indirect macro.

An indirect macro is a macro defined by combining other macros through the use of logical operators. The operators that you can use to combine macros are as follows:

- And (&)
- Or (|)
- And Not (& ¬)

"And" operator

An indirect macro that uses the "And" operator includes only those accounts that exist in all of the macros that you are joining. For example, the following macros are joined using the "And" operator:

A= 2, 5, 9

B= 5, 10, 12, 15

C= 3, 5, 15
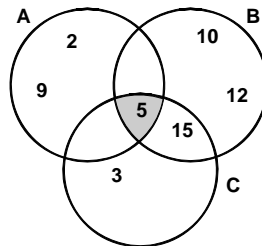
The result of this indirect macro is: A&B&C=5

"Or" operator

An indirect macro that uses the "Or" operator includes all the accounts contained in all of the macros. This operator is a "smart Or" in that Infinium RW includes the duplicate accounts only once. For example, the following macros are joined using the "Or" operator:

A= 2, 5, 9

B= 5, 10, 12, 15

C= 3, 5, 15
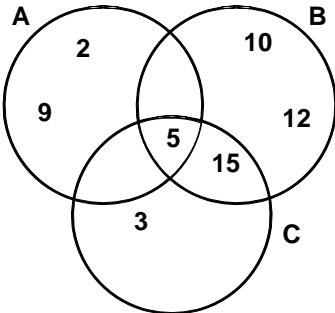
The result of this indirect macro is: A|B|C= 2, 3, 5, 9, 10, 12, 15

"And Not" operator

An indirect macro that uses the "And Not" operator includes only those accounts from the first macro that are not included in the second macro. For example, the following macros are joined using the "And Not" operator:

A= 2, 5, 7, 12

B= 5, 12, 15
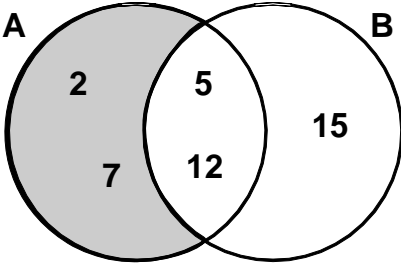
The result of this indirect macro is: A&¬B= 2, 7

Steps to define indirect macros

To define indirect macros, perform the following steps:

1 From the main menu select *Infinium ReportWriter.*

2 Select *Account Macros*.

3 Select *Work with account macros* [WWAM]. The system displays a screen similar to Figure 3-7.
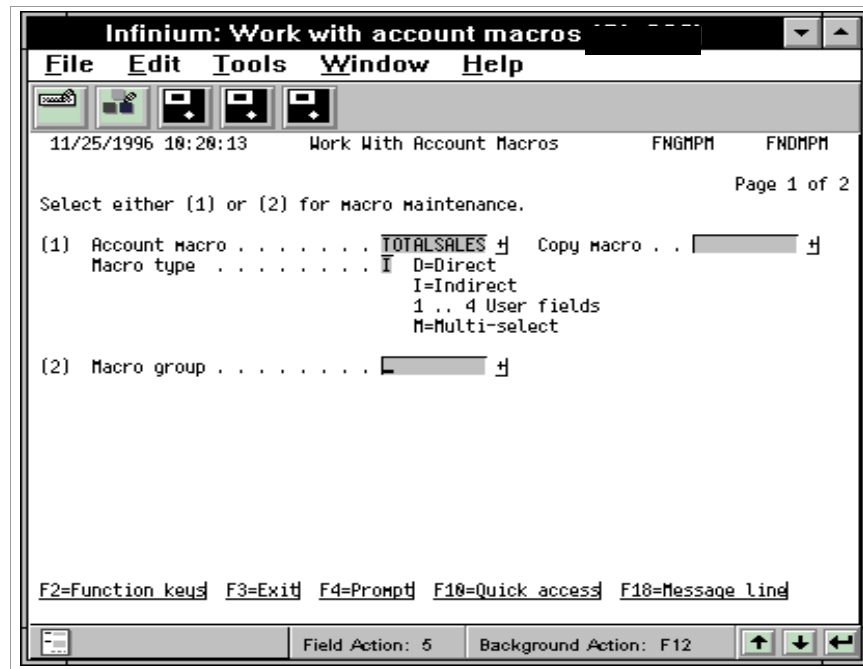
Figure 3-7: Work With Account Macros screen 1

4 Use the following information to complete the fields on this screen:

Account macro

A macro name must start with an alphabetic character and can be up to ten characters long. You cannot include embedded blanks.

Macro type

The macro type for an indirect macro is **I**.

5 Press Enter. The system displays a screen similar to Figure 3-8.
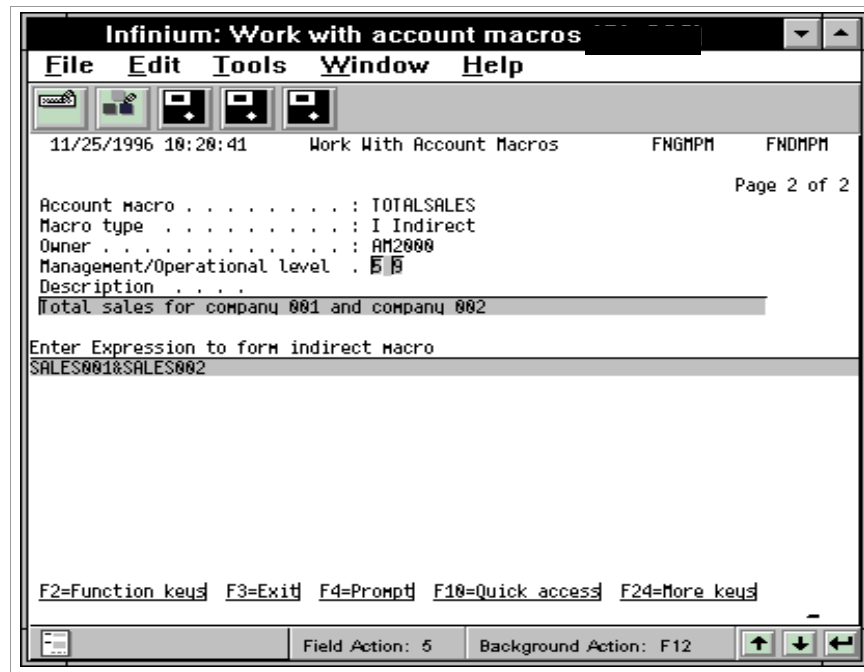
Figure 3-8: Work With Account Macros screen 2

6 Specify the account macro expression in the *Enter Expression to form indirect macro* field.

You can join macros together using one of the following logical operators:

- And (&)

- Or (|)

- And Not (& ¬)

You cannot leave any embedded blanks in the *Expression* field. You can specify a maximum of eight macros in this field.

7 Press Enter. The system saves the account macro and returns you to the first Work With Account Macros screen.

Because the system resolves the accounts that are included in indirect macros at report run time, you cannot display indirect macros through the *Display account macros* option.

Defining macro groups

Overview

You use macro groups to join direct macros, account user field macros, and multi-select macros. This function is similar to the "Or" operator in that accounts that are included in any macro are included in the macro group. The difference between a macro group and the "Or" operator is as follows:

- The "Or" operator is smart and does not include the same account multiple times; the macro group includes duplicate accounts.

- A macro group can include an unlimited number of macros; an indirect macro is limited to eight macros.

Steps to define macro groups

To define macro groups, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Account Macros.*

3 Select *Work with account macros* [WWAM]. The system displays a screen similar to Figure 3-9.
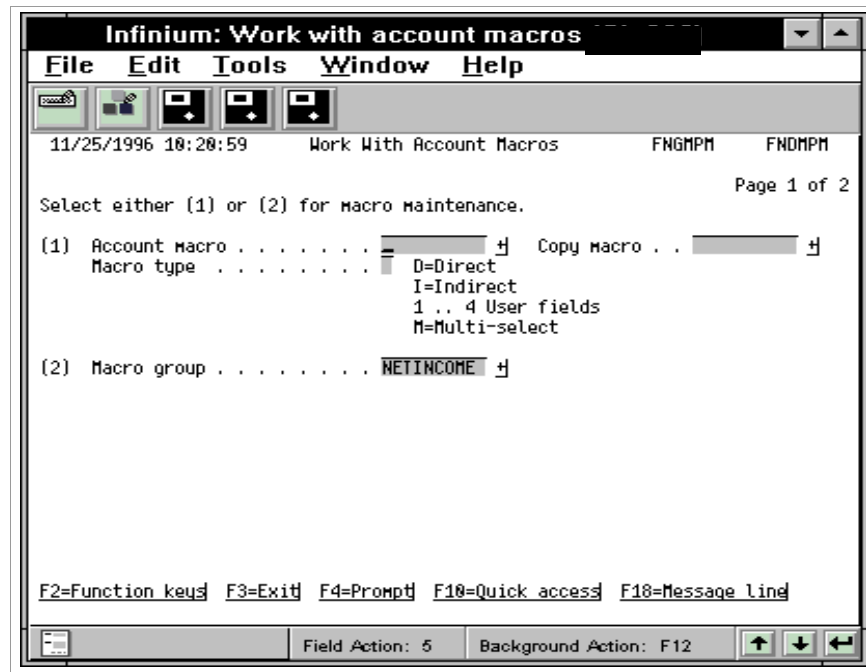
Figure 3-9: Work With Account Macros screen 1

4 Specify a macro group name in the *Macro group* field.

5 Press Enter. The system displays a screen similar to Figure 3-10.
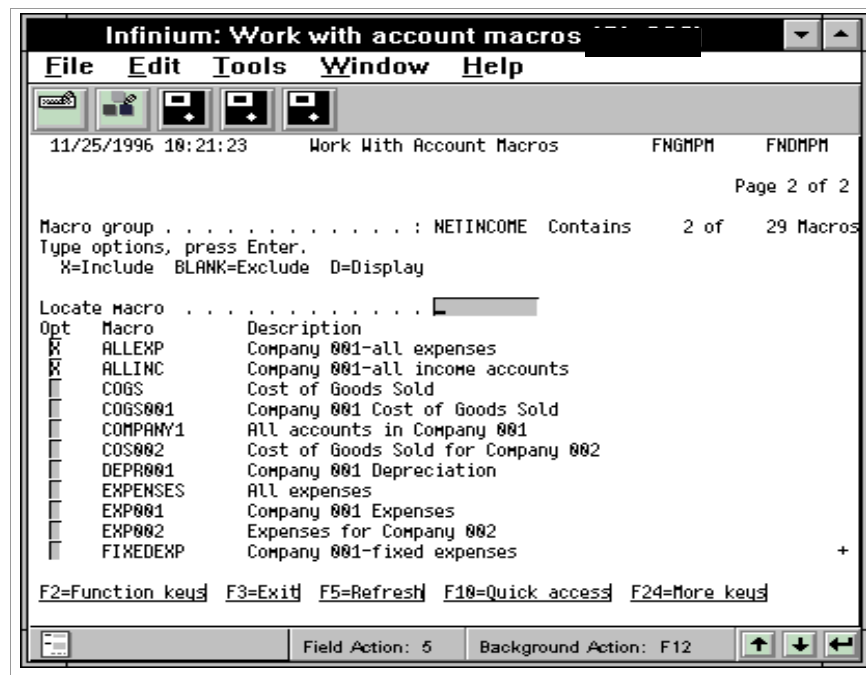
Figure 3-10: Work With Account Macros screen 2

6 Specify **X** in the *Opt* field next to the macros to include in the macro group.

If you select a macro with **D**, you can view the macro definition and the accounts in the macro.

7 Press Enter. The system saves the account macro and returns you to the first Work With Account Macros screen.

Because the system resolves the accounts that are included in macro groups at report run time, you cannot display macro groups through the *Display account macros* option.

Displaying account macros

Overview

You use the *Display account macros* option to verify the accounts included in the macro. This option is especially useful as a tool to troubleshoot your Infinium RW macro reports.

Steps to display account macros

1 From the main menu select *Infinium ReportWriter*.

2 Select *Account Macros*.

3 Select *Display account macros* [DAM]. The system displays a screen similar to Figure 3-11.
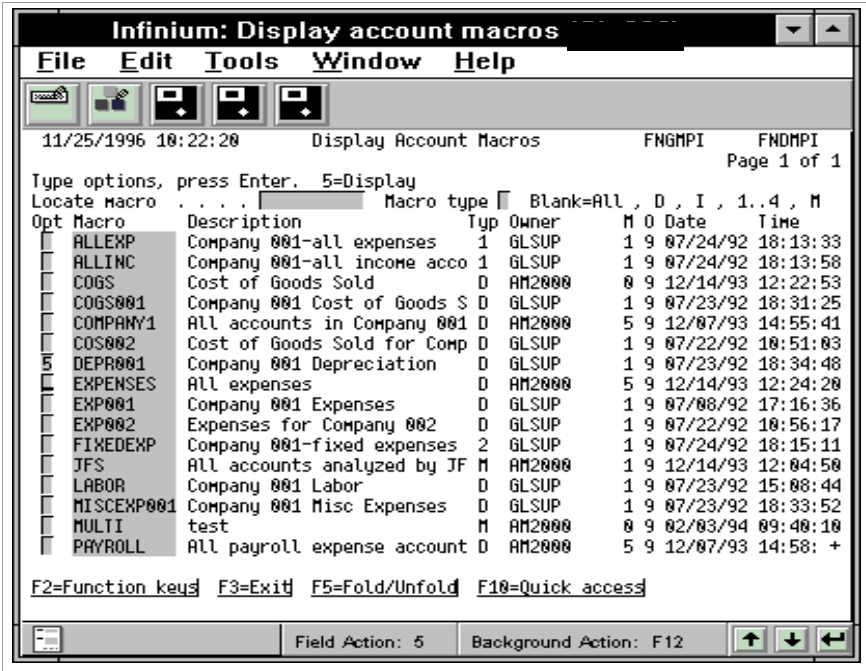
Figure 3-11: Display Account Macros screen 1

Infinium RW displays a list of macros from which you can select. You can use the *Locate* field to position the display to a particular macro.

4 Select the macro to display with **5** in the *Opt* field.

Note: You cannot display macro groups.

5 Press Enter. The system displays a screen similar to Figure 3-12.
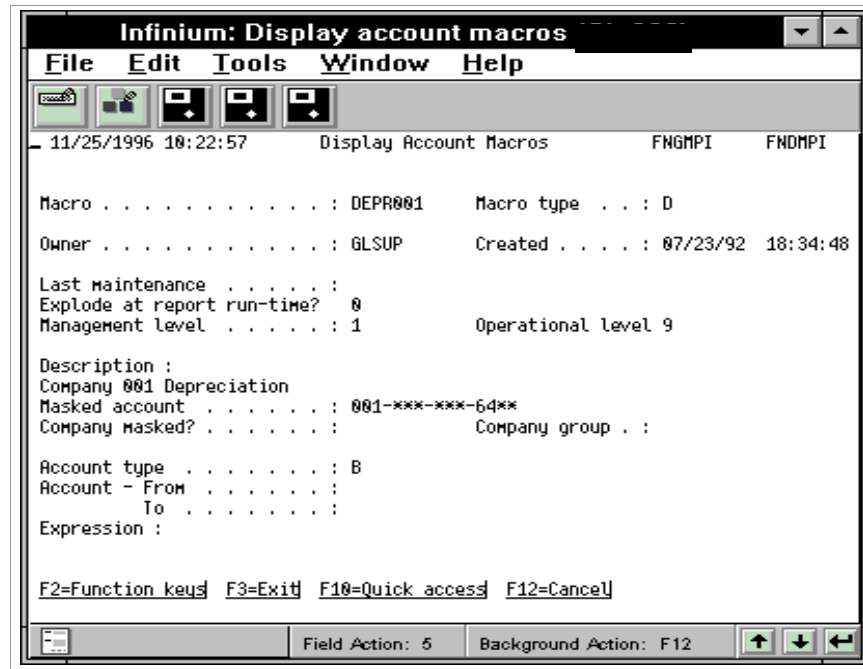
Figure 3-12: Display Account Macros screen 2

This screen displays the definition for the macro you selected. If you selected an indirect macro, this is the last screen the system displays because the system resolves the accounts at runtime.

6 Press Enter. The system displays a screen similar to Figure 3-13.
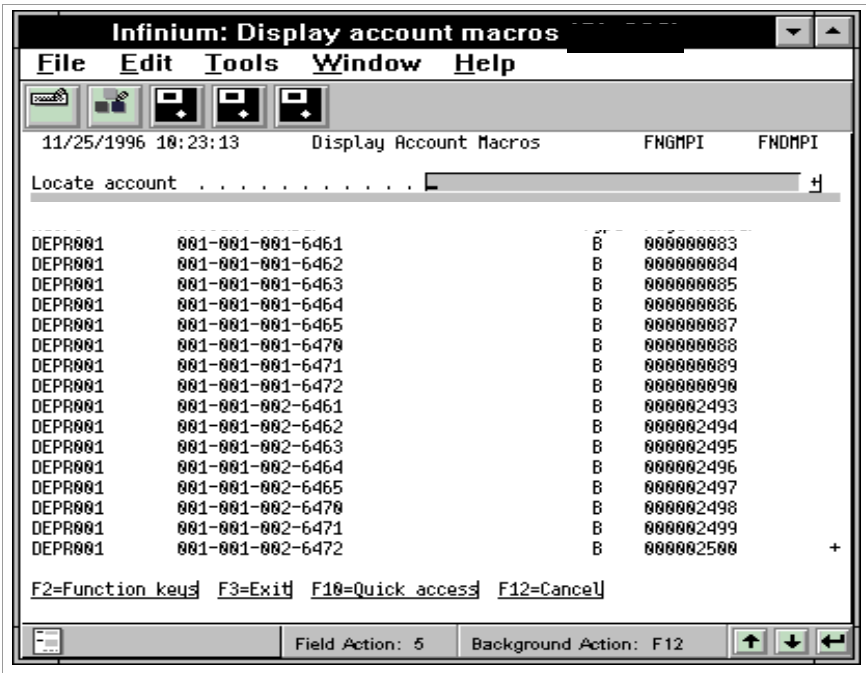
Figure 3-13: Display Account Macros screen 3

If you selected a direct, account user field, or multi-select macro, Infinium RW displays the accounts contained in the macro.

The system displays the account number and page number for each account. You can use this screen to verify that the accounts included in the macro are correct.

7 Press Enter. The system returns you to the first Display Account Macros screen where you can select another macro to display.

Maintaining your macros

Overview

When you add, delete or modify your chart of accounts, you must also maintain your macros so that they reflect any changes made to the chart of accounts. Infinium RW provides you with two ways to perform this task.

- Re-explode macros individually
- Rebuild all macros

This topic also explains how to delete a macro.

Re-explode macro

You re-explode one macro at a time within the *Work with account macros* option. When you re-explode a macro, the system clears accounts from the macro and recreates the macro from the chart of accounts according to the macro definition. This function is useful when running reports that use only a few macros that need updating to reflect changes made to the chart of accounts.

Rebuild macros

You use the *Rebuild account macros* option to do the following:

- Add new accounts and modified accounts as appropriate to all of your account macros
- Remove deleted accounts from all of your account macros

Unlike the re-explode function that uses the Chart of Accounts file, the *Rebuild account macros* option uses the Account Maintenance file (GLPCU) to rebuild your account macros. The *Rebuild account macros* option uses only the entries in this file that were created after the last time you ran this function. Therefore, the rebuild updates only the changes to your chart of accounts from the last time you ran the rebuild.

We recommend that you run this function on a regular basis to minimize the runtime.

The length of time the system requires to run this function is directly related to the number of changes that you have made to your chart of accounts. Due to the number of different variables involved, there is no formula to determine the runtime.

Delete macros

Using the *Work with account macros* option, you can delete macros that are no longer used in a report, macro group or an indirect macro.

By deleting unused macros, the *Rebuild account macros* option processes more efficiently.

You can run the *Print unused macros* option to obtain a listing of macros that are not used on the system. You can run this report for all macros or a select group of macros.

Note: The system checks only those reports that are expanded. To ensure that all reports are expanded before you run the *Print unused macros* option, you should run the *Compress and expand reports* option.

Steps to re-explode a macro

To re-explode your macros, perform the following steps:

1   From the main menu select *Infinium ReportWriter*.

2   Select *Account Macros.*

3   Select *Work with account macros* [WWAM]. The system displays the first Work With Account Macros screen.

4   Specify the name of the macro in the *Account macro* field to re-explode.

5   Press Enter. The system displays a screen similar to Figure 3-14.
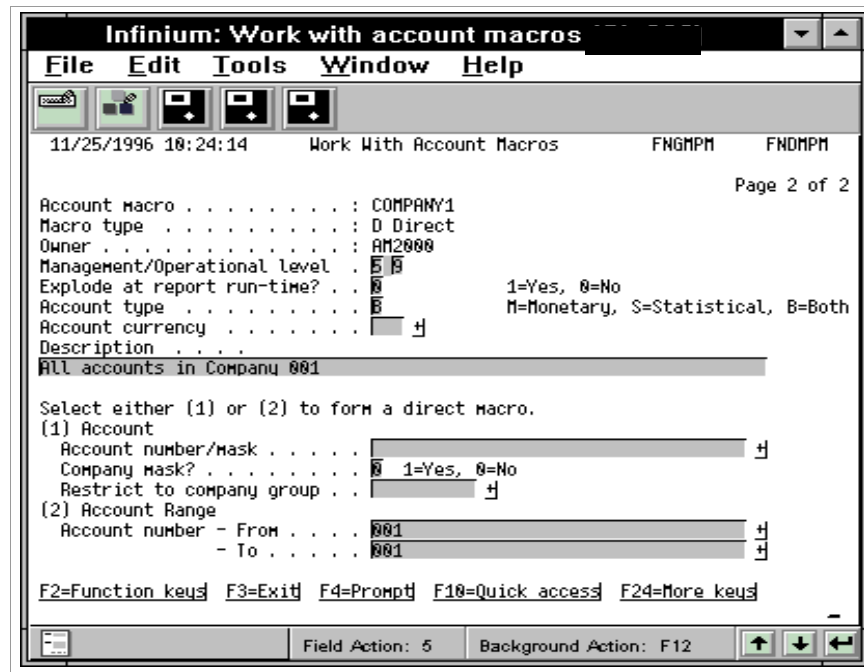
Figure 3-14: Work With Account Macros screen 2

6 Press F11 to re-explode the macro. The system submits the re-explode to batch and returns you to the first Work With Account Macros screen.

Steps to rebuild account macros

To rebuild your account macros, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Account Macros*.

3 Select *Rebuild account macros* [RAM]. The system displays a screen similar to Figure 3-15.
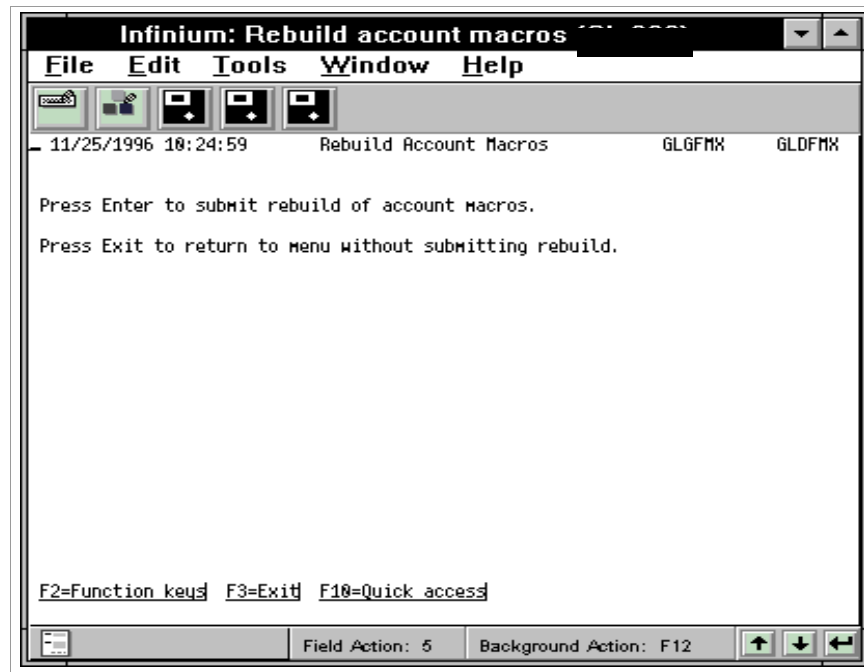
Figure 3-15: Rebuild Account Macros screen

4 Press Enter to rebuild all account macros. However, if the value in the *Explode at report run-time?* field on the macro is **1**, the system does not include the macro in the rebuild.

You can press F3 to exit to the main menu without rebuilding your account macros.

Note: You should not perform any account maintenance when running this function.

You can stop and restart this function. When you restart this function, the system begins from where it left off when you stopped it. For more information about this function, refer to the *Infinium GL Technical Guide.*

Steps to delete a macro

To delete a macro, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Account Macros.*

3 Select *Work with account macros* [WWAM]. The system displays the first Work With Account Macros screen.

4 Specify the name of the macro in the *Account macro* field to delete.

5 Press Enter. The system displays a screen similar to Figure 3-16.
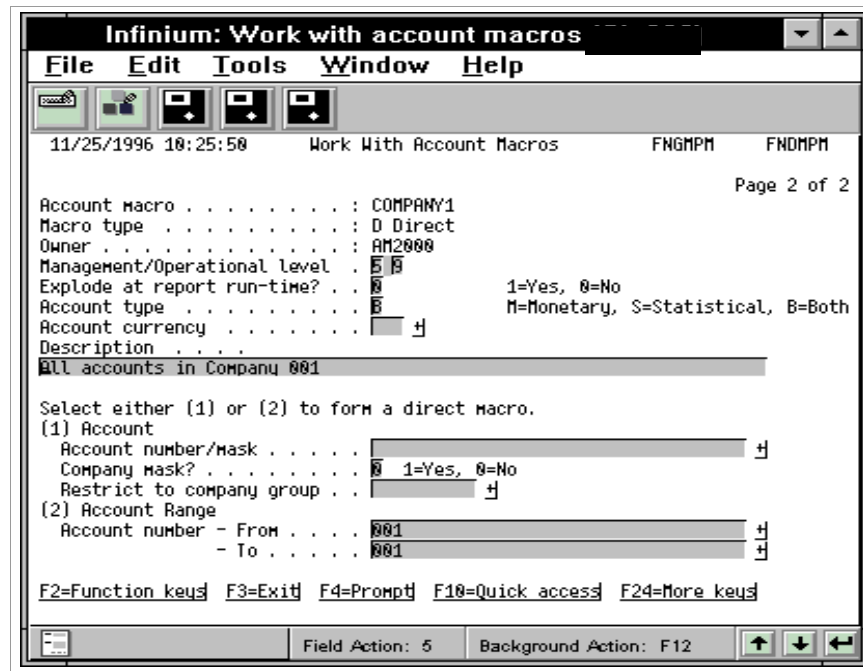
Figure 3-16: Work With Account Macros screen 2

6 Press F22 to delete the macro. The system displays a screen similar to Figure 3-17.
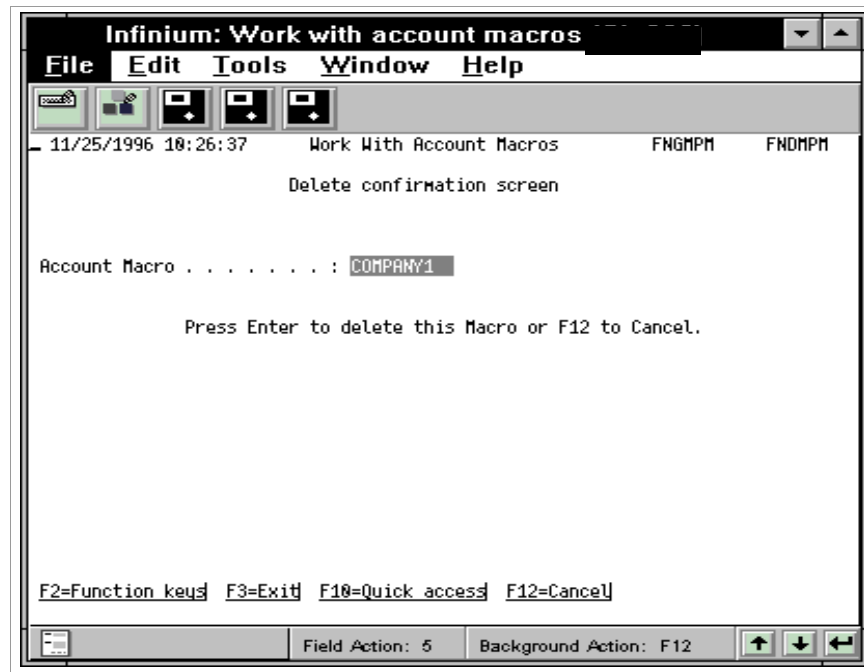
Figure 3-17: Work With Account Macros Delete confirmation screen

If this macro is chapter of a report, macro group, or indirect macro, the system displays a warning message. However, you can still delete the macro.

Note: The system checks only those reports that are expanded. If a macro is used in a compressed report, the system does not display the warning message. You can run the *Compress and expand reports* option under *Supervisor Functions* to ensure that all reports are expanded prior to deleting any macros.

You can run the *Print account macros* option and the *Print unused macros* option to determine which macros are used in reports. Again, the system checks only those reports that are expanded.

7 Press Enter to delete the macro or F12 to cancel the delete and return to the main menu.

Hands-on workshop

In this workshop you create and display account macros. If you do not have your own company, your instructor will assign you a company to use for the workshops during this course.

Use the following menu options for both workshop exercises:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Account Macros*.

Exercise 3-1

Creating Macros

1 Select *Work with account macros* [WWAM].

2 Create macros for the items listed below. Name your macros as indicated where YCN equals your company number.

- Revenue = YCNSALES

- Expenses = YCNEXP

- An account user field value = AUFYCN

- Multi-select type macro = MSLYCN

Note: To perform this exercise, set the *Explode at report run time?* field to **0**.

Exercise 3-2

Using Account Macro Inquiry

1 Select *Display account macros* [DAM].

2 Verify the contents of the macros you created.

Note: Before you display account macros, verify that the system has completed the macro creation job.

Chapter 4 Defining Report Format

4

This chapter contains information about defining the report format.

The chapter consists of the following topics:

Overview of defining report format

The next step in creating an Infinium RW report is to define the format and the content of the report.

In defining a report, you must first enter report master definition information. The report master definition contains the report name as well as certain control fields and default values.

This chapter explains how to define the format for the columns, lines and cells. For a sample of a report format, refer to the "Report Definition Samples and Worksheets" appendix.

For information on the specific accounts and amounts to include in your report, refer to the "Defining Report Content" chapter later in this guide.

Objectives

After completing this chapter, you should be able to define the format for the following report elements:

- Master definition
- Columns
- Lines
- Cells

Entering the report master definition

Overview

In this section you create a report name and set up and update controls in the report master definition that apply to the entire report. The following options are discussed in this section:

- Set up a new report

- Change a report definition

- Copy a report

- Delete a report

- Display a report definition

- Print a report definition

Steps to set up a report

To set up a new report, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD]. The system displays a screen similar to Figure 4-1.

```
Infinium: Work with macro rpt definitions              ▼  ▲
  File    Edit    Tools    Window    Help

 ▣   ▣   ▣   ▣   ▣

  10/30/1996  8:32:07  Work With Macro Rpt Definitions      FNGMSW      FNDMSW

                                                            Page 1 of 1

   Type options, press Enter.
     2=Change  3=Copy  4=Delete  5=Display  6=Print

   Locate  ▢
Opt Report     Description                 Typ Sts Mgt Opr  Date
    ADVALLOC   Overhead Allocation          N   0   1   9   05/04/92
    ADVRTV     Advanced RW - Run Time Varia N   1   1   9   07/23/92
    ADVRTV2    Advanced RW - Run Time Varia N   0   1   9   10/22/96
    CONSINC    Consolidated Income Statemen N   1   1   9   04/25/94
    GROUPBYACT This report includes a group N   1   1   9   03/08/93
    INCOMESTMT Income Statement Period Endi B   0   1   9   04/25/94
    PL002      Income Statement as &M &AYR  B   0   9   9   07/22/92
    PL003      Income Statement as &M &AYR  B   0   9   9   10/08/96
    RWCLASS    INCOME STATEMENT AS OF &M &A B   1   1   9   05/04/92
    RWCLASS1   INCOME STATEMENT AS OF &M &A B   0   1   9   10/15/96
                                                              Bottom


 F2=Function keys  F3=Exit  F5=Fold/Unfold  F6=Create  F24=More keys

 ▣              Field Action: 5    Background Action: F12    ↑ ↓ ↵
```

Figure 4-1: Work With Macro Rpt Definitions report selection screen

The system displays the macro reports for which you are authorized.

Naming your report

4 Press F6 to create a report. The system displays a screen similar to Figure 4-2.
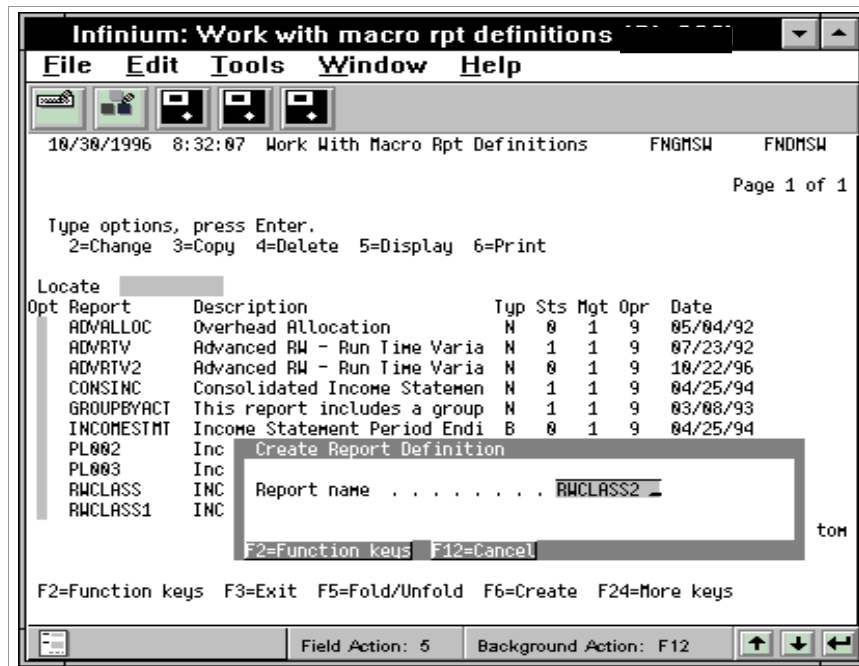
Figure 4-2: Create Report Definition window

5 Specify a name for the report. You can specify a maximum of 10 characters. You can use the following characters in the *Report name* field:

- Any alphabetic character
- Any numeric character
- Special characters @, #, _

The system does not allow embedded blanks within the report name.

Updating the report master definition

6 Press Enter. The system displays a screen similar to Figure 4-3.

Note: To update the Report Master Definition for an existing report, select a report with **2** from the Macro Rpt Definitions report selection screen and then press F5 from the *Locate* field.
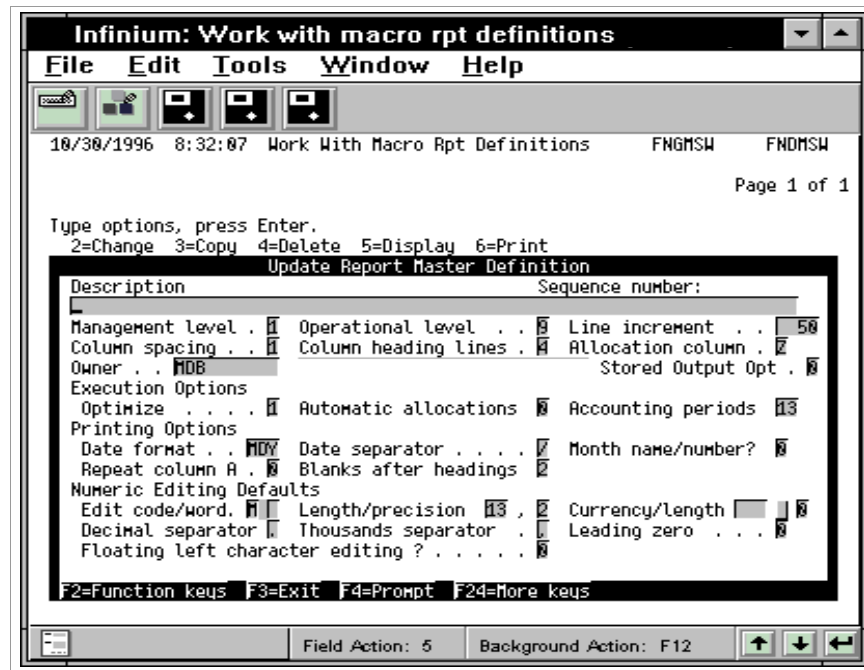
Figure 4-3: Update Report Master Definition window

This window allows you to update controls that the system uses as default values when defining your report.

7 Use the following information to complete the fields on this screen:

Description

Within the *Description* field, you can use any of the global variables listed in the "Quick Reference Tables" appendix. Infinium GL resolves these variables at report runtime. You can also include global variables in any of the following areas of your report:

- Column headings

- Line descriptions

- Cell definitions

- Nine-line title

The text you specify in the *Description* field is the title of the report unless you override the title at report submission time or define a nine-line title. For more information on using a nine-line title, refer to the "Using Additional Report Maintenance Functions" chapter later in this guide.

Management level and *Operational level*

The *Management level* field specifies who can update or delete the report definition while the *Operational level* field defines who can run the report. The system compares the levels on this screen to the authority levels specified in user controls.

The values for the *Management level* field range from **0** through **9** where **0** is the highest level of authority and **9** is the lowest. If this value is **0**, only the owner can maintain or delete the report definition. If you have the proper operational level authority, you can run the report, even if the report is secured to an owner.

The values for the *Operational level* field range from **1** through **9** where **1** is the highest level of authority and **9** is the lowest.

Line increment

The system uses this field to assign sequence numbers to lines when you create them. The number you specify determines the default increment between each sequence number. For example, if you specify **50**, the system sets the sequence number to 50 for the first line, 100 to the second line, 150 to the third line, and so on.

Column spacing

Specify the number of spaces to place between columns.

Column heading lines

You can specify the number of heading lines to use for each column in this report. The maximum number of lines is 4. The value you specify in this field controls the number of heading lines that the system prints on the report.

Allocation column

Specify a value from A to Z as the default allocations column. The system uses this column to extract the numeric values for the allocation journal produced through Infinium RW. The value defaults into the *Allocation column* field when defining lines, but you can override it at the line level.

Owner

The owner of the report is the user profile of the person creating the report. You can change the owner profile to any other profile with a lower or equal authority level. The management level then adopts the owner's authority level as the default.

Stored Output Opt

Use this field to identify who can view the stored output of a report. Values are:

0   Only the submitter of the report and those profiles with a greater authority level than the submitter can view the stored output. This is the default value.

1   The submitter of the report and those profiles with a greater than or equal authority level can view the stored output.

Execution options

Optimize

The system uses this field to improve the performance of Infinium RW reports by storing account data in memory during execution of the reports. You should set this field to **1**. You should be aware, however, when you set this field to **1**, it utilizes more disk space.

Automatic allocations

Specify **1** to create automatic allocations. An allocation journal is created but not accepted or posted.

Specify **0** not to automatically create the allocation journal. Instead, the user must call or display the report and press the Allocate function key to perform the *Infinium ReportWriter* allocation.

Note: Use this flag only for regular *Infinium ReportWriter* allocations and not for Budget allocation processing.

Accounting periods

You can specify either 12 or 13 periods on which to base the report.

Printing options

Date format

Specify the order of the month, day and year for the report dates. Valid values are **M**, **D**, **Y**.

Date separator

Specify one of the following characters to use as the date separator: comma, period, colon, asterisk, dash, underscore, front slash (\), back slash (/), or Blank.

For example, if you specify /, the printed date will be 12/31/97 or Dec/31/1997, depending on the format you selected.

Month name/number?

Specify **0** in this field to have the month number print for edited date format.

Specify **1** to have the month name print for the edited date format.

Repeat Column A

If you set this field to **1** and your report is too wide for a single page, the system reprints Column A on the following pages of the report.

Blanks after headings

You can specify the number of blank lines to print between the column headings and the body of the report.

Numeric editing defaults

Edit code/word

Edit codes are single character codes that define the printing format for numbers on the report. Refer to the "Quick Reference Tables" appendix or to the Help Text for a list of edit codes.

You also use edit words to define the printing format for numbers on the report. However, you can only use edit words in combination with edit codes because they further define or override them. Refer to the "Quick Reference Tables" appendix or to the Help text for a list of edit words.

The system uses the values you specify in the *Edit code/word* fields as the default values when you define numeric columns.

Length/precision

The maximum value that you can specify in the *Length* field for numeric columns depends on the value you specify in the *Precision* field. That is, the largest value you can specify in the *Length* field is 13 plus the value of the decimal precision. The chart below indicates the maximum value you can specify in the *Length* field for each decimal precision.

Decimal precision	Maximum column width
0	13
1	14
2	15
3	16
4	17

The system uses the values you specify in the *Length/precision* fields as the default values when you define numeric columns.

Currency/length

In the *Currency* field, you can specify any of the following:

- A currency code value, for example, USD. To display a list of currency code values, press F4.

- A currency symbol, for example, a dollar sign ($)

- A currency description that is a maximum of three characters

- A currency variable. The valid currency variables are:

    &AC   Account Currency

    &BC   Base Currency

    &SC   Secondary Currency

In the *Length* field, specify the length of the value you specified in the *Currency* field. The maximum value for the *Length* field is 3.

The table below contains examples for the *Currency/length* field set up and result.

Currency	Length	Result
USD	3	USD prints on report next to each number
$	1	$ (dollar sign) prints next to each number
&BC	3	The base currency for the company prints next to each number

The system uses the values you specify in the *Currency/length* fields as the default values when defining numeric columns.

Decimal separator

Specify one of the following characters to use as a decimal separator for numeric values on the report:

dollar sign, comma, or period

Thousands separator

Specify one of the following symbols to use as a thousands separator for the numeric values on the report:

blank, period, comma, or quotation mark

Leading zero

Specify **1** to print leading zeros on the report.

A value of **0** with no decimal precision prints as **0**
A value of **0** with decimal precision of 2 prints as **0.00**

Specify **0** to suppress leading zeros on the report.

A value of **0** with no decimal precision prints as **blank**
A value of **0** with decimal precision of 2 prints as .**00**

Note: An edit code that specifies that zero balances print as blanks overrides this field.

Floating left character editing?

You indicate where you want the system to print the editing characters that are to the left of a number.

0   Prints the character at the left edge of the column

1   Prints the character immediately to the left of the number

8 Press Enter. The system returns you to the Work With Macro Rpt Definitions main display screen.

You may now begin to define lines and columns or press F3 to exit.

Your next step

If you are not familiar with the main display, continue to the "Using the report definition main display" topic; otherwise, skip this topic and go to the "Defining columns" topic.

Using the report definition main display

Overview

In this section, you learn how to navigate the main screen in Infinium RW.

Steps to use the report definition main display

To use the report definition main display, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD]. From this screen you can create a new report or select an existing report to update.

4 Specify **2** to update an existing report. The system displays a screen similar to a screen similar to Figure 4-4.
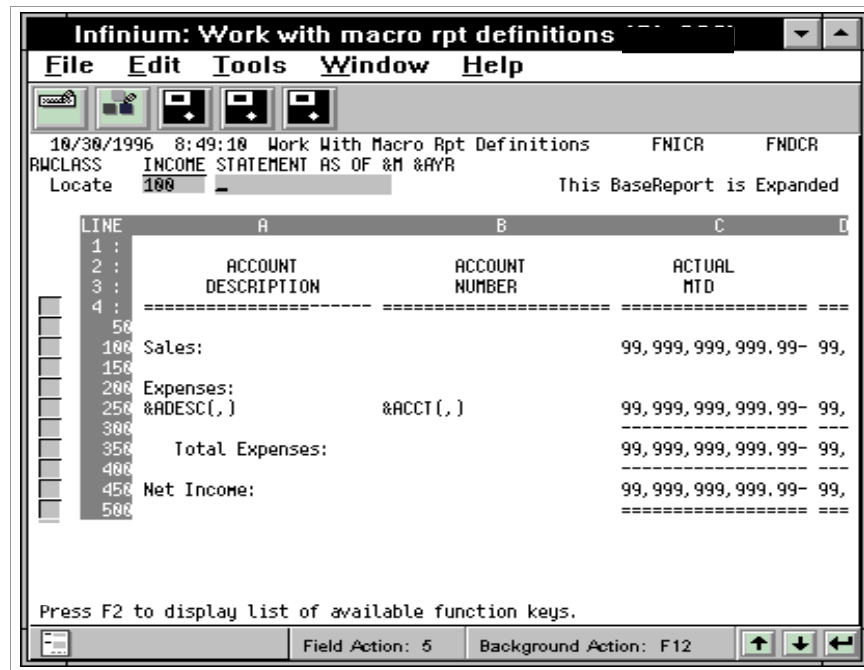
Figure 4-4: Work With Macro Rpt Definitions main display screen

This screen allows you to view and update the report you are creating.

Reports can contain a maximum of 26 columns. The screen displays columns labeled A through Z. Previously defined columns display in uppercase. Undefined columns display in lowercase.

Reports can contain a maximum of 99,990 lines. We recommend that you number your lines in increments of at least 50 leaving you space to insert lines as needed.

The *Locate* field positions the display to different parts of the report. If you specify a cell address, for example G100, and press Enter, the system places this cell at the top left hand corner of the display.

Also, you can update any element of the report by typing the column letter, line number or cell address and pressing the appropriate function key.

Note: You can press F2 from the Report Definition Main screen for a complete listing of function keys.

Defining columns

Overview

Reports can contain a maximum of 26 columns. The screen displays columns labeled A through Z. Previously defined columns display in uppercase. Undefined columns display in lowercase.

The windows that display to define a column differ depending on whether the column type is alpha or numeric.

Refer to the sample report in Figure A-4 of the "Report Definition Samples and Worksheets" appendix for help in defining report format.

Steps to define columns

To define columns, perform the following steps:

1 Complete steps 1 through 4 as outlined earlier in this chapter in the "Using report definition main display" topic.

2 Specify the letter for the alpha column to update in the *Locate* field and press F7. The system displays a window similar to Figure 4-5.
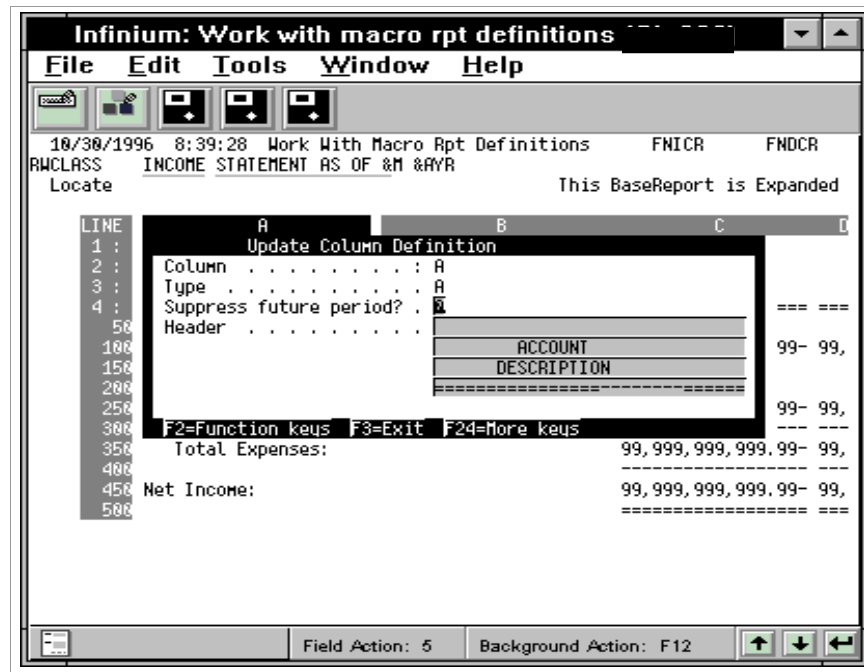
Figure 4-5: Update Column Definition window

You use this window to define the column type and column header text.

To delete the current column, press F22.

3 Use the following information to complete the fields on this screen:

Type

Columns consist of two types:

A   Alphabetic columns: Any value that you specify in the text field prints on each numeric line. If you leave the text field blank, the text from the numeric line prints.

       Note: Any text that you specify in a cell overrides both columns and lines.

N   Numeric columns: The information from the numeric line prints.

       Note: The definition of a cell overrides numeric column data.

Suppress future period?

If you set this field to **1**, the system does not print this column if it contains information for a period that is after the report submission period.

Header

Each column permits a maximum of four descriptive headings. You specify on the Report Master Definition the number of lines to print on the column heading lines field. Each line may be a maximum of 30 characters in length.

The system does not compress lines that are not used; the lines act as blank lines that precede the first line of print on the report.

Upon returning to the main display, the system places the heading below the column for which it was defined. Once you define the lines, you may recall the heading lines to center them.

Note: Use the global variables below in the four descriptive column heading lines. These variables resolve at run time for the year and period the report is run.

&AYR	Accounting year
&M	Accounting period
&PN	Period name
&PERIODEND	Period end date
&USER_NAME	User profile who ran the report

Note: Heading descriptions that exceed the total column width truncate on the right.

4 Press Enter. The system displays a window similar to Figure 4-6.
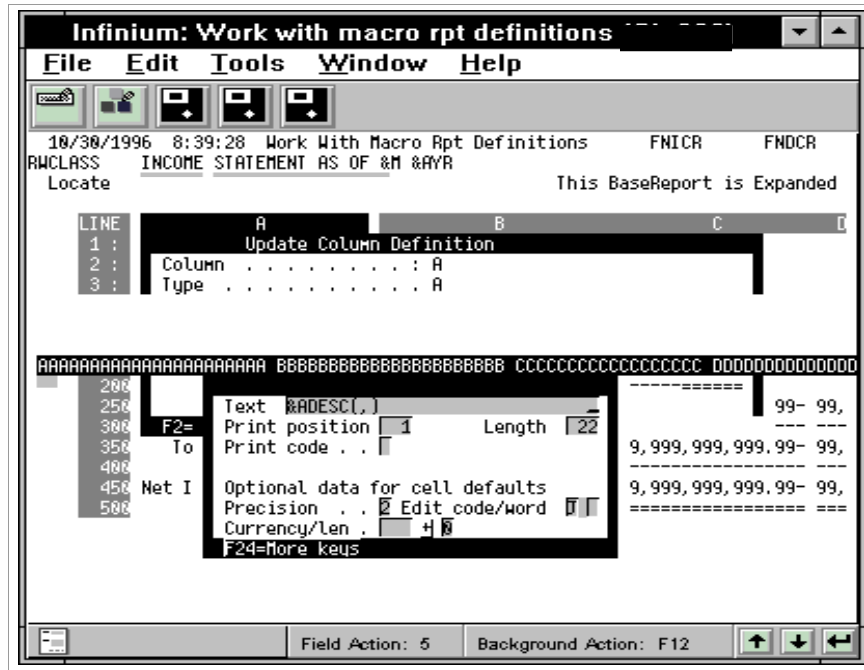
Figure 4-6: Alpha Column Definition window

5 Use the following information to complete the fields in this window:

Text

You use the *Text* field to print a character string on every numeric type line. Also, you can specify the text variables listed in the table below.

Text variable	Where used	Action
&ACCT(,)	X-type lines (chase down lines)	Print account number in this column
&ADESC(,)	X-type lines (chase down lines)	Print account description in this column
&MDESC	N-type lines	Print macro description in this column

You must specify the text variables using capital letters.

The &ACCT and &ADESC variables are only active on X-type lines. For other line types, Infinium RW resolves the description as defined on the line.

The &MDESC variable is only active on N-type lines.

The variable &ACCT can retrieve an account number of up to 36 positions. However, the maximum length of an alphabetic column is 30 print positions.

Therefore, if you have a 36-character account number, you must increase the starting position of the next column by six to allow for the printing of the entire account number.

You specify text variables as follows:

&ACCT (X, Y)

where X specifies the starting print position and Y specifies the total number of print positions to print.

Below is a list of examples of text variables you can use and a description of the results.

Example	Result
&ACCT	Prints the entire account number
&ACCT(7,11)	Prints eleven positions of the account number starting at the seventh position
&ACCT(13)	Prints the account number starting from the thirteenth position
&ACCT(3,)	Prints the account number starting from the third position
&ADESC(,15)	Prints the first 15 positions of the account description

Print position

The *Print position* field indicates the beginning position in which the column prints.

Length

The column length for an alpha column is a maximum of 30 characters and a minimum of 1 character.

If you use a variable such as &ACCT (max 36)/ &MDESC (max 70) and the maximum required length is greater than 30 (database field size), increase the starting position of the next column to allow for the greater size.

Print code

The *Print code* is a one character code that specifies conditions for printing the column. If you modify a print position you must maintain it manually. The system does not adjust print positions. Refer to the "Quick Reference Tables" appendix or to the Help Text for the list of available print codes.

1 Press Enter to return to the Work with Macro Rpt Definitions main display.

2 Specify the letter for the numeric column to update in the *Locate* field and press F7. The system displays the Update Column Definition window.

3 Press Enter. The system displays a window similar to Figure 4-7.
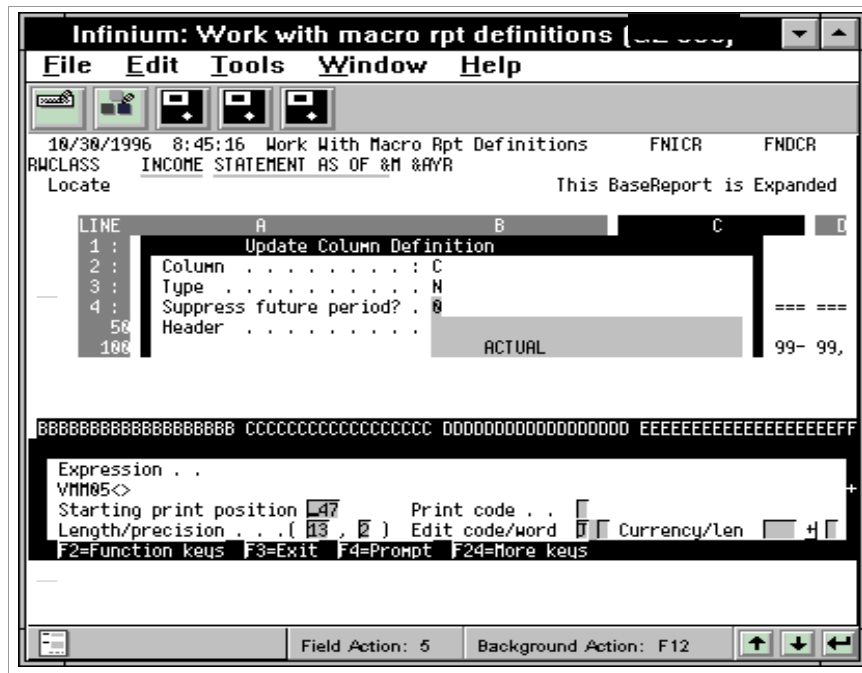
Figure 4-7: Numeric Column Definition Expression window

4 Specify a value in the *Expression* field to specify the type of data to print in a numeric column. Expressions generally contain references, variables or account macros and may also contain parentheses, numbers and operators (+ - * / .).

Refer to the "Defining Report Content" chapter later in this guide for a detailed discussion of expressions.

5 Press Enter. The system updates the column data and returns you to the *Locate* field on the Work With Macro Rpt Definitions main screen. You can press F3 to exit or continue to define report format.

Defining lines

Overview

Reports can contain a maximum of 99,990 lines. We recommend that you number your lines in increments of at least 50 leaving space to insert lines as needed.

The two types of lines in Infinium RW are:

- Alphabetic
- Numeric

The windows that the system displays to define a line differ depending on the line type you select in the first window. The system requires you enter data in two windows to define alphabetic type lines and three windows to define numeric type lines.

Refer to the sample report in Figure A-4 of the "Report Definition Samples and Worksheets" appendix for an example of defining report format.

Steps to define lines

To define lines, perform the following steps:

1 Complete steps 1 through 3 as outlined earlier in this chapter in the "Using report definition main display" topic.

2 Specify **2** to update an existing report. The system displays a screen similar to a screen similar to Figure 4-8.
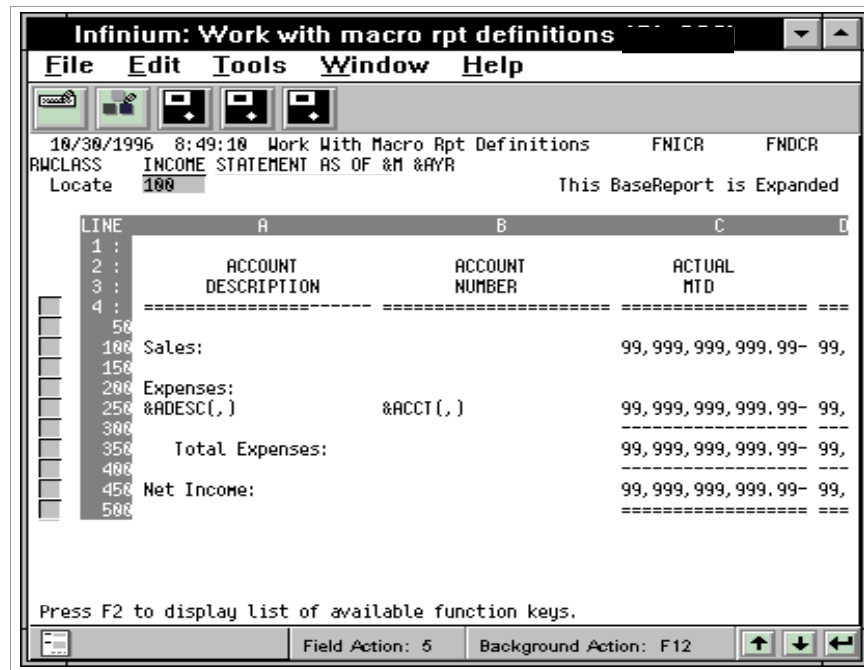
Figure 4-8: Work With Macro Rpt Definitions main display screen

3 Specify the line number in the *Locate* field and press F11 to define a line.

Using the selection field to define lines

Another way to define line values is to use the selection field to the left of each line. Place the cursor in the box next to the line number and specify a character using the values shown in the table below.

Value	Result
I	Inserts one line after this line.
I#	Inserts the number of lines you specify. For example, if you specify **I3**, the system inserts three lines after this line.
U	Updates the line definition for this line.
C	Copies attributes of this line to new lines.

Inserting lines

If you specify **I** in the selection field on the last line, the system continues to insert a line after the line you define. To disable the insert mode, press F12.

Copying lines

To copy the attributes of a line to new lines, perform the following steps:

4 Specify **C** in the selection field for the line attributes to copy and press Enter.

The system displays a message indicating the line number to copy. The system displays the message next to the *Locate* field.

5 Specify the line number of the new line in the *Locate* field and press F11 to copy the attributes.

6 To exit the copy mode, leave the *Locate* field blank and press Enter.

7 The system displays a screen similar to Figure 4-9.
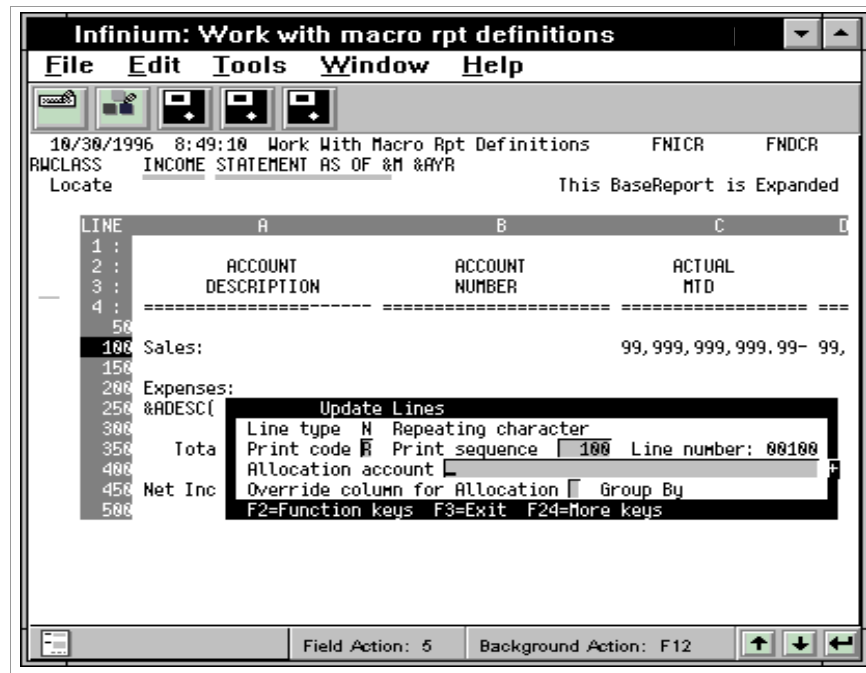
Figure 4-9: Line definition window 1

To delete the current line, press F22.

8 Use the following information to complete the fields on this screen:

Line type

The table below lists the line types you use to define report format available in Infinium RW.

Line type	Description
Alpha line types	
A	Prints text as entered
-	Underlines data in numeric columns
=	Double underlines data in numeric columns
R	Repeats character across numeric columns
Numeric line types	
N	Executes standard numeric expressions
X	Resolves chase down lines*

Note: A-line types, alpha text lines, are limited to 198 characters.

Repeating character

Specify a repeating character for an R-type line. This character repeats for this line in each numeric column.

Line types -, _, and = become R-type lines. The dash, underscore, or double underline is the repeating character.

Print code

The following codes are valid values, usable with any line definition:

A   Always print this line.

P   Always print this line on a new page.

N   Never print this line, although the system may use it in calculations.

S   Suppress this line if the value in each used column is **0**.

C   Suppress the printing of the line if the value of all columns is **0**. To print the value, reverse the sign.

R   Always print the value of the line with a reverse sign.

Print sequence

This field permits you to specify the print sequence for lines on your report. The default value is the same as the line number. The line number defines the sequence in which lines are to be resolved. It is the print sequence that defines the print order.

Line number

Indicates the line number you are currently updating.

Override column for Allocation

If you use this report for allocation purposes, you can specify an account number for some or all lines on the report. After the system executes the report, you can request that Infinium GL create an input journal using the amounts from certain columns for lines that have an account number specified in this field.

Group By

You can consolidate accounts based on a range of positions in the account structure within a chase down line. For more information on chase down lines refer to the description below. You specify **&ACCT** followed by the starting position and the number of characters to consolidate in a macro: for example, &ACCT(5,3). The system prints one line on the report for every unique value resolved.

Chase down lines

To show the macro detail rather than summary, you define a chase down line. You define a chase down line by using line type X. Chase down lines print one line per account. However, you cannot view chase down lines when you display your executed report online.

9 Press Enter. The system displays a screen similar to Figure 4-10.
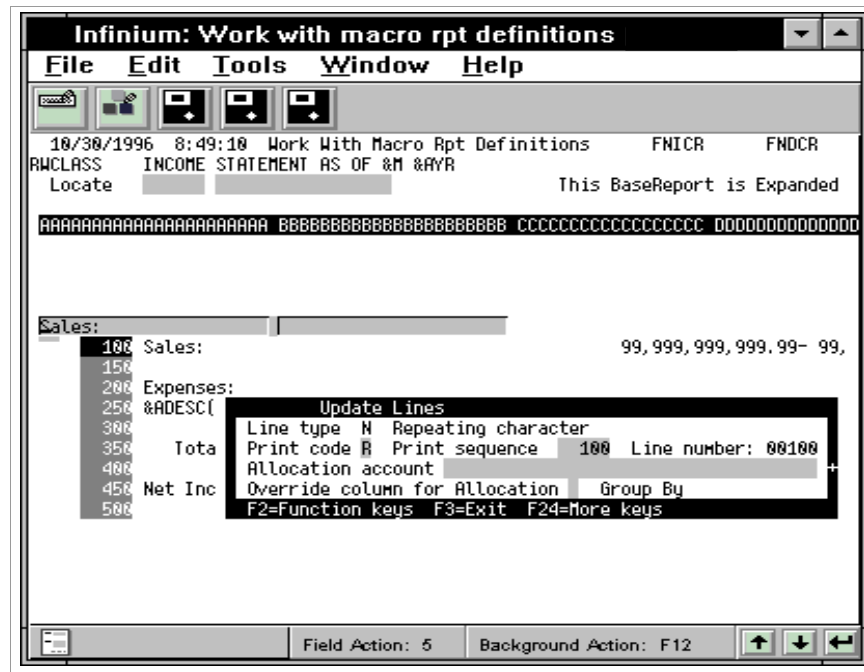
Figure 4-10: Line Definition window 2

10 Use the following information to specify the appropriate line definition:

For numeric type lines, Infinium RW displays blank lines under each alpha column. You use these blank lines to specify text to print on the line or leave these lines blank if you specified a text variable in the column definition.

For alphabetic type lines, you can specify a maximum of 198 characters.

11 Press Enter. If you are updating an alpha line, the system returns you to the Work With Macro Rpt Definitions main display screen. If you are updating a numeric line, the system displays a screen similar to Figure 4-11.
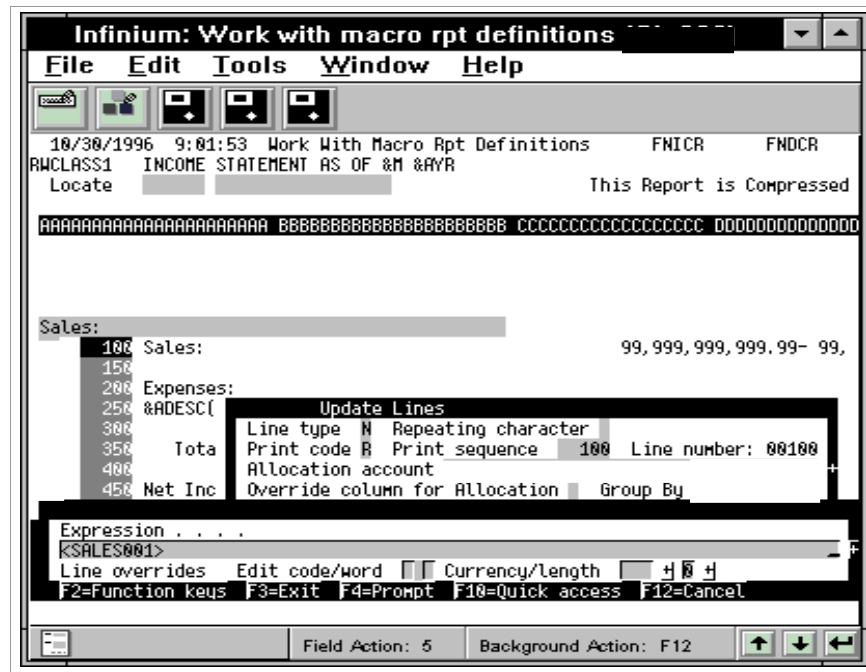
Figure 4-11: Line Definition Expression window

The Expression window displays for numeric type lines only.

12 Specify a value in the *Expression* field to specify the type of data to print in a numeric line. Expressions generally contain references, variables or account macros and may also contain parentheses, numbers and operators (+ - * / .).

Line characteristics can override column characteristics.

Expressions are discussed in detail in the "Defining Report Content" chapter later in this guide.

13 Press Enter. The system updates the line data and returns you to the *Locate* field on the Work With Macro Rpt Definitions main screen. You can press F3 to exit or continue to define report format.

Defining cells

Overview

The definition of most cells on a report is derived from the definition of the corresponding column and line that intersect at the cell location. However, in some instances you might need to define individual cells.

You use cell definitions to override both column and line definitions. Before you can define a cell, you must define the column and line where the cell is located.

Refer to the sample worksheet in Figure A-4 of the "Report Definition Samples and Worksheets" appendix for an example of defining the report format.

Steps to define cells

To define cells, perform the following steps:

1 Complete steps 1 through 4 as outlined earlier in this chapter in the "Using report definition main display" topic.

2 Specify the column and line number of the cell, for example E100, in the *Locate* field and press F9. The system displays a window similar to Figure 4-12.
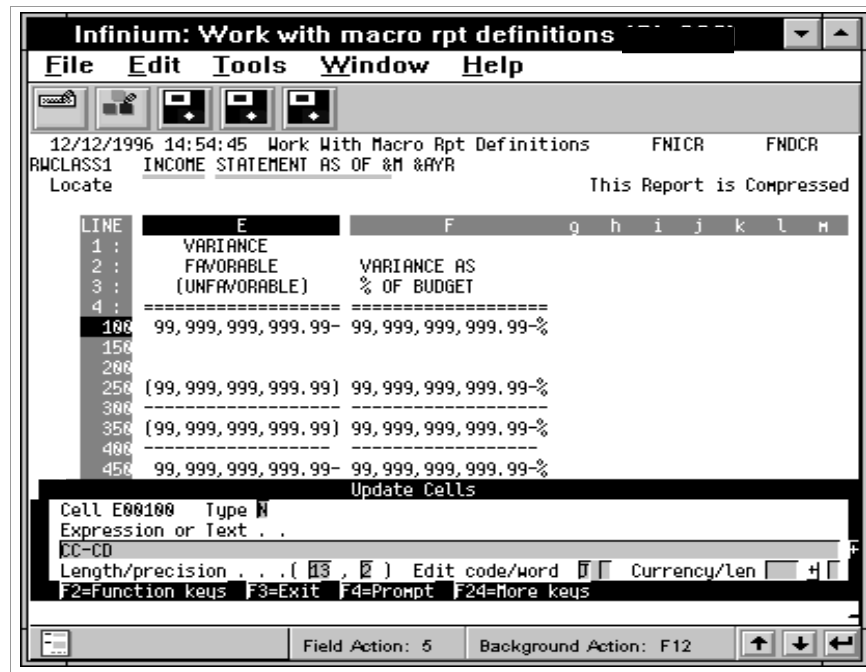
Figure 4-12: Cell Definition window

This window allows you to provide information required to define a cell.

To delete a cell definition, press F22.

3 Use the following information to complete the fields on this screen:

Type

Cells may either be alphabetic, **A**, or numeric, **N**.

Expression or Text

If the cell is alphabetic, the system prints the text you specify in the *Expression or Text* field in the cell. If the cell is numeric, the system resolves the expression you specify in the *Expression or Text* field and prints the result in the cell.

If you define a cell, the system highlights it on the main display.

Refer to the "Defining Report Content" chapter, for a detailed discussion of expressions.

Note: The system cannot resolve cell definitions on chase down lines.

4 Press Enter. The system updates the cell data and returns you to the *Locate* field on the Work With Macro Rpt Definitions main screen.

5 Press F3 to exit.

Hands-on workshop

In this workshop you create the report that you designed using the Report Planning Worksheet in the previous workshop.

1 You use the menu options listed below for all exercises in this section.

2 From the main menu select *Infinium ReportWriter*.

3 Select *Report Definition.*

4 Select *Work with macro rpt definitions* [WWMRD].

Note: Remember to use the worksheet on which you entered your report information.

Exercise 4-1

Defining report master header

Create a report named YCNPL. Use your initials to represent YCN.

Exercise 4-2

Defining columns

Define the first three columns for your report. For the *Text* or *Expression* field, specify the following:

Column	Text/expression
A	**&ADESC**
B	**&ACCT**
C	**VMM< >**

Exercise 4-3

Defining lines

Define the lines of your report using the worksheet you created. For the *Expression* fields on your lines, specify the appropriate macro name that you created in Exercise 3-1, for example, <YCNSALES>.

Chapter 5 Defining Report Content

5

The chapter consists of the following topics:

Overview of defining report content

This chapter contains information you can use to define the content of your report. Within Infinium RW you define the content through the use of expressions. Expressions can be constants, references to other areas of the report or other reports, or variable expressions. You use expressions to specify the data for each report element. You specify an expression in the definition of numeric columns, lines and cells.

Objectives

After completing this chapter and the workshop at the end of this chapter, you should be able to define the content of your report using the following expressions:

- Constants
- References
- Variable expressions

Also, you should understand how Infinium RW resolves a report through the interaction of columns, lines, and cells.

Using constants and references

Overview

This section discusses two expression types: constants and references.

A constant is a fixed dollar amount or numeric value that you specify in the *Expression* field. You use this value in calculations in other elements of the report.

A reference extracts data either from the report you are defining or from another report. You can reference the following:

- Columns, which reference other columns or cells

- Lines, which reference other lines

- Cells, which reference columns, lines, and cells

If you are referencing information from within the same report, you can only reference information from columns, lines and cells that the system resolves prior to the element you are defining. This is because Infinium RW resolves cells left to right, top to bottom. You cannot reference information in columns or lines that are to the right of or below the location you are defining.

The table below lists sample reference expressions.

Column	Line	Cell
CD	L100	CD.L300
CE-CF	L200+L650	CF.L200..500
CB..K	L250..700	CD..G.L100..200
CD*100/CD.L100		

Note: For more information about report referencing, refer to the "Using Report Referencing" chapter In this guide.

Steps to use constants and references

To use constants and references, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD].

4 Specify **2** in the *Opt* field to select a report value to change.

5 Specify the line number in the *Locate* field and press F11 (update line key) to create/update a line.

   Note: This example uses a line reference. You can also reference columns and cells.

6 Press Enter. The system displays the second Update Line window.

7 Press Enter. The system displays a window similar to Figure 5-1.
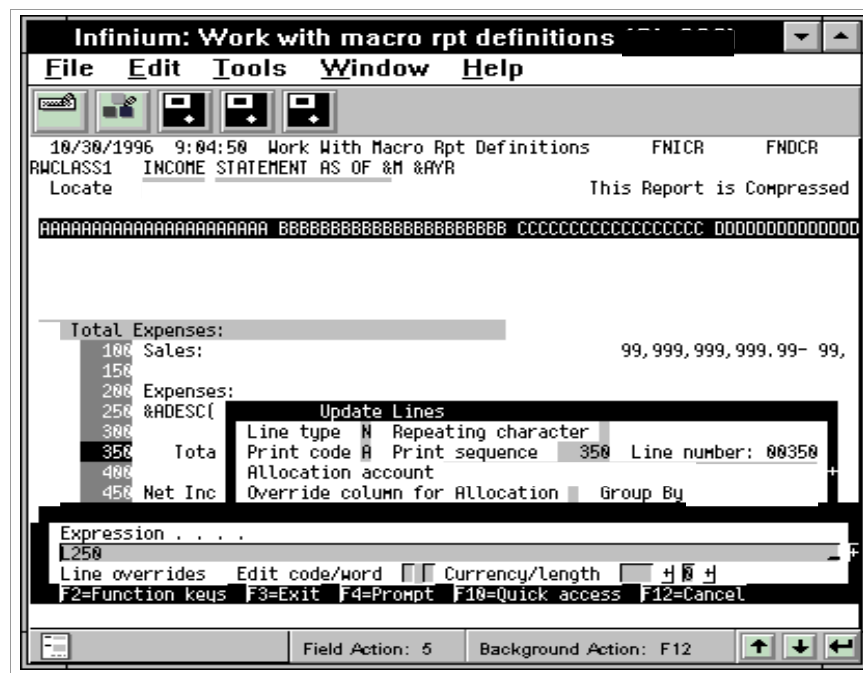
Figure 5-1: Update Lines window

8 Specify the letter **L** followed by the line number of the line to reference in the *Expression* field. For example to reference Line 250, specify **L250**.

9 To reference a column, specify the letter **C** followed by the letter of the column to reference. For example, CA references column A in the report you are defining.

10 To reference a cell, specify the following:

The letter **C** followed by the column letter of the cell to reference.

Next, specify a period (**.**) followed by the letter **L** and the line number of the cell to reference. For example, CA.L150 references the cell at the intersection of Column A and Line 150.

11 Press Enter to update the expression field. The system returns you to the Work With Macro Rpt Definitions main display screen.

Mathematical operations

You can perform mathematical operations within expressions. Infinium RW performs calculations using the standard mathematical order. To override the standard order, use parentheses.

The valid operations and operators are:

- Exponentiation (******)
- Summation (**..**)
- Multiplication (*****)
- Division (**/**)
- Addition (**+**)
- Subtraction (**-**)

Defining variable expressions

Overview

Variable expressions specify the information to extract from the Infinium GL database. These expressions contain seven ordered constituents, or parts, that indicate the type of data to include. Refer to the table for sample variable expressions.

1 Variable

2 Time slice activity

3 Type of data

4 Budget or actual information

5 Actual or relative period

6 Actual or relative year

7 Macro

Variable expression	Result
VMM<SALES>	Current period sales
VYM<SALES>	Year-to-date sales
VMMB(FORECAST)<SALES>	Current period sales for budget "forecast"
VMM-01<SALES>	Prior period sales
VMM%%-01<SALES>	Prior year sales, same period
VMM<>	Current period, null macro
VMM01<>+VMM02<>+VMM03<>	First quarter monetary amount
VMM<(macro1│macro2)&macro3>	Monetary amount for only those accounts in macro1 and macro2 that are also in macro3

This chart shows the definition of variable expressions and specifies which constituents are required. The *Variable, Time Slice Activity*, and *Type of Data* constituents are optional for the line if defined on the column. If you specify a year in constituent 6, you must also specify a period in constituent 5.

	1	2	3	4	5	6	7
Constituents	Variable	Time slice activity	Type of data	Budget or actual	Actual or relative period and year		Macro
Valid Values	Identify expression as a variable V	**M =** Monthly Balance **Y =** Year-to-Date Balance **S =** Starting Balance **A =** Adjustment Period (Period 14) **W =** Week-to-Date Balance **Z =** Year-to-Date by week	**M =** Monetary Balance **S =** Statistical Balance **1 =** 1st Numeric Transaction User Defined Field **2 =** 2nd Numeric Transaction User Defined Field **D =** Debit Balance **C =** Credit Balance **(CUR) =** Currency **(&AC) =** Account Currency **(&BC) =** Base Currency **(&SC) =** Secondary Currency	Budget data to extract. If not specified, the system extracts actual data. Enter specific budget code: **B(Budget Code)** or Reference field on company controls **B(*C or *Current)** **B(*P or *Plan)** **B(*F or *Forecast)**	Actual period from which the data is obtained: 01 or Relative period from which report is run +02 -01 If you specify constituent 6, you can type %% to default to the period for which the report is run.	Actual year from which the data is obtained: 97 or Relative year from which report is run +02 -01	Account Macro Name <MACRO> < >Null <Macro Group>
R=Required **O**=Optional	R	R	R	O	O	O	R

Currency information

Use the currency code and currency variables listed in the *Type of Data* column in conjunction with the other values listed for that constituent.

Example 1

M(FRF) in the expression VMM(FRF)< > resolves to monthly monetary FRF balances. If you do not specify a currency, the system uses the default currency that is defined in entity controls to resolve balances.

Example 2

Assume you have two companies, one in USD and one in FRF and your macros include both companies. The variable &BC allows you to run the same report for both companies and obtain the base currency correctly. The variable &AC gives you the same amount unless there are some accounts denominated in a foreign currency. In that case, if your USD company has some accounts denominated in Australian dollars, &AC gives you different currency amounts depending on the account's currency code.

Example 3

The variable &SC gives you the secondary currency of a company. If your USD company has a secondary currency of Canadian dollars, you can run the report based on the secondary currency by using &SC.

To make this even more flexible you can use run time variables, which are discussed in the "Using Run-time Variables" chapter later in this guide.

Steps to define variable expressions

To define variable expressions, perform the following steps:

1   From the main menu select *Infinium ReportWriter*.

2   Select *Report Definition*.

3   Select *Work with macro rpt definitions* [WWMRD]. The system displays the Work with Macro Rpt Definitions selection screen.

4   Specify **2** in the *Opt* field to select a report value to change. The system displays the Work with Macro Rpt Definitions main display screen.

5 Specify the column number in the *Locate* field and press F7 (update column key) to create/update a column. The system displays the Update Column Definition window.

6 Press Enter. The system displays a window similar to Figure 5-2.
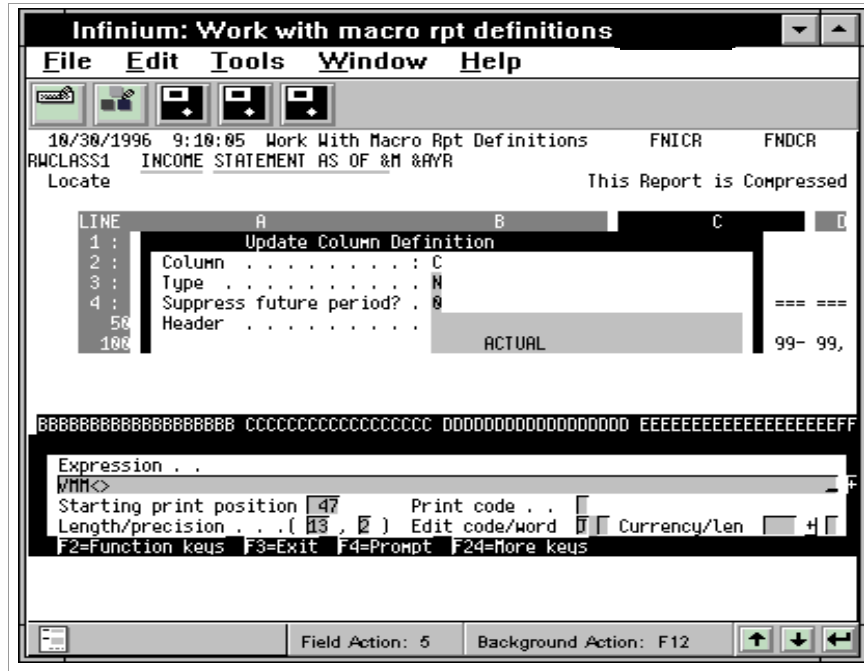
Figure 5-2: Update Column Definition Expression window

7 Specify the variable expression in the *Expression* field.

Refer to the Variable Expression chart and the information below to determine the values to enter.

If you do not specify the fourth constituent, budget or actual, Infinium RW extracts actual activity from the database.

If you specify the sixth constituent, the year, you must also specify the fifth constituent, the actual or relative period.

If you use a relative period or year, Infinium RW selects the relative period or year as it relates to the period or year for which you run the report.

The system always requires the last constituent, the macro, but it can be a null macro at the column if you specify a macro at the line.

The first six constituents are optional for the line if defined on the column definition. Specify only the macro name enclosed in < > in the line expression, for example, <SALES>.

8 Press Enter to update the column and return to the Work With Macro Rpt Definitions main display screen.

Understanding the interaction of columns, lines and cells

Overview

For every column and line you define, Infinium RW resolves the implied cell definition where the column and line intersect. Infinium RW resolves the cell definition using the following priority of elements:

1 Explicit cell definition

2 Line reference or constant

3 Column reference or constant

4 Line variable expression

5 Column variable expression

If a column variable expression containing a macro intersects with a macro at a line, the system resolves the cell by using:

- The column variable expression as the cell expression

- The "And" (&) logic to resolve the macro definition

The table below illustrates the most frequently used expressions and contains examples in which the column and line interact resulting in an implied cell definition.

Interaction of columns and lines implied cell definitions

Line definitions		A Current YTD VYM< >	B Previous year YTD VYM%%-01< >	C Current budget YTD VYMB(*C)< >
00100	<SALES>	VYM<SALES>	VYM%%-01<SALES>	VYMB(*C)<SALES>
00200	<EXP>	VYM<EXP>	VYM%%-01<EXP>	VYMB(*C)<EXP>
00300	L100 + L200	L100+L200	L100+L200	L100+L200

Wildcards

Line variable expressions override column variable expressions. Therefore, if at the line level you want to override one or more constituents at the column level and default to the column for the remaining constituents, you can use wildcards. The wildcard for constituents two through four is an asterisk (*); the wildcard for constituents five and six is **%%**.

The table below lists the wildcards for each variable expression constituent.

Constituent	Constituent description	Wildcard
1	V	None
2	Time Slice Activity	*
3	Type of Data	*
4	Actual or Budget	*
5	Actual or Relative Period	**%%**
6	Actual or Relative Year	**%%**
7	Macro	None

The worksheet in Figure A-5 of the "Report Definition Samples and Worksheets" appendix contains more complex examples in which the column and line interact resulting in an implied cell definition.

Hands-on workshop

In this workshop you define columns and cells for your report. In addition, you print the report definition.

1 From the main menu select *Infinium ReportWriter.*

2 Select *Report Definition.*

3 Select *Work with macro rpt definitions* [WWMRD].

Exercise 5-1

Defining the report

1 Define the remainder of the columns and cells for your report:

- Budget month-to-date

- Variance

- Variance as percentage of budget

2 Define the cell expression you require for your report. Refer to Figure A-5 in the "Report Definition Samples and Worksheets" appendix to verify your cells.

Exercise 5-2

Printing the report definition

Select the report with **6** to print the report definition.

Notes

Chapter 6 Compressing, Expanding, and Running Reports

6

This chapter contains information about compressing, expanding, and running reports.

The chapter consists of the following topics:

Overview of compressing, expanding, and running reports

This chapter contains information on updating and printing Infinium RW reports.

Objectives

After you complete this chapter and the workshop at the end of this chapter, you should be able to:

- Compress a report
- Expand a report
- Run a report
- Display a previously executed report

Expanding and compressing reports

Overview

Infinium RW reports are in one of the following modes:

- Compressed
- Expanded

Compressed

You must compress a report in order to create or change the definition. You can then modify any portion of the report. Compressing a report is an interactive process.

When you have finished updating your report, you must expand the report in order to run it.

Expanded

You must expand a report in order to run it. In this mode, you can only make certain changes to the report. The types of changes that you can make are cosmetic such as the print position for a column, edit codes and edit words. You cannot modify expressions or add columns, lines, or cells. Expanding a report submits a batch job.

Base reports

A base report is the most efficient type of Infinium RW report. When a report is expanded, Infinium RW determines if the report is a base report. The criteria used to distinguish a base report are discussed later in this guide in the "Maximizing Infinium RW Efficiency" chapter.

Steps to expand and compress reports

1 From the main menu select *Infinium ReportWriter.*

2 Select *Report Definition.*

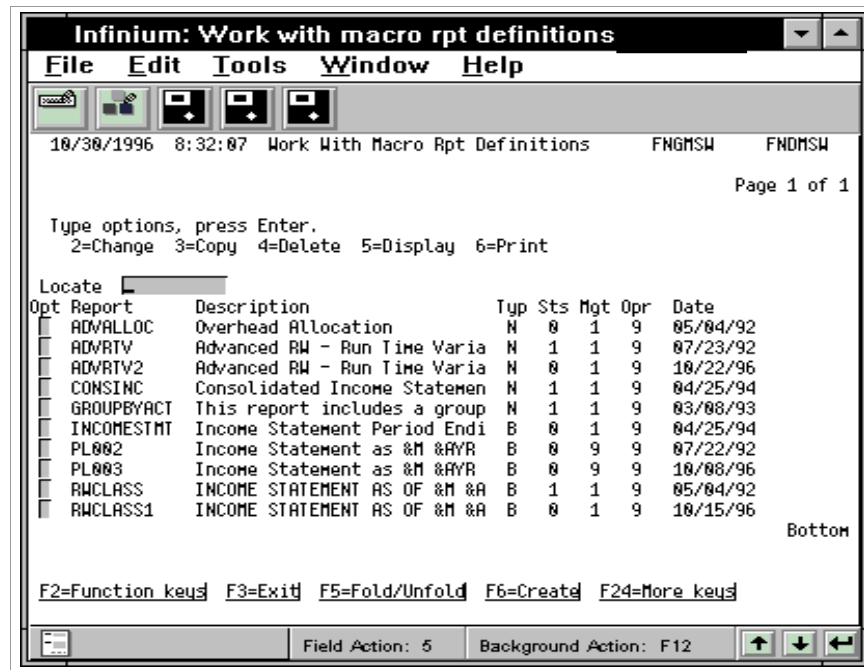3 Select *Work with macro rpt definitions* [WWMRD]. The system displays a screen similar to Figure 6-1.

```
    2/08/2007 15:18:40  Work With Macro Rpt Definitions      FNGMSW     FNDMSW

                                                               Page 1 of 1


  Type options, press Enter.
    2=Change  3=Copy  4=Delete  5=Display  6=Print

 Locate  _____
Opt Report      Description                 Typ Sts Mgt Opr  Date
 _  LV          LV                          B   1   9   9    1/30/2003
 _  PROFIT      Profit & Loss Report        B   1   5   9    7/10/2002
 _  PROJECT     Monthly Cash Position Report N  1   9   9    8/26/2003










                                                                  BOTTOM


  F2=Function keys  F3=Exit  F5=Fold/Unfold  F6=Create  F24=More keys

```

Figure 6-1: Work With Macro Reports report selection screen

4 Select the report with **2** from the report selection screen to change the definition of a report

5 Press F17 from the Report Maintenance main screen to view the report expansion/compression window.

6 Press Enter to switch the report from its current mode.

Running and displaying a report

Overview

Through the *Work with macro reports* option you can run the generic report you created and specify the desired reporting level. You can display the stored output for a previously run macro report. You can also print the stored output for a report

Steps to run a report

To run or display a report, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with macro reports* [WWMR]. The system displays a screen similar to Figure 6-2.

```
   7/10/2002 12:53:36        Work With Macro Reports        FNGWMR     FNDWMR


 Type options,press Enter.
    5=Run  8=Stored Output



 Locate _____
 Opt   Report    Description                  Base?  Sts  Opr    Date
   _   CASHREPORT Monthly Cash Position Report   N     1    9   03/28/02
   _   PROFIT     Profit & Loss Report           B     1    9   07/10/02








   List contains authorized macro reports only.                   Bottom
 _____
 F2=Function keys  F3=Exit  F5=Refresh  F10=Quick access  F24=More keys
```

Figure 6-2: Work With Macro Reports report selection screen

The system displays your authorized macro reports. From this screen you can elect to run a report or display the stored output of a report. For information on how to display stored output, refer to the "Steps to display a report" topic later in this chapter.

The system displays the status of your report in the *Sts* column. If the status is set to **1**, the report is expanded. If the status is set to **0**, the report is compressed.

Note: If you have the appropriately authorized user profile, you can press F17 to change the method of processing to either batch mode or interactive mode.

4 Select a report with **5**. The system displays a screen similar to Figure 6-3.

```
   7/10/2002 12:56:34              Run In Batch              FNGRMR     FNDRMR

 Report  . . . . . . . . . . . . . . PROFIT

 Select (a) , (b) or (c)

 a) Company group  . . . . . . . . . _____ +

 b) Account - From . . . . . . . . . 001_____ +
             To . . . . . . . . . . 001_____ +

 c) Account/mask . . . . . . . . . . _____ +
    Company masked?  . . . . . . . . 0

 Accounting year/period . . . . . . . 2002 + 06

 Override user profile . . . . . . . ESW_____ +
 Override user printer file  . . . . _____ +
 User data . . . . . . . . . . . . . _____
 Submitted job name  . . . . . . . . RW2000___
 Override description  . . . . . . . _____
                                      _____ =
 F2=Function keys  F3=Exit  F4=Prompt  F10=Quick access  F24=More keys
   Press Parameters to display previous submission parameters.
```

Figure 6-3: Run In Batch Submission Criteria selection screen

Note: If the report is not expanded already, you must expand the report before you can run it.

5 Specify the appropriate value in either a, b or c to select the accounts for your report:

a) Company Group

Specify the name of the company group. Only the companies contained in the designated company group are used to resolve the report.

b) Account - From/To

The *From* and *To* account represents the starting and ending points in the chart of accounts for the accounts used when resolving the report. You may enter a specific valid account number or a partial account number if using a smart range.

c) Account/mask

Specify a specific account or a masked account. When using a mask, you must enter a specific company. Specify **1** in the *Company Masked?* field to mask the company component.

6 Use the following information to complete the remaining fields on this screen:

Accounting year/period

Specify an accounting year and period.

Override user profile

Specify a valid user profile name to run this report for a user other than the current user. The current user is the name of the user profile that you used to sign on to the system and that defaults into this field.

Override user printer file

Specify a valid user profile to change the current user's printer file assignment to one that is assigned to a different user profile.

Note: The *Override printer file* field allows you to restrict the *Override user* field while giving printer access to a user with a lower security profile.

User data

Specify a value to override the system default value that identifies the spooled output.

Submitted job name

Specify a value in this field to change the submitted job name for this report. This value is associated with the report as it is executed in the system. It does not appear on the printed version of the report.

Override description

Specify a description to override the description you set up in the report master definition. If you leave this field blank, the system uses the report description from the report master definition.

If you used the nine-line title and specified either **&TITLE** or **&CENTERTITLE**, the system uses the text you enter in this field. You will find more information about nine-line titles in the "Using Additional Report Maintenance Functions" chapter later in this guide.

Unposted journal warning

If the value in the *Unposted journals* warning*?* field in *Work with entity control* is **1**, the system displays a warning message under the following conditions:

- You submit a single report and specify a company in either a range or a mask and unposted journals or recurring journals exist for that company and submission period.

- You submit the report using a company group or a report group and unposted journals or recurring journals exist for any company in the system for that submission period.

  To override the warning and run the report press F21. If you do not override the warning, the system does not run the report until you post the journals.

7 Press Enter to submit the report.

Steps to display a report

1 Follow steps 1 through 3 in "Steps to run a report" topic earlier in this chapter. The system displays the Work With Macro Reports Selection screen.

2 Select a report with **8** from the report selection screen. The system displays a screen similar to Figure 6-4.

```
  7/10/2002 13:00:53        Work with stored output      FNGWMRO    FNDWMRO


 Report name . . . . . . . . . . . . : PROFIT

 Type options, press Enter.
   4=Delete  5=Display  6=Print
 Locate    _____
 Option  User       Description
   _      ESW        Profit & Loss Report






 List contains authorized users only.                      Bottom
 _____
 F2=Function keys  F3=Exit  F5=Refresh  F10=Quick access  F24=More keys
```

Figure 6-4: Work with stored output selection screen

You can view only reports that have been previously executed and for which you have authority. This is determined by the stored output option on the master definition. The system compares the security level of the sign-on profile and the security level of the submitter to determine who can view the report. For more information about the master definition, refer to the "Entering the report master definition" topic earlier in this guide.

This screen displays all of the report instances for the report you selected. From this screen you can delete, display or print any of the report instances that are listed.

Verify the parameters for the report instance that you choose. Infinium RW stores each unique report instance of a report. For more information about report instances, refer to the "Using Report Referencing" chapter later in this guide.

3   Specify **5** in the *Option* field to display stored output.

4   Press Enter. The system displays a screen similar to Figure 6-5.

```
   7/10/2002 13:01:48      Work With Macro Reports       FNICRI    FNDCRI
PROFIT     Profit & Loss Report
   Locate    C225

        LINE          C              D              E        f g h i j k
         1 :
         2 :     ACTUAL         CURRENT
         3 :      YTD           BUDGET            VARIANCE
         4 : ******************** ******************** ***************
         225         30456.17          1787.00-        32243.17
         230  ------------------   ------------------  ---------------
         240         30456.17          1787.00-        32243.17
         250
         260
         270       727942.33-        3419871.25       4147813.58-
         280  ================== ================== ===============
```

Figure 6-5: Work with macro reports stored output display screen

The system displays the data for the report instance you selected on the previous screen.

Infinium RW displays chase down lines in summary.

If you use an **R** type print code to reverse the sign, Infinium RW reverses the sign only when it prints the report. The system does not reverse the sign when you display the report or display any other print codes that affect how the system prints a report.

Cell explosion

Type the cell address in the *Locate* field and press F9 to perform a cell explosion. A cell explosion allows you to view accounts that comprise the balances in a particular cell. The system displays the Interactive Trial Balance screen similar to Figure 6-6 with those accounts preselected.

```
   2/08/2007 14:55:34      Work With Macro Reports        GLGITB    GLDITB
Account/mask  . . SEJ-001-000-4100                 + Balance type  . . M +
Year/period . . . 2004 + 1               Macro name   . . . _____ +
Zero balance? . . 0 1=Include, 0=Exclude Budget code . . . _____ +
Subtotal mask . . 100000000 1=Yes, 0=No  Subtotal option . 1 0=Off,1=Det,2=Sum
Company masked? . 0 1=Yes, 0=No          Active accts? . . _ 0=Inac,1=Ac,2=All
Comparative view _ 0=No, 1=M/M, 2=Q/Q, 3=Y/Y, 4=Cust   ____ __ / ____ __
Type options, press Enter. 3=Yearly activity  5=Display  8=Company information
                                          Base currency      Base currency
O COM-DIV-DEP-ACCT-SUB                    Current Period     YTD/Cumulative
_ SEJ-001-000-4100                            1,000.00-          1,000.00-
_ SEJ-001-000-4100-001                       10,000.00-         10,000.00-
  SEJ                                        11,000.00-         11,000.00-
_ 001-001-000-4100                           19,800.00-         19,800.00-
_ 001-001-000-4100-001                       15,000.00-         15,000.00-
_ 001-001-000-4100-002                       14,900.00-         14,900.00-
  001                                        49,700.00-         49,700.00-
_ 002-001-000-4100                           50,000.00-        300,671.94-
_ 002-001-000-4100-001                       20,000.00-        194,500.00-
                                                                  MORE...



 F2=Function keys  F3=Exit  F4=Prompt  F5=Fold/unfold  F24=More keys
 Press Cell for Report Writer details
```

Figure 6-6: Interactive Trial Balance Display screen

PC download

To download information to your PC, press F14. The system can download reports up to a width of 198 characters.

Note: You cannot download an entire report group; you must download each report separately.

Hands-on workshop

In this workshop you continue to build the report you have planned on the worksheet. In addition, you submit your report for execution and printing.

Exercise 6-1

Expanding a report

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD].

4 Expand your report by pressing F17.

Running a report

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with macro reports* [WWMR].

4 Run your report using a range for your company and run it for the year and period specified by your instructor.

Exercise 6-3

Displaying a report

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with macro reports* [WWMR].

4 Display report YCNPL.

5 Use the cell explosion function to view the detail of the cell that contains month-to-date activity.

Chapter 7 Using Additional Report Maintenance Functions

7

The chapter consists of the following topics:

Overview of using additional report maintenance functions

Infinium GL provides you with additional features that save you time and allow you more flexibility in your reports. These features allow you to copy information from an existing report into a newly named report, extend the title lines, and alter the display of your report.

Objectives

After completing this chapter, you should be able to perform the following:

- Copy reports, lines and columns
- Copy cells
- Use nine-line titles

In addition, you should learn the difference between the Infinium RW resolution order and the Infinium RW print order.

Copying report elements

Overview

This topic explains how to copy a report and how to use function keys to copy the lines, columns and cells of a report.

Steps to copy report elements

To copy report elements, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD].

4 Specify **3** in the *Opt* field to select a report to copy. The system displays the Copy Report Definition window.

5 Specify the name of the new report.

6 Press Enter. The system displays a window similar to Figure 7-1.

   Note: You can also access the Copy Report window by selecting a report or creating a new report and then pressing F14 when the cursor is in the *Locate* field of the report screen.
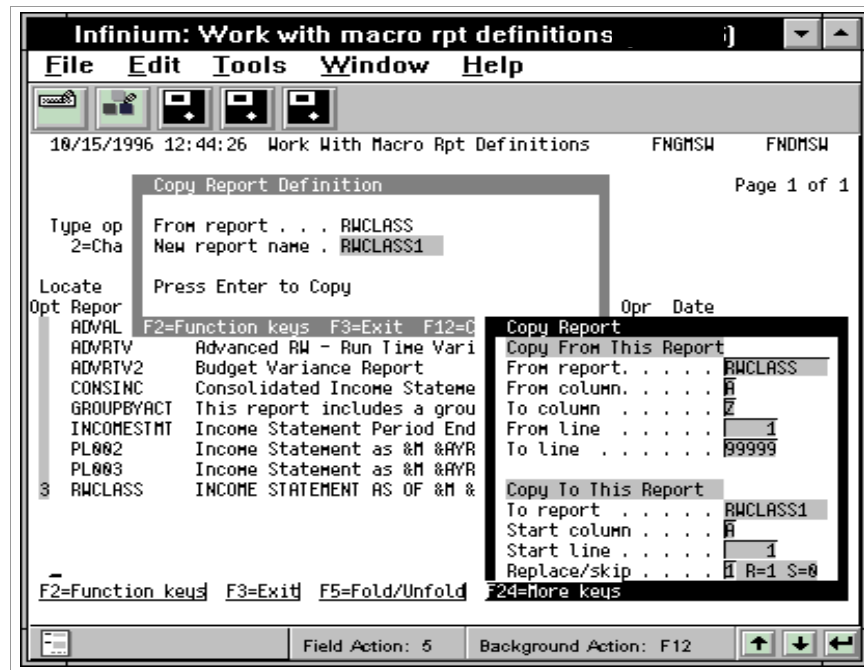
Figure 7-1: Copy Report window

From this window you can copy an entire report or sections of a report into the current report.

Copying an entire report

7 Press Enter to copy an entire existing report to the new report. Infinium RW defaults the remainder of the information.

Note: You must be in a new report to copy an existing report.

Copying sections of a report

Specify the lines to copy in the "Copy From this Report" portion of the window. In addition, you must specify the starting line of the report into which you are copying.

To copy columns, you must specify the columns to copy in the "Copy From this Report" portion of the window. In addition, you must specify the starting column of the report into which you are copying.

You use the *Replace/skip* field to specify whether to replace or by-pass definitions that already exist.

8 Press Enter. A status line that displays on the bottom of the screen indicates the columns and lines that the system copied.

Copying cells

9 Select your new report with **2**. The system displays the new report.

10 Press F21 from the *Locate* field to copy cells into your new report. The system displays a window similar to Figure 7-2.
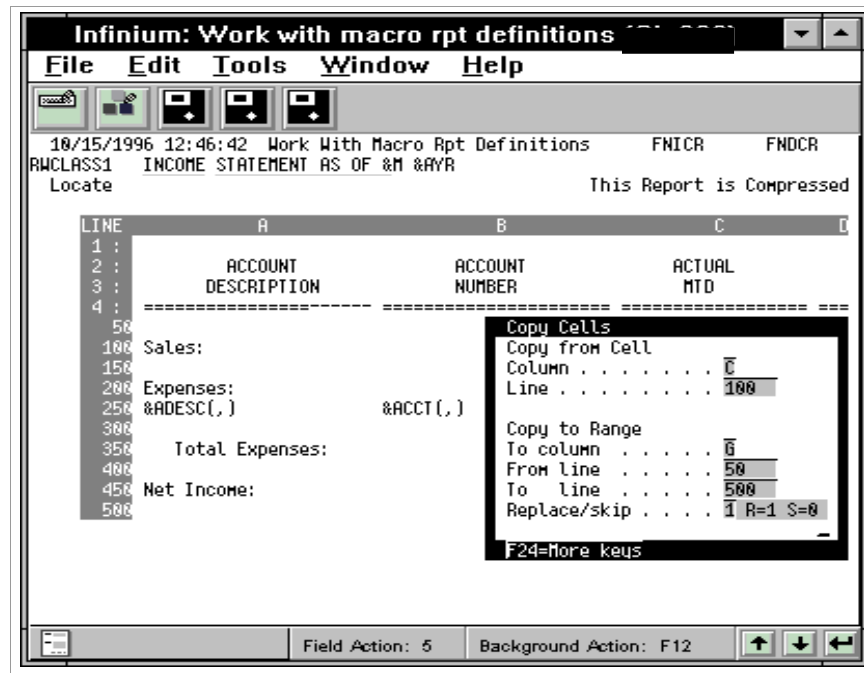
Figure 7-2: Copy Cell window

To specify the cell location, specify the column and line from which to copy. You can copy a cell to multiple lines within the same column.

When copying cells, you use the *Replace/skip* field to specify whether to replace or bypass cell definitions that already exist.

Using nine-line titles

Overview

This option allows you to override the default title of a report and enter a new nine-line title for your report. Press F13 to access the nine-line definition window.

If you do not define a nine-line title, the system defaults the report title in the following order:

1 The text you specified in the *Override description* field when you submitted the report through the *Work with macro reports* option.

2 The text you specified in the *Description* field on the Report Master Definition.

Steps to use nine-line titles

To use nine-line titles, perform the following steps:

1 From the main menu select *Infinium ReportWriter.*

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD].

4 Select a report with **2** to change.

5 Press F13 from the *Locate* fields. The system displays a window similar to Figure 7-3.

   Note: After you press F13, even if you do not enter any data, the system adds the space to the top of your report. To delete the lines, you press F22 from within this window.

```
┌─────────────────────────────────────────────────────────────┐
│ Infinium: Work with macro rpt definitions              ▼ ▲ │
│  File   Edit   Tools   Window   Help                         │
│ ┌──┐ ┌──┐ ┌──┐ ┌──┐ ┌──┐                                    │
│ └──┘ └──┘ └──┘ └──┘ └──┘                                    │
│  10/15/1996 12:48:10  Work With Macro Rpt Definitions   FNICR      FNDCR │
│ RWCLASS     INCOME STATEMENT AS OF &M &AYR                   │
│                        Update Title Lines                    │
│                                                              │
│                                                              │
│ AAAAAAAAAAAAAAAAAAAAAAA BBBBBBBBBBBBBBBBBBBBBB CCCCCCCCCCCCCCCCCCCC DDDDDDDDDDDDDDD │
│                                                              │
│ RUN TIME:   &RUNTIME                     MINOR COMPANY, INC. │
│ RUN DATE:   &RUNDATE      &CENTERTITLE                       │
│ USER:       &USER NAME                                        │
│                                                              │
│                                                              │
│                                                              │
│                                                              │
│                                                              │
│                                                              │
│                                                              │
│  F2=Function keys  F3=Exit  F6=Erase line  F24=More keys    │
│ ┌──┐              │ Field Action: 5  │ Background Action: F12 │ ↑ ↓ ↵ │
└─────────────────────────────────────────────────────────────┘
```

Figure 7-3: Nine-Line Title window

You can specify text on any of the nine blank lines.

6 Use the information below to enter and remove lines of text from your report title.

- To delete a single line press F6. The system does not include that line in the report.

- To restore a line that you deleted, place the cursor on the line and press Spacebar and Enter.

- To erase data on a line press F17.

- To delete all lines starting at the cursor position to the end of the title press F23.

- You can use global variables in the title. Refer to the "Quick Reference Tables" appendix for a listing of global variables available within the nine-line title. When you specify a global variable, use all caps and no spaces.

7 Press Enter to save the nine-line title or F12 to exit the nine-line title.

Infinium RW complex functions

In addition to the mathematical functions listed in the "Defining Report Content" chapter, you can use some more advanced functions listed below.

Function	Format	Example	Result
Absolute Value	@ABS(X)	@ABS(-40)	40
		@ABS(CA)	Absolute value of Column A
Square Root	@SQT(X)	@SQT(36)	6
		@SQT(CB)	Square root of Column B
Maximum	@MAX(X, Y)	@MAX(CD, 0)	Whichever is the greater value
		@MAX(CA, CB)	Whichever column is greater
Minimum	@MIN(X,Y)	@MIN(300, 400)	300
		@MIN(CA, CB)	Whichever column is less
Rounding	@RND(X,Y)	@RND(VYM<>/1000 ,0) *where <SALES> equals 104,920	105
		@RND(200.6456, 2)	200.64
		@RND(200.6456, 1)	200.6
		@RND(200.6456, 0)	201
		@RND(CA, 2)	Round Column A to two positions

Determining the print or resolution order of a report

Overview

Infinium RW resolves a report from left to right, top to bottom. Because of the resolution order, you can reference only those elements that resolve before the element you are defining.

However, when printing reports, Infinium RW uses the order you defined in the *Starting Print Position* for each column and the print sequence you defined for each line. This allows you to print a report in a different order than the order in which the report resolves.

Steps to alternate the display between print or resolution order

To alternate the main display between the resolution order and the print order, perform the following steps:

1 Complete steps 1 through 4 as outlined in the "Using nine-line titles" topic earlier in this chapter.

2 Press F6 from the *Locate* field.

The chart below illustrates the print order versus the resolution order.

Order	Determined by
Print order	Print position for columns and print sequence for lines
Resolution order	Resolves columns alphabetically and lines numerically, top to bottom, left to right

Hands-on workshop

In this workshop you practice copying a report and column and defining a nine-line title.

1 From main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD].

Note: Ensure that you compress the report prior to performing the steps in this workshop.

Exercise 7-1

Copying a report

Create a new report named PLYCN2 by copying report PLYCN.

Exercise 7-2

Copying a column

Copy the last column of report PLYCN to a new column in report PLYCN2.

Exercise 7-3

Defining the nine-line title

Use the nine-line title function to define a title for report PLYCN.

Chapter 8 Defining and Using Report Groups

8

This chapter contains information about defining and using report groups.

The chapter consists of the following topics:

Overview of defining and using report groups

You use report groups to run multiple reports using a single submission.

You define a report group to specify:

- A series of reports to run using a single submission
- The order in which the reports are to run
- The reporting level for which to submit each report
- Descriptions to print on each report instance

The illustration below shows how you can run the same report for different accounts in a single report group.

ReportWriter Report Groups

RWCLASS	Seq. 100	001-101
RWCLASS	Seq. 200	001-102
RWCLASS	Seq. 300	001-103
RWCLASS	Seq. 400	001
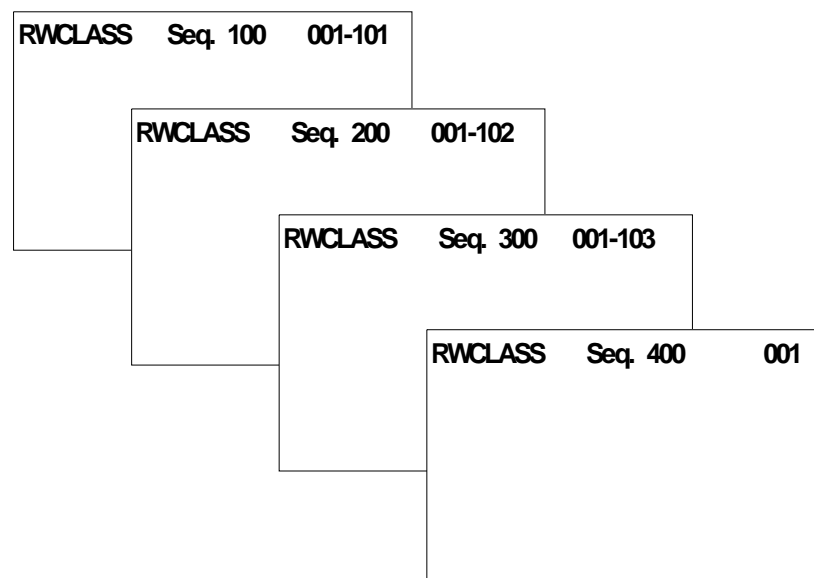
Figure 8-1: Report group showing different account submissions

Objectives

After you complete this chapter and the workshop at the end of this chapter, you should be able to:

- Plan and define report groups

- Run and display report groups

Defining report groups

Overview

Report group definitions allow you to create new report groups, change an existing report group and work with the sequences of your report group.

You use the report group definitions to specify the order, level and description of the reports you submit.

Steps to define a report group

To define report groups, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition.*

3 Select *Work with report grp definitions* [WWRGD]. The system displays a screen similar to Figure 8-2.
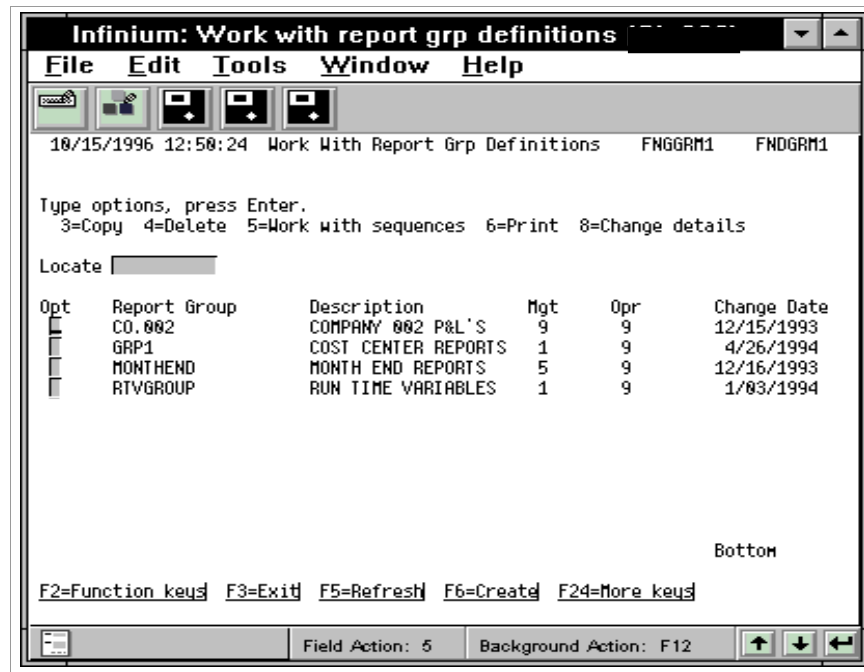
Figure 8-2: Work With Report Grp Definitions selection screen

You use this screen to select an existing report group or create a new report group.

To change the *Group description, Management level* or *Operational level* of an existing report group, select the report group with **8**. To print the definition of a report group, select the report group with **6**.

Note: Refer to the "Work with existing sequence definitions" topic later in this chapter to define or change sequences for an existing report group.

Create a new report group

4 Press F6 to create a new report group. The system displays a window similar to Figure 8-3.
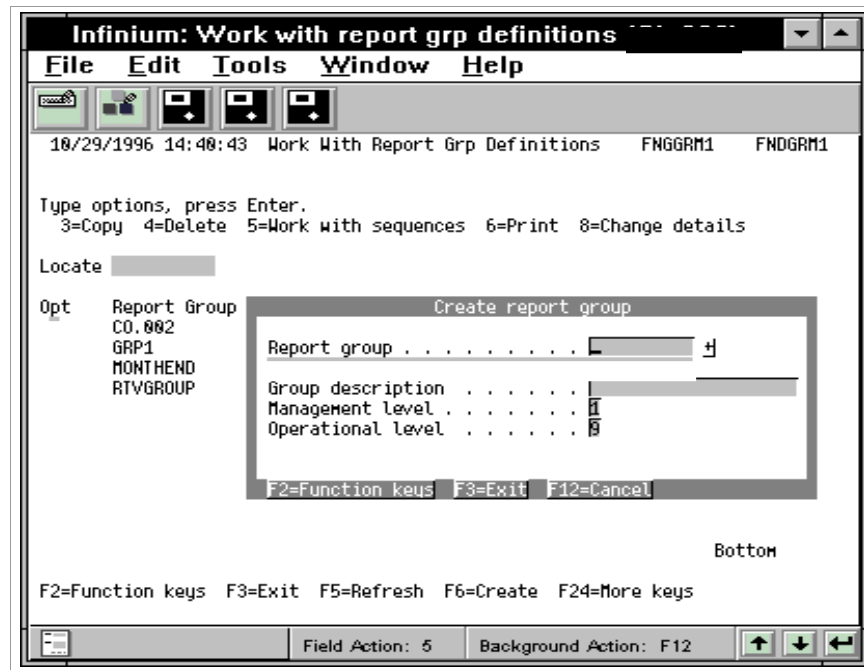
Figure 8-3: Create report group window

5 Use the following information to define the attributes for the report group:

Report group

Specify the name of the new report group you are creating or copying.

Group description

Specify a description for the report group.

Management level

The management level associated with a report group determines who has the authority to update or delete the group. Management levels range from 1 to 9 and correspond directly to user profile authority levels.

For example, if the management level is set to 5, only those profiles having an authority level within the range of 1 to 5 have the authority to update and delete the report group. Those profiles falling within the range of 6 to 9 receive a MANAGEMENT LEVEL CHECK error message when they attempt an unauthorized update.

The management level defaults to the authority level of the user creating the report group, but the user may change the level to an equal or lesser authority level.

Operational level

The operational level associated with a report group determines who has the authority to display or run it either interactively or in batch. Operational levels range from 1 to 9 and correspond directly to user profile authority levels.

For example, if the operational level is set at 5, only those profiles having an authority level within the range of 1 to 5 have the ability to display or run the report group. Those profiles falling within the range of 6 to 9 receive an OPERATIONAL LEVEL CHECK error message when they attempt an unauthorized display or run.

The operational level defaults to 9, which is the lowest level of authority, but the user can change it.

6 Press Enter. The system displays a screen similar to Figure 8-4.
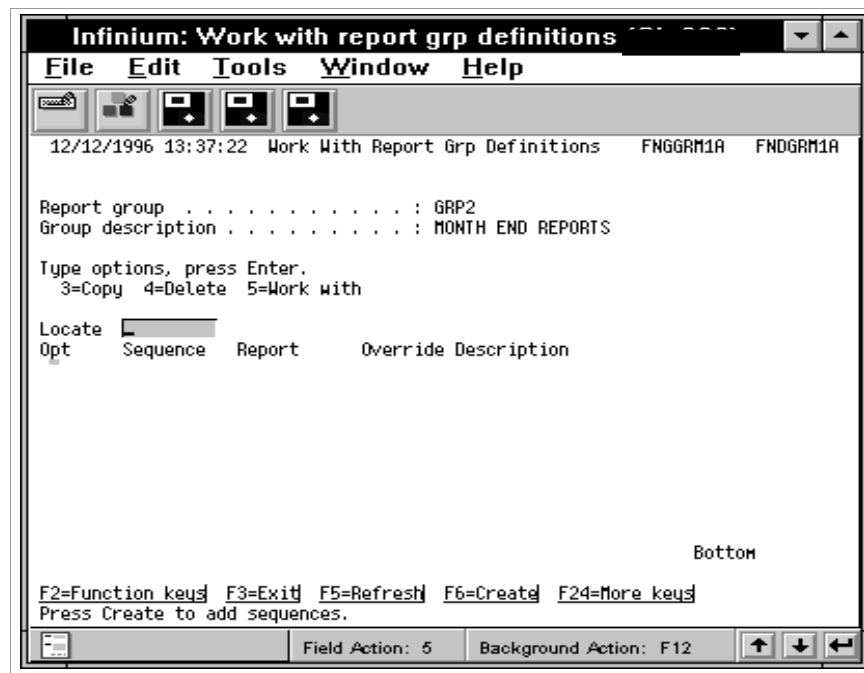
Figure 8-4: Work With Report Grp Definitions sequence selection screen

Note: If you are working with an existing report group, the system displays this screen with a list of previously defined sequences.

7 Press F6 to add sequences to the new group. The system displays a screen similar to Figure 8-5.

Figure 8-5: Work With Report Grp Definitions sequence definition screen

8 Use the following information to complete the fields on this screen:

Sequence number

When you add a report to the report group, the system provides a default sequence number. For each sequence you create in the report group, the system increments this number by 10. You can override this number.

Note: You should plan your report groups, particularly when using report referencing. Run the report that you are referencing prior to running the report containing the reference expression. That is, the referenced report must have a lower sequence number than the report that contains the reference.

Report

Specify the report name that you are assigning to this sequence.

Override description

The system uses the description you specify for each sequence in one of the following ways:

■   The value you specify in this field overrides the description you specified on the report master definition.

- If you defined a nine-line title for the report, the variables **&TITLE** or **&CENTERTITLE** retrieve the sequence override description.

9 Specify a value in one of the following fields to specify report submission criteria:

- *Company group*

   Specify a code to restrict the report to a group of companies.

- *Account -From/ To*

   Specify the first account in the range of accounts to appear on the report.

- *Account/mask*

   Masking consists of wildcard characters denoted by asterisks (*). When using a mask, you must specify a specific company. To mask the company component, specify **1** in the *Company masked?* field.

10 Press Enter to submit sequence information.

Work with existing sequence definitions

The system returns you to the Work With Report Grp Definitions Sequence selection screen. The new sequence definition displays on a screen similar to Figure 8-6.
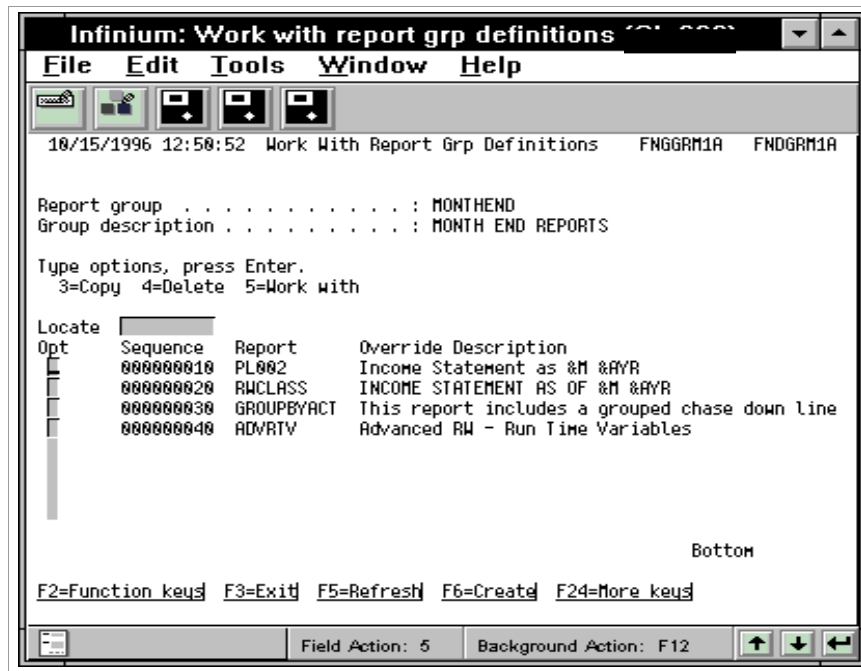
Figure 8-6: Work With Report Grp Definitions sequence selection screen
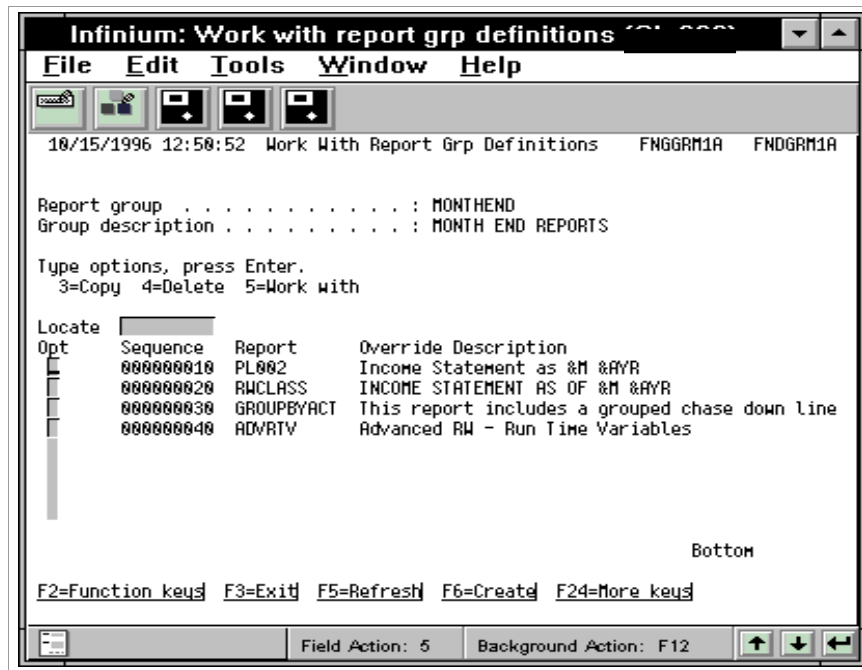
Figure 8-6: Work With Report Grp Definitions sequence selection screen

You can now use this screen to copy, delete or change an existing sequence definition.

Running and displaying report groups

Overview

You use the *Work with report groups* option to:

- Run all reports within a report group
- Run only selected report sequences within a report group
- Display the output of a report that was previously run in a report group

Steps to run report groups

To run and display report groups, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing.*

3 Select *Work with reports groups* [WWRG]. The system displays a screen similar to Figure 8-7.

```
   7/02/2002 11:48:34       Work With Report Groups       FNGWRG      FNDWRG


  Type options, press Enter.
    5=Run  8=Stored output


  Locate     _____
  Opt     Report Group    Description        Mgt    Opr      Change Date
    _     MLFGROUP        MLFGROUP             1      9        3/28/2002









                                                              Bottom
        _____
  F2=Function keys  F3=Exit  F10=Quick access  F12=Cancel  F24=More keys

```

Figure 8-7: Work With Report Groups Report Group selection screen

The system displays your authorized report groups. If your user profile is appropriately authorized, you can press F17 from the *Locate* field to change the method of processing to either batch mode or interactive mode. In addition, you can specify the printer level controls to use report group or report name. The default value for this field is the report name.

4 Specify **5** to select a report group. The system displays a screen similar to Figure 8-8.

```
   7/02/2002 11:54:12            Run In Batch              FNGGRS      FNDGRS

Report group  . . .  MLFGROUP
Year/period . . . .  1999 + 01       Override user profile . . . ESW_____    +
Submitted job name   RW2000____      Override user printer file  _____    +
                                     User data . . . . .         _____




.                                                                            -
F2=Function keys  F3=Exit  F4=Prompt  F5=Refresh  F24=More keys
Press Show sequences key to see list of sequences.
```

Figure 8-8: Run In Batch submission criteria screen

5 Use the following information to define the submission criteria for the report group:

Year/period

Specify a valid accounting year to which this function refers when executing this report.

Specify an accounting period to which this function refers when executing this report or report group. Valid values are 1 to 13.

Override user profile

Specify a valid user profile name to run this report for a user other than the current user. The current user is the name of the user profile that you used to sign on to the system and will default into this field. This is a required field.

Override user printer file

Specify a valid user profile to change the current user's printer file assignment to one that is assigned to a different user profile.

Note: The *Override printer file* field allows you to restrict the *Override user* field while giving printer access to a user with a lower security profile.

User data

Specify a value to override the system default value that identifies the spooled output.

Running individual reports or a range of reports

6 Press Enter to submit the entire report group or press F11 for a list of sequences within the report group. The system displays a screen similar to Figure 8-9.

```
    7/02/2002 11:54:52              Run In Batch            FNGGRS     FNDGRS

   Report group  . . .  MLFGROUP
   Year/period . . . .  1999 + 1       Override user profile . . . ESW_____   +
   Submitted job name   RW2000____     Override user printer file  _____   +
                                       User data . . . . .         _____


   Type options, press Enter.    1=Select  3=From/to sequence
   Locate .  _____    _____
   Option  Sequence Number  Report     Sts    Description
     _          000000010   CASHREPORT  1      mlf.001
     1          000000020   CASHREPORT  1      mlf.002
     _          000000030   GL123TEST   1      GL System test




                                                               Bottom
   _____
   F2=Function keys  F3=Exit  F4=Prompt  F5=Refresh  F24=More keys
```

Figure 8-9: Run In Batch Sequence selection screen

Use this screen to run selected reports in the report group.

7 Specify **1** in the *Option* field to run an individual report. To select a range of reports, specify **3** in the *Option* field next to the sequences that begin and end the range.

Unposted journal warning

If the value in the *Unposted journals* warning? field in *Work with entity control* is **1**, the system displays a warning message under the following conditions:

- You submit a single report and specify a company in either a range or a mask and unposted journals or recurring journals exist for that company and submission period.

■ You submit the report using a company group or a report group and unposted journals or recurring journals exist for any company in the system for that submission period.

To override the warning and run the report press F21. If you do not override the warning, the system does not run the report until you post the journals.

Steps to display a report group

1 Follow steps 1 through 3 in "Steps to run a report group" topic earlier in this chapter. The system displays a screen similar to Figure 8-7.

2 Select a report with **8** from the report selection screen. The system displays a screen similar to Figure 8-10.
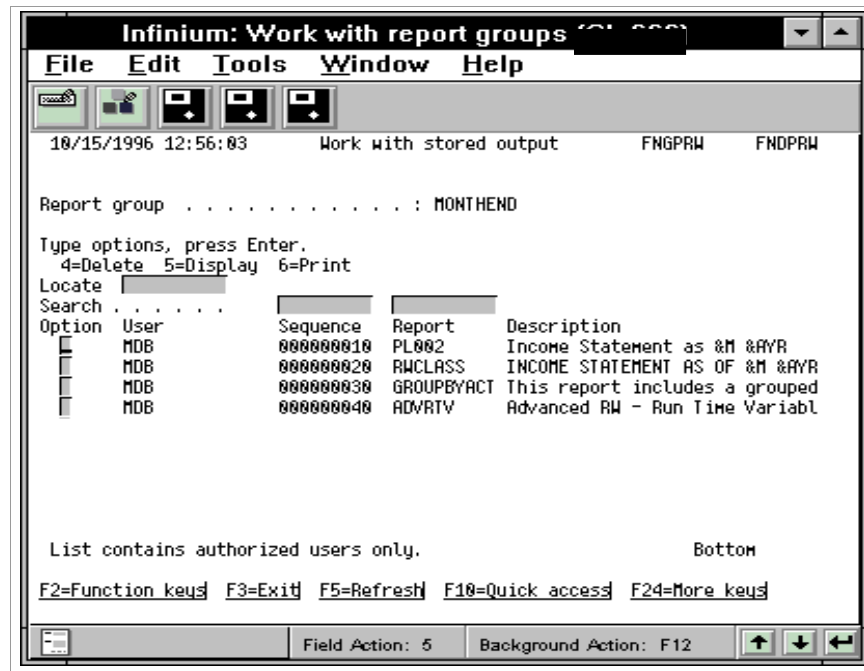
Figure 8-10: Work With Stored Output selection screen

This screen displays the submission criteria and all of the reports that the system generated for this report group. You can display, delete or print the stored output for a specific report sequence.

3 Specify **5** to display the stored output. The system displays a screen similar to Figure 8-11.
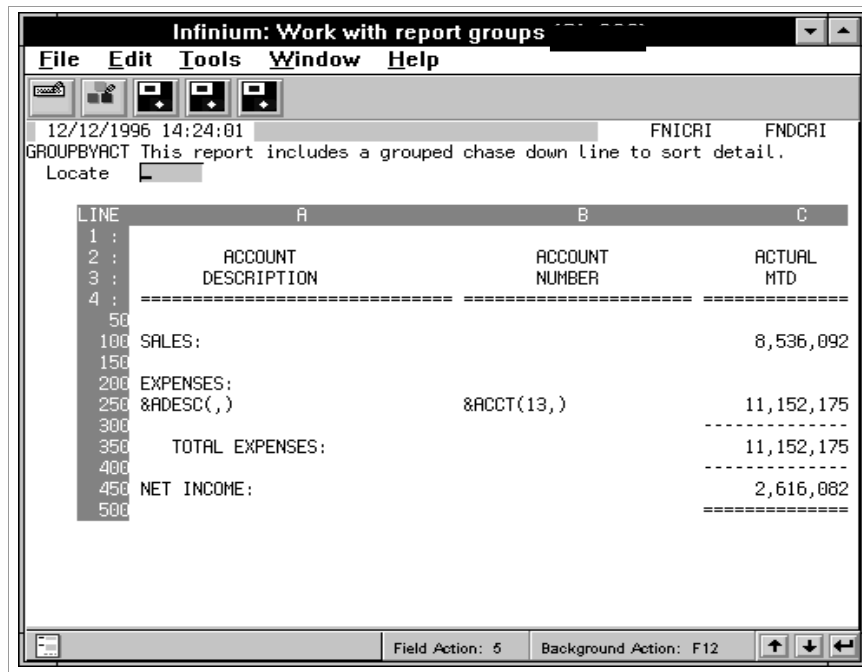
Figure 8-11: Work with report groups stored output display screen

To perform a cell explosion, specify the cell address in the *Locate* field and press F9. A cell explosion allows you to view accounts that comprise the balances in a particular cell. The system displays the Interactive Trial Balance screen with those accounts preselected.

Hands-on workshop

In this workshop you practice creating and running Infinium RW reports.

Exercise 8-1

Creating a report group

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with report grp definitions* [WWRGD].

4 Create a report group named YCNRG and define four sequences that use report YCNPL.

   Note: If you are using an assigned company, define your sequences for Departments 101, 102, 103, and 104.

Exercise 8-2

Running report groups

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with report groups* [WWRG].

4 Run your report group, YCNRG.

Notes

Chapter 9 Using Report Referencing

9

This chapter contains information about using report referencing.

The chapter consists of the following topics:

Overview of report referencing

Macro Reporting includes a feature that enables you to refer to previously calculated values from another report.

Referencing reports is more efficient than using variable expressions because the system does not have to calculate values again. Instead, the system simply extracts the stored values from another report.

When Infinium RW extracts a previously calculated value, it brings in the actual data, not the expression. To ensure there is data to extract, you must run the report being referenced prior to running the new report that contains the reference information.

Infinium RW saves the information of the last run instance of each report for every unique combination of report, user, report group, and report sequence according to the table below.

Report	User	Report group	Sequence
Income	Infinium GL		
Income	GLTRA		
Income	Infinium GL	Perend	100
Income	Infinium GL	Perend	200

You can refer to any column, line, or cell value from a report instance by taking the normal column, line, or cell reference and attaching the above combinations to it.

Objectives

After you complete this chapter and the workshop at the end of this chapter, you should be able to:

- Understand the elements of a report reference
- Recognize when you would use report references
- Create report references

Creating a report reference for a report

Steps to create a report reference

To create a report reference for a report, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD]. The system displays the Work With Macro Rpt selection screen.

4 Select a report to change and press Enter. The system displays the Work With Macro Rpt Definitions screen.

5 Specify the letter for the column to update in the *Locate* field.

   Note: In this example we use a column reference. Line and cell references are also valid.

6 Press F7. The system displays the Update Column Definition window.

7 Press Enter. The system displays a window similar to Figure 9-1.
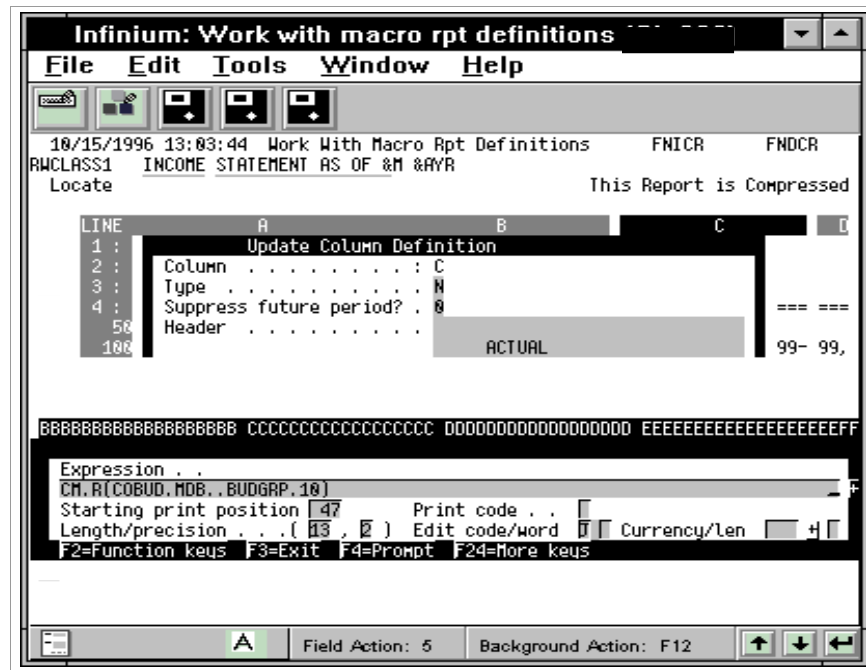
Figure 9-1: Update Column Definition window

8 Specify the report reference in the *Expression* field.

The following section lists all elements of a column report reference:

Cx.R(REPORT.USER.PLACE HOLDER.RPTGROUP.SEQUENCE)

Example: CG.R(Income.GL2000..Perend.200)

Cx	This is the column being referred to in the specified report instance. **C** signifies a column reference and **x** represents the column letter.
	Note: We use a column reference in this example. If you are entering a line reference, specify **Lx**. If you are entering a cell reference, specify **Cx.Lx**.
R	This signifies a report reference

You must enclose the following elements of the report reference in parentheses and separate them with periods:

REPORT	You must include the name of the report that you are referencing.

USER	This element refers to the user profile that ran the report instance from which you want to reference a value or values.
PLACE HOLDER	You must specify a period in this position as a place holder.
RPTGROUP	If the referenced report instance was run in a report group, you should specify the name of the report group in this element.
SEQUENCE	If you specified a report group in the previous element, you must also specify which sequence within that report group to reference.

Report group referencing

To ensure that you are referring to the correct run instance of the specified report, we recommend using report references within report groups.

Note: If you are referencing the same report within a report group, you can have the system default to a specific occurrence of the report within the group by referencing a sequence number. When you do not specify a report group and sequence number, the system defaults to the last occurrence of the report within the group.

To refer to a report that was run in a report group for which many different users may be authorized, leave the USER element blank. Leaving this element blank allows the system to use the user profile that submits the report group, for example, CxR(REPORT…RPTGROUP).

You can, however, use report references outside of report groups. To do this, complete the report reference with a closed parenthesis after the USER element, for example, Cx.R(REPORT.USER).

You can also complete the report reference with a closed parenthesis after the REPORT element, for example Cx.R(REPORT). However, you can do this only if the referenced report is run by the same user as the report containing the reference.

Report referencing requirements

Listed below are three requirements for referencing reports.

- When you use a column report reference, make sure both reports have the same numerical sequence of lines defined.

- The report that contains a column report reference cannot contain chase down lines.

- When you use a line report reference, make sure both reports have the same sequence of columns defined.

Note: If you are using both column and line references, the line reference takes precedence over the column reference.

Example

This example illustrates the use of report references.

You can use report references to consolidate reports across companies. Assume you have a budget report that you run for all four of your companies. This report has a column for each period in the year with a total column at the end.

You may then want to reference the total columns of the four reports to create a consolidation report at year end. The consolidation report can have columns for each company with a total column at the end.

You also should create a report group to ensure that you are referring to the correct report instances.

In this example, BUDGRP is the report group that runs the COBUD report. You run this report four times, once for each company. The CRPBUD report that references the four individual company budget reports is the last report you run in the report group BUDGRP.

Report group BUDGRP

Sequence	Report	Company
10	COBUD	Company 001
20	COBUD	Company 002
30	COBUD	Company 003
40	COBUD	Company 004
50	CRPBUD	All

The sample reports in the "Report Definition Samples and Worksheets" appendix, Figure A-6 and Figure A-7, illustrate this example.

Hands-on workshop

In this workshop you define report references and add a new sequence to your report group.

From the main menu select *Infinium ReportWriter.* This option contains all of the options that you use in the workshop in this section.

Exercise 9-1

Creating Infinium RW referencing report

1 Select *Report Definition.*

2 Select *Work with macro rpt definitions* [WWMRD].

3 Create a summary report of MTD actuals by department number.

4 Create report PLYCNREF by copying Column A and all of the lines from report PLYCN.

5 Change Line 250 from an X type line to an N type line.

6 Define the columns and reference Column C from each sequence in your report group.

7 If you are using an assigned company, use the table below.

Define column	Reference column C in sequence #
B	Department 101
C	Department 102
D	Department 103
E	Department 104

Exercise 9-2

Adding a sequence to a report group

1 Select *Report Definition*.

2 Select *Work with report group definition* [WWRGD].

3 Add report PLYCNREF to report group RGYCN as sequence number 1000.

Chapter 10 Maximizing Infinium RW Efficiency

10

This chapter contains information about Infinium RW efficiency and consists of the following topics:

The chapter consists of the following topics:

Overview

This chapter summarizes the trade off between ease of maintenance and efficient processing of your Infinium RW reports.

You should consider the following four areas when trying to create efficient reports:

- Account macro creation
- Report definition
- Report execution
- Base reports

Objective

After you complete this chapter, you should gain an understanding of how you can maximize efficiency in Infinium RW.

Account macro creation

To create account macros in the most efficient way, use the techniques in the following list. The items in this list are presented in order of most efficient to least efficient.

1 Multi-select function key

2 Direct macro using a range

3 Direct macro using a mask or an account user field macro

4 Direct macro using a mask with company masked

Generally, using a mask utilizes more of the computer's resources than a range. A mask searches the larger subset of the chart of accounts to find matching account numbers rather than extracting a concise range.

If you set the *Explode at report run-time?* field to **1** (Yes), the system resolves these macros at report run time. Because the system does not include these macros when you run the *Rebuild account macros* option, the function processes faster. We recommend that you use this field only when defining account macros that the system can resolve quickly, such as ranges or masks in which you do not mask the company or do not restrict the mask to a company group.

Report definition

When creating your reports, be aware of expressions that can make your reports run more efficiently. The most efficient expressions are those that use constants and references because they use values that the system currently stores for a report. The following list is in order of most efficient to least efficient.

1 Constants

2 Referencing (another line, column, cell, or report)

3 Direct macros, account user field macros, and multi-select macros

4 Multiple direct macros in the same expression, for example, <SALES&DIV1>

5 Indirect macros

6 Macro groups

7 Intersecting macros at line and column

Direct macros are more efficient than indirect macros because the system does not need to resolve the group of accounts at report run time.

As you can see from the previous list, the techniques that are more efficient for the system require more setup time by the user. The techniques that characterize user efficiency result in fewer reports and fewer macros.

The following diagram summarizes the efficiency trade-off.

Efficiency Trade-off

User Efficiency	System Efficiency
Broad Macros	Narrow Macros
Indirect Macros	Direct Macros
Macro Groups	Multiple direct macros in expression
Macro at column and line	Referencing
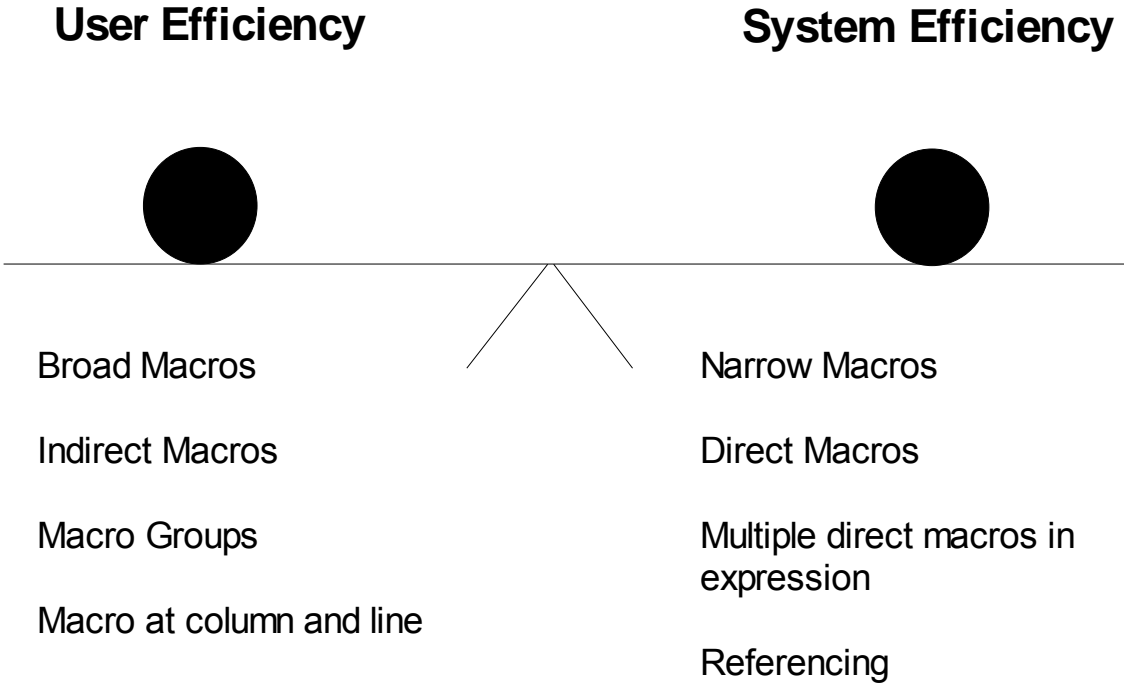
Figure 10-1: User Efficiency vs. System Efficiency

Report execution

Some methods of submitting an Infinium RW report are more efficient than other methods. The following list shows the methods from most to least efficient:

1 Range

2 Mask

3 Company group

A range is the most efficient method because the system searches only a selected range of accounts within the macro. When you use masks and company groups, the system may have to do more searching to find all matching accounts.

Base reports

Base reports can be 30 to 50 percent faster than other Infinium RW reports. Infinium RW executes base reports faster because the system can skip several complicated processing routines. To qualify as a base report, your report must meet all of the requirements below.

- No more than one budget per report

- No more than a given year and one prior year

- No absolute years

- No macros in column expressions

- No variables in line expressions

- No variables in cell expressions

- No group by definition on chase down lines

Notes

Chapter 11 Using Infinium RW Allocations

11

This chapter contains information about using Infinium RW allocations.

The chapter consists of the following topics:

Overview of using Infinium RW allocations

Macro reporting provides the ability to automatically create allocation journal entries through reports.

Using the allocation option, you can create journal entries through reports. The journal entries you create can be either for actual or for budget amounts.

You create journal entries using the following steps:

1 Specify the journal reference and source code.

2 Create an Infinium RW allocation report.

3 Run the allocation report.

4 Display the report and create a journal entry.

5 Proof the batch.

6 Post the batch.

Objective

After you complete this chapter and the workshop at the end of this chapter, you should be able to create journal entries using the Infinium RW allocation option.

Specifying the journal and source code

Overview

You specify the allocation journal reference, source code, and description in company controls.

You can perform this step any time prior to creating an allocation journal. You must perform it then because the system creates allocation journals automatically and needs a journal reference, source code, and description to place in the journal header.

Steps to specify the journal reference and source code

To specify the journal reference and source code, perform the following steps:

1 From the main menu select *Control File Functions*.

2 Select *Companies*.

3 Select *Work with company controls* [WWCC]. The system displays the Work With Company Controls prompt screen.

4 Specify a company and press Enter. The system displays the Work With Company Controls selection screen.

5 Select the *Journal controls* attribute with **5** and press Enter. The system displays a screen similar to Figure 11-1.
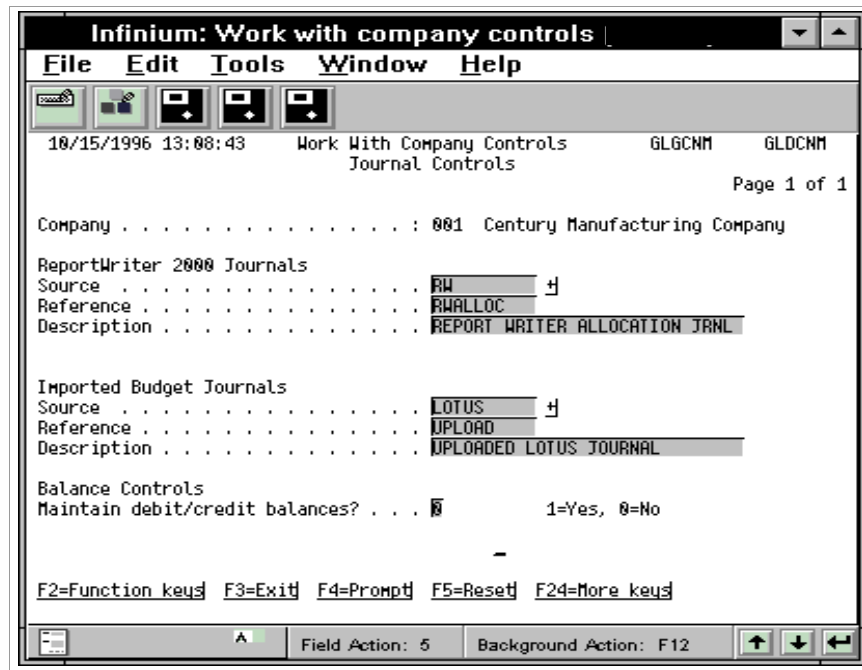
Figure 11-1: Work With Company Controls Journal Controls screen

You set up the allocation journal reference, source code, and description on the Work With Company Controls Journal Controls screen. The fields described below become the respective fields on the allocation journal header.

6 Use the information below to complete the Infinium RW Journals fields on this screen.

Source

Specify a valid source code value to attach to all allocation journals created for this company. You must define source code values in the *Work with code values* option before you can use them.

Reference

Specify a journal reference to attach to all allocation journals created for this company.

Description

Specify a description for allocation journals.

7 Press Enter to update the controls.

Creating an Infinium RW allocation report

Overview

Through an allocation journal you specify which amounts and account numbers the system uses on the Infinium RW report.

Steps to create an Infinium RW allocation report

To create an Infinium RW allocation report, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition.*

3 Select *Work with macro rpt definitions* [WWMRD]. The system displays the Work With Macro Rpt Definitions screen.

4 Select a report with **2** and press F5 to update the report master definition. The system displays a window similar to Figure 11-2.
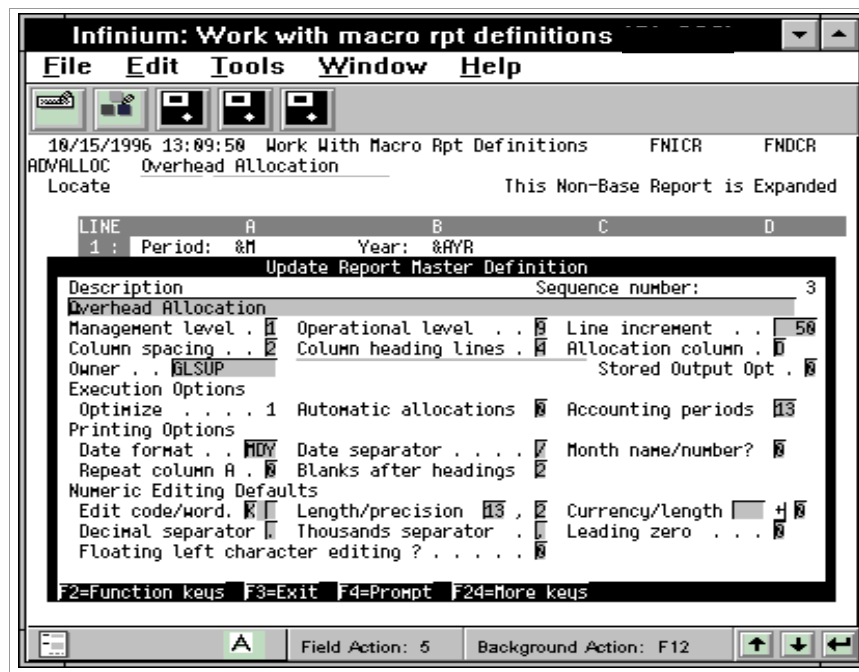
Figure 11-2: Update Report Master Definition window

5 Use the information below to complete the fields in this window.

Allocation column

Specify a column letter from A to Z to represent the default column. The system extracts amounts from the default column to create allocation journal entries. You can override this value at the line level for any line of the report.

Automatic allocations

Specify **1** in this field for the system to automatically create the allocation journal when you run the report. The system automatically defaults the journal header fields.

Infinium GL sets the status of the input journal to ready or error. You can manually update, delete, or accept and post the journal.

If the value in this field is **0**, you must manually create the allocation journal. For more information on how to create an allocation journal, refer to the "Displaying reports and creating journal entries" topic later in this chapter.

6 Press Enter. The system closes the update window.

7 Specify a line number in the *Locate* field and press F11 to update the line definition from the main display. The system displays a window similar to Figure 11-3.
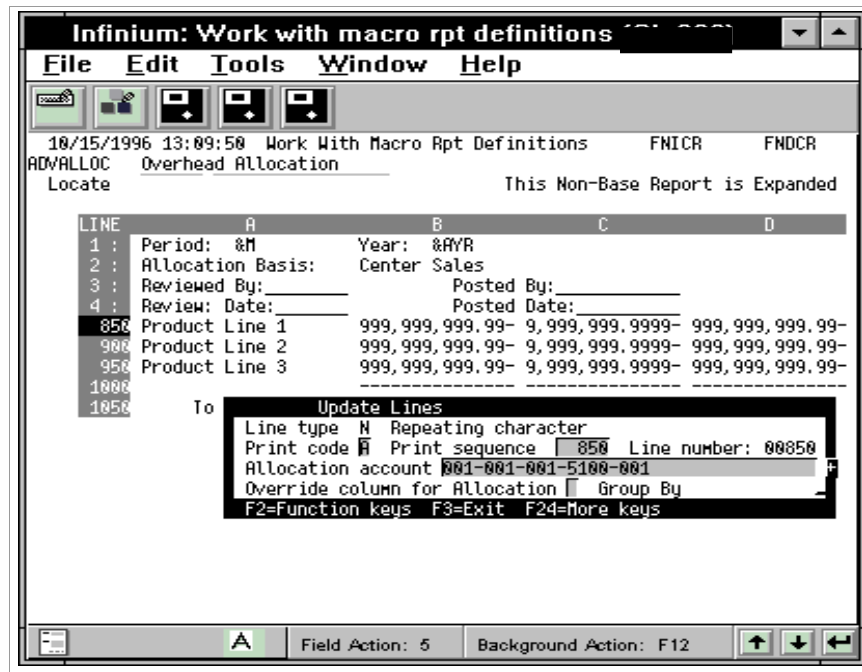
Figure 11-3: Update Lines window

8 Use the information below to complete the fields on this window.

Allocation account

To use a value on this line in an allocation journal entry, specify an account number in this field. The system does not permit masking in this field. If you leave this field blank, the system does not create a journal entry for this line.

The allocation account tells the system from which line to extract the amount for the allocation journal entry.

If the extracted value is positive, the system makes a debit entry. If the extracted value is negative, the system makes a credit entry.

Note: At least two lines must be specified as allocation accounts to create a balanced journal. The system does not ensure the journal is balanced when it creates the allocation journal. If the system creates an unbalanced journal, Infinium GL sets the batch status to **Error**.

Override column for Allocation

If you leave this field blank, the system uses the value in the *Allocation column* field on the report master definition. Otherwise, you can specify any column letter for the allocation column. The system uses this column to extract the numeric values for the allocation journal produced through Infinium RW.

If you leave the *Allocation account* field blank, the system ignores the *Override column for Allocation* field.

9 Press Enter to return to the main report display.

Running the allocation report

Overview

You run the allocation report to perform any necessary calculations.

Steps to run the allocation report

To run an allocation report, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with macro reports* [WWMR]. The system displays a screen similar to Figure 11-4.

Figure 11-4: Work With Macro Reports Report selection screen

4 Select the report with **5** and press Enter. The system displays a screen similar to Figure 11-5.

Figure 11-5: Run In Batch submission criteria screen

5 Specify the criteria in the appropriate fields on this screen.

6 Press Enter to run the macro report.

Note: To run an allocation report from within a report group, select the *Work with report groups* option.

Displaying reports and creating journal entries

Overview

This topic discusses how you:

- Verify the calculated amounts to be used in the allocation journal.

- Create an input journal or budget journal.

If you set the *Automatic?* field to **1** on the report master definition to automatically create the journal when you run the report, proceed to "Proofing the report" topic later in this chapter.

Steps to display reports and creating journal entries

To display reports and create journal entries, perform the following steps:

1 Follow steps 1 through 3 as in the "Running the allocation report" topic previously in this chapter.

2 Select the report with **8** to display the report.

3 Press Enter. The system displays a screen similar to Figure 11-6.
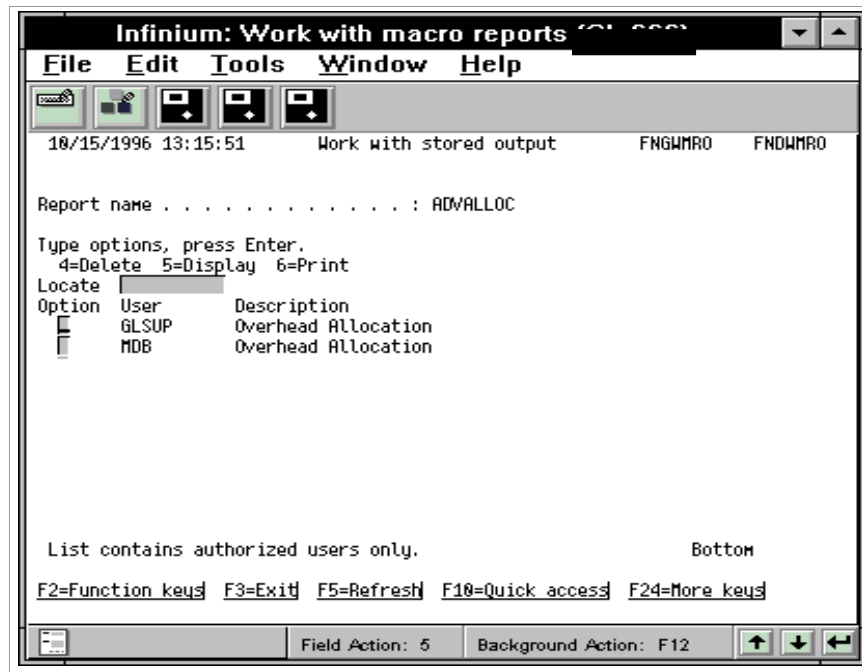
Figure 11-6: Work with stored output selection screen

The system displays all of the report instances for the report you selected.

4 Specify **5** in the *Option* field to display the report instance.

5 Press Enter. The system displays a screen similar to Figure 11-7.
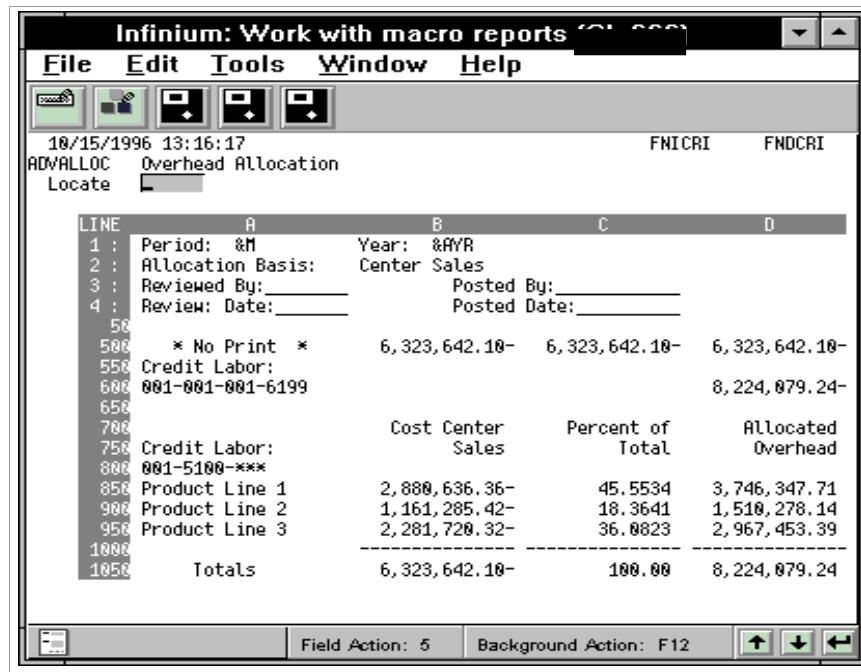
Figure 11-7: Stored output display screen

The system displays the data from the report instance you selected on the previous screen. From this screen you can create an input journal or a budget journal.

Creating an input allocation journal

6 Press F5 to create an input allocation journal. The system displays a screen similar to Figure 11-8.

Note: To create a budget allocation journal, press F6. For more information, refer to the section "Creating a budget allocation journal" later in this topic.
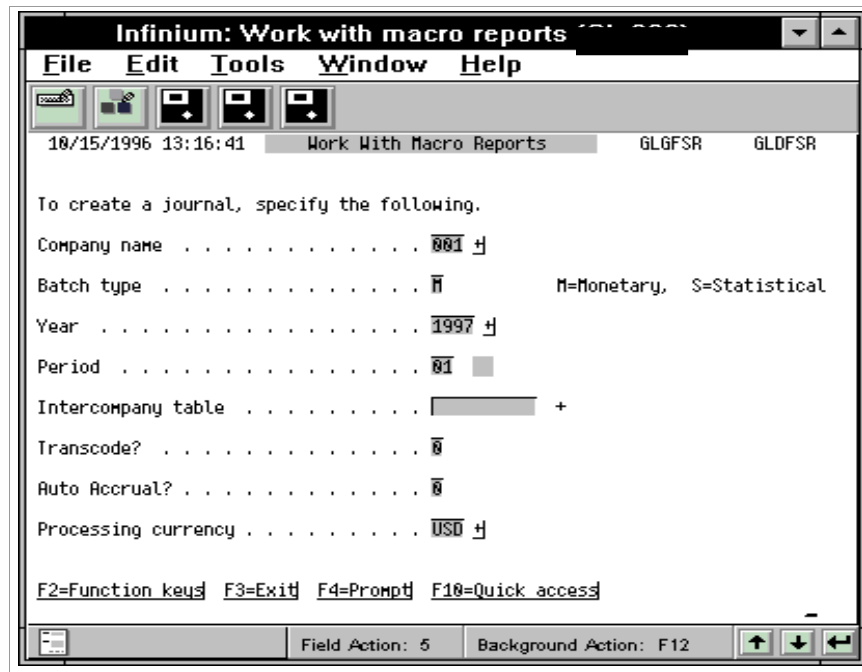
Figure 11-8: Work With Macro Reports create a journal screen

7 Use the information below to complete the fields on this screen.

Company name

Specify the company that will be the journal company of the uploaded journal.

The journal source and reference fields default from the company controls journal controls.

Batch type

Specify whether the batch being uploaded is monetary or statistical.

Year
Period

Specify a year and period. If you do not specify the year and period for the batch header, the system defaults the current year and period for the company.

Intercompany table

Specify an intercompany table in this field to perform intercompany balancing of the uploaded journal. Leave this field blank if you do not need to balance companies.

Transcode?

If you leave this field blank, the system sets the value to **1** if transcoding is enabled for the journal in company controls.

Auto Accrual?

Specify **1** in this field to create an automatic reversal of this uploaded journal in the following period. The default value for this field is **0**. The system does not perform an automatic reversal.

8 Press Enter to submit the allocation journal.

Creating a budget allocation journal

Press F6 to create a budget journal from the Stored output display screen. The system displays a screen similar to Figure 11-9.
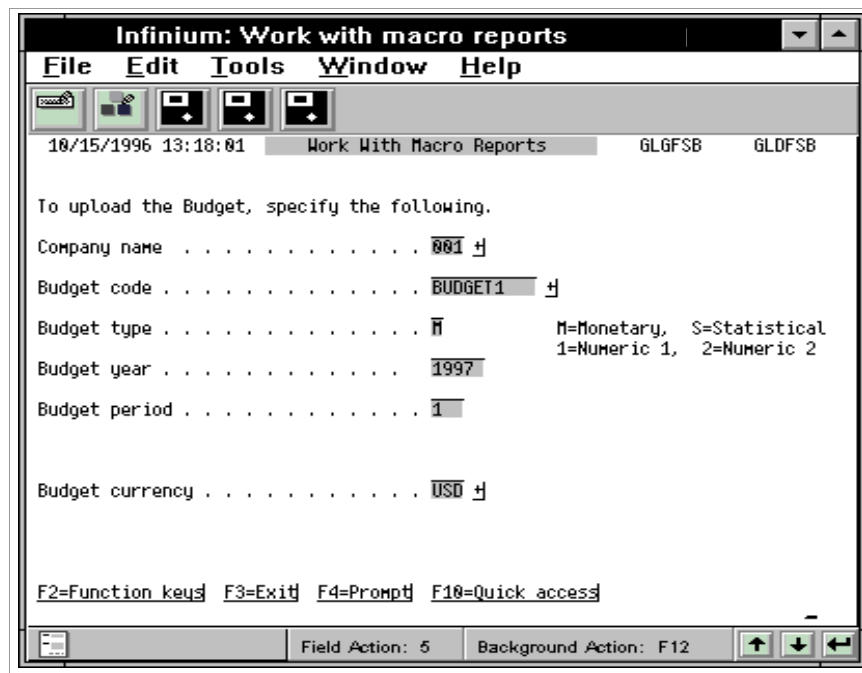
Figure 11-9: Work With Macro Reports create budget journal screen

Use this screen to specify the company name, budget code, budget type, currency, and the accounting year and period for the budget journal.

Proofing the batch

Overview

Run a proof report on the batch containing the allocation journal. If the proof is not satisfactory to you, you can modify or delete the journal.

Steps to proof the batch

To proof your batch, perform the following steps:

1 From the main menu select *Journal Processing*.

2 Select *Journal Posting Options*.

3 Select *Proof input journals* [PIJ]. The system displays a screen similar to Figure 11-10.

```
┌────────────────────────────────────────────────────────────────┐
│  Infinium: Proof input journals                          ▼  ▲   │
│   File    Edit    Tools    Window    Help                        │
│  ┌───┐ ┌───┐ ┌──┐ ┌──┐ ┌──┐                                      │
│  │   │ │   │ │  │ │  │ │  │                                       │
│                                                                  │
│   10/15/1996 13:21:39        Proof Input Journals    GLGGHS    GLDGHS │
│                                                                  │
│   Type options, press Enter.   1=Select                 Page 1 of 2 │
│          Batch     M                               Batch         │
│   Opt   Number   S  Co  Reference  Year Pd  Last User  Status   Errors? │
│   SCN   �____     ▢   ▢▢▢          ▢    ▢▢  ▢▢▢       ▢▢▢      ▢▢  │
│   ▯        630   M  001 BALENTRY   1995  1   AM2000     AVAILABLE │
│   ▯        750   M  001 ADJUST     1997  1   AM2000     AVAILABLE │
│   ▯        757   M  001 SALES      1997  1   AM2000     AVAILABLE │
│   ▯        758   M  001 ACCRUAL    1997  1   AM2000     AVAILABLE │
│   ▯        815   M  001 ADJUST     1997  1   MDB        AVAILABLE │
│   ▯        819   M  001 ACCRUAL    1997  1   MDB        AVAILABLE │
│   ▯        820   M  001 COPYSALES  1997  1   MDB        AVAILABLE │
│   ▯        822   M  001 UTILITIES  1997  1   MDB        AVAILABLE │
│   ▯        823   M  001 UTILITIES  1997  1   MDB        AVAILABLE │
│   ▯        824   M  007 INTRA      1997  1   MDB        AVAILABLE │
│   ▯        826   M  001 SALES      1997  1   MDB        SUBMITTED │
│   ▯        830   M  001 YE JRN     1996 14   AM2000     AVAILABLE │
│   1        833   M  001 ALLOCATION 1997  1   MDB        AVAILABLE │
│                                                                  │
│   F2=Function keys  F3=Exit  F5=Refresh  F10=Quick access  F11=Alternate view │
│  ┌──┐                                                            │
│  │  │           Field Action: 5    Background Action: F12   ↑ ↓ ↵ │
└────────────────────────────────────────────────────────────────┘
```

Figure 11-10: Proof Input Journals selection screen 1 of 2

4 Specify **1** in the *Opt* field to select the allocation batch to proof.

5 Press Enter. The system displays a screen similar to Figure 11-10.
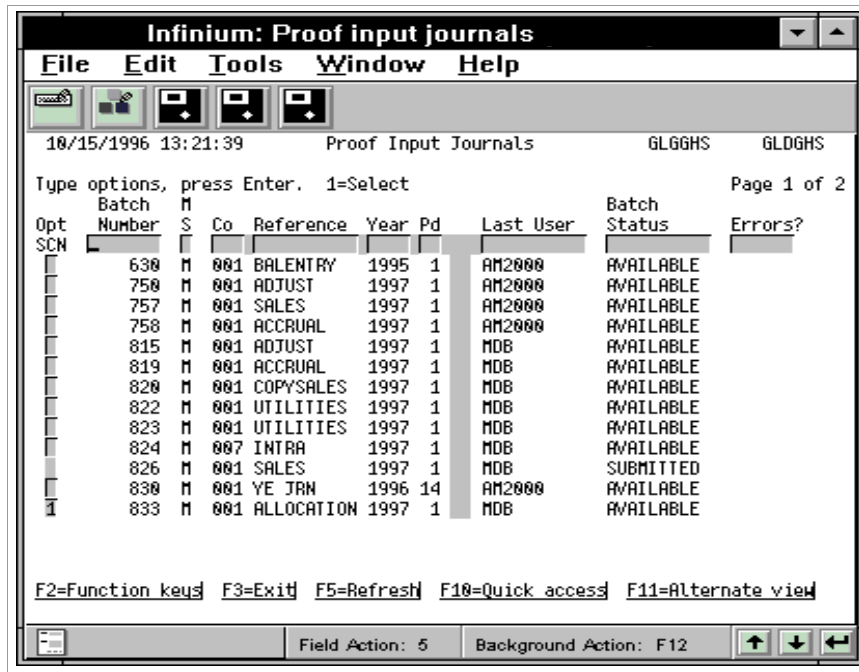
Figure 11-11: Proof Input Journals Confirmation Display screen 2 of 2

6 Press Enter to submit the proof report.

Note: Before or after you run the proof, you can make modifications to the allocation journal. You can even delete the journal, if necessary.

Posting the batch

You can either post the batch through the *Accept & post journals* option or the *Accept input journals* option followed by the *Post journals & close period* option.

Note: This section discusses only the fields pertinent to allocation journal entries.

Note: Your authorization to accept, proof, and post journals that you created may be restricted. If you require authorization to accept, proof, and post journals that you created, consult your Infinium GL administrator.

Steps to post the batch

To post your batch, perform the following steps:

1 From the main menu select *Journal Processing*.

2 Select *Journal Posting*.

3 Select *Accept & post journals* [APJ]. The system displays a screen similar to Figure 11-12.

```
┌─────────────────────────────────────────────────────────────────┐
│  Infinium: Accept & post journals _____     ▼  ▲ │
│   File    Edit    Tools    Window    Help                         │
│  ┌───┐ ┌───┐ ┌───┐ ┌───┐ ┌───┐                                    │
│  │   │ │   │ │   │ │   │ │   │                                     │
│  └───┘ └───┘ └───┘ └───┘ └───┘                                    │
│   10/15/1996 13:22:55        Accept & Post Journals     GLGGHB     GLDGHB │
│                                                                    │
│  Type options, press Enter.   1=Select              Page 1 of 2   │
│        Batch  M                        Total          Batch       │
│  Opt   Number S  Co  Reference  Year Pd  Journal Last User  Status│
│  SCN _____ _  __ _____ ____ _  _____ _____  _____        │
│  ┌─┐      630 M  001 BALENTRY  1995  1      1 AM2000   AVAILABLE   │
│  ┌─┐      750 M  001 ADJUST    1997  1      1 AM2000   AVAILABLE   │
│  ┌─┐      757 M  001 SALES     1997  1      1 AM2000   AVAILABLE   │
│  ┌─┐      758 M  001 ACCRUAL   1997  1      1 AM2000   AVAILABLE   │
│  ┌─┐      815 M  001 ADJUST    1997  1      2 MDB      AVAILABLE   │
│  ┌─┐      819 M  001 ACCRUAL   1997  1      1 MDB      AVAILABLE   │
│  ┌─┐      820 M  001 COPYSALES 1997  1      1 MDB      AVAILABLE   │
│  ┌─┐      822 M  001 UTILITIES 1997  1      1 MDB      AVAILABLE   │
│  ┌─┐      823 M  001 UTILITIES 1997  1      1 MDB      AVAILABLE   │
│  ┌─┐      824 M  007 INTRA     1997  1      1 MDB      AVAILABLE   │
│  1       833 M  001 ALLOCATION 1997  1      1 MDB      AVAILABLE   │
│                                                                    │
│  F2=Function keys  F3=Exit  F5=Refresh  F10=Quick access  F11=Alternate view │
│  ┌─┐              Field Action: 5    Background Action: F12  ↑ ↓ ↵ │
└─────────────────────────────────────────────────────────────────┘
```

Figure 11-12: Accept & Post Journals selection screen 1 of 2

This example uses the *Accept & post journals* option to post the allocation batch. Refer to the *Infinium GL Guide to Processing and Reporting* for more information on posting batches.

4 Specify **1** in the *Opt* field to select the allocation batch to post.

5 Press Enter. The system displays a screen similar to Figure 11-13.
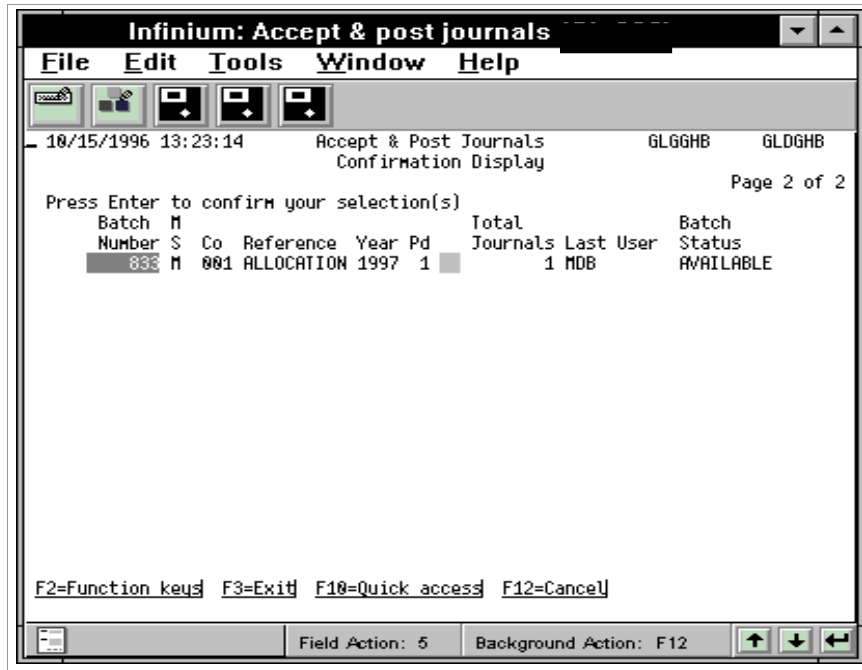
Figure 11-13: Accept & Post Journals Confirmation Display screen 2 of 2

6 Press Enter to post the batch or F12 to cancel.

Hands-on workshop

In this workshop, you create journal entries through Infinium RW.

Exercise 11-1

Creating Allocation reports

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD].

4 Create a report using two of the lines for allocation entries by specifying an allocation column and account.

   Note: You can press F4 in the *Allocation account* field to select an account number.

Exercise 11-2

Defining journal reference and source codes

1 From the main menu select *Control File Functions.*

2 Select *Companies*.

3 Select *Work with company controls* [WWCC].

4 Update the company assigned to you by your instructor. On the Journal Controls screen within Company Controls, fill in the fields for Infinium RW journals.

   Note: These fields are defined for Company 002.

Exercise 11-3

Running the Allocation report

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with macro reports* [WWMR].

4 Run your report for the year and period suggested by your instructor.

   Note: If you are using Company 002, run your report for 1994 period 5.

Exercise 11-4

Displaying reports and creating journal entries

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with macro reports* [WWMR].

4 Display your report and press F5 to create the allocation journal.

Exercise 11-5

Proofing the batch

1 From the main menu select *Journal Processing*.

2 Select *Journal Posting*.

3 Select *Proof input journals* [PIJ].

4 Submit the batch containing your allocation journal for proofing. Check the entries on the report before continuing to the next exercise.

Exercise 11-6

Posting the batch

1 From the main menu select *Journal Processing*.

2 Select *Journal Posting*.

3 Select *Accept & post journals* [APJ].

4 Submit the batch containing your allocation journal for posting.

Chapter 12 Using Run-time Variables

12

This chapter contains information about run-time variables.

The chapter consists of the following topics:

Overview of run-time variables

Run-time variables allow you to create a generic report and make it more specific at run time. Rather than hard coding specific values into a report, you can make the report more flexible by using run-time variables. You use run-time variables within variable expressions in line, column, or cell definitions as well as in macro expressions.

To use run-time variables, you must do the following:

1 Create run-time variables and assign values to the run-time variables

2 Enter run-time variables in expressions in a report

Note: You can change the values in a run-time variable outside the report at any time; therefore, you can reduce the amount of time you spend maintaining the report.

The two types of run-time variables are as follows:

1 Constituent variables

Constituent variables specify the values of constituents 2 through 4 in a variable expression. Constituents 2 through 4 specify:

- Time slice of activity

- Type of data

- Budget or actual dollar amounts

2 Macro variables

Macro variables specify which macro to use.

The illustration in Figure 12-1 provides an example of the two types of run-time variables.

Variable Type:
@V
Constituent Variable

@MACRO
Macro Variable

Variable Name:
@CB

@DIV

Variable Value:
V | YMB(*C) | %%-01 < | Macro | >
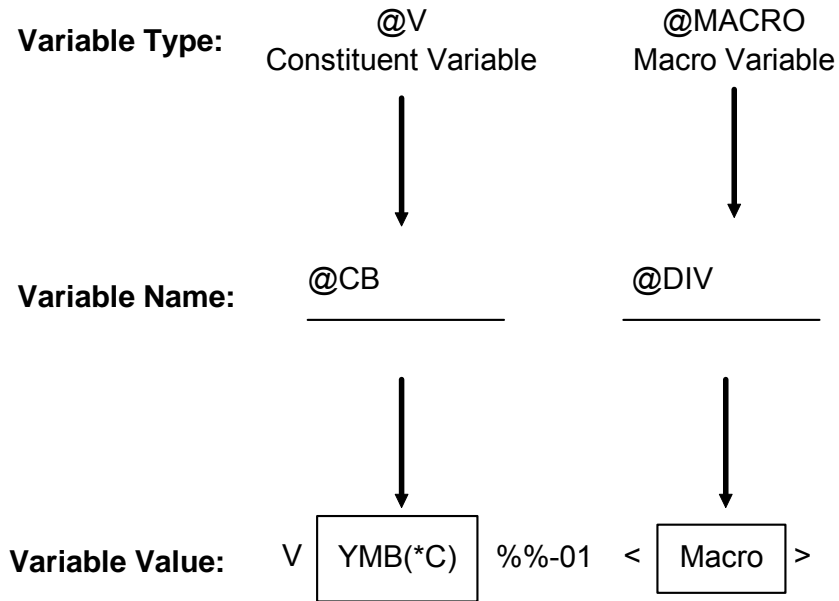
Figure 12-1: Run-time Variable Examples

Example 1

You have a report in which each column represents a period in the year.

When you run the report for January, you want actual dollar amounts to show in the January column and budget dollar amounts to show in the remaining columns.

When you run the report for February, you want actual dollar amounts to show in the January and February columns and budget dollar amounts to show in the remaining columns.

	JAN	FEB	MAR	APR
January	Actual	Budget	Budget	Budget
February	Actual	Actual	Budget	Budget
March	Actual	Actual	Actual	Budget

If you do not use run-time variables, you must update the report and change the column expressions each period. If you do use run-time variables, you must change only the value of the run-time variable to access actual amounts instead of budget amounts.

Example 2

Run these reports:

1 Actuals versus Current Budget

2 Actuals versus Plan Budget

3 Actuals versus Forecast Budget

Without using run-time variables, you must update the report definition twice to access the different budgets each time you execute the report or you must create three different report definitions. Using run-time variables, you need only one report definition. If you run this report in a report group, you can specify the value outside of the report definition for each sequence as follows:

Sequence	Variable value	Result
100	MMB(*C)	Extracts current budget data
200	MMB(*P)	Extracts plan budget data
300	MMB(*F)	Extracts forecast budget data

Objectives

After you complete this chapter and the workshop exercises at the end of this chapter, you should be able to:

- Identify when to use run-time variables
- Set up reports that use run-time variables

Creating run-time variables

Steps to create run-time variables

To create run-time variables, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with variable definitions* [WWVD]. The system displays a screen similar to Figure 12-2.
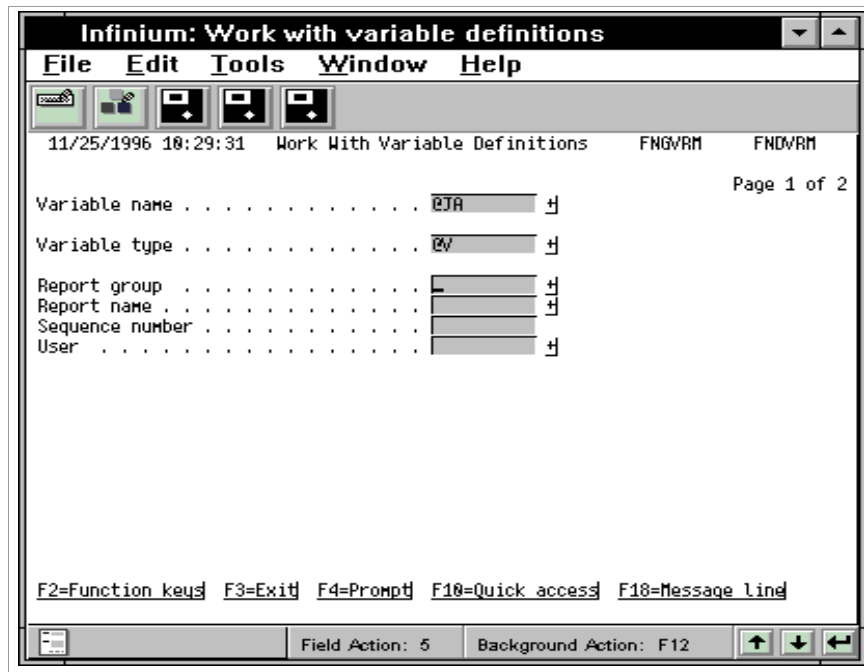
Figure 12-2: Work With Variable Definitions screen 1

4 Use the information below to complete the fields on this screen.

Variable name

Specify a name for the run-time variable. The variable name must begin with @.

The length for the name includes the @ and it depends on the type of run-time variable. Macro variable names can be up to ten characters long. Constituent variable names must be three characters long.

Variable type

Indicate what type of run-time variable to create by entering one of the following:

@V Constituent variable

@MACRO Macro variable

Report group

To restrict the use of the run-time variable to a specific report group, specify a report group name in this field. Otherwise, leave this field blank.

Report name

To restrict the use of the run-time variable to a specific report or a report run within a report group, specify the report name in this field. Otherwise, leave this field blank.

Sequence number

To restrict the use of the run-time variable to a specific sequence within a report group, specify the sequence number of the report within the report group in this field. Otherwise, leave this field blank.

User

To restrict the use of the run-time variable to a specific user, specify the user profile in this field. Otherwise, leave this field blank.

5 Press Enter. The system displays a screen similar to Figure 12-3.
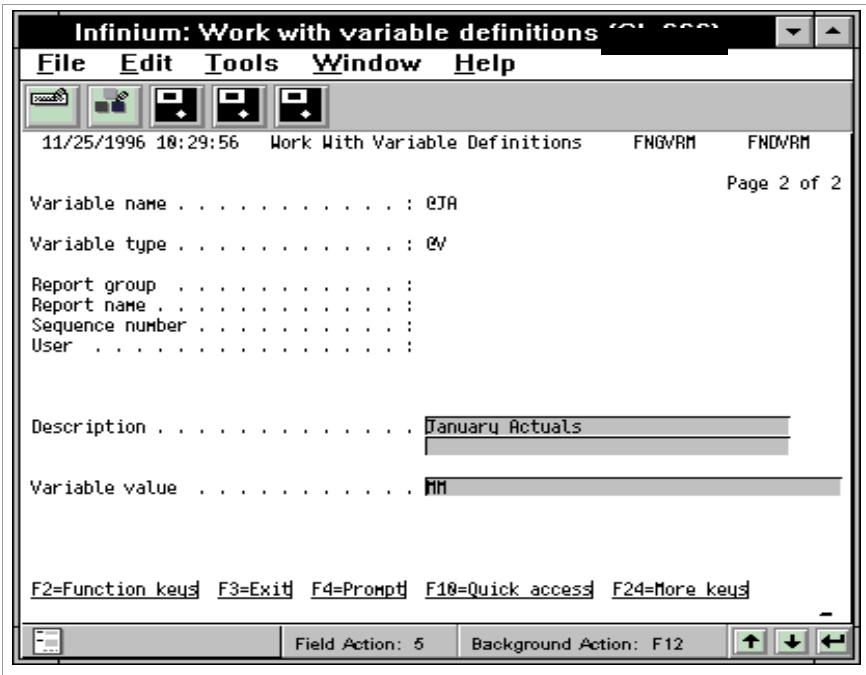
Figure 12-3: Work With Variable Definitions screen 2

6 Use the information below to complete the fields on this screen.

Description

Specify a description for the run-time variable. You can print this description on reports in titles, nine line titles, column headings, line descriptions, and the description on the report master definition.

Within the report definition, use the &VRDESC@RTVNAME(x,y) global variable. The name of the run-time variable is RTVNAME. The values you include within the parentheses determine the start position and length of the description to include on the report.

For example, if you specify **&VRDESC@CB** in the column heading of a report, the system prints the description of the runtime variable @CB for that column heading. For more information on global variables, refer to the "Quick Reference Tables" appendix in this guide.

Variable value

Specify the value for the run-time variable. For macro variables, specify the macro name only. Do not enclose the name within < >.

For constituent variables, you must specify values for Constituents 2 and 3 of a variable expression. If you leave the fourth constituent blank, the system

defaults to actual balances. Refer to the table below for more information on entering constituent values.

Constituent	Valid values
2	**M**, **Y**, **S**, **A**, **W**, or **Z**
3	**M**, **S**, **1**, **2**, **D**, **C**, and **(CUR)**
4	blank, **B(*C)**, **B(*P)**, **B(*F)**, or **B** (budget name)

7 Press Enter. The system creates the run-time variable and returns you to the first Work With Variable Definitions screen where you can create or update a run-time variable.

Entering run-time variables in expressions in a report

Steps to enter run-time variables in expressions in a report

To enter run-time variables in expressions in a report, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with macro rpt definitions* [WWMRD]. The system displays the Work With Macro Rpt Definitions selection screen.

4 Select a report with **2** and press Enter. The system displays the Work With Macro Rpt Definitions screen.

5 Specify the column letter in the *Locate* field and press F7 to update a column. The system displays the Update Column Definition window.

    Note: You can also update a line or cell definition.

6 Complete this window and press Enter. The system displays a screen similar to Figure 12-4.
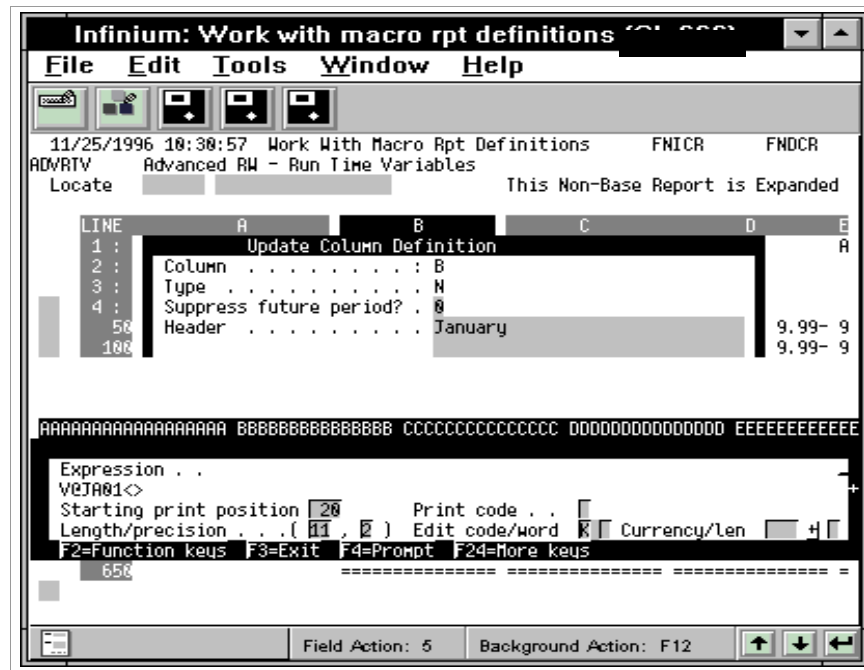
Figure 12-4: Numeric Column Definition window

7 Specify the run-time variable in the *Expression* field. When specifying the run-time value remember the following:

- Begin the variable expression with **V**.

- Specify either a constituent run-time variable (constituents 2 through 4 only) or actual constituents 2 through 6 of a variable expression.

- Specify a macro run-time variable, a macro, or a null macro.

- To use a macro variable, specify the macro variable name in angle brackets, for example, <@DIV>.

- You can use both constituent run-time variables and macro run-time variables in the same expression.

8 Press Enter. The system saves the column definition.

Hands-on workshop

In this workshop you create run-time variables, use these variables in a report and update them.

From the main menu select *Infinium ReportWriter*. This option contains all other menu options for the exercises in this workshop.

Exercise 12-1

Create run-time variables

1 Select *Report Definition*.

2 Select *Work with variable definitions* [WWVD].

3 Create one macro variable and one constituent variable to use in one of the reports that you created during previous exercises.

4 Enter values for the run-time variables.

Exercise 12-2

Enter run-time variables in expressions in the report

1 Select *Report Definition*.

2 Select *Work with macro rpt definitions* [WWMRD].

3 Add the run-time variables created in the previous exercises to one of your existing reports.

Exercise 12-3

Run report and update variables

1 Select *Report Printing*.

2 Select *Work with macro reports* [WWMR].

3 Run the report.

4 Change the value of one of your run-time variables and run the report again.

Chapter 13 Troubleshooting Macro Reports

13

This chapter is intended to aid you in troubleshooting your macro reporting reports. If you do not obtain the expected results in your report, the diagrams below illustrate steps that you can take to troubleshoot your report.

Objective

After reviewing this diagrams, you should be familiar with the steps you can perform to troubleshoot your Infinium RW reports.

Macro Reporting Troubleshooting
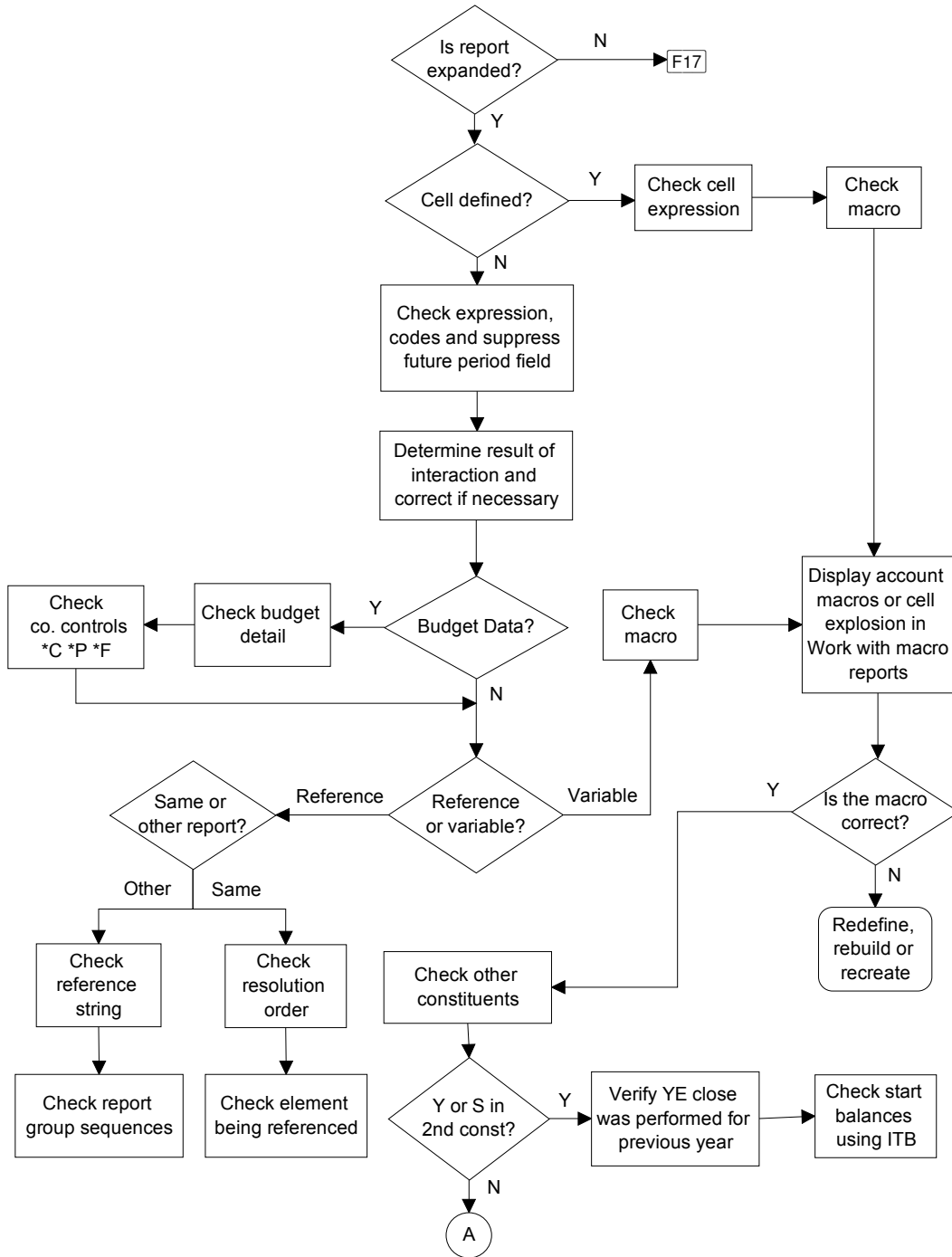
Figure 13-1: Infinium RW Macro Reporting Troubleshooting part 1

A

Submitted report or group? — Group → Check report group definitions

Report

Submit parameters correct? — N

Y

Submit for correct year, period or week? — N → Enter new parameters

Y

Account and company level security? — Y

N

Authority >= mgt. and oper. level? — N → You do not have the authority to run this report

Y

Secured to owner other than you — Y

N

Call Support
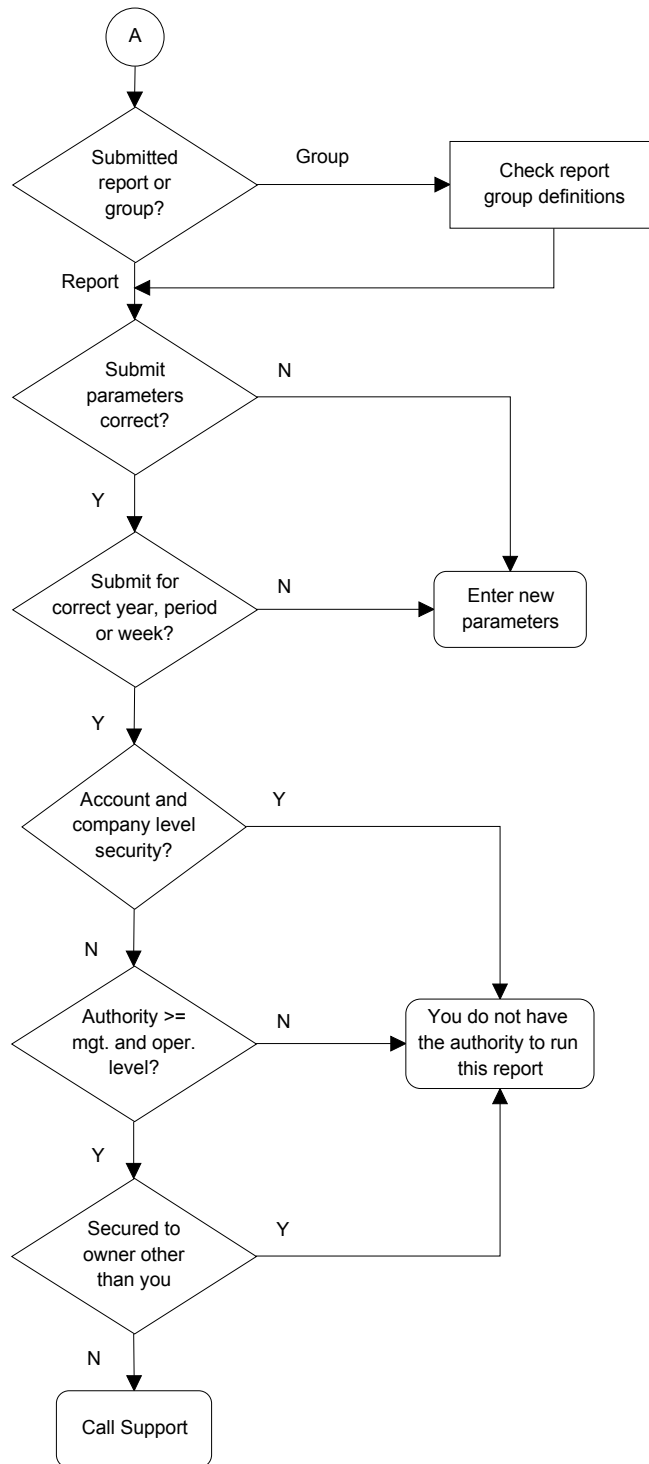
Figure 13-1: Infinium RW Macro Reporting Troubleshooting part 2

Notes

Chapter 14 Running Supervisor Functions

14

This chapter contains information about running supervisor functions that pertain to Infinium RW.

The chapter consists of the following topics:

Overview of supervisor functions

This chapter contains information about Infinium RW supervisor functions. These functions are typically used by the Infinium GL supervisor or security officer. You should assign these menu options with caution.

Objectives

At the conclusion of this chapter, you should be familiar with how to:

- Establish printer controls for Infinium RW reports

- Differentiate between the *Rebuild account macros* option and the *Recreate all macros* option

- Change the owner of a macro or report

Establishing printer controls

Overview

In this topic, you learn how to set up printer controls properly for use with your Infinium RW reports.

By using printer level controls, the system determines the characteristics of your printout, such as condensed print, font choice and which printer to use. You can optionally set up a printer control for a specific report or report group. When setting up printer controls for Infinium RW reports, you use the report name or the report group name as the printer file name.

In Infinium GL, you can specify for each user which printer controls (report name or report group name) the system uses when that user submits reports.

You define printer level controls within Infinium AM. For more information on setting up printer controls, refer to the *Infinium AM Guide to Basics* and the *IBM CL Reference Manual*.

Steps to establish printer controls

To establish printer controls, perform the following steps:

1 From the Infinium AM main menu select *Printer Controls* [PRINTERCTL]. The system displays a screen similar to Figure 14-1.
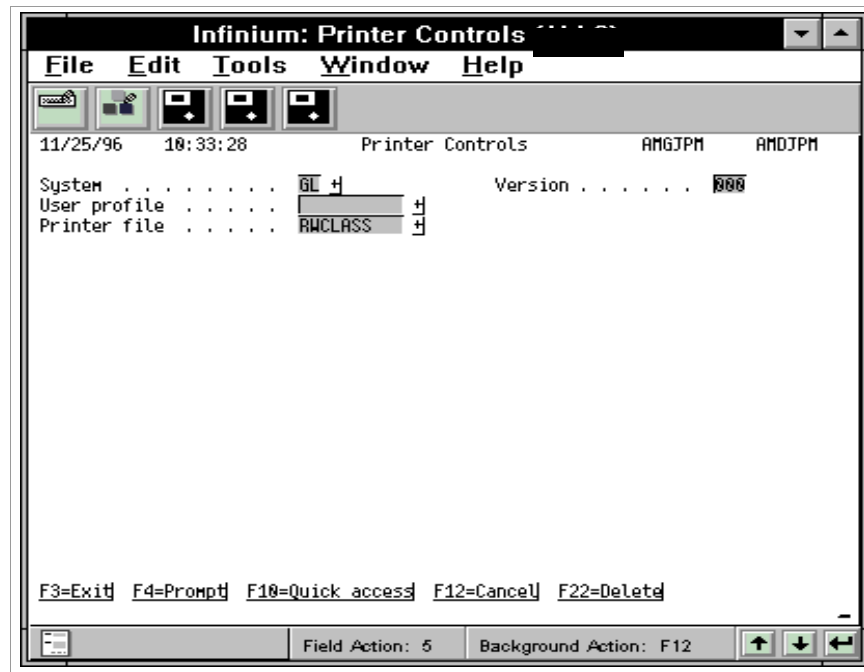
Figure 14-1: Printer Controls prompt screen

2 Use the information below to complete the fields on this screen.

System

Specify **GL** in this field.

Version

Specify the version of the system you are using in this field.

User profile

To have this printer control be used by only one user, specify a user profile in this field.

Printer file

Specify the Infinium RW report or report group name in this field to define a printer control for the report or report group.

If you do not set up a printer control for a specific report and there is a printer control for the user with the *Printer file* field blank, the system uses the printer control for the user when the user submits that specific report.

Unless there is a printer control record for a user or report, the system uses the blank user and blank printer file record.

Note: Your user profile in Infinium GL determines if you can set up a printer control for a report or a report group. Refer to the "Overriding printer controls for a user" topic in this chapter for more information.

3 Press Enter. The system displays a screen similar to Figure 14-2.
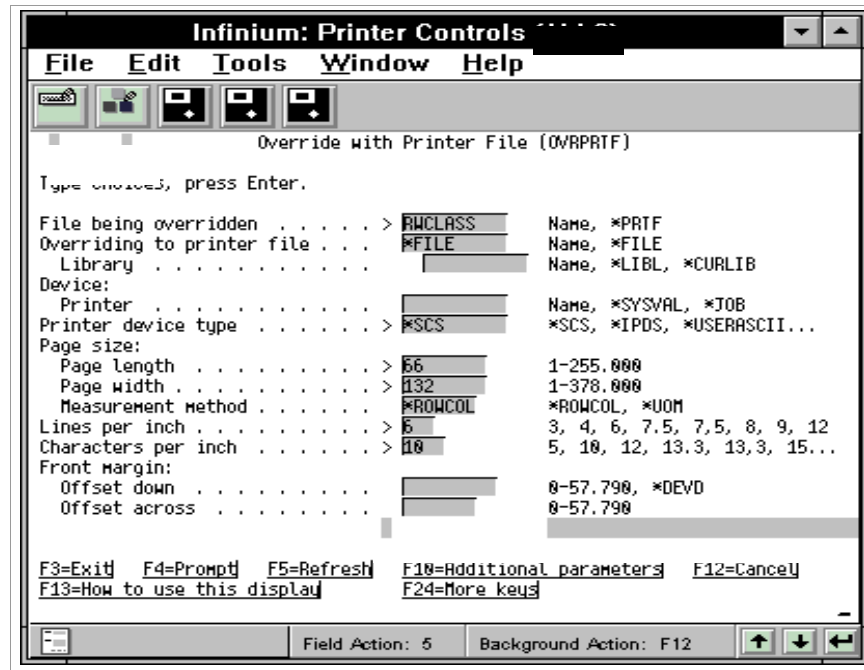
Figure 14-2: Override with Printer File (OVRPRTF) screen

The system displays the attributes for the printer control. You can determine which printer to print the report to as well as the page size.

4 Complete the fields on this screen as applicable for this printer control.

For detailed information about the fields on this screen, press your Help key, refer to the *IBM CL Reference Manual,* or refer to the *Infinium AM Guide to Basics.*

5 Press PageDown to complete the remaining IBM OVRPRTF fields as necessary.

6 Press Enter. The system displays a screen similar to Figure 14-3.
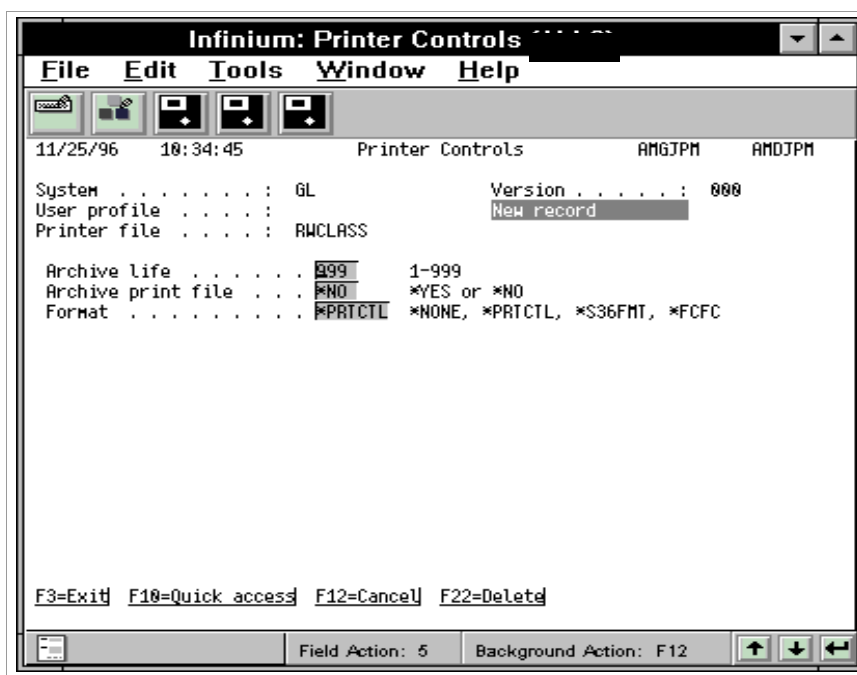
Figure 14-3: Printer Controls archive screen

7 Specify archiving controls for the printer file.

8 Press F3 and the system displays the Exit Options window.

9 Press Enter to save the printer control.

Overriding printer controls for a user

Overview

You can use this option to specify whether the system uses the printer controls for a specific report name or for a report group. The system uses printer controls when you submit a report.

Steps to override printer controls for a user

To override printer controls for a user, perform the following steps:

1 From the main menu select *Supervisor Functions*.

2 Select *User Security*.

3 Select *Work with user security controls* [WWUSC]. The system displays the Work With User Security Controls user selection screen.

4 Specify **5** to select a user profile.

5 Press Enter. The system displays the Work With User Security Controls selection screen.

6 Specify **5** in the *Option* field to select the *RW2000 security & defaults* attribute.

7 Press Enter. The system displays a screen similar to Figure 14-4.
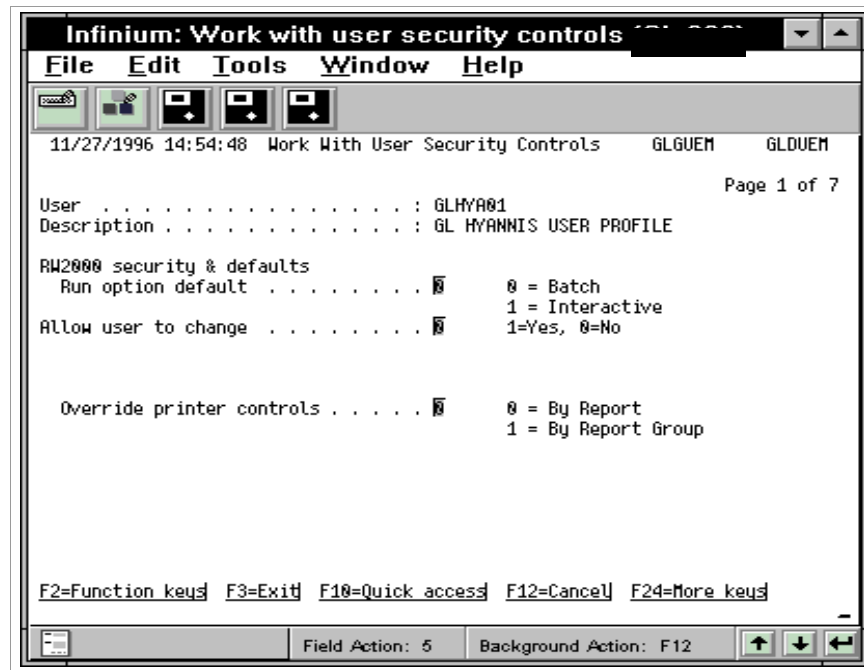
Figure 14-4: Work With User Security Controls RW2000 security & defaults screen

8 Specify a value in the *Override printer controls* field to determine whether the system uses the printer control for the report or for the report group when this user submits Infinium RW reports. The valid values are:

0 The system uses the printer control for each specific report name whether the user submits the report individually or in a report group.

1 The system uses the printer control for the report group name.

9 Press Enter. The system saves your change and returns you to the Work With User Security Controls selection screen where you can update other security information for this user.

Using mass change owner

Overview

This option allows a supervisor to mass change the owner of a group of reports and/or macros.

Steps to use mass change owner

To use mass change owner, perform the following steps:

1 From the main menu select *Supervisor Functions*.

2 Select *RW Functions*.

3 Select *Mass change owner* [MCO]. The system displays a screen similar to Figure 14-5.
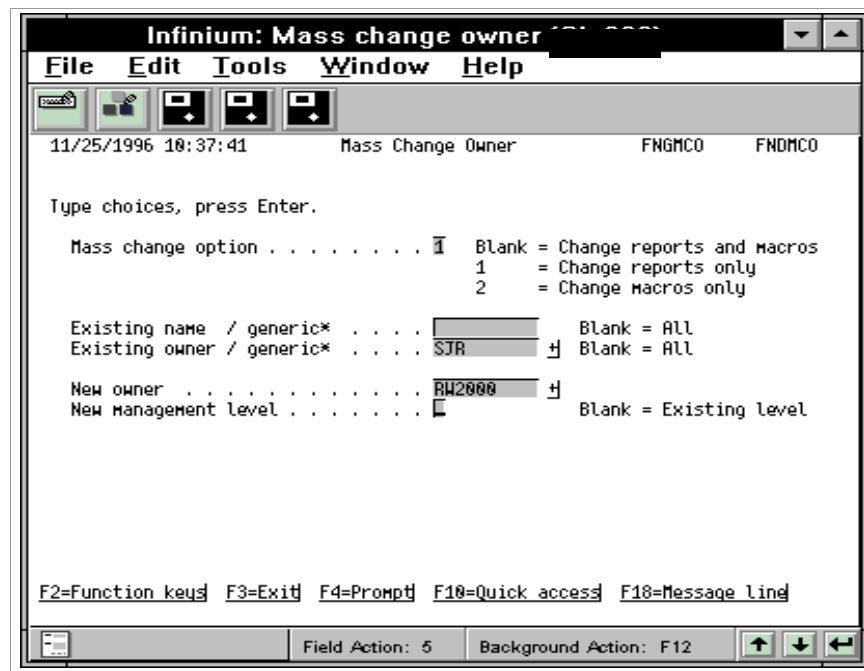
Figure 14-5: Mass Change Owner screen

4 Use the information below to complete the fields on this screen.

Mass change option

Specify **1** to change only reports. Specify **2** to change only macros. Leave this field blank to change reports and macros.

Existing name/generic*

Specify one of the following to specify the macros and/or reports to change:

5 Report name or macro name

6 Mask for report name or macro name

The system uses this field in conjunction with the *Mass change option* field. For example, if you specified **DIV*** in this field and left the *Mass change option* field blank, the system resolves the mask DIV* as any report or macro beginning with DIV.

Existing owner/generic*

Specify one of the following to specify the owner to change:

7 User profile of the owner

8 User profile mask to include multiple owners

To change every report and/or macro on the system, leave the *Existing name/generic** and *Existing owner/generic** fields blank.

New owner

Specify the user profile to assign as the new owner.

New management level

You can assign a different management level to the reports and/or macros that are included in the specified mask. If you leave this field blank, the system does not change the management level associated with each report and/or macro.

9 Press Enter. The systems displays a confirmation screen so you can verify the change information.

10 Press Enter. The system makes the change and displays a message on the bottom of the screen with the number of items changed.

Recreating all macros

Overview

You can run the *Recreate all macros* option to recreate all of your account macros if accounts that belong in those macros are missing. Two possible reasons for missing accounts are as follows:

- Multi-threading (running two or more jobs at the same time) of inappropriate jobs

- Loading new accounts directly into the Chart of Accounts file

The *Recreate all macros* option performs the same function as pressing F11 within the *Work with account macros* option. The difference is that the *Recreate all macros* option performs this function for every macro in your system rather than a single macro.

The *Recreate all macros* option and the *Rebuild account macros* option differ as follows:

- The *Recreate all macros* option clears the accounts from the macros and recreates the macros from the Chart of Accounts file, GLPCT.

- The *Rebuild account macros* option adds or deletes accounts to the macros as appropriate using the Account Maintenance file, GLPCU. This option does not clear the accounts in the macro.

- Unlike the *Rebuild account macros* option, once you execute the *Recreate all macros* option you should not end the job. If you do, the only recovery is to run the option again.

Caution: Do not run the *Recreate all macros* option without first consulting with your technical staff. Use this function only when absolutely necessary as it may run for a considerable length of time. See the formula below to calculate a time estimate.

The system does not recreate the following types of macros:

- Multi-select macros
- Macro groups

Note: Remember that indirect macros are comprised of direct macros. Therefore, when the system recreates direct macros, it also recreates the accounts in indirect macros.

For additional information about the rebuild and recreate functions, refer to the *Infinium GL Technical Guide.*

Formula for time estimate to recreate all macros

To calculate a rough time estimate of how long the *Recreate all macros* option will run, perform the following steps:

1   Re-explode a macro by pressing F11 within the *Work with account macros* option.

2   Time how long it takes the system to complete this job.

3   Perform steps 1 and 2 for several macros.

4   Calculate the average run time for the macros you tested.

5   Multiply the average run time by the total number of macros in your system to obtain the time estimate for running the *Recreate all macros* option.

Note: You should remove the *Recreate account macros* option from your users' menus.

Steps to recreate all macros

To recreate all macros, perform the following steps:

1   From the main menu select *Supervisor Functions.*

2   Select *RW Functions.*

3   Select *Recreate all macros* [RAAM]. The system displays a screen similar to Figure 14-6.
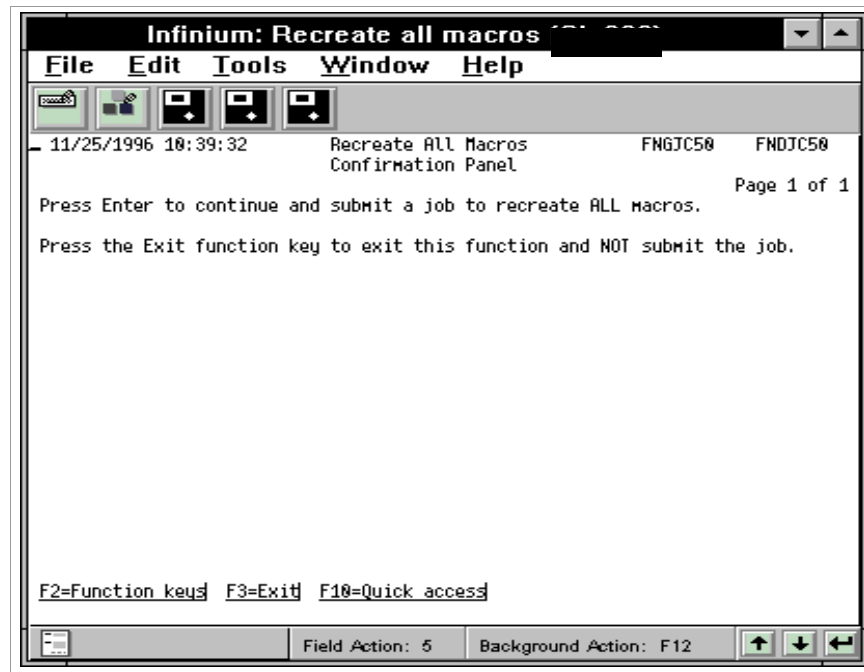
Figure 14-6: Recreate All Macros Confirmation screen

4 Press Enter to continue and submit a job to recreate all macros.

> **Caution**: No one should use Infinium RW and the *Work with chart of accounts* option during the recreate macros process.

Notes

Chapter 15 Defining Chart of Reporting Controls

<div style="text-align: right;">15</div>

This chapter contains information about defining chart of reporting controls.

The chapter consists of the following topics:

Overview of defining chart of reporting controls

Component reporting overview

Component reporting is a type of reporting within Infinium RW that uses reporting hierarchies that you define external to your chart of accounts. Once you build these reporting hierarchies, you can then define and run reports that use these hierarchies to produce reports for every unit of the hierarchy. These reports are called component reports. A reporting hierarchy is called a chart of reporting or a reporting company.

Chart of reporting is a feature within Infinium RW that enables you to build hierarchical reporting relationships external to your chart of accounts and reports.

In this guide the reporting relationship in component reporting is illustrated using two examples. The first example uses one base component and one summarization component. The second example uses two base components and two summarization components.

Example 1

The chart in Figure 1-1 illustrates the reporting relationship where department is the basis of the chart. The reporting components in this sample hierarchy roll up as follows:

- Departments into locations
- Locations into regions
- Regions into reporting company (grand total)

In Example 1, the reporting company controls are defined as follows:

- Base Component: Department (Company)
- Summarization Component: Account

Chart of Reporting
Example 1 - Reporting Company RS1
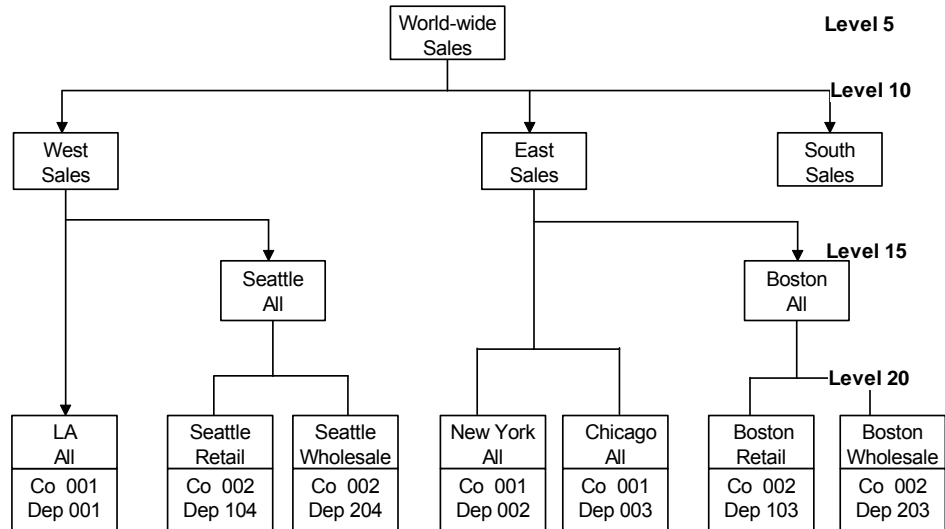
Figure 15-1: Chart of Reporting Example 1 for Reporting Company RS1

The chart in Figure 15-2 illustrates how the system rolls up balances when you define a single summarization component. The base component is the department (company) and the summarization component is the account. The account structure is COM-DIV-DEP-ACCT-SUB. Company is always part of the base component value.

Component Reporting Example 1
COM-DIV-DEP-ACCT-SUB
Base Component = Department (Company)
Summarization Component = Account

```
                        ┌─────────────────────────────┐
                        │         West Sales          │
                        │                             │
                        │  ***-***-***-4100-***=60,000│
                        │  ***-***-***-4200-***= 9,000│
                        └─────────────────────────────┘
              ┌────────────────────────────┴──────────┐
              │                          ┌─────────────────────────────┐
              │                          │        Seattle--All          │
              │                          │                             │
              │                          │  ***-***-***-4100-***=20,000 │
              │                          │  ***-***-***-4200-***= 4,000 │
              │                          └─────────────────────────────┘
              │                              ├──── Seattle--Retail
              │                              │
              │                              │     002-***-104-4100-***=8,000
              └─ LA--All                     │     002-***-104-4200-***=1,000
                                             │
                 001-***-001-4100-***=40,000 └──── Seattle--Wholesale
                 001-***-001-4200-***= 5,000
                                                   002-***-204-4100-***=12,000
                                                   002-***-204-4200-***= 3,000
```
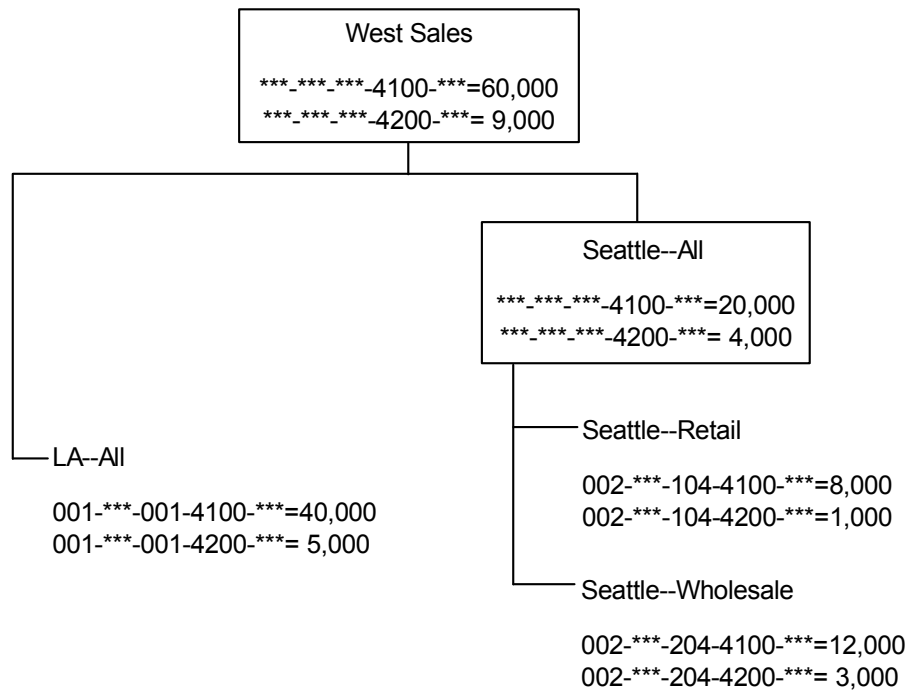
Figure 15-2: Component Reporting Example 1

Example 2

The chart in Figure 15-3 illustrates the reporting relationship where division and department are the base components.

Chart of Reporting
Example 2 - Reporting Company RS2

```
                        ┌──────────┐
                        │ U.S. Sales│
                        └────┬─────┘
               ┌─────────────┴──────────────┐
          ┌────────┐                    ┌──────────┐
          │ Retail │                    │ Wholesale│
          │ Sales  │                    │  Sales   │
          └───┬────┘                    └──────────┘
      ┌───────┴────────┐
 ┌─────────┐      ┌─────────┐
 │ Co. 001 │      │ Co. 002 │
 │ Retail  │      │ Retail  │
 └────┬────┘      └────┬────┘
```

001001R	001002R	001003R	002102R	002102R	002103R	002104R
Co. 001	Co. 001	Co. 001	Co. 002	Co. 002	Co. 002	Co. 002
Div. 001	Div. 001	Div. 001	Div. 001	Div. 001	Div. 001	Div. 001
Dep.001	Dep.002	Dep.003	Dep.101	Dep.102	Dep.103	Dep.104
LA	NY	Chicago	Dallas	Miami	Boston	Seattle
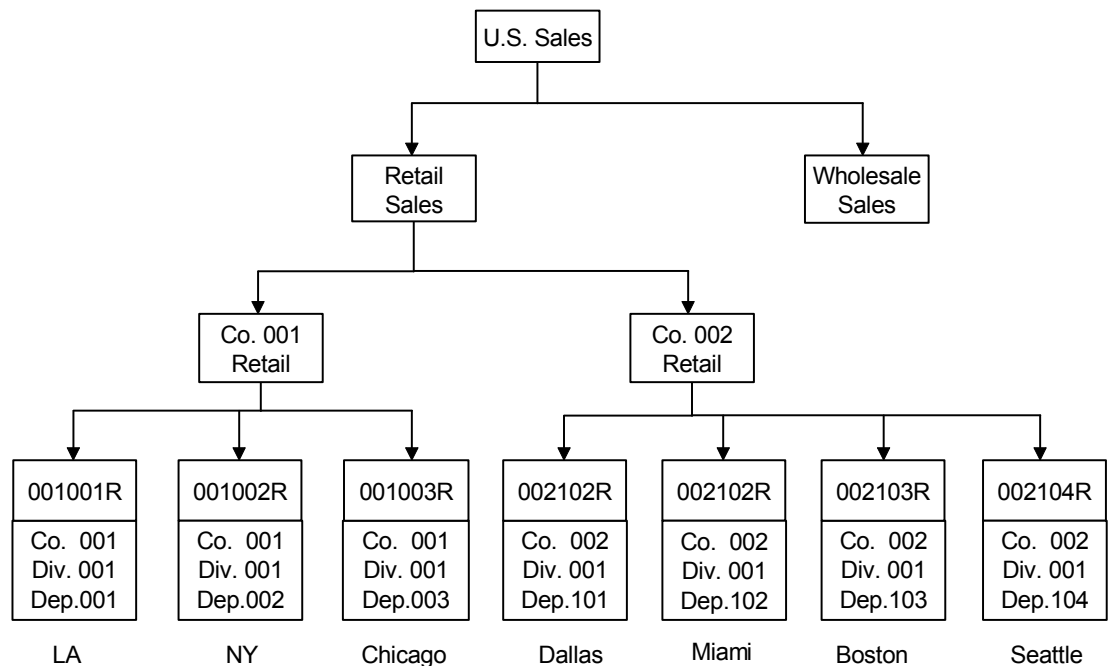
Figure 15-3: Chart of Reporting Example 2

In this example, instead of using a single base component and a single summarization component, the Century Manufacturing Company defined multiple base and summarization components for the chart of reporting. Company is always part of the base component value.

- Base Components: Division, Department (Company)
- Summarization Components: Account, Subaccount

Note: You can define only one multi-base component combination per entity. You can have multiple charts based on this multi-base component combination.

The chart in Figure 15-4 illustrates how the system rolls up balances when using multiple summarization components.

Level of detail

The second example, which uses multiple summarization components, is more detailed. In contrast, the first example, which uses a single summarization component, is more summarized. Therefore, the greater number of summarization components you select, the more detail will be included in your reports.

Component Reporting Example 2

COM-DIV-DEP-ACCT-SUB
Base Component = Division, Department (Company)
Summarization Component = Account, Subaccount

```
                        Total Retail Sales

                    ***-***-***-4100-001=49,000
                    ***-***-***-4200-002=36,000
```

```
Company 001--Retail                          Company 002--Retail

001-***-***-4100-001=  7,000                 002-***-***-4100-001=42,000
001-***-***-4100-002= 20,000                 002-***-***-4100-002= 16,000
```

```
   LA--Retail                                    Dallas--Retail

   001-001-001-4100-001= 3,000                   002-001-101-4100-001=10,000
   001-001-001-4100-002= 5,000                   002-001-101-4100-002= 5,000

   NY--Retail                                    Miami--Retail

   001-001-002-4100-001= 3,000                   002-001-102-4100-001=10,000
   001-001-002-4100-002= 7,000                   002-001-102-4100-002= 5,000

   Chicago--Retail                               Boston--Retail

   001-001-003-4100-001= 1,000                   002-001-103-4100-001=10,000
   001-001-003-4100-002= 8,000                   002-001-103-4100-002= 5,000

                                                 Seattle--Retail

                                                 002-001-104-4100-001=12,000
                                                 002-001-104-4100-002= 1,000
```

Figure 15-4: Component Reporting Example 2

Terminology and concepts

This section contains component and chart of reporting information that you should understand before you continue to the detail chapters.

Component reporting

With this type of reporting, you define reporting hierarchies external to your chart of accounts. You then create Infinium RW reports that you can run for every reporting component in the chart. Component reporting works best for roll-up type reporting structures.

Chart of reporting

A chart of reporting is a hierarchical reporting structure. Each chart of reporting definition is based on one or more components in your account structure. Also, you select an additional component or components from your account structure for which to summarize your data.

Reporting company

To create a chart of reporting, you must set up a reporting company. The reporting company is the name of the chart and contains the controls used to define the hierarchy. These controls include the base components and summarization components.

You create and submit component reports using reporting companies.

GL company

One of the items you need to specify for a reporting company is an Infinium GL company on which you base the chart of reporting. The system uses that company's account structure in the chart of reporting definition.

Base component

You base each reporting company on one or more components from the GL company's account structure by selecting one or more base components in reporting company controls.

Then, when you define the chart of reporting you enter values for that account component and specify a company to define base components. The base component represents the lowest reporting level at which you want to generate reports.

Summarization component

In reporting company controls, you select which account components to use for summarization. When you define Infinium RW reports, the line items on your reports are the balances of the summarization components.

Reporting component

In general, a reporting component is any level or unit of the organization for which you want to generate reports, for example, a territory or region. The reporting component does not need to be part of your chart of accounts. Within the chart of reporting, you must define a reporting component for each of these units.

Populate

You use the *Populate chart of reporting* option to calculate balances for every reporting component you defined in a chart of reporting. For every combination of summarization components, the system stores the corresponding account balances for each base component.

Then, using the same combinations, Infinium GL rolls up and summarizes these balances at every reporting component to which the base component is attached.

Component report

A component report is a type of Infinium RW report that contains values of your summarization components on each line. When you submit the report, the system generates a report for each reporting component in the chart of reporting.

Getting started

Before you can create component reporting reports, you must set up certain controls and code values that enable you to define a chart of reporting. These controls and code values enable you to use the chart of reporting functions.

Chart of reporting is a hierarchical definition that contains reporting components. The lowest reporting components (base components) must be valid values in the chart of accounts.

To create the reporting company controls, you must plan the chart of reporting, using the following steps:

Step 1

Determine your reporting needs.

For example, one of the reporting needs of the Century Companies is to produce a sales summary for each sales office with consolidations for the west, east, and south regions.

Step 2

For each reporting need, illustrate the desired reporting relationship.

It is helpful to be able to create a graphic view of the chart of reporting before you create it. You can use this chart to create the reporting definition for the chart of reporting on the system.

Step 3

Define reporting company controls

Once you define a reporting company code value, you can then define the controls for that reporting company. First, you select the GL company whose account structure the chart of reporting will use. From the displayed account components, you then specify base components and summarization components.

This chapter contains the following examples on how to set up the reporting company controls and the reporting definition:

- Using single base and summarization components
- Using multiple base and summarization components

Objectives

After completing this chapter and the workshop at the end of this chapter, you should be able to set up controls for the following:

- Entity controls
- Reporting company code values
- Reporting company controls
- Reporting definition

Enabling chart of reporting entity controls

Overview

Entity controls apply to your entire Infinium GL system. Through entity controls you indicate whether to use the chart of reporting feature.

Steps to enable chart of reporting entity controls

To define entity controls, perform the following steps:

1   From the main menu select *Control File Functions.*

2   Select *Entity.*

3   Select *Work with entity control* [WWEC]. The system displays the Work With Entity Control GL System Definition screen.

    Note: You can also access the entity control from the *GL2000\ Initial Setup* option.

4   Select *Chart of Reporting* with **5**. The system displays a screen similar to Figure 2-1.

```
┌─────────────────────────────────────────────────────────────┐
│          Infinium: Work with code values          ▼  ▲        │
│   File   Edit   Tools   Window   Help                         │
│  ┌──┐ ┌──┐ ┌──┐ ┌──┐ ┌──┐                                     │
│  │  │ │  │ │  │ │  │ │  │                                     │
│  └──┘ └──┘ └──┘ └──┘ └──┘                                     │
│   10/18/1996  9:32:57      Work With Code Values      GLGCSM      GLDCSM │
│                                                               │
│                                                               │
│   Company . . . . . . . . . . . . . . :                       │
│                                                               │
│   Code type . . . . . . . . . . . . : RCO                     │
│                                                               │
│   Code value  . . . . . . . . . . . : RS1                     │
│                                                               │
│   Description . . . . . . . . . . . REPORTING STRUCT 1: BY DEPT │
│                                                               │
│   Active? . . . . . . . . . . . . . . 1                       │
│                                                               │
│                                                               │
│                                                               │
│                                                               │
│                                                    ─          │
│   F2=Function keys  F3=Exit  F10=Quick access  F12=Cancel  F22=Delete │
│                                                               │
│  ┌──┐             Field Action: 5    Background Action: F12   ↑ ↓ ↵ │
└─────────────────────────────────────────────────────────────┘
```
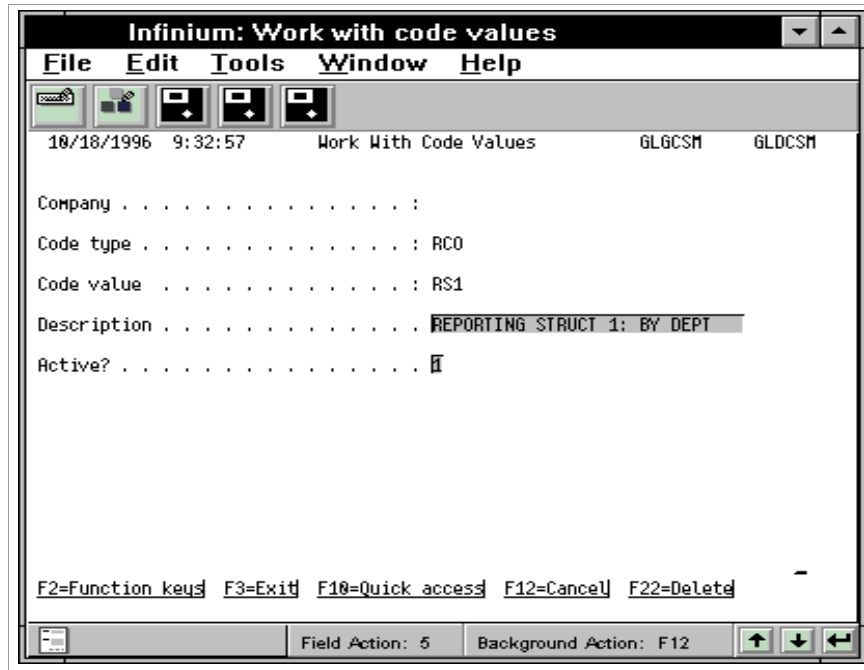
Figure 15-5: Work With Entity Control Chart of Reporting Controls screen

5 Use the information below to complete the fields on this screen.

Enable chart of reporting?

Indicate whether you will use chart of reporting.

Last used id

The *Last used id* is an internal counter that is used for each reporting component in a hierarchy. It is a system maintained value and should not be modified. The system uses this value when you define or update your chart of reporting.

6 Press Enter to update.

Setting up reporting company codes

Overview

Before you can create a chart of reporting structure, you must set up reporting company code values. These values are the names of your chart of reporting.

Steps to set up reporting company codes

To set up reporting company codes, perform the following steps:

1 From the main menu select *Controls File Functions*.

2 Select *Codes*.

3 Select *Work with code values* [WWCV]. The system displays a screen similar to Figure 15-6.
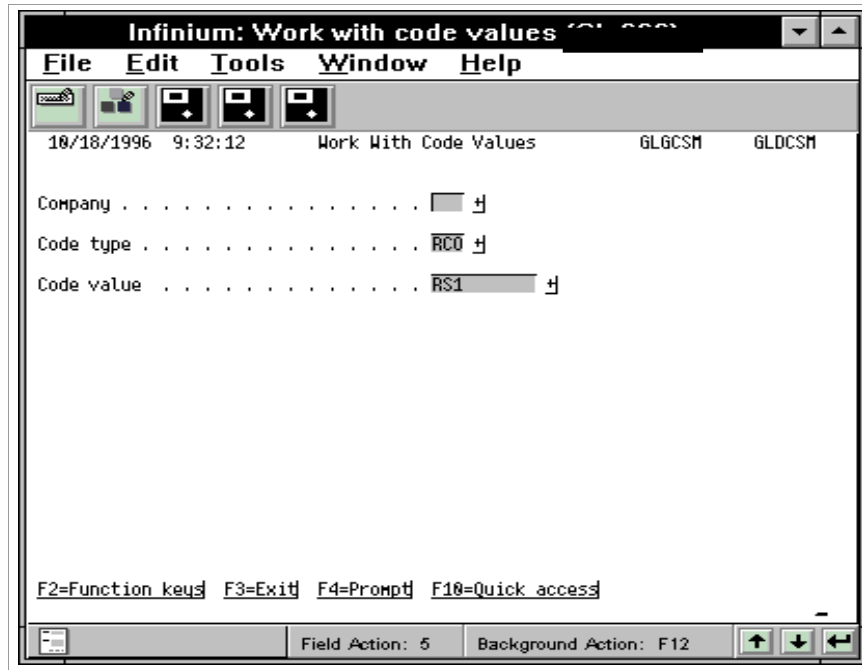
Figure 15-6: Work With Code Values screen 1

4 Use the information below to complete the fields on this screen.

Company

Leave this field blank. You do not need to use this field for chart of reporting.

Code Type

To update or create a reporting company, specify the code **RCO**.

Code Value

The system requires three characters to define the reporting company code value, for example, RS1.

5 Press Enter. The system displays a screen similar to Figure 15-7.
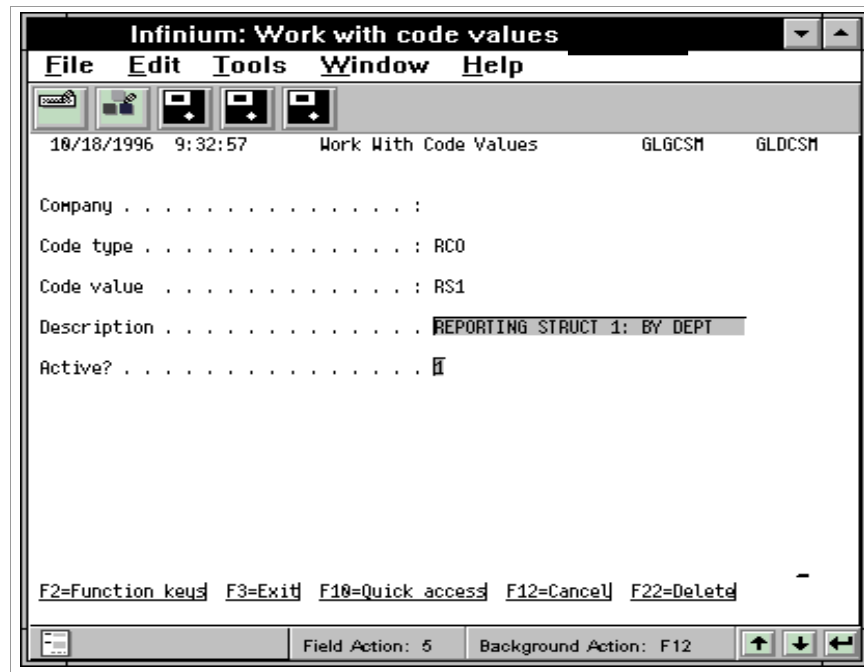
Figure 15-7: Work With Code Values screen 2

6 Use the information below to complete the remaining fields on this screen.

Description

The system allows a maximum of 30 characters to describe the reporting company. This description displays when you press F4 to view the code values. This description defaults into the reporting company controls.

Active?

Indicate whether or not the reporting company is active.

You can set up reporting companies for future use and indicate them as inactive; however, you cannot use inactive reporting companies. You must set the *Active* field to **1** before you can use a reporting company.

7 Press Enter to submit code value.

Using single base and summarization components

Overview

Within reporting company controls, you select the GL company on which the reporting company is based as well as specify the base and summarization components. You specify at least one base component and one summarization component for the chart of reporting.

Steps to use single base and summarization components

To use single base and summarization components, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Chart of Reporting*.

3 Select *Work with reporting co controls* [WWRCC]. The system displays a screen similar to Figure 15-8.
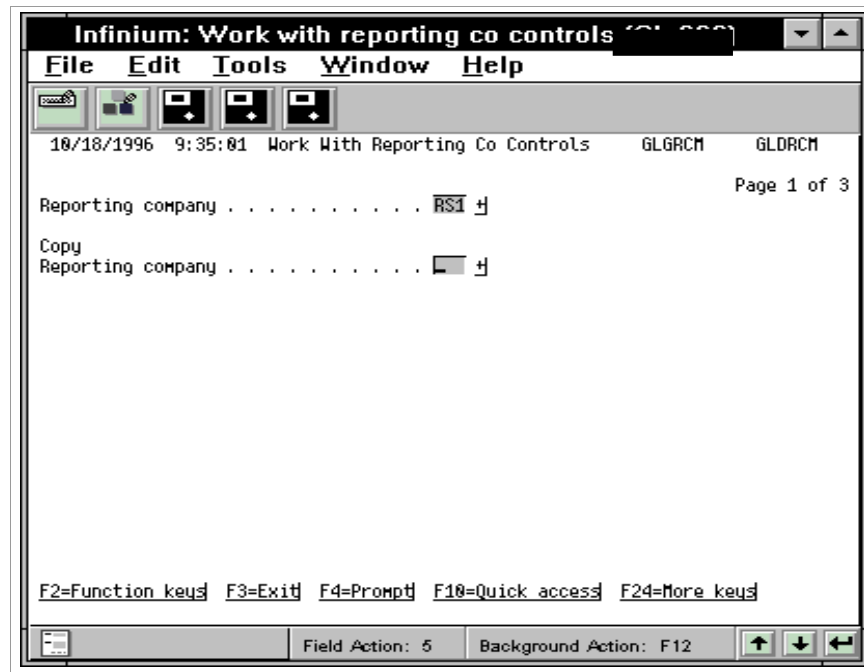
Figure 15-8: Work With Reporting Co Controls screen 1

4 Use the information below to complete the fields on this screen.

Reporting company

Specify the previously defined reporting company code value to create, view, or modify the controls for a reporting company,

Note: If you already created a reporting definition for the reporting company, you cannot change the GL company, base, or summarization components in reporting company controls.

Copy Reporting company

Specify the existing reporting company code in this field to copy the attributes of an existing reporting company to a new reporting company.

5 Press Enter. The system displays a screen similar to Figure 15-9.
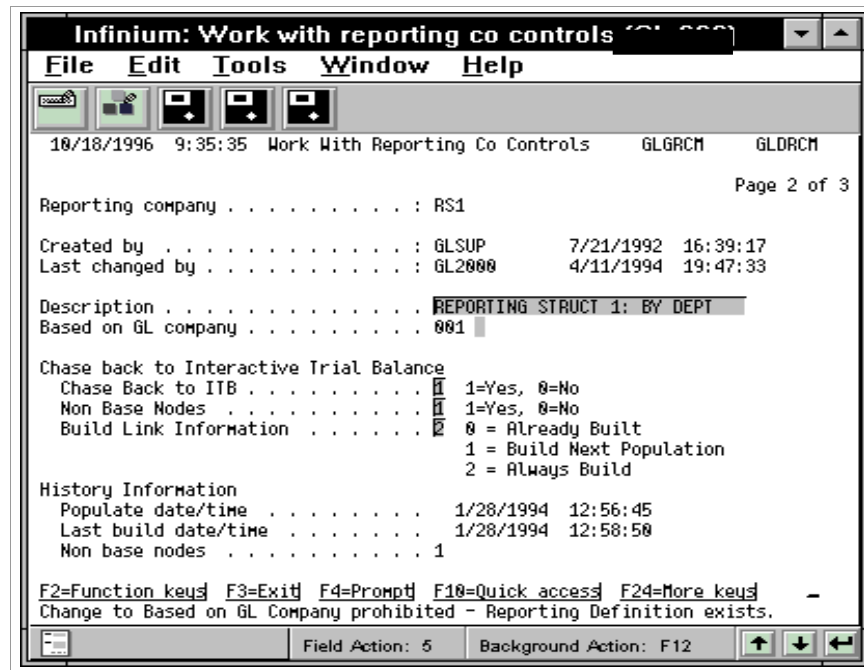
Figure 15-9: Work With Reporting Co Controls screen 2

6 Use the information below to complete the fields on this screen.

Created by

The system displays the user profile that originally defined the controls for the reporting company.

Last changed by

The system displays the user profile that last modified the controls for the reporting company. The system also displays the date and time of the modification.

Description

The value in this field is the description you set up when you created the reporting company code value using *Work with code values*. You can override this description.

Based on GL Company

Specify the general ledger company whose account structure is to be used for the reporting company you are currently defining. Within a single chart of reporting, you can only include data from Infinium GL companies that have the same account structure.

Chase Back to ITB

Specify **1** to be able to perform a cell explosion from within *Work with COR reports* to the Interactive Trial Balance

Non Base Nodes

Specify **1** to be able to perform a cell explosion for reporting components that are not base components.

Build Link Information

The system uses this field to determine whether or not it must create the information necessary to allow you to chase back to the Interactive Trial Balance. If you specify **1**, the system builds the information the next time you populate the account balances and then sets this field to **0** when you first create the chart and whenever you change it.

7 Press Enter. The system displays a screen similar to Figure 15-10.
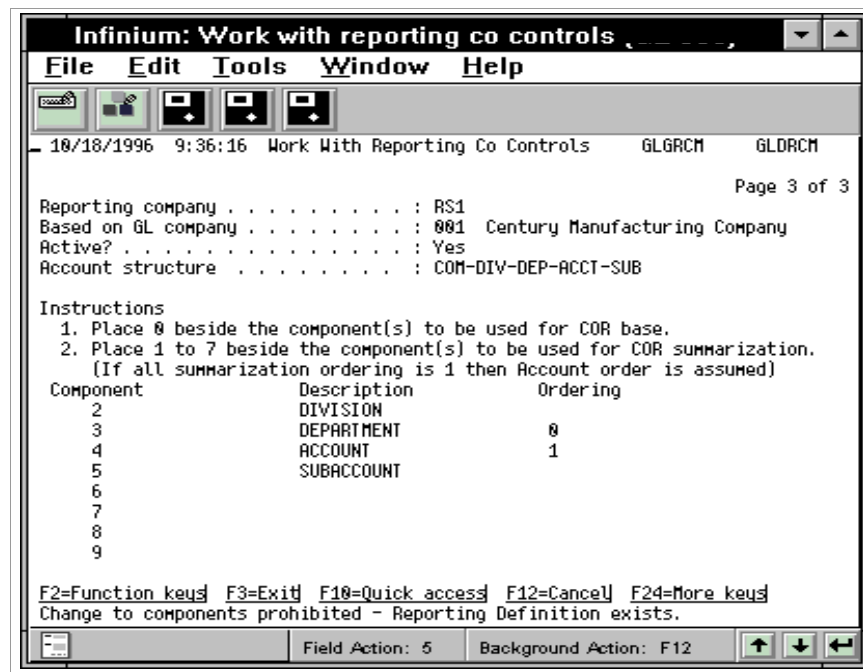
Figure 15-10: Work With Reporting Co Controls screen 3

8 Use the information below to complete the fields on this screen.

Account structure

The system displays the account structure for the general ledger company you indicated in the *Based on GL Company* field.

Component and Description

These fields default from company controls for the general ledger company you indicated in the *Based on GL Company* field.

Ordering

You must specify at least one base component and one summarization component for the chart of reporting.

0	This component is a base component.
1-7	This component is a summarization component. If you require more than one summarization component, you can number those components sequentially. To use the same order as your normal account sequence, select the components with the same number. For example, if you specify **1** next to the account and subaccount components, the system uses account as the first summarization component and subaccount as the second summarization component.
	If you plan to frequently mask a particular component within the line definitions of component reports, then assign that component a higher sequence.
Blank	This component is not a base or summarization component.

Note: The numbers that you specify in the *Ordering* column do not need to match the numbers listed in the *Component* column at the left of the screen.

Maintaining single base reporting definitions

Overview

Once you create reporting company controls for a reporting company, you can build the actual hierarchical definition (chart of reporting) on the system.

Remember that the lowest reporting components must be valid values in the chart of accounts for the base component or components you selected in reporting company controls.

A reporting company has only one reporting definition. You can use this definition for multiple Infinium RW component reports.

Coding the information

Using the *Work with reporting definition* option, you define the chart of reporting with the information that you planned.

Refer to the example in Figure A-1 in Appendix A to define the chart of reporting using single base and summarization components. Screens similar to Figure 2-7 through Figure 2-10 illustrate the steps you use to define the shadowed areas of the diagram in Figure A-1 in Appendix A.

You set up the remaining reporting components in the same manner.

Steps to maintain single base reporting definitions

To maintain single base reporting definitions, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Chart of Reporting*.

3 Select *Work with reporting definition* [WWRD]. The system displays a screen similar to Figure 15-11.
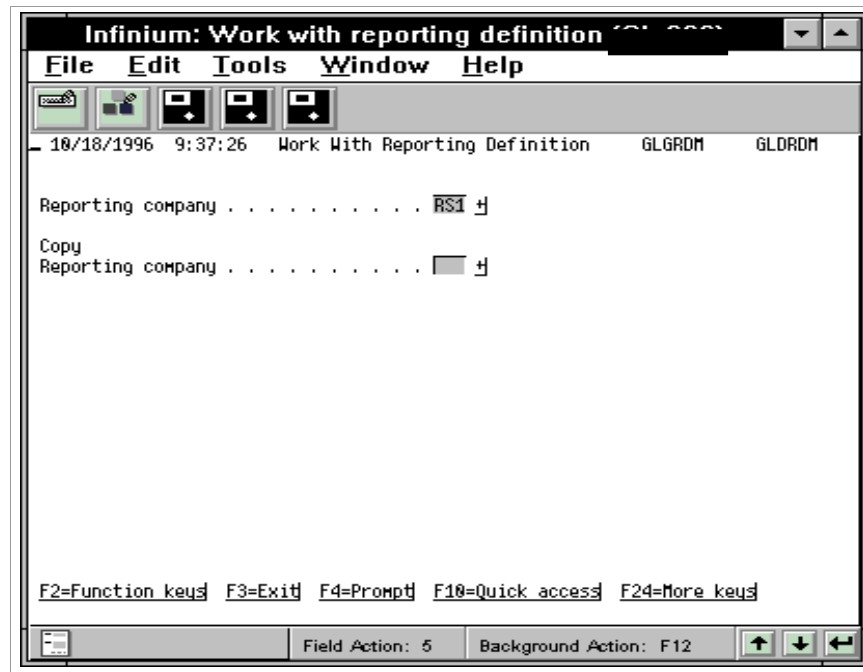
Figure 15-11: Work With Reporting Definition screen 1

4 Use the information below to complete the fields on this screen.

Reporting company

Specify a valid reporting company code value. The reporting company controls must already be set up in order for you to define the reporting definition.

Copy Reporting company

You use this field to copy the reporting definition of an existing reporting company.

5 Press Enter. The system displays the Work With Reporting Definition screen 2.

Note: You must define your chart from the top of the chart down.

6 Specify **2** in the *Opt* field to work with a component. Using the component WEST as an example, the system displays a screen similar to Figure 15-12.
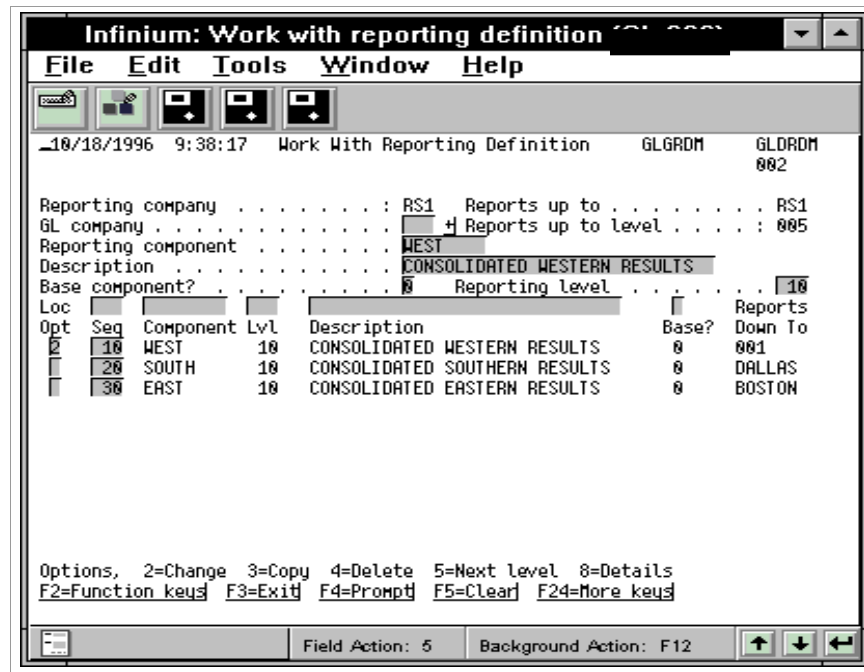
Figure 15-12: Work With Reporting Definition screen 2

To create a new component specify the information in the top portion of the screen.

7 Use the information below to complete the fields on this screen.

GL company

The system requires that you specify a GL company when you are defining a base component only. If you specify a GL company at any other reporting level, the system uses that GL company as a default when you build the base components under that level.

GL companies within the same chart must have the same account structure.

Reporting component

You specify the name of the reporting component you are defining. Since this chart is based on the department component, the value you specify in this field for any base component must be a valid department value in the chart of accounts. You can include this field in the header of a report by using a variable. This value is user-defined for any non-base components.

Description

Specify a description for the reporting component you are defining. You can include this field in the header of a report by using a variable.

Base component?

Indicate whether this reporting component is a base component. A base component value must exist in the chart of accounts for the GL company to which it belongs.

1	This reporting component is a base component
0	This reporting component is not a base component

Note: You cannot create additional levels below a reporting component you identified as a base component.

Reports up to

Specify the reporting component from which the current reporting component displays in this field.

Opt

Use this field to select existing reporting components. Valid values for this field are:

2	Select the reporting component for update
3	Copy the reporting component
4	Delete the reporting component
	If any levels exist below the reporting component that you are deleting, the system also deletes those levels from the chart of reporting
5	Go to the next level
	Select the reporting component with a **5** in order to define lower levels of the chart
8	Display the reporting component definition
	The system displays the attributes for the reporting component you select. However, you can only view the information, you cannot update it.

Seq

The sequence number controls the order in which reports print at each level. You can use the system default sequence or you can specify a sequence. Press F6 to resequence the components.

The maximum number of sequences within a level is 99.

Note: The following screens illustrate the remaining levels that the Century Company defined in this chart of reporting example.

8 Press Enter to update the component.

9 Select the component WEST with 5 to go to the next level and press Enter. The system displays a screen similar to Figure 15-13.
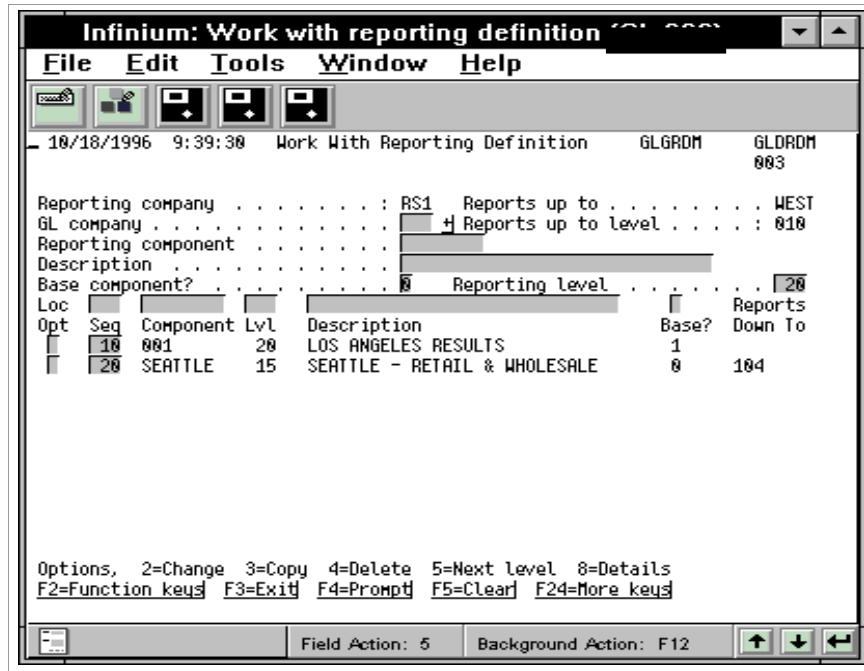
Figure 15-13: Work With Reporting Definition screen 3

10 Select SEATTLE with **5** to go to the next level. The system displays a screen similar to Figure 15-14.
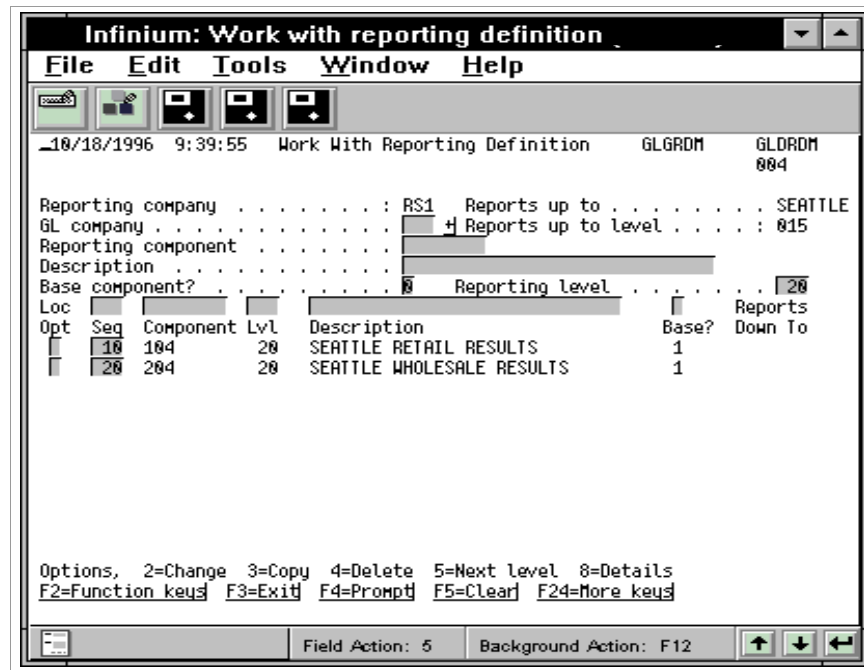
Figure 15-14: Work With Reporting Definition screen 4

11 Use the information below to specify data in the fields on the definition screen.

- Press F9 to move the cursor from the lower portion of the screen to the *GL Company* field.

- To locate a value in the lower portion of the screen, specify the value in the appropriate field within the *Loc* field and press F7.

- To move a reporting component, perform the following steps:

a Select the reporting component to move with **2** and press Enter.

b Press F23.

c Specify the name of the reporting component to which the reporting component you are moving will report.

- All reporting components that report to the component you are moving are also moved.

- To save the changes for the current level and back up one level, press F16.

12 Press F14 to save changes for the entire reporting definition and exit the function.

Using multiple base and summarization components

Overview

This section describes the use of multiple base and summarization components followed by an explanation of maintaining multiple base reporting definitions. Refer to the chart in Figure A-2 in Appendix A for help in planning your report.

You can define only one multi-base component combination per entity.

Steps to use multiple base and summarization components

To use multiple base and summarization components, perform the following steps:

1   From the main menu select *Infinium ReportWriter*.

2   Select *Chart of Reporting*.

3   Select *Work with reporting co controls* [WWRCC]. The system displays a screen similar to Figure 15-15.
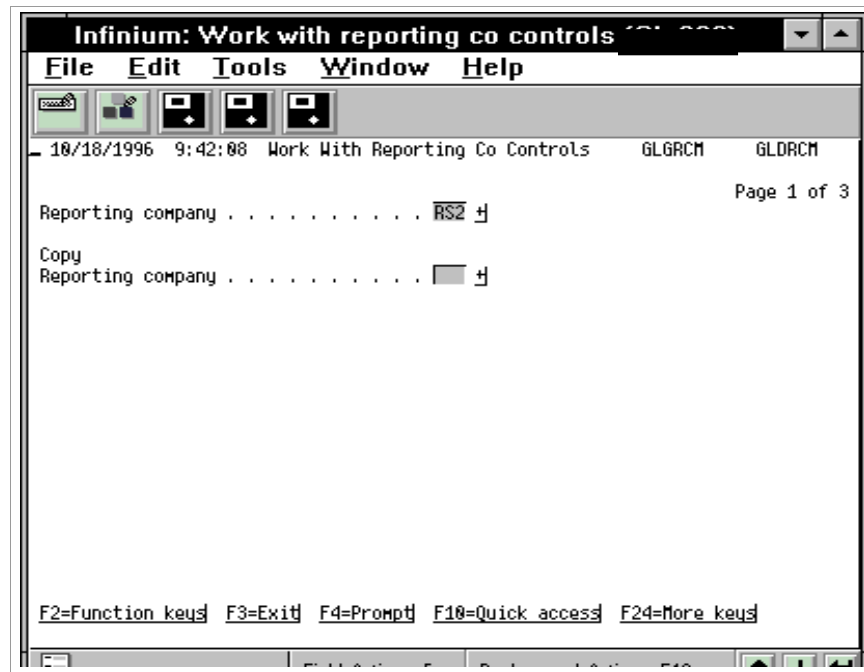
Figure 15-15: Work With Reporting Co Controls screen 1

4 Specify the previously defined reporting company code value to access a reporting company.

5 Press Enter. The system displays a screen similar to Figure 15-16.
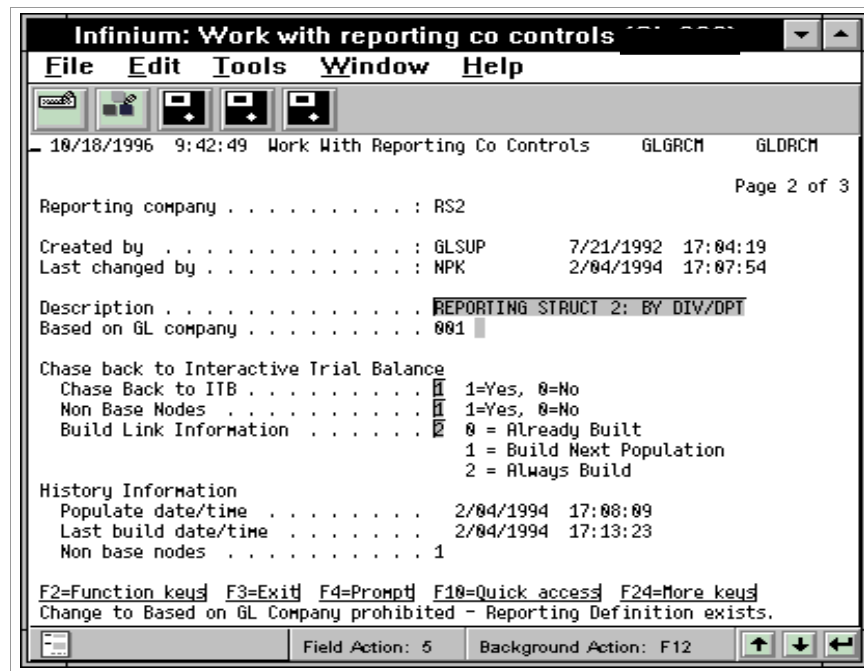
Figure 15-16: Work With Reporting Co Controls screen 2

This screen displays the chase back and history information for reporting company RS2. Refer to the "Using single base and summarization components" topic for detailed field information.

6 Press Enter. The system displays a screen similar to Figure 15-17.
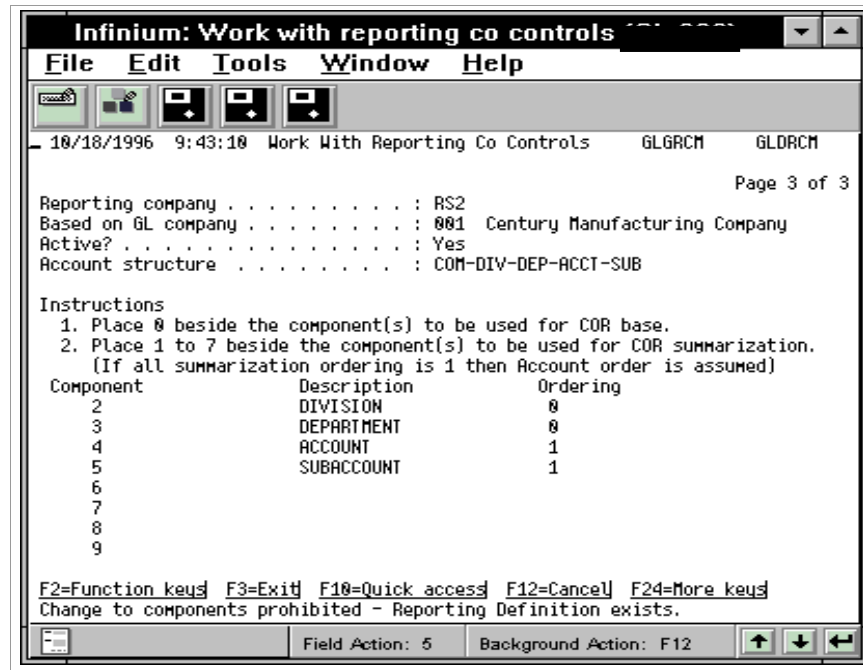
Figure 15-17: Work With Reporting Co Controls screen 3

This screen displays the multiple base and summarization component selections for reporting company RS2.

7 Specify the components in the *Ordering* field.

You must specify at least one base component and one summarization component for the chart of reporting.

0   This component is a base component.

1-7   This component is a summarization component. If you require more than one summarization component, you can number those components sequentially. To use the same order as your normal account sequence, select the components with the same number. For example, if you specify **1** next to the account and subaccount components, the system uses account as the first summarization component and subaccount as the second summarization component.

If you plan to frequently mask a particular component within the line definitions of component reports, then assign that component a higher sequence.

Blank   This component is not a base or summarization component.

Note: The numbers that you specify in the *Ordering* column do not need to match the numbers listed in the *Component* column at the left of the screen.

Modifying multi-base component combinations

You can define only one multi-base component combination per entity. You can have multiple charts based on this combination. However, if your organizational structure changes and you need to modify your reporting structure or chart of reporting charts, you can change the multi-base component combination you previously set up.

Press F20 on this screen to change the multi-base component combination.

WARNING! You must also update the multi-base components for all other reporting company controls that use multi-base components. Since all existing charts that use the old multi-base components are invalid, you must update these charts in order to properly populate the account balances.

Maintaining multiple base reporting definitions

Steps to maintain multiple base reporting definitions

To maintain multi-base reporting definitions, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Chart of Reporting*.

3 Select *Work with reporting definition* [WWRD]. The system displays a screen similar to Figure 15-18.
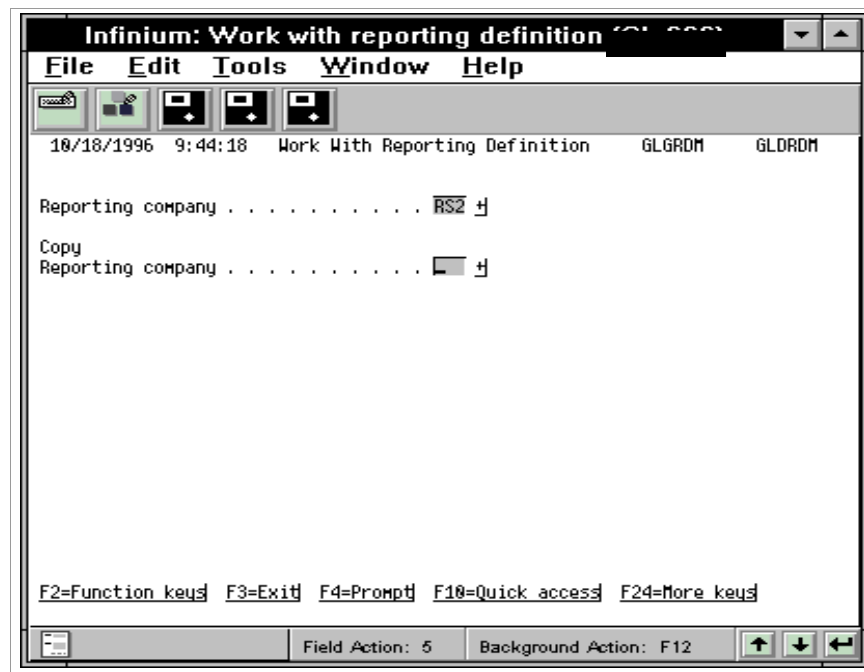
Figure 15-18: Work With Reporting Definition screen 1

4 Specify the reporting company that uses multiple base and summarization components.

5 Press Enter. The system displays a screen similar to Figure 15-19.
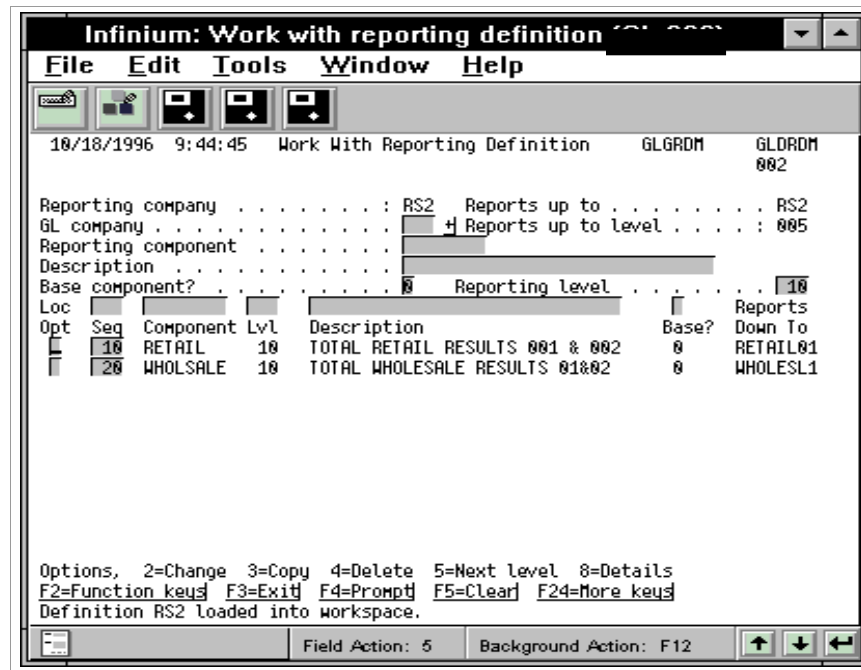
Figure 15-19: Work With Reporting Definition screen 2

6 Use the information below to complete the fields on this screen.

GL company

The system requires that you specify a GL company when you are defining a base component only. If you specify a GL company at any other reporting level, the system uses that GL company as a default when you build the base components under that level.

GL companies within the same chart must have the same account structure.

Reporting component

Specify the name of the reporting component you are defining. When using multiple base components, you do not have to specify a valid value from the chart of accounts for a base component. You can include this field in the header of a report by using a variable.

Base component?

Indicate whether this reporting component is a base component.

Note: You cannot create additional levels below a reporting component you identified as a base component.

Reports up to

The reporting component from which the current reporting component branches displays in this field.

Opt

Use this field to select existing reporting components. Valid values for this field are:

2	Select the reporting company for update
3	Copy the reporting component
4	Delete the reporting component
	If any levels exist below the reporting component that you are deleting, the system also deletes those levels from the chart of reporting
5	Go to the next level
	In order to define lower levels of the chart, you can select the reporting component with a **5**.
8	Display the reporting component definition
	The system displays the attributes for the report component you select. However, you can only view the information, you cannot update it.
	After the system completes the populate function, you can select the reporting component with **8** to display the definition. You can then press F6 to display the summarization component balances.

Seq

The sequence number controls the order in which reports print at each level. You can use the system default sequence or you can specify the desired sequence. Press F6 to resequence the components.

The maximum number of sequences within a level is 99.

Note: The following screens illustrate the remaining levels that the Century Company defined in this chart of reporting example.

7 Select RETAIL with **5** and press Enter. The system displays a screen similar to Figure 15-20.
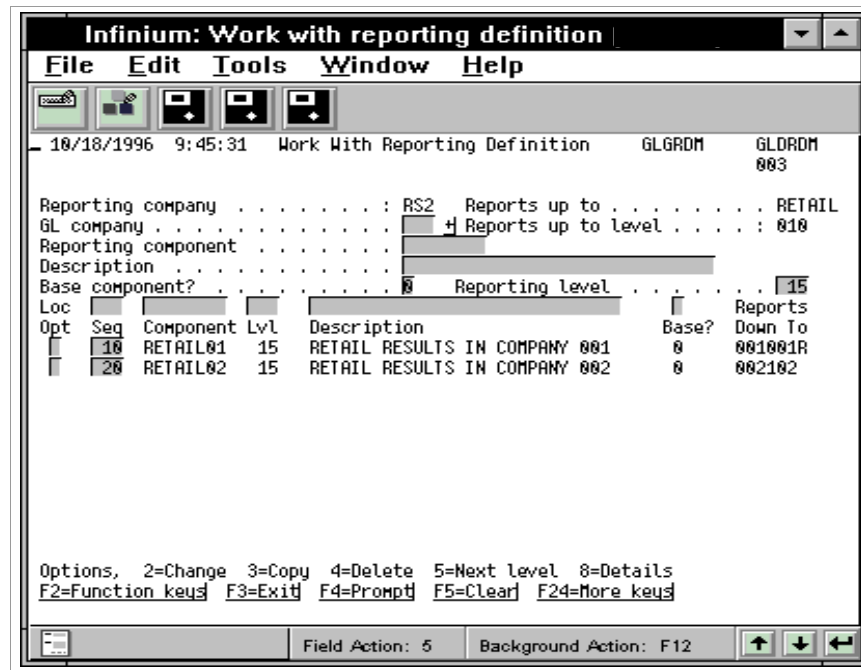
Figure 15-20: Work With Reporting Definition screen 3

8 Select RETAIL01 with **5** to go to the next level. The system displays a screen similar to Figure 15-21.
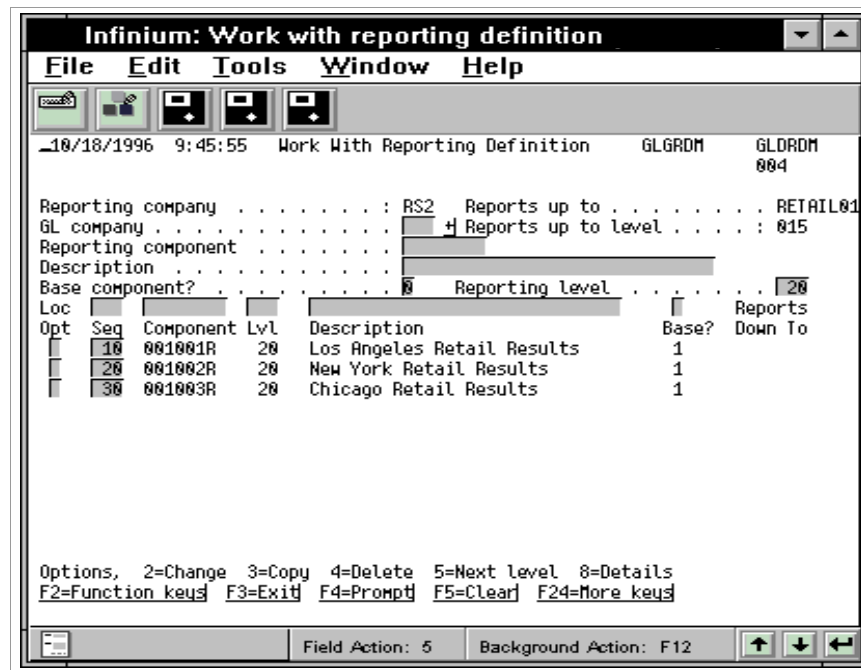
Figure 15-21: Work With Reporting Definition screen 4

9 Select 001001R with **2**. This is a base node.

When you specify a base component in a multi-base chart, a Multiple base components window displays.

10 Press Enter. The system displays a window similar to Figure 15-22.
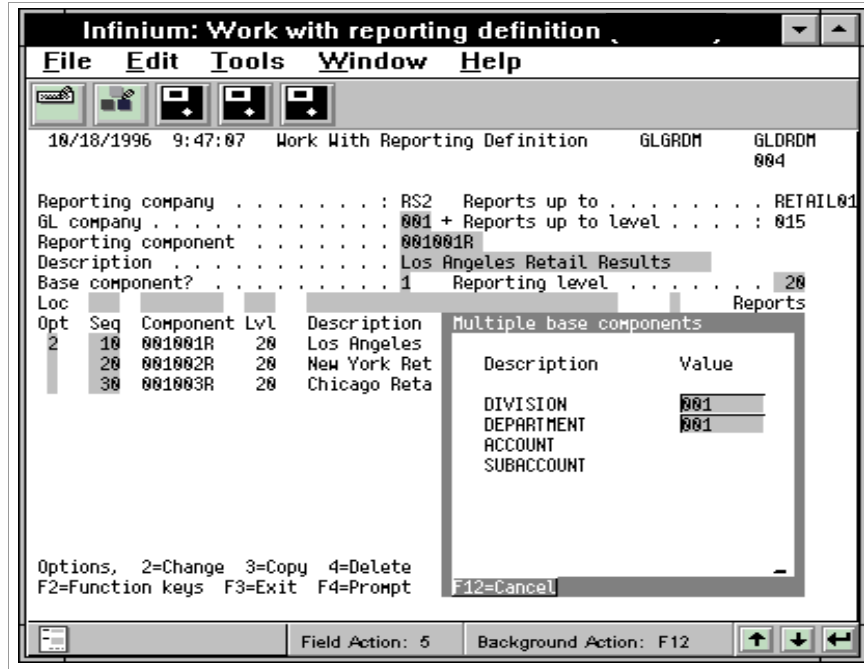
Figure 15-22: Multiple base components window

You use this window to specify valid values from the chart of accounts for the base components.

When using multiple base components, you do not have to specify a valid value from the chart of accounts in the *Reporting component* field.

Printing the definition diagram

Overview

You can print a diagram that graphically depicts the reporting structure for a chart of reporting. Appendix C includes a sample diagram for reporting Company RS2.

Steps to print the definition diagram

To print the definition diagram, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Chart of Reporting*.

3 Select *Print definition diagram* [PDD]. The system displays a screen similar to Figure 15-23.
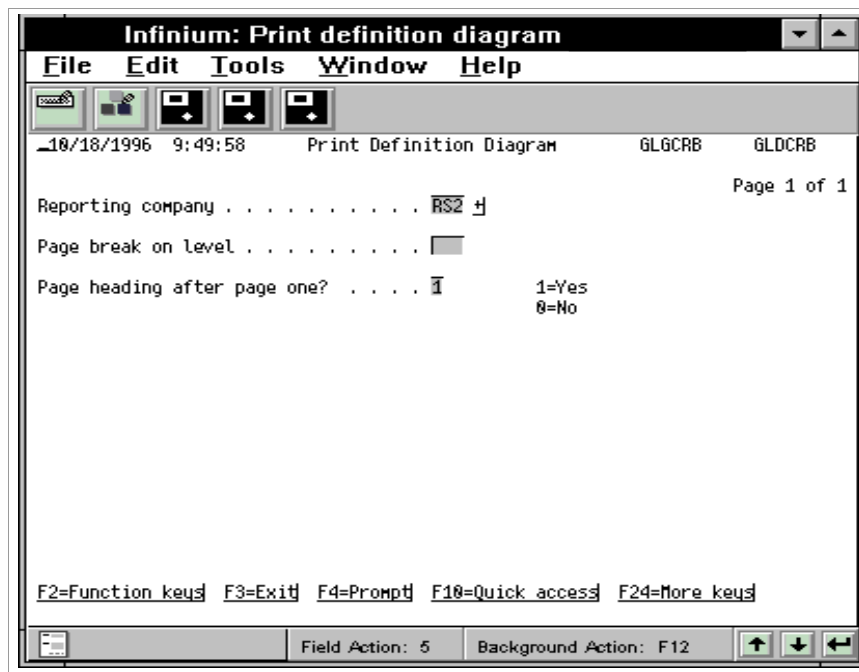
Figure 15-23: Print Definition Diagram screen

4 Use the information below to complete the fields on this screen.

Page break on level

To print a portion of the chart beginning on a new page, specify the level number in this field.

The system prints a separate page for each component at the level you specify.

Page heading after page one?

Specify **1** to print page headings on all pages.

5 Press Enter. The system prints the definition.

Hands-on workshop

Use this workshop to apply the information presented in this guide. The "Sample Chart of Accounts" appendix lists the organizational structure and the chart of accounts for Company 002.

Exercise 15-1

Designing the reporting hierarchy

1 Determine one of your reporting needs

2 In the space below, illustrate the desired reporting relationship for the selected reporting need.

Creating reporting company code values

1 From the main menu select *Control File Functions*

2 Select *Codes*.

3 Select *Work with code values* [WWCV].

4 Define a code value for the reporting company code type.

5 You must leave the *Company* field blank when defining reporting companies.

Exercise 15-3

Defining reporting company controls

1 From the main menu select *Infinium ReportWriter*.

2 Select *Chart of Reporting*.

3 Select *Work with reporting co controls* [WWRCC].

4 Define the reporting company controls for the reporting company code value you created in the previous exercise. Refer to the "Reporting company controls" section for a detailed description.

If you prefer, you can create your reporting company controls from the example illustrated in this chapter.

Exercise 15-4

Defining a chart of reporting

1 From the main menu select *Infinium ReportWriter*.

2 Select *Chart of Reporting.*

3 Select *Work with reporting definition* [WWRD].

4 Specify the information to define the chart of reporting that you illustrated in Exercise 2-1.

If you prefer, you can build your chart of reporting from one of the examples illustrated in this chapter.

Exercise 15-5

Printing a chart of reporting definition diagram

1 From the main menu select *Infinium ReportWriter.*

2 Select *Chart of Reporting.*

3 Select *Print definition diagram* [PDD].

4 Specify your reporting company name. Leave the *Page break on level* field blank and the *Page heading after page one?* field **0**.

Chapter 16 Populating Chart of Reporting

16

This chapter contains information about populating chart of reporting.

The chapter consists of the following topics:

Overview of populating chart of reporting

You use the *Populate chart of reporting* option to calculate and store balances for every reporting component you defined in a chart of reporting.

Objective

After completing this chapter and the workshop at the end of this chapter, you should be able to populate balances for your charts of reporting.

Using populate chart of reporting

Overview

The system calculates a balance for every combination of reporting components and summarization components you define in reporting company controls when you run the *Populate chart of reporting* option. The system stores this information in the reporting balance file and uses it for component reporting reports. The information in this file is as current as the last time you ran the populate function.

You can run this option for a single reporting company or a reporting company group. You can also choose to run this option for all charts of reporting that you can access. The system determines access by your user security controls.

A reporting company is eligible for population if any of the following conditions are present:

- Definition maintenance has been performed in the option *Work with reporting definition*.

- Journals have been posted to the general ledger companies of the chart of reporting you want to populate.

- Budgets have been updated for the general ledger companies of the chart of reporting you want to populate.

Steps to use populate chart of reporting

To use populate chart of reporting, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Chart of Reporting*.

3 Select *Populate chart of reporting* [PCOR]. The system displays a screen similar to Figure 16-1.
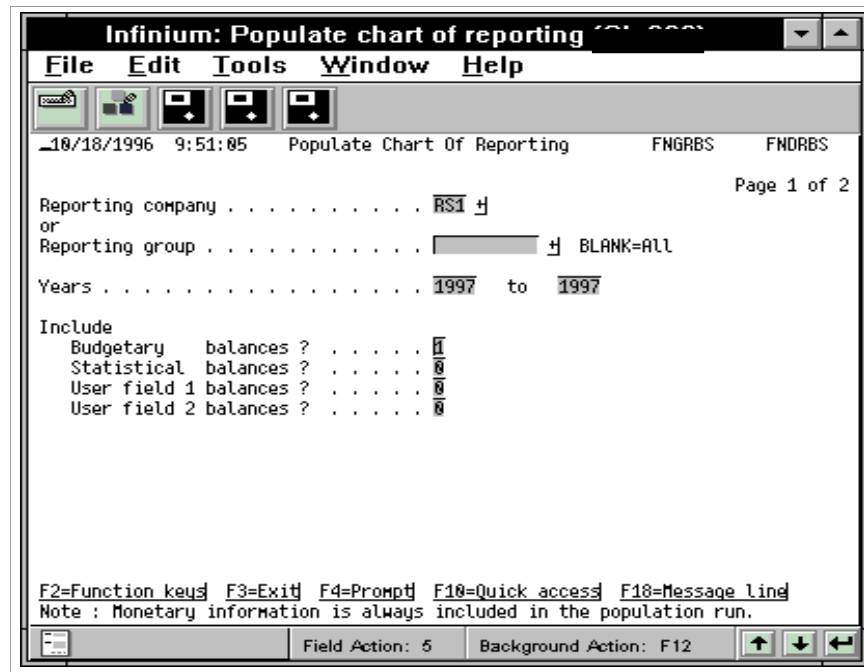
Figure 16-1: Populate Chart of Reporting screen 1

4 Use the information below to complete the fields on this screen.

Reporting company

Specify a reporting company to populate.

You must leave this field blank if you specify a reporting company group in the next field.

Reporting group

Specify a reporting company group. Infinium GL populates all active reporting companies in this reporting group.

You must leave this field blank if you specify a reporting company in the previous field.

Years

Specify the range of years for which you want to populate balances.

Include

For each of the balances listed under *Include*, specify whether the populate should include this information.

When you run this function, the system automatically includes all monetary balances (base, secondary, and foreign) for all accounts that meet the populate criteria.

5 Press Enter. The system displays a screen similar to Figure 16-2.
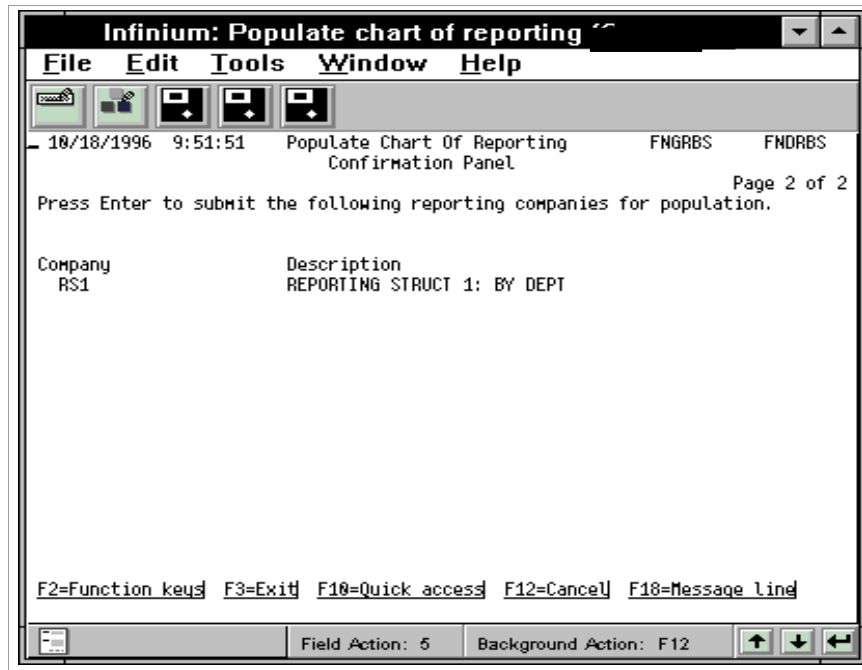
Figure 16-2: Populate Chart of Reporting screen 2

Infinium GL provides you with a screen to confirm the reporting companies you selected to be populated.

6 Press Enter to submit the reporting companies for population.

Hands-on workshop

Exercise 16-1

Populating chart of reporting

1 From the main menu select *Infinium ReportWriter*.

2 Select *Chart of Reporting*.

3 Select *Populate chart of reporting* [PCOR].

4 Populate the chart of reporting that you defined in Exercise 2-4.

Note: Run the report the report for 1997.

Chapter 17 Defining Component Reports

17

This chapter contains information about defining component reports.

The chapter consists of the following topics:

Overview of defining component reports

In this chapter you learn about the differences between macro reporting and component reporting. Also, you learn how to create and submit a component report through the following sections:

- Defining component reports

- Running and displaying component reports

Objectives

After completing this chapter and the workshop at the end of this chapter, you should be able to:

- Compare and contrast macro reports and component reports

- Define component reports using *Infinium ReportWriter*.

- Run and display component reports

Defining component reports

Overview

You use the *Work with COR report definitions* option to create a component report. The differences between component reporting and macro reporting are summarized below.

Component reporting does not use:

- Macros
- Run-time variables
- Chase down lines
- Text variables (&ACCT, &ADESC, &MDESC)

In general, you create a component report in the same manner in which you create a macro report. This section documents the few differences.

Steps to define components reports

To define component reports, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Definition.*

3 Select *Work with COR report definitions* [WWCORRD]. The system displays a screen similar to Figure 17-1.
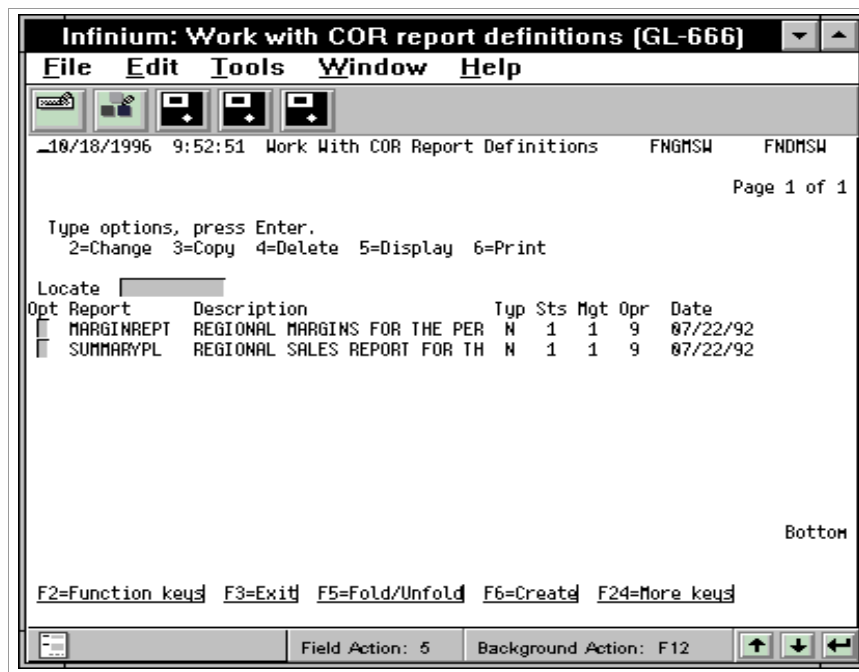
Figure 17-1: Work With COR Report Definitions selection screen

The system displays the component reports for which you are authorized. From this screen you can:

- Create a new report by pressing F6

- Change a report by selecting the report with **2**

- Copy a report by selecting the report with **3**

- Delete a report by selecting the report with **4**

- Display a report definition by selecting the report with **5**

- Print a report definition by selecting the report with **6**

4 Press F6 to create a new report. The system displays a window similar to Figure 17-2.
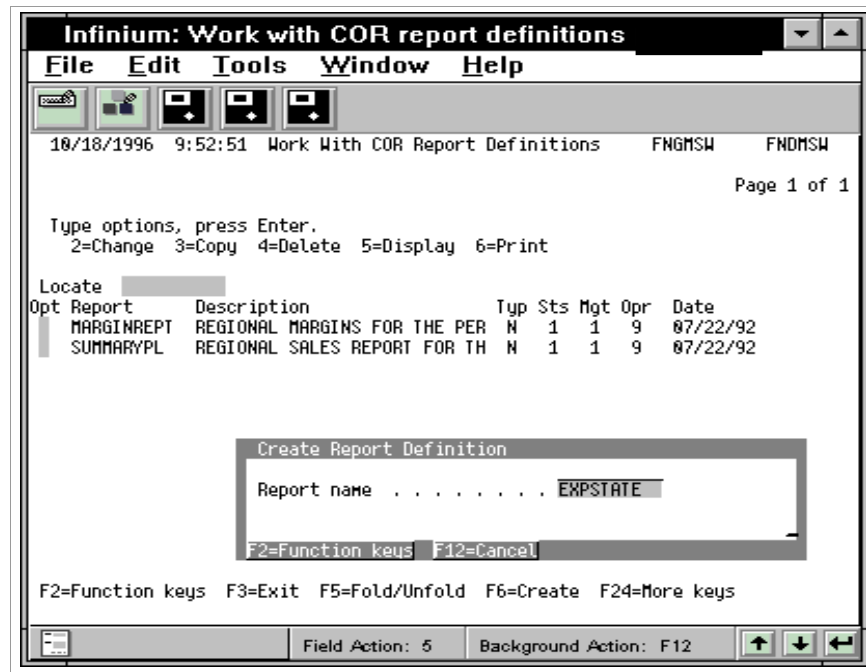
Figure 17-2: Create Report Definition window

5 Type a name for your report.

6 Press Enter. The system displays a window similar to Figure 17-3.
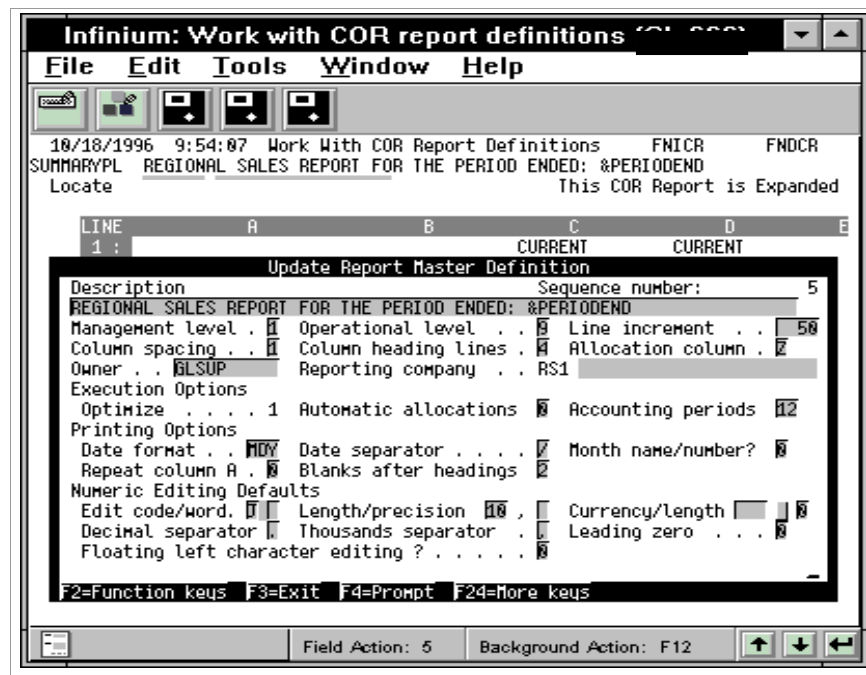
Figure 17-3: Update Report Master Definition window

7 Use the information below to complete the fields on this screen or use the help text to change the default values.

Description

You may enter up to seventy alpha characters to further describe the report. This description prints at the top of each page of the report as well as at the top of the next screen. The contents of this field centers on both the display and report if you center it in this field.

Reporting Company

Type the name of the reporting company for the system to use as the default for this report. You can submit the report for other reporting companies with the same base and summarization components.

8 Press Enter to update the report master definition. The system displays the Work With COR Report Definitions main display screen.

Updating column expressions

9 Type the column letter in the *Locate* field and press F7. The system displays the Update Column Definition window.

10 Press Enter to view the Update Column Definition Expression window similar to Figure 17-4.
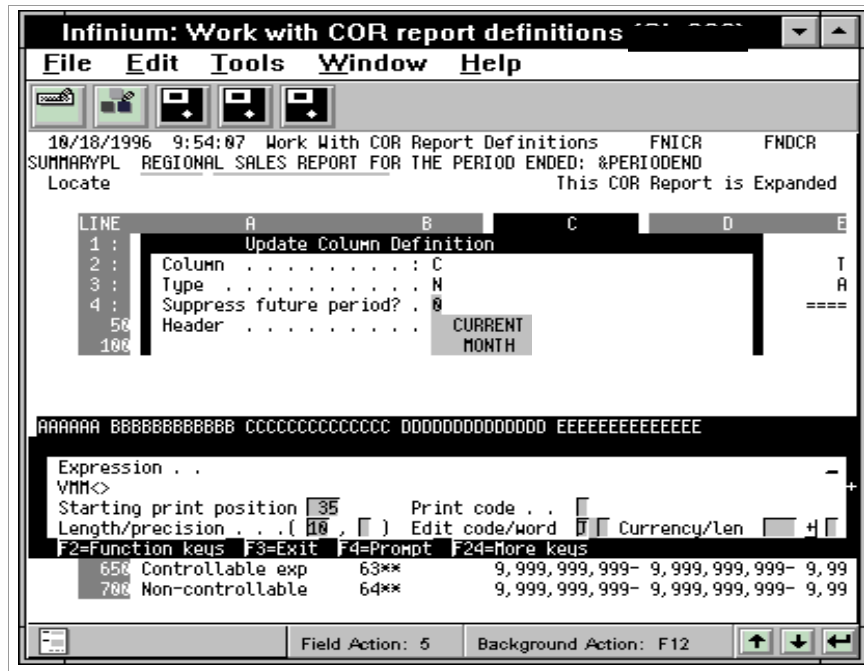
Figure 17-4: Update Column Definition Expression window

11 Use the information below to type the appropriate data in the *Expression* field.

Column definitions contain the same constituent information as they do in macro reports for constituents 1 through 6. Instead of typing a macro, you use empty brackets to end the expression, for example, VMM< >.

You can type reference expressions for a column, line, or cell to refer to other component reports for the same reporting component. For example, to copy Column C from a report named Sales, you type the expression **CC.R(Sales)**.

12 Press Enter. The cursor returns to the *Locate* field on the Work With COR Report Definitions main display screen.

Updating line expressions

13 Type the line number in the *Locate* field and press F11. The system displays the Update Line Definition window.

14 Press Enter. The system displays a screen similar to Figure 17-5.
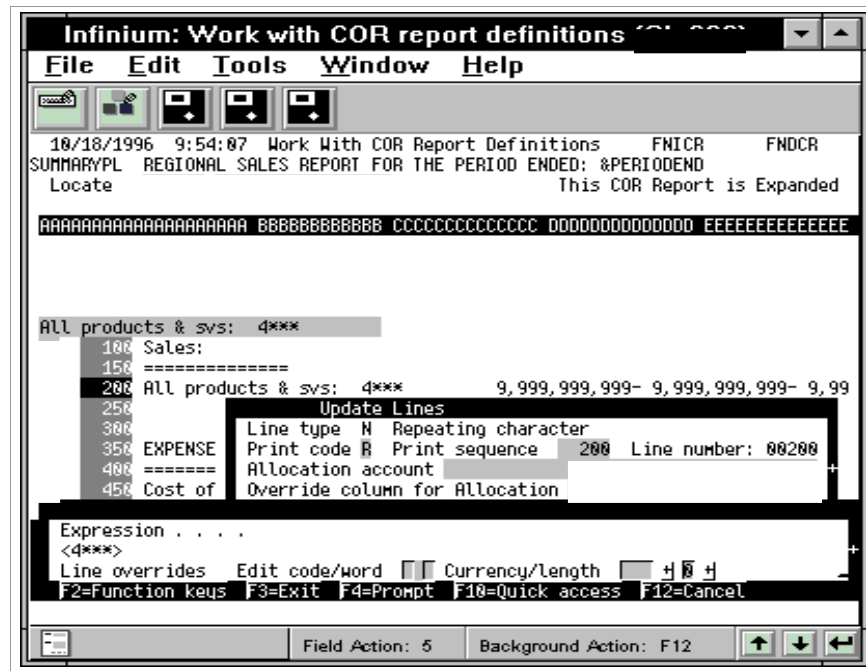
Figure 17-5: Update Line Definition Expression window

15 Use the information below to type the appropriate data in the *Expression* field.

You can type valid component values in your chart of accounts for the summarization components you defined in the *Work with reporting co*

controls option. You separate these values with a period and enclose them in the brackets.

For example, if you selected the two summarization components, account and subaccount, one of your entries might be <4100.001> where 4100 is a valid account and 001 is a valid sub-account in your chart of accounts.

If you selected only one summarization component, for example account, you type **<4100>**.

You can use masking when defining summarization component values, for example, <4***>.

Note: You must type the component values in the same order in which they were specified in *Work with reporting company controls*.

A component report can reference a macro report.

Line expressions cannot contain variable expressions.

Cell expressions can contain complete variable expressions.

16 Press Enter. The cursor returns to the *Locate* field on the Work With COR Report Definitions main display screen.

Updating the title lines

17 Press F13 from the *Locate* field. The system displays a window similar to Figure 17-6.

```
┌─────────────────────────────────────────────────────────────┐
│ Infinium: Work with COR report definition:        ▼  ▲        │
│  File   Edit   Tools   Window   Help                          │
│ ┌────┐┌────┐┌────┐┌────┐┌────┐                                │
│ │    ││    ││    ││    ││    │                                │
│ └────┘└────┘└────┘└────┘└────┘                                │
│  10/18/1996  9:54:07  Work With COR Report Definitions    FNICR      FNDCR │
│ SUMMARYPL  REGIONAL SALES REPORT FOR THE PERIOD ENDED: &PERIODEND │
│ _                          Update Title Lines                 │
│                                                               │
│                                                               │
│ AAAAAAAAAAAAAAAAAAA BBBBBBBBBBBB CCCCCCCCCCCCCCC DDDDDDDDDDDDDD EEEEEEEEEEEEEE │
│ ┌─────────────────────────────────────────────────────────┐ │
│ │ RUNDATE: &RUNDATE                      CENTURY ENTERPRISES GROUP │ │
│ │ RUNTIME: &RUNTIME              &TITLE                      │ │
│ │                                                           │ │
│ │            THIS COMPONENT:              REPORTS UP TO:     │ │
│ │            ===============              ===============    │ │
│ │            &RPTGCOMP                    &RPTTO             │ │
│ │            &RPTGDSC                     &RPTTODSC          │ │
│ │                                                           │ │
│ └─────────────────────────────────────────────────────────┘ │
│                                                               │
│                                                               │
│                                                               │
│ F2=Function keys  F3=Exit  F6=Erase line  F24=More keys      │
│ ┌──┐         │ Field Action: 5 │ Background Action: F12 │ ↑ ↓ ↵ │ │
│ └──┘                                                          │
└─────────────────────────────────────────────────────────────┘
```

Figure 17-6: Update Title Lines window

18 Type any combination of the global variables below on any of the nine title lines.

&CO	Reporting company
&RPTGCOMP	Reporting component value
&RPTGDSC	Reporting component description
&RPTTO	Reports up to value
&RPTTODSC	Reports up to description

19 Press Enter to save your changes.

Running and displaying component reports

Overview

To resolve and print a component report, you use the *Work with COR reports* option.

A report execution for a component report requires the following:

- Report name
- Starting component
- Start level
- End level
- Accounting year
- Accounting period

You can run a component report for the entire chart or a subset of the chart. To run the report for a subset of the chart, specify one of the following:

- A range of levels
- The component from which to start

The system produces a separate report for each reporting component within the subset you specified.

Steps to run component reports

To run component reports, perform the following steps:

1 From the main menu select *Infinium ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with COR reports* [WWCORR]. The system displays a screen similar to Figure 17-7.
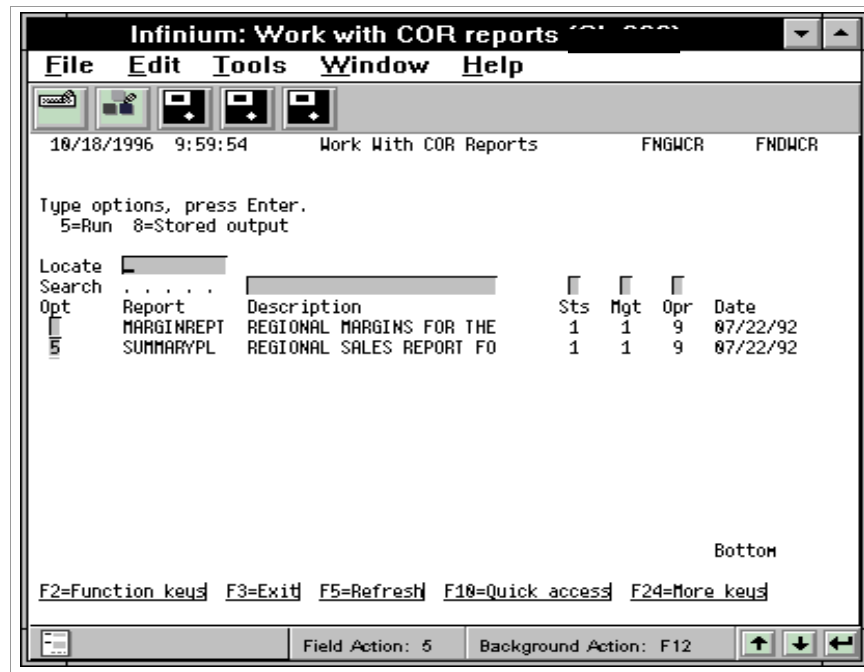
Figure 17-7: Work with COR Reports selection screen

The system displays the component reports for which you are authorized. From this screen you can:

- Select a report with **5** to run
- Select a report with **8** to display, print, or delete the output of a report that was previously run

Note: The system stores every report instance of the component report that was run.

If your user profile is appropriately authorized, you can press F17 to change the method of processing to interactive or batch.

4 Select a report with **5**. The system displays a screen similar to Figure 17-8.
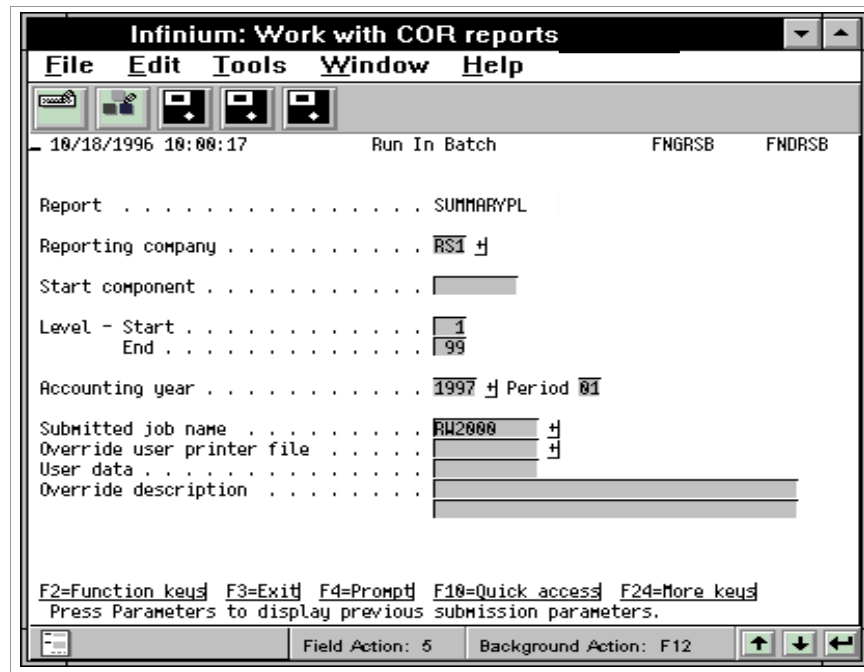
Figure 17-8: Run In Batch submission criteria screen

You use this screen to define the submission criteria for which to run the report.

5 Use the information below to complete the fields on this screen.

Reporting company

You can leave this field blank to run the report for the reporting company you specified in the report master definition. To run this report for a different reporting company, type the reporting company value in this field.

Note: The reporting company must have the same base and summarization components as the reporting company you specified as the default reporting company in the report master definition.

Start component

If you type a reporting component in this field, the system prints reports for that reporting component and the remainder of the chart.

Level-Start/End

Specify the range of levels from the chart of reporting for which to run this report.

Accounting Year/Period

Type the accounting year and period for which to run this report.

Note: To select from a list of previous submission criteria, press F16.

6 Press Enter to submit report.

Steps to display a stored report

To display a stored report, perform the following steps:

1 Follow steps 1 through 3 in "Steps to run component reports" discussed previously in this chapter. The system displays a screen similar to Figure 17-7.

2 Select a component report with **8** on the Work With COR Report selection screen. The system displays a screen similar to Figure 17-9.
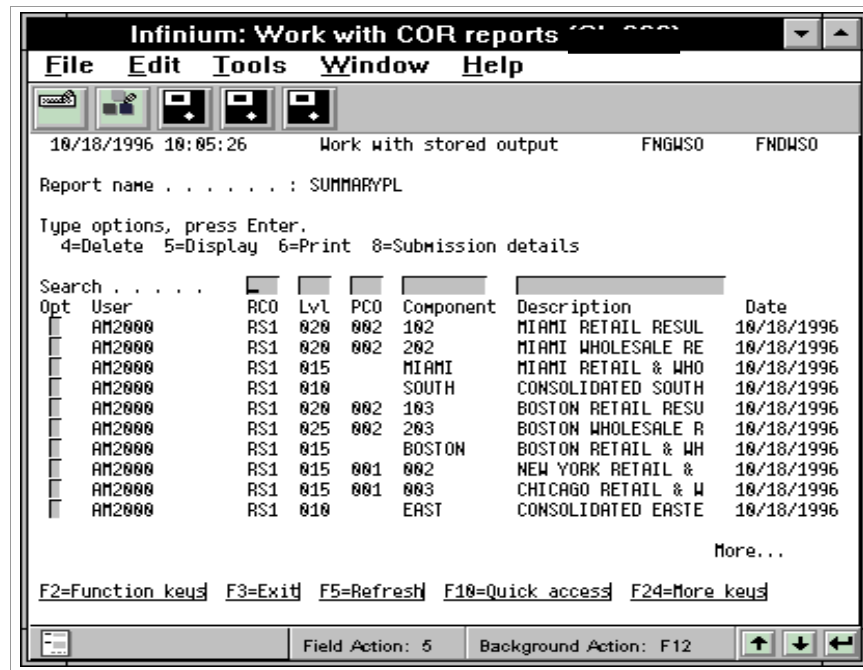
Figure 17-9: Work with stored output selection screen

This screen displays the submission criteria and all of the reports that the system generated for each reporting component in the chart of reporting.

3 Select a report with **5**. The system displays the report output on a screen similar to Figure 17-10.

Figure 17-10: Work with COR Reports Stored Output detail screen

To explode a cell back to the Interactive Trial Balance, type the cell address in the *Locate* field and press F9.

Note: You can perform a cell explosion only if the controls are properly defined for the reporting company in the *Work with reporting co controls* option.

4 Press F12 to return to the Work With Store Output selection screen.

Hands-on workshop

In this workshop, you create and run a chart of reporting report.

Exercise 17-1

Defining the report

1 From the main menu select Infinium *ReportWriter*.

2 Select *Report Definition*.

3 Select *Work with COR report definitions* [WWCORRD].

4 Define a component report using the chart of reporting you created.

Exercise 17-2

Running the report

1 From the main menu select Infinium *ReportWriter*.

2 Select *Report Printing*.

3 Select *Work with COR reports* [WWCORR].

4 Perform the following:

   ▪ Run the component report you created. If you are using Company 002, run the report for 1997 period 01.

   ▪ Display the report.

   ▪ Explode a cell back to the *Interactive Trial Balance*.

Notes

Chapter 18 Establishing Security for Chart of Reporting

18

This chapter contains information about establishing chart of reporting security.

The chapter consists of the following topics:

Overview of establishing chart of reporting security

Infinium GL enables you to secure reporting companies to particular users through the use of reporting company groups.

Objectives

After completing this chapter, you should be able to perform the following tasks:

- Define reporting company group code values
- Assign reporting companies to a reporting company group
- Establish chart of reporting security for your users

Creating the reporting company group code value

Overview

A reporting company group includes one or more reporting companies. There is no limit to the number of reporting company groups to which a reporting company can belong. Within the Chart of Reporting feature, you use reporting company groups for security purposes.

When you create a user profile in supervisor functions, you can restrict a user to a particular group of reporting companies by attaching the reporting company group to that profile.

Setting up reporting company groups is a two step procedure.

1   You must first set up a code value for the code type **RCG**, naming the reporting company group. You do this through the *Work with code values* option in *Control File Functions*.

2   You then specify which reporting companies are contained in the group through the *Work with reporting co groups* option in *Control File Functions.* To learn more about this topic, refer to the "Assigning reporting companies to a reporting company group" topic later in this chapter.

Steps to create the reporting company group code value

To create the reporting company group code value, perform the following steps:

1   From the main menu select *Control File Functions*.

2   Select *Codes.*

3   Select *Work with code values* [WWCV]. The system displays a screen similar to Figure 5-1.
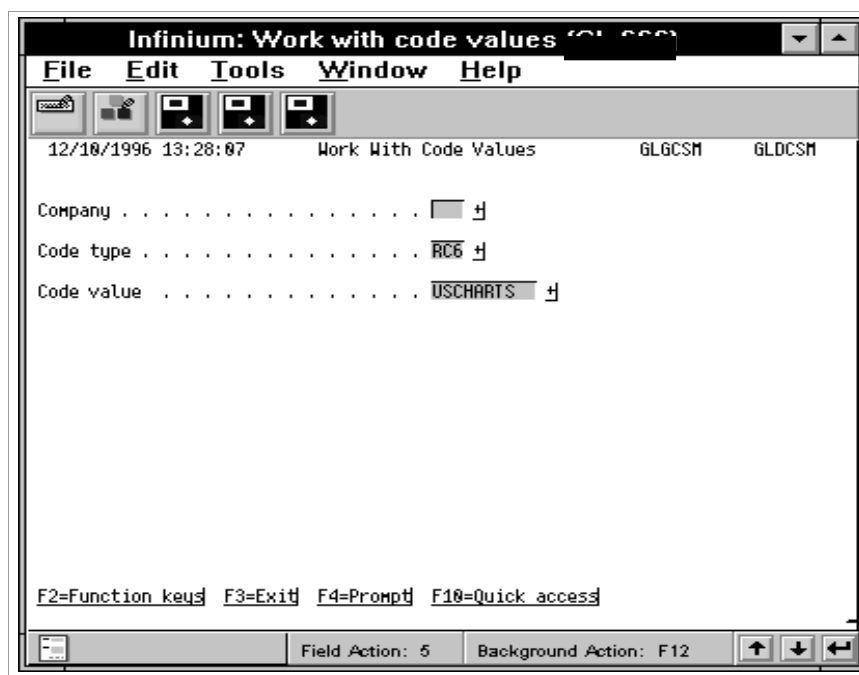
Figure 18-1: Work With Code Values screen 1

4 Use the information below to complete the fields on this screen.

Company

You must leave this field blank when creating or updating reporting company group code values.

Code Type

Specify the code type **RCG** to create a reporting company group.

Code Value

The system allows a maximum of 10 characters to define the reporting company group code value, for example, USCHARTS. This is the name of your reporting company group.

5 Press Enter. The system displays a screen similar to Figure 5-2.

```
┌─────────────────────────────────────────────────────────────────┐
│ ▬▬▬▬▬  Infinium: Work with code values [__ ___]   ▼ ▲            │
│  File   Edit   Tools   Window   Help                             │
│ ┌───┐┌───┐┌───┐┌───┐┌───┐                                        │
│ │▬▬▬││▬▬ ││▬▬ ││▬▬ ││▬▬ │                                        │
│ └───┘└───┘└───┘└───┘└───┘                                        │
│ _10/18/1996 10:07:24      Work With Code Values    GLGCSM  GLDCSM │
│                                                                   │
│ Company . . . . . . . . . . . . . . :                            │
│                                                                   │
│ Code type . . . . . . . . . . . . : RCG                          │
│                                                                   │
│ Code value  . . . . . . . . . . . : USCHARTS                     │
│                                                                   │
│ Description . . . . . . . . . . . . INCLUDES ONLY DOMESTIC LOCATNS│
│                                                                   │
│ Active? . . . . . . . . . . . . . . 1                            │
│                                                                   │
│                                                                   │
│                                                                   │
│                                                                   │
│                                                                   │
│ F2=Function keys  F3=Exit  F10=Quick access  F12=Cancel  F22=Delete│
│ ┌──┐      ┌──────────────┬─────────────────────┐┌─┐┌─┐┌─┐        │
│ │▪▪│      │ Field Action: 5 │ Background Action: F12 ││↑││↓││↵│  │
│ └──┘      └──────────────┴─────────────────────┘└─┘└─┘└─┘        │
└─────────────────────────────────────────────────────────────────┘
```
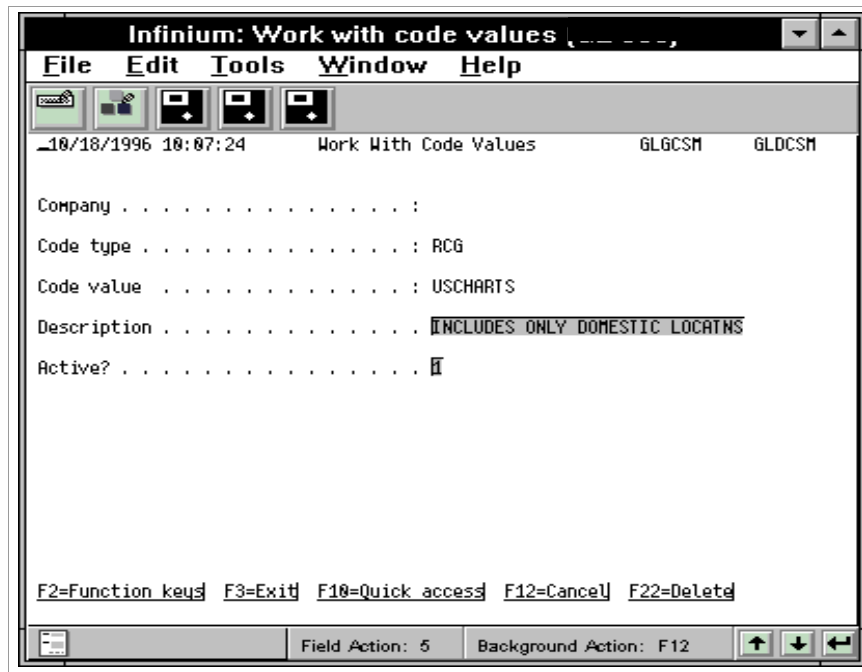
Figure 18-2: Work With Code Values screen 2

6 Use the information below to complete the remaining fields on this screen.

Description

The system allows a maximum of 30 characters to describe the code value. This description appears when you press F4 to display the reporting company code values.

Active

Indicate whether the reporting company group is active. You cannot use inactive reporting company groups.

7 Press Enter to update code values.

Assigning reporting companies to a reporting company group

Overview

Use this function to define, update or delete companies from the reporting company groups. The system uses these groups in the chart of reporting functions.

Steps to assign reporting companies to a reporting company group

To assign reporting companies to a reporting company group, perform the following steps:

1 From the main menu select *Control File Functions.*

2 Select *Groups.*

3 Select *Work with reporting co groups* [WWRCG]. The system displays a screen similar to Figure 18-3.
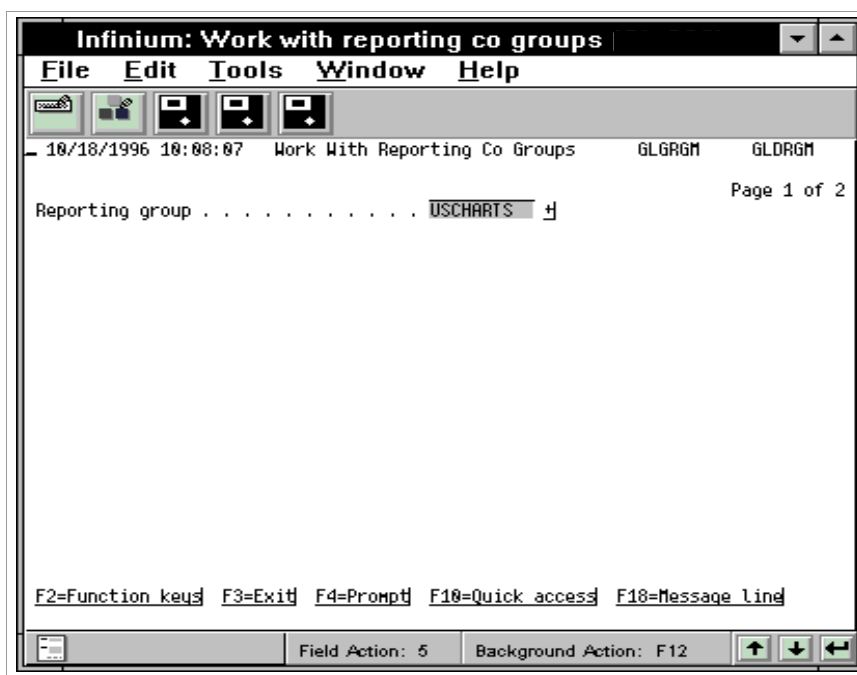
Figure 18-3: Work With Reporting Co Groups screen 1

4 Specify a value that you assigned to the code type **RCG**, for example, USCHARTS. You can press F4 to select from a list of the reporting company groups that you set up.

5 Press Enter. The system displays a screen similar to Figure 18-4.
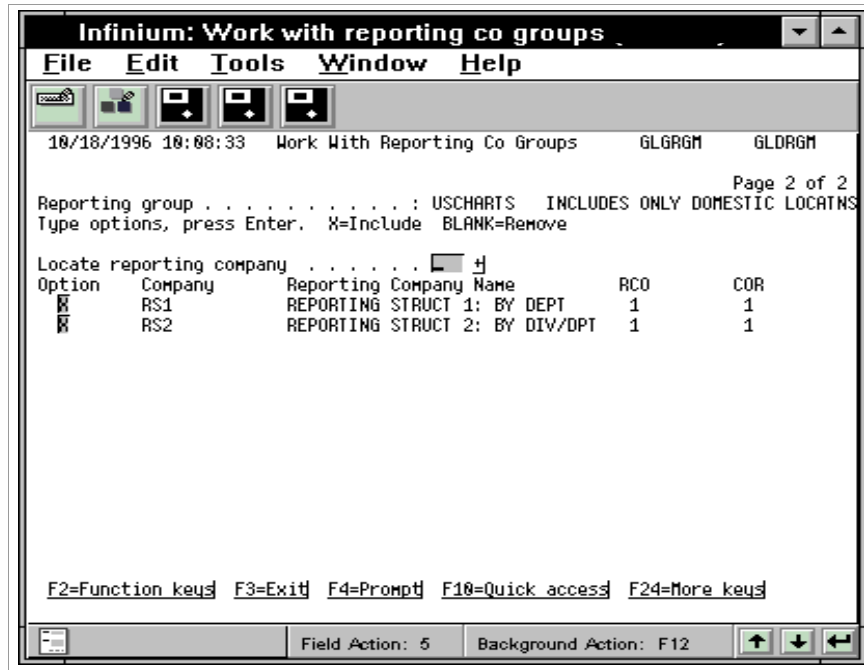
Figure 18-4: Work With Reporting Co Groups screen 2

The system displays all available reporting company code values for your user profile.

6 Use the information below to complete the fields on this screen.

Option

Specify **X** to select the reporting companies to include in the reporting company group you are creating or updating.

To remove a reporting company from the reporting company group, blank out the **X** in the *Option* field next to the desired reporting company.

RCO and COR

The indicators under *RCO* and *COR* are system maintained and show whether the reporting company controls, RCO, or the chart of reporting definition, COR, exists for this reporting company.

1 Controls exist

0 Controls do not exist

7 Press Enter to update the reporting company group.

Establishing user security

Overview

As you learned in the previous section, reporting company groups can be assigned to a user profile in order to restrict a user to a particular group of reporting companies.

Steps to establish user security

To establish user security, perform the following steps:

1 From the main menu select *Supervisor Functions.*

2 Select *User Security*.

3 Select *Work with user security controls* [WWUSC]. The system displays a screen similar to Figure 18-5.
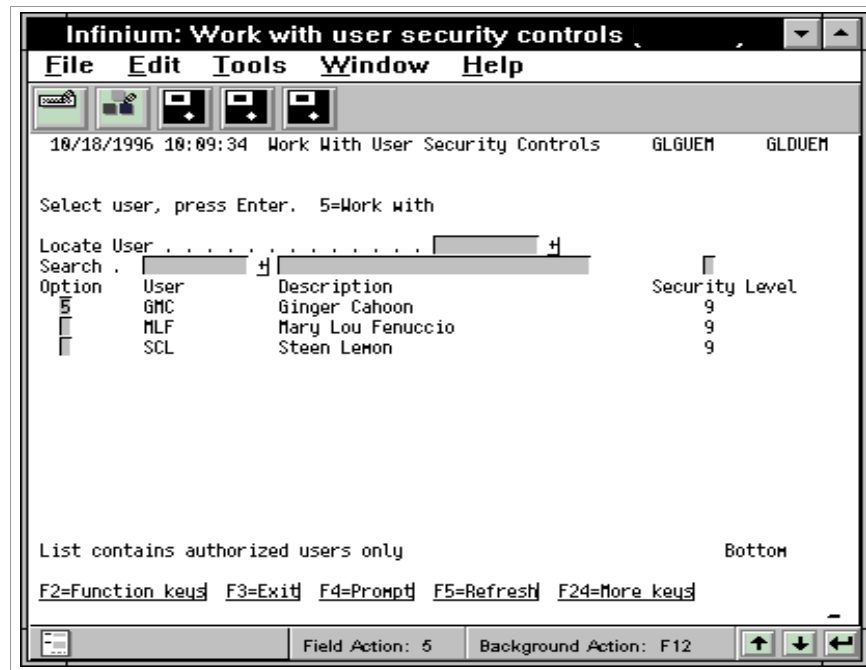
Figure 18-5: Work With User Security Controls screen 1

4 Specify **5** in the *Option* field next to the user profile to modify.

5 Press Enter. The system displays a screen similar to Figure 18-6.
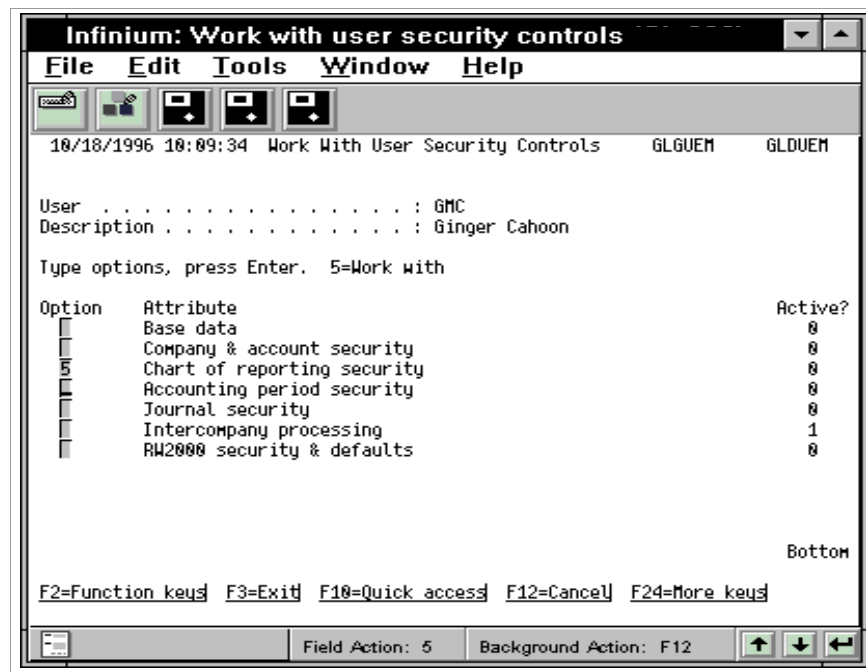
Figure 18-6: Work With User Security Controls screen 2

6 Specify **5** in the Option field next to the *Chart of reporting security* attribute. The system displays a screen similar to Figure 18-7.
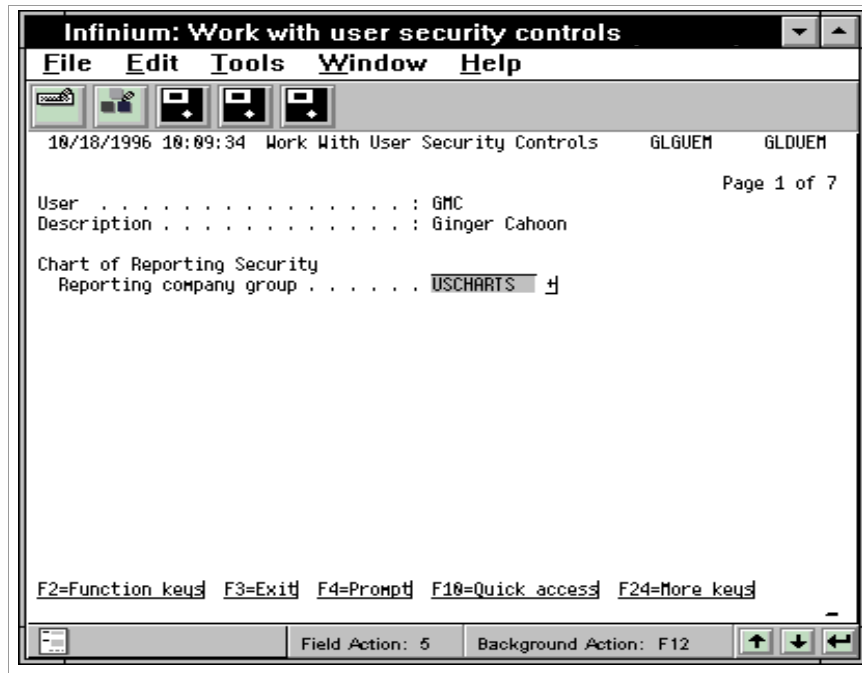
Figure 18-7: Work With User Security Controls screen 3

7 Specify the name of the reporting company group to restrict a user to specific reporting companies. This user can only work with the reporting companies defined in this reporting company group.

8 Press Enter to update the user security controls.

Notes

Appendix A Report Definition Samples and Worksheets

<div style="text-align: right">**A**</div>

This appendix contains sample Infinium RW report definitions and worksheets that are referenced by other chapters in this guide.

Report Name		A	B	C	D	E	F
RWCLASS	**Column type**						
Report description	**Header 1**	*Account*	*Account*	*Actual*	*Budget*		*Variance as*
Income Statement	**2**	*Description*	*Number*	*MTD*	*MTD*	*Variance*	*% of Budget*
as of &M &AYR	**3**						
	Expression/text						
	Print code						

Line #	Line type	Print code	Expressions	Line text or cell definitions				
100				Sales				
150								
200				Expenses				
250								
300					--------------	--------------	--------------	--------------
350				Total Expenses:				
400					--------------	--------------	--------------	--------------
450				Net Income:				
500					========	========	========	========

Figure A-1: Sample Report with Column and Line Definitions (Refer to Part 2)

Report name		A	B	C	D	E	F
	Column type						
Report description	Header 1						
	2						
	3						
	4						
	Expression/text						
	Print code						

Line #	Line type	Print code	Expressions	Line text or cell definitions

Figure A-2: Report Worksheet for Workshop Exercise (Refer to Part 2)

Report name		A	B	C	D	E	F
RWCLASS	**Column type**						
Report description	**Header 1**	*Account*	*Account*	*Actual*	*Budget*		*Variance as*
Income Statement	**2**	*Description*	*Number*	*MTD*	*MTD*	*Variance*	*% of Budget*
as of &M &AYR	**3**						
	Expression/text						
	Print code						

Line #	Line type	Print code	Expressions	Line text or cell definitions				
100			*<SALES001>*	*Sales:*				
150								
200				*Expenses:*				
250			*<EXP001>*					
300					*-------------*	*-------------*	*------------*	*-------------*
350				*Total expenses:*				
400					*-------------*	*-------------*	*------------*	*-------------*
450				*Net Income:*				
500					*=======*	*=======*	*======*	*=======*

Figure A-3: Sample Report with Macro Definitions (Refer to Part 3)

Report name		A	B	C	D	E	F
RWCLASS	Column type	A	A	N	N	N	N
Report description	Header 1	Account	Account	Actual	Budget		Variance as
Income Statement	2	Description	Number	MTD	MTD	Variance	% of Budget
as of &M &AYR	3	========	========	======	========	======	========
	Expression/text	&ADESC	&ACCT	VMM< >	VMMB(*C)< >	CD - CC	CE*100/CD
	Print code						

Line #	Line type	Print code	Expressions	Line text or cell definitions	C	D	E	F
100	N	R	<SALES001>	Sales:			CC-CD	-CE*100/CD
150	A	A						
200	A	A		Expenses:				
250	X	A	<EXP001>					
300	"-"	A			-----------	--------------	-------------	--------------
350	N	A	L250	Total expenses:				CE*100/CD
400	"-"	A			-----------	--------------	-------------	--------------
450	N	R	L100+L350	Net Income:			CC - CD	-CE*100/CD
500	"="	A			======	========	======	========

Figure A-4: Sample Report (Refer to Part 4)

Group exercise

Interaction of columns and lines implied cell definitions

Line definitions		A VMM< >	B VMM<DIV1>	C VMMB(*C)< >	D VMM00-01< >	E CD-CC
00100	<SALES>	VMM<SALES>	VMM<SALES&DIV1>			CD-CC
00200	VYS<SALES>	VMM<SALES>	VYS<SALES>			CD-CC
00300	V***<SALES>	VMM<SALES>		VMMB(*C)<SALES>		CD-CC
00400	VY*-01<EXP>	VYM-01<EXP>		VYM-01<EXP>	VYM-01-01<EXP>	CD-CC
00500	L100+L200	L100+L200	L100+L200	L100+L200	L100+L200	L100+L200

Figure A-5: Report Worksheet with Column and Line Intersections (Refer to Part 5)

COBUD
Company Budget Report

	Expression	A January MTD	B February MTD	C March MTD	L December MTD	M Yearly Total
	Expression	VMMB(CURBUD)01< >	VMMB(CURBUD)02< >	VMMB(CURBUD)03< >	VMMB(CURBUD)12< >	CA . . L
100 Sales	<SALES>					
200 Expenses	<EXP>					
300 Gross Margin	L100+L200					

Figure A-6: Sample Report Referencing a Budget (Refer to Part 9)

Note: Columns D through K would be similarly defined for the remaining months of the year.

CRPBUD
Corporate Budget Report

		A Company 1	B Company 2	C Company 3	D Company 4	E Grand total
	Expression	CM.R(COBUD.GLTRA..BUDGRP.10)	CM.R(COBUD.GLTRA..BUDGRP.20)	CM.R(COBUD.GLTRA..BUDGRP.30)	CM.R(COBUD.GLTRA..BUDGRP.40)	CA . . D
100 Sales	<SALES>					
200 Expenses	<EXP>					
300 Gross Margin	L100 + L200					

Figure A-7: Sample Report Containing Report Reference (Refer to Part 9)

Appendix B Quick Reference Tables

B

This appendix contains the following tables that you can refer to when creating Infinium RW reports.

The appendix consists of the following topics:

Global variables

Overview

The table below is a complete list of global variables that you can use in your Infinium RW reports. These variables resolve when you print the report.

The "Where used" column indicates where each variable is valid as follows:

- D - Column headings, line descriptions, cell definitions, and the *Description* field within the report master definition
- T - Nine-nine title
- C - Component reporting

Global variables

Variable	Value at run time	Where used		
&AUT_MSG	List contains authorized accounts only	D	T	C
&AYR	Run year YYYY	D	T	C
&M	Run period MM	D	T	C
&PN	Run period name, for example, JAN	D	T	C
&PERIODEND	Run period end date	D	T	C
&USER_NAME	Submitter's user profile	D	T	C
&CO	The first submission company for macro reports or the reporting company for component reports		T	C
&CGROUP	Company group used to submit the report		T	
&REPORTID	Report name		T	C
&PAGE	Report page number		T	C
&RUNDATE	System date when run		T	C
&RUNTIME	System time when run		T	C

Global variables

Variable	Value at run time	Where used	
&TITLE	Report or report group sequence description	T	C
&CENTERTITLE	Report or report group sequence title description centered	T	C
&RPTGCOMP	Reporting component name	T	C
&RPTGDSC	Reporting component description	T	C
&RPTTO	Reports up to name	T	C
&RPTTODSC	Reports up to description	T	C
&AC	Account currency	*Currency* field in report master definition	
&BC	Base currency	Same as &AC	
&SC	Secondary currency	Same as &AC	
&ADESC(x,y)	Account description for chase down lines, where x denotes the start position and y denotes the length of the description to print	Text variable in column definition	
&ACCT(x,y)	Account number for chase down lines where x denotes the start position and y denotes the length of the account number to print	Text variable in column definition	
&MDESC	Macro description for N-type lines	Text variable in column definition	
&VRDESC@RTVNAME(x,y)	Description of the run-time variable where RTVNAME is the run-time variable name (must enter in all uppercase), x denotes the start position, and y denotes the length of the description to print. If you do not indicate a start position or length, the system starts in position 1 and truncates the description based on the column width.	D*	T

*Not used in cell definitions

Edit codes

The table below lists Infinium RW edit codes and their attributes. Edit codes define the printing format for numbers in a report. You can specify edit codes with column, line, and cell definitions.

Edit codes

Edit code	Commas	Decimal	Sign for negative	Zero balance	Suppress leading zeros
1	Yes	Yes	None	.00 or .0	Yes
2	Yes	Yes	None	Blanks	Yes
3	No	Yes	None	.00 or .0	Yes
4	No	Yes	None	Blanks	Yes
A	Yes	Yes	CR sign	.00 or .0	Yes
B	Yes	Yes	CR sign	Blanks	Yes
C	No	Yes	CR sign	.00 or .0	Yes
D	No	Yes	CR sign	Blanks	Yes
J	Yes	Yes	- sign	.00 or .0	Yes
K	Yes	Yes	- sign	Blanks	Yes
L	No	Yes	- sign	.00 or .0	Yes
M	No	Yes	- sign	Blanks	Yes
Z	No	Yes	None	Blanks	Yes

Edit words

Edit words determine which special characters you want the system to print on a report. You can specify edit words with column, line, and cell definitions. If you specify an edit word at the column and line, the system uses the edit word at the line; however, you can override the edit word within cell definitions.

The table below lists Infinium RW edit words and their attributes.

You can use edit words only in conjunction with edit codes.

Edit word	Description
Blank	If the edit word is left blank, the edit code applies.
P	Parentheses around credit amounts - (525, 000.000)
%	Percent sign follows the value - 55.15%
C	Combines the edit words % and P - (55.15%)

Note: To print a $ on the report, type $ in the *Currency* field rather than the *Edit word* field.

Print codes

The table below lists Infinium RW print codes and their descriptions. Print codes indicate under what conditions to print a column or line.

Column print codes

Print code	Description
Blank	Always print this column.
R	Always print this column, but reverse the sign.
M	Print negative values as positive.
N	Never print this column. The system resolves this column and uses it to calculate other columns. However, the data is only available for review through display functions. This value is valid for numeric columns only.
P	Print positive values as positive numbers. Do not print negative values.
+	Only print the value of this column if it is positive or equal to **0**.
-	Only print the value in this column if it is negative, but reverse the sign so that it prints as positive.

Line print codes

Print code	Description
A	Always print this line.
P	Always print this line on a new page.
N	Never print this line.
S	Suppress this line if the value in each column is **0**.
C	Suppress this line if the value of each column is **0**. Reverse the sign if printing this column.
R	Always print the value of the line with a reverse sign.

Appendix C Sample Chart of Reporting Definition Diagram

C

This appendix illustrates a sample definition diagram for a chart of reporting produced when you use the *Print definition diagram* function. The example is for reporting company RS2.

For more information about this function refer to the "Printing the definition diagram" topic in the "Defining Chart of Reporting Controls" chapter of this guide.

```
GLGRDL      GLTRDL                            CHART OF REPORTING DEFINITION DIAG
   3/06/2007  14:36:38
REPORTING COMPANY . . . . . . . . . . : RS2
DESCRIPTION . . . . . . . . . . . . . : REPORTING STRUCT 2: BY DIV/DPT
        5              10              15
-----------------------------------------------------------------------------
    RS2 ------|----- NORTH ----|-*MLF 001
              |                |----- 002
              |
              |----- SOUTH ----|-*001 001002
              |
              |----- EAST -----|-*001 001001
              |
              |----- WEST
                                   *****  END  OF  REPORT  *****

                                                              BOTTOM
```

Notes

Appendix D Sample Reports

<div style="text-align: right; background-color: #b11; color: white; font-size: 48px;">D</div>

This appendix contains the following sample reports and their report definition listings:

```
RUN TIME:  10:09:15                   MINOR COMPANY, INC.                         PAGE:      1
RUN DATE:   2/01/1994               INCOME STATEMENT AS OF 05 1994
USER:      GMC                                                              REPORT:   RWCLASS
                                                            VARIANCE
        ACCOUNT               ACCOUNT          ACTUAL        BUDGET      FAVORABLE        VARIANCE AS
       DESCRIPTION            NUMBER            MTD           MTD       (UNFAVORABLE)      % OF BUDGET
==================== ==================== ================= ================= ==================================
Sales:                                      1,705,792.48  1,970,376.00      264,583.52-         13.43-%
Expenses:
Salaries              001-001-001-6101        13,525.00     30,417.00        16,892.00          55.53 %
Vacation              001-001-001-6102         2,203.52      7,329.00         5,125.48          69.93 %
Labor Allocations     001-001-001-6199       104,985.10-         .00        104,985.10            .00 %
FICA Expense - Employer001-001-001-6211         1,882.06     87,833.00        85,950.94          97.86 %
FUTA Expense - Employer001-001-001-6212         4,785.55          .00        (4,785.55)           .00 %
Electricity           001-001-001-6321         1,674.79     74,583.00        72,908.21          97.75 %
Gas Heat              001-001-001-6322           686.89     62,500.00        61,813.11          98.90 %
Telephone             001-001-001-6323         1,721.98     45,521.00        43,799.02          96.22 %
Advertising expense   001-001-001-6324         2,114.55     10,417.00         8,302.45          79.70 %
Travel Expenses       001-001-001-6330        13,043.22     30,067.00        17,023.78          56.62 %
Supplies Expense      001-001-001-6331         1,434.23     21,167.00        19,732.77          93.22 %
Consulting Fees       001-001-001-6332         8,167.45     11,333.00         3,165.55          27.93 %
Dues and Memberships  001-001-001-6333         8,869.09        375.00        (8,494.09)       2,265.09-%
Freight Expense       001-001-001-6334           967.12          .00          (967.12)           .00 %
Maintenance and Repairs001-001-001-6335          445.78          .00          (445.78)           .00 %
Obsolete Inventory Expe001-001-001-6340        1,000.00          .00        (1,000.00)           .00 %
Warranty Expense      001-001-001-6341         5,554.77          .00        (5,554.77)           .00 %
Inventory Shrinkage   001-001-001-6342            98.78          .00           (98.78)           .00 %
Gain/Loss on Sale of Pr001-001-001-6351          105.74          .00          (105.74)           .00 %
Other Expenses        001-001-001-6390           336.77          .00          (336.77)           .00 %
Depreciation - Building001-001-001-6461        8,496.45     10,417.00         1,920.55          18.44 %
Depreciation - Machiner001-001-001-6462       50,100.00     50,000.00          (100.00)           .20-%
Depreciation - Vehicles001-001-001-6463        4,598.77      4,500.00           (98.77)          2.19-%
Depreciation - Office E001-001-001-6464       11,000.00     10,000.00        (1,000.00)         10.00-%
Depreciation - Furnitur001-001-001-6465        1,912.33      1,500.00          (412.33)         27.49-%
Fringe Benefit Allocati001-001-001-6992        4,733.75          .00        (4,733.75)           .00 %
Salaries              001-001-002-6101         9,904.98     57,292.00        47,387.02          82.71 %
Vacation              001-001-002-6102         1,002.45     57,125.00        56,122.55          98.25 %
Direct Labor          001-001-002-6109        12,004.22          .00       (12,004.22)           .00 %
FICA Expense - Employer001-001-002-6211         2,638.40     79,667.00        77,028.60          96.69 %
FUTA Expense - Employer001-001-002-6212            89.45          .00           (89.45)           .00 %
Electricity           001-001-002-6321         7,401.67     72,917.00        65,515.33          89.85 %
Gas Heat              001-001-002-6322         2,155.76      5,667.00         3,511.24          61.96 %
Telephone             001-001-002-6323           235.22      6,542.00         6,306.78          96.40 %
Advertising expense   001-001-002-6324         1,694.36      3,000.00         1,305.64          43.52 %
Travel Expenses       001-001-002-6330         1,557.53      6,500.00         4,942.47          76.04 %
Supplies Expense      001-001-002-6331         1,548.69        792.00          (756.69)         95.54-%
Consulting Fees       001-001-002-6332            11.48      1,000.00           988.52          98.85 %
Dues and Memberships  001-001-002-6333           289.45        154.00          (135.45)         87.95-%
```

```
Freight Expense          001-001-002-6334          557.65          .00          (557.65)          .00 %
Maintenance and Repairs001-001-002-6335          11,587.99          .00          (11,587.99)          .00 %
```

```
RUN TIME:  10:09:15                    MINOR COMPANY, INC.                         PAGE:    2
RUN DATE:   2/01/1994                 INCOME STATEMENT AS OF 05 1994
USER:    GMC                                                          REPORT: RWCLASS
                                                                      VARIANCE
       ACCOUNT               ACCOUNT            ACTUAL         BUDGET      FAVORABLE       VARIANCE AS
     DESCRIPTION             NUMBER             MTD            MTD        (UNFAVORABLE)    % OF BUDGET
==================== ====================== ================ ================ ================================
Obsolete Inventory Expe001-001-002-6340        4,545.00            .00  (       4,545.00)            .00 %
Warranty Expense      001-001-002-6341         1,554.77            .00  (       1,554.77)            .00 %
Inventory Shrinkage   001-001-002-6342           205.45            .00  (         205.45)            .00 %
Gain/Loss on Sale of Pr001-001-002-6351           69.98            .00  (          69.98)            .00 %
Gain/Loss on Sale of Pr001-001-002-6352          887.97            .00  (         887.97)            .00 %
Discount Lost - AP    001-001-002-6361         4,555.00            .00  (       4,555.00)            .00 %
Other Expenses        001-001-002-6390           125.00            .00  (         125.00)            .00 %
Depreciation - Building001-001-002-6461        1,227.00            .00  (       1,227.00)            .00 %
Depreciation - Machiner001-001-002-6462          111.00            .00  (         111.00)            .00 %
Depreciation - Vehicles001-001-002-6463          679.77            .00  (         679.77)            .00 %
Depreciation - Office E001-001-002-6464          789.45            .00  (         789.45)            .00 %
Depreciation - Furnitur001-001-002-6465          984.74            .00  (         984.74)            .00 %
Rent Expense          001-001-002-6470         5,584.00            .00  (       5,584.00)            .00 %
Fringe Benefit Allocati001-001-002-6992        3,466.74            .00  (       3,466.74)            .00 %
Salaries              001-001-003-6101         8,775.00       8,000.00  (         775.00)          9.69-%
Vacation              001-001-003-6102           954.00      10,483.00          9,529.00          90.90 %
FICA Expense - Employer001-001-003-6211          294.78      30,417.00         30,122.22          99.03 %
Electricity           001-001-003-6321          540.36      10,417.00          9,876.64          94.81 %
Gas Heat              001-001-003-6322          885.21      29,500.00         28,614.79          97.00 %
Telephone             001-001-003-6323          221.32       3,750.00          3,528.68          94.10 %
Advertising expense   001-001-003-6324        1,225.12       1,000.00  (         225.12)         22.51-%
Travel Expenses       001-001-003-6330          999.21      10,000.00          9,000.79          90.01 %
Supplies Expense      001-001-003-6331           65.45       7,292.00          7,226.55          99.10 %
Consulting Fees       001-001-003-6332          223.12         500.00            276.88          55.38 %
Dues and Memberships  001-001-003-6333           55.12         300.00            244.88          81.63 %
Fringe Benefit Allocati001-001-003-6992        3,071.25            .00  (       3,071.25)            .00 %
Salaries              001-001-901-6101        12,457.00      45,667.00         33,210.00          72.72 %
Vacation              001-001-901-6102          367.45       2,117.00          1,749.55          82.64 %
FICA Expense - Employer001-001-901-6211        1,167.45      10,490.00          9,322.55          88.87 %
Hardware Purchases    001-001-901-6315-001          .00            .00               .00            .00 %
Hardware Service Contra001-001-901-6315-002          .00            .00               .00            .00 %
Software Purchases    001-001-901-6316-001          .00            .00               .00            .00 %
Software Upgrade and Ma001-001-901-6316-002          .00            .00               .00            .00 %
Contract Programming  001-001-901-6316-003          .00            .00               .00            .00 %
Electricity           001-001-901-6321          900.15         946.00             45.85           4.85 %
Gas Heat              001-001-901-6322          778.12       4,196.00          3,417.88          81.46 %
Telephone             001-001-901-6323          111.25       2,117.00          2,005.75          94.74 %
Advertising expense   001-001-901-6324          987.15         958.00  (          29.15)          3.04-%
Travel Expenses       001-001-901-6330          999.45       3,750.00          2,750.55          73.35 %
Supplies Expense      001-001-901-6331          111.25       1,208.00          1,096.75          90.79 %
Consulting Fees       001-001-901-6332        1,500.00       1,417.00  (          83.00)          5.86-%
```

```
Dues and Memberships    001-001-901-6333              654.69         79.00  (             575.69)       728.72-%
Fringe Benefit Allocati001-001-901-6992            4,359.95           .00  (           4,359.95)          .00 %
Salaries                001-001-902-6101           16,258.04     15,000.00  (           1,258.04)         8.39-%
Vacation                001-001-902-6102            1,400.00      1,292.00  (             108.00)         8.36-%
FICA Expense - Employer001-001-902-6211            1,100.00      1,500.00                400.00          26.67 %
```

```
RUN TIME:  10:09:15                    MINOR COMPANY, INC.                              PAGE:     3
RUN DATE:   2/01/1994                  INCOME STATEMENT AS OF 05 1994
USER:      GMC                                                                  REPORT:  RWCLASS
                                                                VARIANCE
        ACCOUNT              ACCOUNT            ACTUAL           BUDGET      FAVORABLE       VARIANCE AS
      DESCRIPTION            NUMBER             MTD              MTD        (UNFAVORABLE)    % OF BUDGET
====================== ====================== ================== ================== ====================================
Electricity            001-001-902-6321             1,154.98          1,500.00             345.02          23.00 %
Gas Heat               001-001-902-6322                89.78          2,148.00           2,058.22          95.82 %
Telephone              001-001-902-6323               856.78            979.00             122.22          12.48 %
Advertising expense    001-001-902-6324               977.44            875.00 (          102.44)          11.71-%
Travel Expenses        001-001-902-6330               903.74            923.00              19.26           2.09 %
Supplies Expense       001-001-902-6331               100.00            100.00                .00            .00 %
Consulting Fees        001-001-902-6332             6,000.00          6,000.00                .00            .00 %
Dues and Memberships   001-001-902-6333               100.00             10.00 (           90.00)         900.00-%
Freight Expense        001-001-902-6334             1,145.68            833.00 (          312.68)          37.54-%
Computer Center Allocat001-001-902-6991                  .00               .00                .00            .00 %
Fringe Benefit Allocati001-001-902-6992             5,690.31               .00 (        5,690.31)           .00 %
Salaries               001-002-001-6101             8,978.00          8,333.00 (          645.00)           7.74-%
Vacation               001-002-001-6102             1,256.32          1,000.00 (          256.32)          25.63-%
FICA Expense - Employer001-002-001-6211             1,025.42            900.00 (          125.42)          13.94-%
Electricity            001-002-001-6321               799.54            450.00 (          349.54)          77.68-%
Gas Heat               001-002-001-6322               998.78          4,088.00           3,089.22          75.57 %
Telephone              001-002-001-6323               584.45          1,333.00             748.55          56.16 %
Advertising expense    001-002-001-6324             9,777.44            917.00 (        8,860.44)         966.24-%
Travel Expenses        001-002-001-6330               560.74          2,000.00           1,439.26          71.96 %
Supplies Expense       001-002-001-6331               999.44            200.00 (          799.44)         399.72-%
Consulting Fees        001-002-001-6332             7,897.14          5,000.00 (        2,897.14)          57.94-%
Dues and Memberships   001-002-001-6333               366.77             50.00 (          316.77)         633.54-%
Fringe Benefit Allocati001-002-001-6992             3,142.30               .00 (        3,142.30)           .00 %
Salaries               001-002-002-6101             7,500.00          7,500.00                .00            .00 %
Vacation               001-002-002-6102               810.00            842.00              32.00           3.80 %
FICA Expense - Employer001-002-002-6211             1,070.00            875.00 (          195.00)          22.29-%
Electricity            001-002-002-6321             1,365.78            650.00 (          715.78)         110.12-%
Gas Heat               001-002-002-6322               998.77          4,087.00           3,088.23          75.56 %
Telephone              001-002-002-6323               558.45             13.00 (          545.45)       4,195.77-%
Advertising expense    001-002-002-6324             1,055.96            917.00 (          138.96)          15.15-%
Travel Expenses        001-002-002-6330               774.45          1,000.00             225.55          22.56 %
Supplies Expense       001-002-002-6331             1,055.00             60.00 (          995.00)       1,658.33-%
Consulting Fees        001-002-002-6332             2,289.47          1,080.00 (        1,209.47)         111.99-%
Dues and Memberships   001-002-002-6333                55.45            105.00              49.55          47.19 %
Fringe Benefit Allocati001-002-002-6992             2,625.00               .00 (        2,625.00)           .00 %
Salaries               001-002-003-6101             6,800.00          6,800.00                .00            .00 %
Vacation               001-002-003-6102               789.12            667.00 (          122.12)          18.31-%
FICA Expense - Employer001-002-003-6211               348.78            317.00 (           31.78)          10.03-%
Electricity            001-002-003-6321            11,083.25            329.00 (       10,754.25)       3,268.77-%
Gas Heat               001-002-003-6322               100.36          2,842.00           2,741.64          96.47 %
Telephone              001-002-003-6323                87.54            104.00              16.46          15.83 %
```

Advertising expense	001-002-003-6324	2,255.12	1,010.00	(1,245.12)	123.28-%
Travel Expenses	001-002-003-6330	3,671.14	1,015.00	(2,656.14)	261.69-%
Supplies Expense	001-002-003-6331	75.99	16.00	(59.99)	374.94-%
Consulting Fees	001-002-003-6332	699.47	417.00	(282.47)	67.74-%
Dues and Memberships	001-002-003-6333	558.78	125.00	(433.78)	347.02-%

```
RUN TIME:  10:09:15              MINOR COMPANY, INC.                      PAGE:     4
RUN DATE:   2/01/1994           INCOME STATEMENT AS OF 05 1994
USER:     GMC                                                      REPORT:  RWCLASS
                                                          VARIANCE
       ACCOUNT              ACCOUNT        ACTUAL        BUDGET      FAVORABLE      VARIANCE AS
      DESCRIPTION           NUMBER          MTD           MTD       (UNFAVORABLE)   % OF BUDGET
===================== ===================== ================= ================= ===================================
Fringe Benefit Allocat 001-002-003-6992         57,108.72          .00  (        57,108.72)            .00 %
Hardware Purchases     001-002-901-6315-001          .00           .00              .00               .00 %
Hardware Service Contr 001-002-901-6315-002          .00           .00              .00               .00 %
Software Purchases     001-002-901-6316-001          .00           .00              .00               .00 %
Software Upgrade and Ma001-002-901-6316-002          .00           .00              .00               .00 %
Contract Programming   001-002-901-6316-003          .00           .00              .00               .00 %
                                             -----------------  -----------------  -----------------  -----------------
      Total Expenses:                          339,542.20     1,019,421.00       679,878.80           66.69-%
                                             -----------------  -----------------  -----------------  -----------------
Net Income:                                  1,366,250.28       950,955.00       415,295.28           43.67 %
                                             =================  =================  =================  =================
```

```
FNGRP4N      FNTRP4                        LIST REPORT DEFINITION                                        PAGE    1
  1/28/1994 15:55:09
Report:  RWCLASS    INCOME STATEMENT AS OF &M &AYR Owner: GLSUP      Last updated on:  1/28/94 15:26:45 By: GMC
------------------------------------------------------------------------------------------------------------------
* REPORT SPECIFICS....
    Report number      :  000000002
    Managment level    :  1
    Operational level  :  9
    Definition status  :  1
    Number of periods  :  13
    Column spacings    :  02
    Creation Date      :   5/04/92
    Creation time      :  15:47:27
    Line increments    :  0050
    Optimize           :  1
    Currency/len       :       0
    Thousands separator:  ,
    Decimal separator  :  .
    Leading zero       :  0
    Date format        :  MDY
    Edited date format :  0
    Date separator     :  /
* REPORT DEFAULTS....
    Default length     :   13
    Default precision  :  2
    Default edit code  :  J
    Default edit word  :
    Default allocation :  Z
    Base report        :  YES
```

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                    PAGE    2
 1/28/1994 15:55:09
* Column Definition
Report: RWCLASS    INCOME STATEMENT AS OF &M &AYR Own     GLSUP      Last updated on:  1/28/94 15:26:45 By: GMC
Prnt Str End Prt Hdr Hdr Last maintained
Column Type Len Pcn Code Word Code Pos Pos Len   Date     Time   By user     Column text
-----------------------------------------------------------------------------------------------------------------
   A    A   22 2      J               1  22  22   1  22 12/14/93 15:16:50 AM2000      &ADESC(,)
Column expression  :
Expression Macros  :
Header:                                  ACCOUNT                    DESCRIPTION       ==============================
   B    A   22 2      J              24  45  22  24  22  5/13/93 15:42:06 MLF         &ACCT(,)
Column expression  :
Expression Macros  :
Header:                                  ACCOUNT                    NUMBER            ==============================
   C    N   13 2      J              47  64  18  47  18 12/16/93 14:17:14 MLF
Column expression  :VMM<>
Expression Macros  :
Header:                                  ACTUAL                     MTD               ======================
   D    N   13 2      J              66  83  18  66  18 12/16/93 14:17:17 MLF
Column expression  :VMMB(*C)<>
Expression Macros  :
Header:                                  BUDGET                     MTD               ======================
   E    N   13 2      J              85 102  18  85  18 12/16/93 14:17:21 MLF
Column expression  :CD-CC
Expression Macros  :
Header:     VARIANCE                      FAVORABLE                 (UNFAVORABLE)      ==============================
   F    N   13 2      J    %         104 122  19 104  19 12/16/93 14:17:24 MLF
Column expression  :CE*100/CD
Expression Macros  :
Header:                                   VARIANCE AS               % OF BUDGET       ======================
```

```
FNGRP4N      FNTRP4                          LIST REPORT DEFINITION                                        PAGE   3
  1/28/1994 15:55:09
* Line definitions
Report:  RWCLASS    INCOME STATEMENT AS OF &M &AYR Owner: GLSUP      Last updated on:  1/28/94 15:26:45 By: GMC
Line  Type Edit code Edit word Print code Print seq  Last  maintained    By User     Allocation page Allocation column
-------------------------------------------------------------------------------------------------------------------
00050   A                            A       50    5/04/92 15:55:57 GLSUP
Line expression    :
Expression Macros  :
00100   N                            R      100    1/03/94 13:44:12 MLF
Line expression    : <SALES001>
Expression Macros  : SALES001
Sales:
00150   A                            A      150    5/04/92 15:57:15 GLSUP
Line expression    :
Expression Macros  :
00200   A                            A      200    1/03/94 13:44:24 MLF
Line expression    :
Expression Macros  :
Expenses:
00250   X                            A      250    12/14/93 13:48:54 AM2000
Line expression    : <EXP001>
Expression Macros  : EXP001
00300   A                            A      300    5/04/92 16:01:49 GLSUP
Line expression    :
Expression Macros  :
                                           ----------------- ----------------- ----------------- -----------------
00350   N                            A      350    1/03/94 13:44:40 MLF
Line expression    : L250
Expression Macros  :
   Total Expenses:
00400   A                            A      400    5/04/92 16:03:01 GLSUP
Line expression    :
Expression Macros  :
                                           ----------------- ----------------- ----------------- -----------------
00450   N                            R      450    1/03/94 13:44:55 MLF
Line expression    : L100+L350
Expression Macros  :
Net Income:
00500   A                            A      500    5/04/92 16:04:29 GLSUP
Line expression    :
Expression Macros  :
                                           ================= ================= ================= =================
```

```
FNGRP4N     FNTRP4                        LIST REPORT DEFINITION                                      PAGE    4
  1/28/1994 15:55:09
* Cell definitions
Report:  RWCLASS    INCOME STATEMENT AS OF &M &AYR Owner: GLSUP     Last updated on:  1/28/94 15:26:45 By: GMC
Column Line Length Precision Edit code Edit word Last maintained   By   By user
-------------------------------------------------------------------------------------------------------------
   E    00100 13     2         J                 12/14/93 15:24:06 AM2000
Cell expressions : CC-CD
Expression macros   :
   E    00450 13     2         J                 12/14/93 13:51:06 AM2000
Cell expressions : CC-CD
Expression macros   :
   F    00100 13     2         J         %       12/14/93 13:50:29 AM2000
Cell expressions : -CE*100/CD
Expression macros   :
   F    00350 13     2         J         %       12/14/93 13:50:59 AM2000
Cell expressions : -CE*100/CD
Expression macros   :
   F    00450 13     2         J         %       12/14/93 13:51:12 AM2000
Cell expressions : -CE*100/CD
Expression macros   :
```

```
FNGRP4N      FNTRP4                       LIST REPORT DEFINITION                                            PAGE    5
  1/28/1994 15:55:09
* Excution definitions
Report:  RWCLASS     INCOME STATEMENT AS OF &M &AYR Owner: GLSUP     Last updated on:  1/28/94 15:26:45 By: GMC
Line  Type Column types: A  B  C  E  F  G  H  I  J  K  L  M  N  O  P  Q  R  S  T  U  V  W  X  Y  Z
--------------------------------------------------------------------------------------------------------------------
00000                    A  A  D  D  C  C
00050  A                 K  K  K  K  K
00100  I                 K  K  T  T  X  X
00150  A                 K  K  K  K  K
00200  A                 K  K  K  K  K
00250  S                 K  K  T  T  M  M
00300  A                 K  K  K  K  K
00350  C                 K  K  M  M  M  X
00400  A                 K  K  K  K  K
00450  C                 K  K  M  M  X  X
00500  A                 K  K  K  K  K
```

```
FNGRP4N     FNTRP4                      LIST REPORT DEFINITION                                    PAGE    6
  1/28/1994 15:55:09
* Macro definitions
Report:  RWCLASS     INCOME STATEMENT AS OF &M &AYR Owner: GLSUP      Last updated on:  1/28/94 15:26:45 Col GMC
Macro          Description                    Line    Col   Account                            Description
---------------------------------------------------------------------------------------------------------------
SALES001       Company 001 Sales               100
EXP001         Company 001 Expenses            250
```

```
RUN TIME:  13:07:50                    MINOR COMPANY, INC.                                PAGE:     1
RUN DATE:   1/28/1994        This report includes a grouped chase down line to sort detail.
USER:     GMC                                                                  REPORT:  GROUPBYACT
      ACCOUNT                    ACCOUNT           ACTUAL          % OF SALES
      DESCRIPTION                NUMBER            MTD             MTD
================================ ====================== =================== ==========
SALES:                                              1,705,792.48    100.00 %
EXPENSES:
Salaries                     6101                   84,198.02      4.94 %
Vacation                     6102                    8,782.86       .51 %
Direct Labor                 6109                   12,004.22       .70 %
Labor Allocations            6199                  104,985.10-     6.15-%
FICA Expense - Employer      6211                    9,526.89       .56 %
FUTA Expense - Employer      6212                    4,875.00       .29 %
Hardware Service Contract    6315                         .00
Contract Programming         6316                         .00
Electricity                  6321                   24,920.52      1.46 %
Gas Heat                     6322                    6,693.67       .39 %
Telephone                    6323                    4,376.99       .26 %
Advertising expense          6324                   20,087.14      1.18 %
Travel Expenses              6330                   22,509.48      1.32 %
Supplies Expense             6331                    5,390.05       .32 %
Consulting Fees              6332                   26,788.13      1.57 %
Dues and Memberships         6333                   10,949.35       .64 %
Freight Expense              6334                    2,670.45       .16 %
Maintenance and Repairs      6335                   12,033.77       .71 %
Obsolete Inventory Expense   6340                    5,545.00       .33 %
Warranty Expense             6341                    7,109.54       .42 %
Inventory Shrinkage          6342                      304.23       .02 %
Gain/Loss on Sale of Prop: ORD 6351                   175.72       .01 %
Gain/Loss on Sale of Prop: EXT 6352                   887.97       .05 %
Discount Lost - AP           6361                    4,555.00       .27 %
Other Expenses               6390                      461.77       .03 %
Depreciation - Buildings     6461                    9,723.45       .57 %
Depreciation - Machinery & Eq 6462                  50,211.00      2.94 %
Depreciation - Vehicles      6463                    5,278.54       .31 %
Depreciation - Office Equipmnt 6464                 11,789.45       .69 %
Depreciation - Furniture & Fix 6465                  2,897.07       .17 %
Rent Expense                 6470                    5,584.00       .33 %
Computer Center Allocation   6991                         .00
Fringe Benefit Allocation    6992                   84,198.02      4.94 %
                                                 ------------------  ----------
   TOTAL EXPENSES:                                  339,542.20     19.94 %
                                                 ------------------  ----------
NET INCOME:                                       1,366,250.28     80.06 %
                                                 ================== ==========
```

```
FNGRP4N    FNTRP4                        LIST REPORT DEFINITION                                      PAGE   1
  1/28/1994 15:55:01
Report:  GROUPBYACT This report includes a grouped Owner: AM2000     Last updated on: 12/16/93 14:15:55 By: MLF
--------------------------------------------------------------------------------------------------------------
* REPORT SPECIFICS....
    Report number      :  000000010
    Managment level    :  1
    Operational level  :  9
    Definition status  :  1
    Number of periods  :  13
    Column spacings    :  01
    Creation Date      :   3/08/93
    Creation time      :   8:23:57
    Line increments    :  0050
    Optimize           :  1
    Currency/len       :        0
    Thousands separator:  ,
    Decimal separator  :  .
    Leading zero       :  0
    Date format        :  MDY
    Edited date format :  0
    Date separator     :  /
* REPORT DEFAULTS....
    Default length     :   11
    Default precision  :  2
    Default edit code  :  K
    Default edit word  :
    Default allocation :  Z
    Base report        :  NO
```

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                              PAGE    2
  1/28/1994 15:55:01
* Column Definition
Report:  GROUPBYACT This report includes a grouped Own     AM2000     Last updated on: 12/16/93 14:15:55 By: MLF
Prnt Str End Prt Hdr Hdr Last maintained
Column Type Len Pcn Code Word Code Pos Pos Len   Date     Time    By user     Column text
-------------------------------------------------------------------------------------------------------------------------
   A    A   30 2    J            1  30  30   1  30  3/08/93  8:26:01 AM2000      &ADESC(,)
Column expression  :
Expression Macros  :
Header:                                  ACCOUNT                      DESCRIPTION        ==============================
   B    A   22 2    J           32  53  22  32  22  3/08/93  8:26:30 AM2000      &ACCT(13,)
Column expression  :
Expression Macros  :
Header:                                  ACCOUNT                           NUMBER        ==============================
   C    N   13 2    J           56  73  18  56  18 12/16/93 14:15:26 MLF
Column expression  :VMM<>
Expression Macros  :
Header:                                  ACTUAL                            MTD           ======================
   D    N    7 2    K           78  87  10  78  10 12/16/93 14:15:30 MLF
Column expression  :-CC*100/CC.L00100
Expression Macros  :
Header:                             % OF SALES                         MTD              ==========
```

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                          PAGE    3
  1/28/1994 15:55:01
* Line definitions
Report:  GROUPBYACT This report includes a grouped Owner: AM2000    Last updated on: 12/16/93 14:15:55 By: MLF
Line   Type Edit code Edit word Print code Print seq  Last  maintained    By User     Allocation page Allocation column
--------------------------------------------------------------------------------------------------------------------
00050   A                        A       50    3/08/93  8:23:57 AM2000
Line expression   :
Expression Macros :
00100   N                        R       100   12/16/93 14:15:40 MLF
Line expression   : <SALES001>
Expression Macros : SALES001
SALES:
00150   A                        A       150   3/08/93  8:23:57 AM2000
Line expression   :
Expression Macros :
00200   A                        A       200   12/14/93 14:34:54 AM2000
Line expression   :
Expression Macros :
EXPENSES:
00250   X                        A       250   12/16/93 14:15:47 MLF
Line expression   : <EXP001>
Expression Macros : EXP001
Group by          &ACCT(13,4)
00300   A                        A       300   3/08/93  8:23:57 AM2000
Line expression   :
Expression Macros :
                                             -----------------   ----------
00350   N                        A       350   12/14/93 14:35:20 AM2000
Line expression   : L250
Expression Macros :
  TOTAL EXPENSES:
00400   A                        A       400   3/08/93  8:23:57 AM2000
Line expression   :
Expression Macros :
                                             -----------------   ----------
00450   N                        R       450   12/14/93 14:35:31 AM2000
Line expression   : L100+L350
Expression Macros :
NET INCOME:
00500   A                        A       500   3/08/93  8:23:57 AM2000
Line expression   :
Expression Macros :
                                             =================   ==========
```

```
* Cell definitions
Report:  GROUPBYACT This report includes a grouped Owner: AM2000     Last updated on: 12/16/93 14:15:55 By: MLF
Column Line Length Precision Edit code Edit word Last maintained   By   By user
------------------------------------------------------------------------------------------------------------------------
   D    00100  7    2           K          12/14/93 14:36:09 AM2000
Cell expressions : -100.00
Expression macros   :
```

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                              PAGE   5
  1/28/1994 15:55:01
* Excution definitions
Report:  GROUPBYACT This report includes a grouped Owner: AM2000     Last updated on: 12/16/93 14:15:55 By: MLF
Line   Type Column types: A  B  C  E  F  G  H  I  J  K  L  M  N  O  P  Q  R  S  T  U  V  W  X  Y  Z
-----------------------------------------------------------------------------------------------------------------------
00000                     A  A  D  C
00050  A                  K  K  K  K
00100  I                  K  K  T  W
00150  A                  K  K  K  K
00200  A                  K  K  K  K
00250  S                  K  K  T  M
00300  A                  K  K  K  K
00350  C                  K  K  M  M
00400  A                  K  K  K  K
00450  C                  K  K  M  M
00500  A                  K  K  K  K
```

* Macro definitions
Report: GROUPBYACT This report includes a grouped Owner: AM2000   Last updated on: 12/16/93 14:15:55 Col MLF
Macro   Description   Line   Col   Account   Description

SALES001   Company 001 Sales   100
EXP001   Company 001 Expenses   250

```
                 Acme Little Stuff: Dept. 101 New York
                      A Division of Acme Big Stuff
                            as of 05 1994
 1/28/1994                                      GMC
13:14:43                                        PL002
                                                      Actual as          Budget as
Account              Account             Actual       a Per Cent         a Per Cent
Description          Number              MTD          Budget             of Sales           of Sales
                                         MTD
Sales                002-001-101-4100          9,754.45       208,333.00        3.50 %           42.86 %
Sales: Product Line  002-001-101-4100-001     34,775.14       104,167.00       12.48 %           21.43 %
Sales: Product Line  002-001-101-4100-002    102,912.59        82,083.00       36.96 %           16.88 %
Sales: Product Line  002-001-101-4100-003     25,147.45        30,000.00        9.03 %            6.17 %
Sales Returns and Al 002-001-101-4150         11,258.47-       12,500.00-       4.04-%            2.57-%
Miscellaneous Revenu 002-001-101-4300          4,250.78        46,667.00        1.52 %            9.60 %
Misc. Revenue 1 - AR 002-001-101-4300-001      6,544.47         2,083.00        2.35 %             .42 %
Misc. Revenue 2 - AR 002-001-101-4300-002     10,250.78         3,000.00        3.68 %             .61 %
Misc. Revenue 3 - AR 002-001-101-4300-003     11,987.45         2,933.00        4.30 %             .60 %
Freight Revenue      002-001-101-4310         12,257.45         2,083.00        4.40 %             .42 %
Tax Revenue          002-001-101-4320         34,875.74         3,000.00       12.52 %             .61 %
Interest Charge Reve 002-001-101-4330          3,254.47         3,750.00        1.16 %             .77 %
Non AR Income        002-001-101-4400         33,674.14        10,417.00       12.09 %            2.14 %
                                        ----------------- ----------------- ----------------- -----------------
Total Revenue                                278,426.44       486,016.00       99.95 %           99.94 %
Cost of Goods Sold   002-001-101-5100         13,114.14        46,667.00        4.71 %            9.60 %
COGS: Product 1      002-001-101-5100-001      1,254.45        65,417.00         .45 %           13.45 %
COGS: Product 2      002-001-101-5100-002     10,025.11        30,000.00        3.60 %            6.17 %
COGS: Product 3      002-001-101-5100-003      8,999.14        82,250.00        3.23 %           16.92 %
Sales Tax            002-001-101-5210                           2,083.00                          .42 %
Misc A/R Write-Offs  002-001-101-5220                          10,417.00                         2.14 %
Bad Debt Writeoff -  002-001-101-5243          8,874.44        20,833.00        3.18 %            4.28 %
Discounts Taken - AR 002-001-101-5270                           2,083.00                          .42 %
Purchases            002-001-101-5300                          72,917.00                        15.00 %
                                        ----------------- ----------------- ----------------- -----------------
Total Cost of Sales                           42,267.28       332,667.00       15.17 %           68.40 %
Salaries             002-001-101-6101         90,125.11       270,833.00       32.36 %           55.72 %
Vacation             002-001-101-6102          1,336.25        72,917.00         .47 %           15.00 %
Sick Time            002-001-101-6103            805.44         1,125.00         .28 %             .23 %
Holiday Pay          002-001-101-6104            509.11         2,083.00         .18 %             .42 %
Training             002-001-101-6106            105.11         4,167.00         .03 %             .85 %
Direct Labor         002-001-101-6109         14,253.31        41,667.00        5.11 %            8.57 %
FICA Expense - Emplo 002-001-101-6211         15,584.14         3,000.00        5.59 %             .61 %
FUTA Expense - Emplo 002-001-101-6212                           6,250.00                         1.28 %
Electricity          002-001-101-6321          4,287.11         4,167.00        1.53 %             .85 %
Gas Heat             002-001-101-6322          1,336.64         3,000.00         .48 %             .61 %
Telephone            002-001-101-6323          9,224.14         6,250.00        3.31 %            1.28 %
Advertising expense  002-001-101-6324         15,931.12         2,083.00        5.72 %             .42 %
Travel Expenses      002-001-101-6330          3,251.14         3,000.00        1.16 %             .61 %
Supplies Expense     002-001-101-6331            502.12         7,083.00         .18 %            1.45 %
```

```
Consulting Fees     002-001-101-6332           8,775.14                        3.15 %
Dues and Memberships 002-001-101-6333              50.14                         .01 %
Freight Expense     002-001-101-6334          10,251.14                        3.68 %
Maintenance and Repa 002-001-101-6335           4,225.14                        1.51 %
Gain/Loss on Sale of 002-001-101-6351           9,114.14                        3.27 %
```

```
                     Acme Little Stuff: Dept. 101 New York
                          A Division of Acme Big Stuff
                                as of 05 1994
  1/28/1994                                        GMC
 13:14:43                                          PL002
                                                   Actual as          Budget as
Account            Account           Actual        Budget            a Per Cent          a Per Cent
Description        Number            MTD           MTD               of Sales            of Sales
Gain/Loss on Sale of 002-001-101-6352        105.14                        .03 %
Discount Lost - AP   002-001-101-6361      4,285.47                       1.53 %
Other Expenses       002-001-101-6390        503.14                        .18 %
Depreciation - Build 002-001-101-6461     25,000.00                       8.97 %
Depreciation - Machi 002-001-101-6462      1,500.00                        .53 %
Depreciation - Vehic 002-001-101-6463        500.00                        .17 %
Depreciation - Offic 002-001-101-6464        100.00                        .03 %
Depreciation - Furni 002-001-101-6465        250.00                        .08 %
Rent Expense         002-001-101-6470      4,225.74                       1.51 %
Property Tax Expense 002-001-101-6471      3,054.14                       1.09 %
Computer Center Allo 002-001-101-6991        902.14                        .32 %
                                   ------------------ ------------------ ------------------  ------------------
Total Expenses                         230,092.21     427,625.00              82.46 %              87.90 %
Net Income (Loss)                        6,066.95     274,276.00-              2.32 %              56.36-%
                                   ================== ================== ==================  ==================
```

```
                    Acme Little Stuff: Dept. 101 New York
                       A Division of Acme Big Stuff
                              as of 05 1994
 2/01/1994                                      GMC
10:18:54                                        PL002
                                                       Actual as          Budget as
Account               Account           Actual         a Per Cent         a Per Cent
Description           Number             MTD            Budget             of Sales            of Sales
                                         MTD            of Sales
Sales                 002-001-101-4100         9,754.45        208,333.00        3.50 %            42.86 %
Sales: Product Line   002-001-101-4100-001    34,775.14       104,167.00       12.48 %            21.43 %
Sales: Product Line   002-001-101-4100-002   102,912.59        82,083.00       36.96 %            16.88 %
Sales: Product Line   002-001-101-4100-003    25,147.45        30,000.00        9.03 %             6.17 %
Sales Returns and Al  002-001-101-4150        11,258.47-       12,500.00-       4.04-%             2.57-%
Miscellaneous Revenu  002-001-101-4300         4,250.78        46,667.00        1.52 %             9.60 %
Misc. Revenue 1 - AR  002-001-101-4300-001     6,544.47         2,083.00        2.35 %              .42 %
Misc. Revenue 2 - AR  002-001-101-4300-002    10,250.78         3,000.00        3.68 %              .61 %
Misc. Revenue 3 - AR  002-001-101-4300-003    11,987.45         2,933.00        4.30 %              .60 %
Freight Revenue       002-001-101-4310        12,257.45         2,083.00        4.40 %              .42 %
Tax Revenue           002-001-101-4320        34,875.74         3,000.00       12.52 %              .61 %
Interest Charge Reve  002-001-101-4330         3,254.47         3,750.00        1.16 %              .77 %
Non AR Income         002-001-101-4400        33,674.14        10,417.00       12.09 %             2.14 %
                                       ----------------  ----------------  ----------------  ----------------
Total Revenue                                278,426.44       486,016.00       99.95 %            99.94 %
Cost of Goods Sold    002-001-101-5100        13,114.14        46,667.00        4.71 %             9.60 %
COGS: Product 1       002-001-101-5100-001     1,254.45        65,417.00         .45 %            13.45 %
COGS: Product 2       002-001-101-5100-002    10,025.11        30,000.00        3.60 %             6.17 %
COGS: Product 3       002-001-101-5100-003     8,999.14        82,250.00        3.23 %            16.92 %
Sales Tax             002-001-101-5210                          2,083.00                           .42 %
Misc A/R Write-Offs   002-001-101-5220                         10,417.00                          2.14 %
Bad Debt Writeoff -   002-001-101-5243         8,874.44        20,833.00        3.18 %             4.28 %
Discounts Taken - AR  002-001-101-5270                          2,083.00                           .42 %
Purchases             002-001-101-5300                         72,917.00                         15.00 %
                                       ----------------  ----------------  ----------------  ----------------
Total Cost of Sales                           42,267.28       332,667.00       15.17 %            68.40 %
Salaries              002-001-101-6101        90,125.11       270,833.00       32.36 %            55.72 %
Vacation              002-001-101-6102         1,336.25        72,917.00         .47 %            15.00 %
Sick Time             002-001-101-6103           805.44         1,125.00         .28 %              .23 %
Holiday Pay           002-001-101-6104           509.11         2,083.00         .18 %              .42 %
Training              002-001-101-6106           105.11         4,167.00         .03 %              .85 %
Direct Labor          002-001-101-6109        14,253.31        41,667.00        5.11 %             8.57 %
FICA Expense - Emplo  002-001-101-6211        15,584.14         3,000.00        5.59 %              .61 %
FUTA Expense - Emplo  002-001-101-6212                          6,250.00                          1.28 %
Electricity           002-001-101-6321         4,287.11         4,167.00        1.53 %              .85 %
Gas Heat              002-001-101-6322         1,336.64         3,000.00         .48 %              .61 %
Telephone             002-001-101-6323         9,224.14         6,250.00        3.31 %             1.28 %
Advertising expense   002-001-101-6324        15,931.12         2,083.00        5.72 %              .42 %
Travel Expenses       002-001-101-6330         3,251.14         3,000.00        1.16 %              .61 %
Supplies Expense      002-001-101-6331           502.12         7,083.00         .18 %             1.45 %
```

```
Consulting Fees     002-001-101-6332            8,775.14                              3.15 %
```

```
Acme Little Stuff: Dept. 101 New York
                    A Division of Acme Big Stuff
                        as of 05 1994
 2/01/1994                               GMC
10:18:54                                 PL002
                                              Actual as           Budget as
Account           Account       Actual        Budget      a Per Cent          a Per Cent
Description        Number        MTD           MTD         of Sales            of Sales
Dues and Memberships 002-001-101-6333        50.14                         .01 %
Freight Expense      002-001-101-6334     10,251.14                       3.68 %
Maintenance and Repa 002-001-101-6335      4,225.14                       1.51 %
Gain/Loss on Sale of 002-001-101-6351      9,114.14                       3.27 %
Gain/Loss on Sale of 002-001-101-6352        105.14                        .03 %
Discount Lost - AP   002-001-101-6361      4,285.47                       1.53 %
Other Expenses       002-001-101-6390        503.14                        .18 %
Depreciation - Build 002-001-101-6461     25,000.00                       8.97 %
Depreciation - Machi 002-001-101-6462      1,500.00                        .53 %
Depreciation - Vehic 002-001-101-6463        500.00                        .17 %
Depreciation - Offic 002-001-101-6464        100.00                        .03 %
Depreciation - Furni 002-001-101-6465        250.00                        .08 %
Rent Expense         002-001-101-6470      4,225.74                       1.51 %
Property Tax Expense 002-001-101-6471      3,054.14                       1.09 %
Computer Center Allo 002-001-101-6991        902.14                        .32 %
                                  ------------------ ------------------ ------------------  ------------------
Total Expenses                    230,092.21     427,625.00         82.46 %              87.90 %
Net Income (Loss)                   6,066.95     274,276.00-          2.32 %              56.36-%
                                  ================== ================== ==================  ==================
```

```
                Acme Little Stuff: Dept. 102 San Francisco
                     A Division of Acme Big Stuff
                            as of 05 1994
 2/01/1994                                  GMC
10:18:54                                    PL002
                                                        Actual as         Budget as
Account            Account          Actual      Budget  a Per Cent        a Per Cent
Description        Number           MTD         MTD     of Sales          of Sales
Sales              002-001-102-4100     8,754.32                 .99 %
Sales: Product Line 002-001-102-4100-001  63,987.74   215,417.00  7.27 %     33.36 %
Sales: Product Line 002-001-102-4100-002  42,874.47   304,000.00  4.87 %     47.08 %
Sales: Product Line 002-001-102-4100-003  32,547.87   129,583.00  3.69 %     20.06 %
Sales Returns and Al 002-001-102-4150    8,547.14-    37,500.00-    .97-%      5.80-%
Miscellaneous Revenu 002-001-102-4300    4,025.74     11,250.00    .45 %      1.74 %
Misc. Revenue 1 - AR 002-001-102-4300-001  72,584.91              8.24 %
Misc. Revenue 2 - AR 002-001-102-4300-002  32,147.14   20,833.00  3.65 %      3.22 %
Misc. Revenue 3 - AR 002-001-102-4300-003   9,987.47    2,083.00  1.13 %       .32 %
Freight Revenue    002-001-102-4310    82,574.14                 9.38 %
Tax Revenue        002-001-102-4320   103,257.47                11.73 %
Interest Charge Reve 002-001-102-4330   9,852.14                 1.11 %
Non AR Income      002-001-102-4400   425,874.47                48.39 %
                                    ----------------  ----------------  ----------------  ----------------
Total Revenue                         879,920.74   645,666.00   99.93 %     99.98 %
Cost of Goods Sold 002-001-102-5100    10,225.74    48,750.00    1.16 %      7.55 %
COGS: Product 1    002-001-102-5100-001   5,647.14   63,242.00    .64 %      9.79 %
COGS: Product 2    002-001-102-5100-002   8,009.31   52,083.00    .91 %      8.06 %
COGS: Product 3    002-001-102-5100-003   2,500.11                .28 %
Bad Debt Writeoff - 002-001-102-5243   11,258.14                1.27 %
                                    ----------------  ----------------  ----------------  ----------------
Total Cost of Sales                    37,640.44   164,075.00   4.26 %     25.40 %
Salaries           002-001-102-6101   105,857.11                12.03 %
Vacation           002-001-102-6102     2,564.31                 .29 %
Sick Time          002-001-102-6103       125.11                 .01 %
Holiday Pay        002-001-102-6104       354.11                 .04 %
Training           002-001-102-6106       250.11                 .02 %
Direct Labor       002-001-102-6109    12,337.14                1.40 %
FICA Expense - Emplo 002-001-102-6211   2,505.21                 .28 %
Electricity        002-001-102-6321       251.12                 .02 %
Gas Heat           002-001-102-6322       305.74                 .03 %
Telephone          002-001-102-6323     9,114.47                1.03 %
Advertising expense 002-001-102-6324      742.14                 .08 %
Travel Expenses    002-001-102-6330       901.14                 .10 %
Supplies Expense   002-001-102-6331     5,200.14                 .59 %
Consulting Fees    002-001-102-6332       609.14                 .06 %
Dues and Memberships 002-001-102-6333    3,251.14                .36 %
Freight Expense    002-001-102-6334     3,314.14                 .37 %
Maintenance and Repa 002-001-102-6335     334.74                 .03 %
Other Expenses     002-001-102-6390        21.14
```

```
Depreciation - Build 002-001-102-6461          15,000.00                          1.70 %
```

```
                    Acme Little Stuff: Dept. 102 San Francisco
                         A Division of Acme Big Stuff
                              as of 05 1994
 2/01/1994                                        GMC
10:18:54                                          PL002
                                                       Actual as        Budget as
Account            Account            Actual      Budget   a Per Cent      a Per Cent
Description        Number             MTD         MTD      of Sales        of Sales
Depreciation - Machi 002-001-102-6462     2,000.00                    .22 %
Depreciation - Vehic 002-001-102-6463       200.00                    .02 %
Depreciation - Offic 002-001-102-6464       200.00                    .02 %
Depreciation - Furni 002-001-102-6465       250.00                    .02 %
Rent Expense         002-001-102-6470     5,083.12                    .57 %
Property Tax Expense 002-001-102-6471       402.14                    .04 %
Computer Center Allo 002-001-102-6991     1,055.25                    .11 %
Fringe Benefit Alloc 002-001-102-6992     2,754.31                    .31 %
                                     ----------------- ------------------ ------------------  ------------------
Total Expenses                          174,982.97                   19.75 %
Net Income (Loss)                       667,297.33     481,591.00     75.92 %            74.58 %
                                     ================= ================== ==================  ==================
```

```
                    Acme Little Stuff: Dept. 103 Chicago
                        A Division of Acme Big Stuff
                             as of 05 1994
 1/28/1994                                      GMC
13:14:43                                        PL002
                                                        Actual as          Budget as
Account            Account            Actual      Budget      a Per Cent          a Per Cent
Description        Number             MTD         MTD         of Sales            of Sales
Sales              002-001-103-4100        42,555.11                   9.49 %
Sales: Product Line 002-001-103-4100-001   29,887.14   104,833.00      6.66 %             26.47 %
Sales: Product Line 002-001-103-4100-002   92,847.14    30,000.00     20.70 %              7.57 %
Sales: Product Line 002-001-103-4100-003   85,254.61   271,542.00     19.01 %             68.57 %
Sales Returns and Al 002-001-103-4150       2,558.14-   10,417.00-      .57-%              2.63-%
Miscellaneous Revenu 002-001-103-4300          978.54                   .21 %
Misc. Revenue 1 - AR 002-001-103-4300-001   33,374.11                  7.44 %
Misc. Revenue 2 - AR 002-001-103-4300-002   27,336.74                  6.09 %
Misc. Revenue 3 - AR 002-001-103-4300-003   36,674.12                  8.18 %
Freight Revenue    002-001-103-4310         1,058.64                   .23 %
Tax Revenue        002-001-103-4320        87,514.33                  19.52 %
Interest Charge Reve 002-001-103-4330       4,258.74                   .94 %
Non AR Income      002-001-103-4400         9,144.74                  2.03 %
                                       ----------------- ----------------- ----------------- -----------------
Total Revenue                             448,325.82   395,958.00     99.93 %             99.98 %
Cost of Goods Sold 002-001-103-5100         4,998.37                  1.11 %
COGS: Product 1    002-001-103-5100-001    25,875.64    37,500.00      5.77 %              9.47 %
COGS: Product 2    002-001-103-5100-002     1,125.55    30,417.00       .25 %              7.68 %
COGS: Product 3    002-001-103-5100-003     3,617.91                   .80 %
Bad Debt Writeoff - 002-001-103-5243        3,691.14                   .82 %
                                       ----------------- ----------------- ----------------- -----------------
Total Cost of Sales                        39,308.61    67,917.00      8.75 %             17.15 %
Salaries           002-001-103-6101        92,123.11                 20.54 %
Vacation           002-001-103-6102           612.21                   .13 %
Sick Time          002-001-103-6103            50.14                   .01 %
Holiday Pay        002-001-103-6104         1,058.39                   .23 %
Training           002-001-103-6106           136.17                   .03 %
Direct Labor       002-001-103-6109        22,211.33                  4.95 %
FICA Expense - Emplo 002-001-103-6211      10,584.44                  2.36 %
Electricity        002-001-103-6321           809.11                   .18 %
Depreciation - Build 002-001-103-6461      36,000.00                  8.02 %
Depreciation - Machi 002-001-103-6462         900.00                   .20 %
Depreciation - Vehic 002-001-103-6463         300.00                   .06 %
Depreciation - Offic 002-001-103-6464         300.00                   .06 %
Depreciation - Furni 002-001-103-6465         300.00                   .06 %
Rent Expense       002-001-103-6470         4,025.14                   .89 %
Property Tax Expense 002-001-103-6471       5,036.21                  1.12 %
Computer Center Allo 002-001-103-6991         400.00                   .08 %
Fringe Benefit Alloc 002-001-103-6992       3,215.00                   .71 %
                                       ----------------- ----------------- ----------------- -----------------
```

```
Total Expenses                          178,061.25                              39.63 %
Net Income (Loss)                       230,955.96        328,041.00            51.55 %             82.83 %
                                  ================== ================== ==================  ==================
```

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                    PAGE   1
  1/28/1994 15:55:05
Report:  PL002      Income Statement as &M &AYR    Owner: GLSUP      Last updated on:  1/27/94 17:21:23 By: GL2000
-------------------------------------------------------------------------------------------------------------
* REPORT SPECIFICS....
    Report number      :  000000007
    Managment level    :  9
    Operational level  :  9
    Definition status  :  1
    Number of periods  :  12
    Column spacings    :  01
    Creation Date      :   7/22/92
    Creation time      :  11:00:21
    Line increments    :  0050
    Optimize           :  1
    Currency/len       :       0
    Thousands separator:  ,
    Decimal separator  :  .
    Leading zero       :  0
    Date format        :  MDY
    Edited date format :  0
    Date separator     :  /
* REPORT DEFAULTS....
    Default length     :   13
    Default precision  :  2
    Default edit code  :  K
    Default edit word  :
    Default allocation :  Z
    Base report        :  YES
```

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                              PAGE    2
  1/28/1994 15:55:05
* Column Definition
Report: PL002      Income Statement as &M &AYR     Own    GLSUP      Last updated on:  1/27/94 17:21:23 By: GL2000
Prnt Str End Prt Hdr Hdr Last maintained
Column Type Len Pcn Code Word Code Pos Pos Len    Date      Time   By user    Column text
-------------------------------------------------------------------------------------------------------------------------
    A    A   20 2     K               1  20  20   1  20  7/22/92 11:02:38 GLSUP      &ADESC(,20)
Column expression  :
Expression Macros  :
Header:                           Account                        Description
    B    A   20 2     K              22  41  20  22  20  7/22/92 11:03:53 GLSUP      &ACCT(,20)
Column expression  :
Expression Macros  :
Header:                           Account                        Number
    C    N   13 2     K              43  60  18  43  18  1/17/94 12:58:25 GL2000
Column expression  :VMM<>
Expression Macros  :
Header:                             Actual                       MTD
    D    N   13 2     K              62  79  18  62  18 12/16/93 14:16:16 MLF
Column expression  :VMMB(*C)<>
Expression Macros  :
Header:                             Budget                       MTD
    E    N   13 2     K    %         81  99  19  81  19 12/16/93 14:16:20 MLF
Column expression  :(CC/CC.L50)*-100
Expression Macros  :
Header:        Actual as               a Per Cent               of Sales
    F    N   13 2     K    %        101 119  19 101  19 12/16/93 14:16:26 MLF
Column expression  :(CD/CD.L50)*-100
Expression Macros  :
Header:        Budget as               a Per Cent               of Sales
```

```
FNGRP4N    FNTRP4                          LIST REPORT DEFINITION                                    PAGE   3
  1/28/1994 15:55:05
* Line definitions
Report:  PL002      Income Statement as &M &AYR    Owner: GLSUP      Last updated on:  1/27/94 17:21:23 By: GL2000
Line   Type Edit code Edit word Print code Print seq  Last  maintained    By User    Allocation page Allocation column
-----------------------------------------------------------------------------------------------------------------------
00050  N                        N      50   12/16/93 14:16:51 MLF
Line expression    : <REV002>
Expression Macros  : REV002
*** Sales non-print  ***
00100  X                        C     100   12/16/93 14:16:35 MLF
Line expression    : <REV002>
Expression Macros  : REV002
00150  A                        A     150    7/22/92 17:22:43 GLSUP
Line expression    :
Expression Macros  :
                                 ----------------- ----------------- -----------------  -----------------
00200  N                        R     200   12/14/93 14:37:26 AM2000
Line expression    : L100
Expression Macros  :
Total Revenue
00250  A                        A     250    7/22/92 17:22:43 GLSUP
Line expression    :
Expression Macros  :
00300  X                        S     300   12/16/93 14:16:45 MLF
Line expression    : <COS002>
Expression Macros  : COS002
00350  A                        A     350    7/22/92 17:22:43 GLSUP
Line expression    :
Expression Macros  :
                                 ----------------- ----------------- -----------------  -----------------
00400  N                        A     400   12/14/93 14:37:51 AM2000
Line expression    : L300
Expression Macros  :
Total Cost of Sales
00450  A                        A     450    7/22/92 17:22:43 GLSUP
Line expression    :
Expression Macros  :
00500  X                        S     500   12/16/93 14:16:58 MLF
Line expression    : <EXP002>
Expression Macros  : EXP002
00550  A                        A     550    7/22/92 17:22:43 GLSUP
Line expression    :
Expression Macros  :
                                 ----------------- ----------------- -----------------  -----------------
00600  N                        A     600   12/14/93 14:38:10 AM2000
Line expression    : L500
Expression Macros  :
```

Total Expenses

```
   FNGRP4N     FNTRP4                           LIST REPORT DEFINITION                                    PAGE   4
1/28/1994 15:55:05
* Line definitions
Report:  PL002      Income Statement as &M &AYR    Owner: GLSUP     Last updated on:  1/27/94 17:21:23 By: GL2000
Line  Type Edit code Edit word Print code Print seq  Last  maintained   By User    Allocation page Allocation column
------------------------------------------------------------------------------------------------------------------
00650   A                         A         650    7/22/92 17:22:43 GLSUP
Line expression    :
Expression Macros  :
00700   N                         R         700    12/14/93 14:38:19 AM2000
Line expression    : L100+L300+L500
Expression Macros  :
Net Income (Loss)
00750   A                         A         750    7/22/92 17:22:43 GLSUP
Line expression    :
Expression Macros  :
                         ================= ================= =================   =================
```

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                              PAGE    5
  1/28/1994 15:55:05
* Excution definitions
Report:  PL002      Income Statement as &M &AYR     Owner: GLSUP     Last updated on:  1/27/94 17:21:23 By: GL2000
Line   Type Column types: A  B  C  E  F  G  H  I  J  K  L  M  N  O  P  Q  R  S  T  U  V  W  X  Y  Z
-----------------------------------------------------------------------------------------------------------------------
00000                     A  A  D  D  C  C
00050  I                  K  K  T  T  M  M
00100  S                  K  K  T  T  M  M
00150  A                  K  K  K  K  K  K
00200  C                  K  K  M  M  M  M
00250  A                  K  K  K  K  K  K
00300  S                  K  K  T  T  M  M
00350  A                  K  K  K  K  K  K
00400  C                  K  K  M  M  M  M
00450  A                  K  K  K  K  K  K
00500  S                  K  K  T  T  M  M
00550  A                  K  K  K  K  K  K
00600  C                  K  K  M  M  M  M
00650  A                  K  K  K  K  K  K
00700  C                  K  K  M  M  M  M
00750  A                  K  K  K  K  K  K
```

```
* Macro definitions
Report:  PL002       Income Statement as &M &AYR    Owner: GLSUP       Last updated on:  1/27/94 17:21:23 Col GL2000
Macro          Description                    Line    Col   Account                                Description
---------------------------------------------------------------------------------------------------------------------
REV002         Revenue for Company 002          50
REV002         Revenue for Company 002         100
COS002         Cost of Goods Sold for Company  300
EXP002         Expenses for Company 002        500
```

```
   1/28/1994    13:04:34                                Overhead Allocation                                    ADVALLOC    Page     1
Period:  05             Year:  1994
Allocation Basis:     Center Sales
Reviewed By:_____           Posted By:_____
Review: Date:_____           Posted Date:_____
    * No Print  *          915,206.48      915,206.48-      915,206.48-
Credit Labor:
001-001-001-6199
                       Cost Center       Percent of       Allocated
Credit Labor:             Sales             Total          Overhead
001-5100-***
Product Line 1         372,861.41         40.7406
Product Line 2         158,854.96         17.3572
Product Line 3         383,490.11         41.9020
                    -------------- -------------- ---------------
     Totals            915,206.48         100.00
```

```
FNGRP4N    FNTRP4                       LIST REPORT DEFINITION                                    PAGE   1
  1/28/1994 15:54:52
Report:  ADVALLOC   Overhead Allocation          Owner: GLSUP      Last updated on:  1/27/94 16:43:42 By: GL2000
-------------------------------------------------------------------------------------------------------------
* REPORT SPECIFICS....
    Report number      :  000000003
    Managment level    :  1
    Operational level  :  9
    Definition status  :  1
    Number of periods  :  13
    Column spacings    :  02
    Creation Date      :   5/04/92
    Creation time      :  16:29:51
    Line increments    :  0050
    Optimize           :  1
    Currency/len       :        0
    Thousands separator:  ,
    Decimal separator  :  .
    Leading zero       :  0
    Date format        :  MDY
    Edited date format :  0
    Date separator     :  /
* REPORT DEFAULTS....
    Default length     :   13
    Default precision  :  2
    Default edit code  :  K
    Default edit word  :
    Default allocation :  D
    Base report        :  NO
```

```
FNGRP4N     FNTRP4                         LIST REPORT DEFINITION                                      PAGE   2
 1/28/1994 15:54:52
* Column Definition
Report:  ADVALLOC   Overhead Allocation          Own    GLSUP      Last updated on:  1/27/94 16:43:42 By: GL2000
Prnt Str End Prt Hdr Hdr Last maintained
Column Type Len Pcn Code Word Code Pos Pos Len   Date     Time   By user    Column text
---------------------------------------------------------------------------------------------------------------------
   A    A  20 2     M          1  20  20   1  20  5/04/92 16:31:35 GLSUP
Column expression  :
Expression Macros  :
Header: Period:  &M               Allocation Basis:          Reviewed By:_____  Review: Date:_____
   B    N  11 2     K        R  22  36  15  22  15 12/16/93 14:12:02 MLF
Column expression  :VMM<>
Expression Macros  :
Header: Year:  &AYR              Center Sales                       Posted                        Posted
   C    N  11 2     K          38  52  15  38  15 12/16/93 14:12:06 MLF
Column expression  :VMM<>
Expression Macros  :
Header:                                             By:_____      Date:_____
   D    N  11 2     K          54  68  15  54  15 12/16/93 14:12:09 MLF
Column expression  :VMM<>
Expression Macros  :
Header:
```

```
FNGRP4N    FNTRP4                      LIST REPORT DEFINITION                                       PAGE    3
  1/28/1994 15:54:52
* Line definitions
Report: ADVALLOC   Overhead Allocation          Owner: GLSUP     Last updated on:  1/27/94 16:43:42 By: GL2000
Line  Type Edit code Edit word Print code Print seq  Last  maintained    By User     Allocation page Allocation column
------------------------------------------------------------------------------------------------------------------------
00050  A                       A        50    5/04/92 16:43:51 GLSUP
Line expression    :
Expression Macros  :
00500  N                       S       500   12/14/93 14:21:42 AM2000
Line expression    : <SLSPL1|SLSPL2|SLSPL3>
Expression Macros  : SLSPL1     SLSPL2     SLSPL3
   * No Print  *
00550  A                       A       550   12/14/93 14:21:48 AM2000
Line expression    :
Expression Macros  :
Credit Labor:
00600  A                       R       600   12/16/93 15:38:55 MLF                    4590
Line expression    :
Expression Macros  :
001-001-001-6199
00650  A                       A       650    7/08/92 19:10:59 GLSUP
Line expression    :
Expression Macros  :
00700  A                       A       700   12/14/93 14:22:20 AM2000
Line expression    :
Expression Macros  :
                  Cost Center      Percent of      Allocated
00750  A                       A       750   12/14/93 14:22:27 AM2000
Line expression    :
Expression Macros  :
Credit Labor:            Sales          Total        Overhead
00800  A                       A       800   12/14/93 14:22:33 AM2000
Line expression    :
Expression Macros  :
001-5100-***
00850  N                       A       850   12/16/93 15:38:17 MLF                    105
Line expression    : <SLSPL1>
Expression Macros  : SLSPL1
Product Line 1
00900  N                       A       900   12/16/93 15:38:24 MLF                    106
Line expression    : <SLSPL2>
Expression Macros  : SLSPL2
Product Line 2
00950  N                       A       950   12/16/93 15:38:32 MLF                    107
Line expression    : <SLSPL3>
Expression Macros  : SLSPL3
Product Line 3
```

```
01000   A                       A        1000    7/23/92 16:12:22 GLSUP
Line expression   :
Expression Macros :
                        --------------- --------------- ---------------
```

```
FNGRP4N     FNTRP4                        LIST REPORT DEFINITION                                    PAGE   4
   1/28/1994 15:54:52
* Line definitions
Report:  ADVALLOC   Overhead Allocation          Owner: GLSUP     Last updated on:  1/27/94 16:43:42 By: GL2000
Line  Type Edit code Edit word Print code Print seq  Last  maintained    By User     Allocation page Allocation column
-------------------------------------------------------------------------------------------------------------------
01050   N                         A          1050    12/14/93 14:23:18 AM2000
Line expression    : L800..1049
Expression Macros  :
     Totals
```

```
FNGRP4N     FNTRP4                           LIST REPORT DEFINITION                                            PAGE    5
 1/28/1994 15:54:52
* Cell definitions
Report:  ADVALLOC   Overhead Allocation            Owner: GLSUP      Last updated on:  1/27/94 16:43:42 By: GL2000
Column Line Length Precision Edit code Edit word Last maintained   By   By user
----------------------------------------------------------------------------------------------------------------------
   C     00850 11      4         K              12/14/93 14:23:35 AM2000
Cell expressions : CB*100/CD.L500
Expression macros    :
   C     00900 11      4         K              12/14/93 14:24:18 AM2000
Cell expressions : CB*100/CD.L500
Expression macros    :
   C     00950 11      4         K              12/14/93 14:24:31 AM2000
Cell expressions : CB*100/CD.L500
Expression macros    :
   D     00600 11      2         K              12/14/93 14:24:42 AM2000
Cell expressions : -VMM<LABOR>
Expression macros    LABOR
   D     00850 11      2         K               1/27/94 16:43:41 GL2000
Cell expressions : -CC*CD.L600/100
Expression macros    :
   D     00900 11      2         K              12/14/93 14:25:08 AM2000
Cell expressions : -CC*CD.L600/100
Expression macros    :
   D     00950 11      2         K              12/14/93 14:25:23 AM2000
Cell expressions : -(CD.L600+(CD.L850+CD.L900))
Expression macros    :
```

```
FNGRP4N      FNTRP4                          LIST REPORT DEFINITION                                                 PAGE    6
  1/28/1994 15:54:52
* Excution definitions
Report:  ADVALLOC   Overhead Allocation          Owner: GLSUP     Last updated on:  1/27/94 16:43:42 By: GL2000
Line   Type Column types: A  B  C  E  F  G  H  I  J  K  L  M  N  O  P  Q  R  S  T  U  V  W  X  Y  Z
-----------------------------------------------------------------------------------------------------------------------
00000                     A  D  D  D
00050   A                 K  K  K  K
00500   I                 K  T  T  T
00550   A                 K  K  K  K
00600   A                 K  K  K  Y
00650   A                 K  K  K  K
00700   A                 K  K  K  K
00750   A                 K  K  K  K
00800   A                 K  K  K  K
00850   I                 K  T  X  X
00900   I                 K  T  X  X
00950   I                 K  T  X  X
01000   A                 K  K  K  K
01050   C                 K  M  M  M
```

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                          PAGE    7
  1/28/1994 15:54:52
* Macro definitions
Report:  ADVALLOC   Overhead Allocation          Owner: GLSUP     Last updated on:  1/27/94 16:43:42 Col GL2000
Macro        Description                 Line    Col   Account                              Description
-------------------------------------------------------------------------------------------------------------------
SLSPL1       Company 001 Sales for Product   500
SLSPL2       Company 001 Sales for Product   500
SLSPL3       Company 001 Sales for Product   500
SLSPL1       Company 001 Sales for Product   850
SLSPL2       Company 001 Sales for Product   900
SLSPL3       Company 001 Sales for Product   950
LABOR        Company 001 Labor               600   D
```

```
Description        January         February         March            April            May              June             July
Sales                 387,490.00      420,868.36      420,968.36      420,868.36      915,206.48    1,970,376.00    1,970,376.00
Cost of Goods Sold    103,280.00      101,111.52      101,111.52      101,111.52      150,710.88      366,026.00      366,026.00
                   ---------------  ---------------  ---------------  ---------------  ---------------  ---------------  ---------------
Gross Margin          284,210.00      319,756.84      319,856.84      319,756.84      764,495.60    1,604,350.00    1,604,350.00
Expenses:
Labor                  82,510.00       88,055.44       88,055.44       88,055.44                        259,864.00      259,864.00
Purchases                                                                               39,556.54
Depreciation           73,500.00       73,500.00       73,500.00       73,500.00       85,483.51       76,417.00       76,417.00
Misc                   54,890.78       74,805.34       74,805.34       74,805.34      155,458.78      471,141.00      471,141.00
                   ---------------  ---------------  ---------------  ---------------  ---------------  ---------------  ---------------
   Subtotal           210,900.78      236,360.78      236,360.78      236,360.78      280,498.83      807,422.00      807,422.00
Net Income            210,900.78-     236,360.78-     236,360.78-     236,360.78-     280,498.83-     807,422.00-     807,422.00-
                   ===============  ===============  ===============  ===============  ===============  ===============  ===============
```

```
 2/01/1994   10:16:06                        Advanced RW - Run Time Variables                     ADVRTV     Page     1
August          September       October         November        December        Total
 1,970,376.00   1,970,376.00    1,970,376.00    1,970,376.00    1,970,376.00    16,358,033.56
   366,026.00     366,026.00      366,026.00      366,026.00      366,026.00     3,119,507.44
 --------------- --------------- --------------- --------------- ---
 1,604,350.00   1,604,350.00    1,604,350.00    1,604,350.00    1,604,350.00    13,238,526.12
   259,864.00     259,864.00      259,864.00      259,864.00      259,864.00     2,165,724.32
                                                                                    39,556.54
    76,417.00      76,417.00       76,417.00       76,417.00       76,417.00       914,402.51
   471,141.00     471,141.00      471,141.00      471,141.00      471,141.00     3,732,752.58
 --------------- --------------- --------------- --------------- ---
   807,422.00     807,422.00      807,422.00      807,422.00      807,422.00     6,852,435.95
   807,422.00-    807,422.00-     807,422.00-     807,422.00-     807,422.00-    6,852,435.95-
 =============== =============== =============== =============== ===
```

Appendix E Expressions Review

<div style="text-align:right;">

E

</div>

You can reference the chapters in this guide to help you to answer the questions below.

A	B	C
Description	**MTD**	**YTD**
Sales by Product		
Product line 56441	2,345.00	23,998.00
Product line 65523	39,955.50	113,655.77

1 Column A retains the descriptions for each line; it is 30 characters in length. What is the column type?

2 Column B represents MTD activity for product lines 56441 and 65523. What is the column expression?

3 Column C represents YTD activity for each of these product lines. What is the column expression?

4 What line expression would you use on the first data line so that it would not override the column expression?

A	B	C	D	E
	MTD	MTD		
Description	actual	budget	Variance	Variance as %
Office Supplies	590.00	3,667.00	3.077.00	83.91%
Corporate Charges	150,000.00	75,000.00	(75,000.00)	100.00-%

5 Column C contains MTD budget information for the two lines shown. The budget name is (BUD). What is the column expression?

6 Column D shows the difference between the MTD actual and budget amounts. What is the column expression?

7 Column E reports the variance as a percentage of the MTD budget amounts. What is the column expression?

A	B	C
		M -T - D
Description	Company 001	Company 002
Sales by Product		
Product line 56441	345.00	2,000.00
Product line 65523	27,300.00	7,655.55

8 Column B represents the MTD activity for Company 001 by product line. What is the column expression?

9 Column C represents the MTD activity for Company 002 by product line. What is the column expression?

10 The line expression remains the same as in the first example, but the columns and line act to intersect with the macros in each expression. What is the implied logical operator between columns and lines? Circle one.

& (shift 7)   ! (shift 1)   ^ (shift 6)

11 For reporting purposes you do not want to show sales as having a credit balance. How do you reverse the sign?

A	B	C	D
Assets	**1997**	**1996**	**1995**
Cash	3,116,164.00	2,658,525.00	2,409,389.30
Market Securities	1,740,546.35	1,601,545.23	1,332,497.38
Accounts Receivable	1,102,855.45	997,997.55	900,800.20
Less: Allowance for merchandise returned or lost	98,220.87	88,424.95	88,250.09

This balance sheet shows the current year (1997) and the history of two previous years.

12 What is the column expression for column B?

13 What is the column expression for column C?

14 What is the line expression for the cash line?

Notes

Appendix F Expressions Answer Key

Below are the answers to the expressions review questions in the "Expression Review" appendix.

1 A (alpha)

2 VMM< >

3 VYM< >

4 <PRODUCT> or <macro name> or V***%%%%<macro name>

5 VMM(BUD)< >

6 CC-CB or CB-CC

7 CD/CC*100

8 VMM<001>

9 VMM<002>

10 a) & (shift 7)

11 R print code on the line

12 VYM< > or VYM%%97< >

13 VYM%%-01< > or VYM%%96< >

Notes

Appendix G Sample Chart of Reporting

The following two charts show examples of chart of reporting single base summarization components and multiple base summarization components.

Refer to the example in Figure G-1 to define the chart of reporting using single base and summarization components. Screens similar to Figure 2-7 through Figure 2-10 in the "Defining Chart of Reporting Controls" chapter illustrate the steps you use to define the shadowed areas of the diagram.

Refer to the chart in Figure G-2 and the "Defining Chart of Reporting Controls" chapter for help in planning multiple base and summarization components.

Chart of Reporting
Example 1 - Reporting Company RS1

```
                          ┌──────────────┐
                          │ World-wide   │                            Level 5
                          │   Sales      │
                          └──────────────┘
                                                                      Level 10

  ┌──────────────┐              ┌──────────────┐        ┌──────────────┐
  │   West       │              │   East       │        │   South      │
  │   Sales      │              │   Sales      │        │   Sales      │
  └──────────────┘              └──────────────┘        └──────────────┘

              ┌──────────────┐                        ┌──────────────┐
              │  Seattle     │                        │  Boston      │    Level 15
              │    All       │                        │    All       │
              └──────────────┘                        └──────────────┘

                                                                      Level 20
┌──────────┐ ┌──────────┐ ┌──────────┐  ┌──────────┐ ┌──────────┐ ┌──────────┐ ┌──────────┐
│   LA     │ │ Seattle  │ │ Seattle  │  │ New York │ │ Chicago  │ │ Boston   │ │ Boston   │
│   All    │ │ Retail   │ │Wholesale │  │   All    │ │   All    │ │ Retail   │ │Wholesale │
├──────────┤ ├──────────┤ ├──────────┤  ├──────────┤ ├──────────┤ ├──────────┤ ├──────────┤
│ Co  001  │ │ Co  002  │ │ Co  002  │  │ Co  001  │ │ Co  001  │ │ Co  002  │ │ Co  002  │
│ Dep 001  │ │ Dep 104  │ │ Dep 204  │  │ Dep 002  │ │ Dep 003  │ │ Dep 103  │ │ Dep 203  │
└──────────┘ └──────────┘ └──────────┘  └──────────┘ └──────────┘ └──────────┘ └──────────┘
```
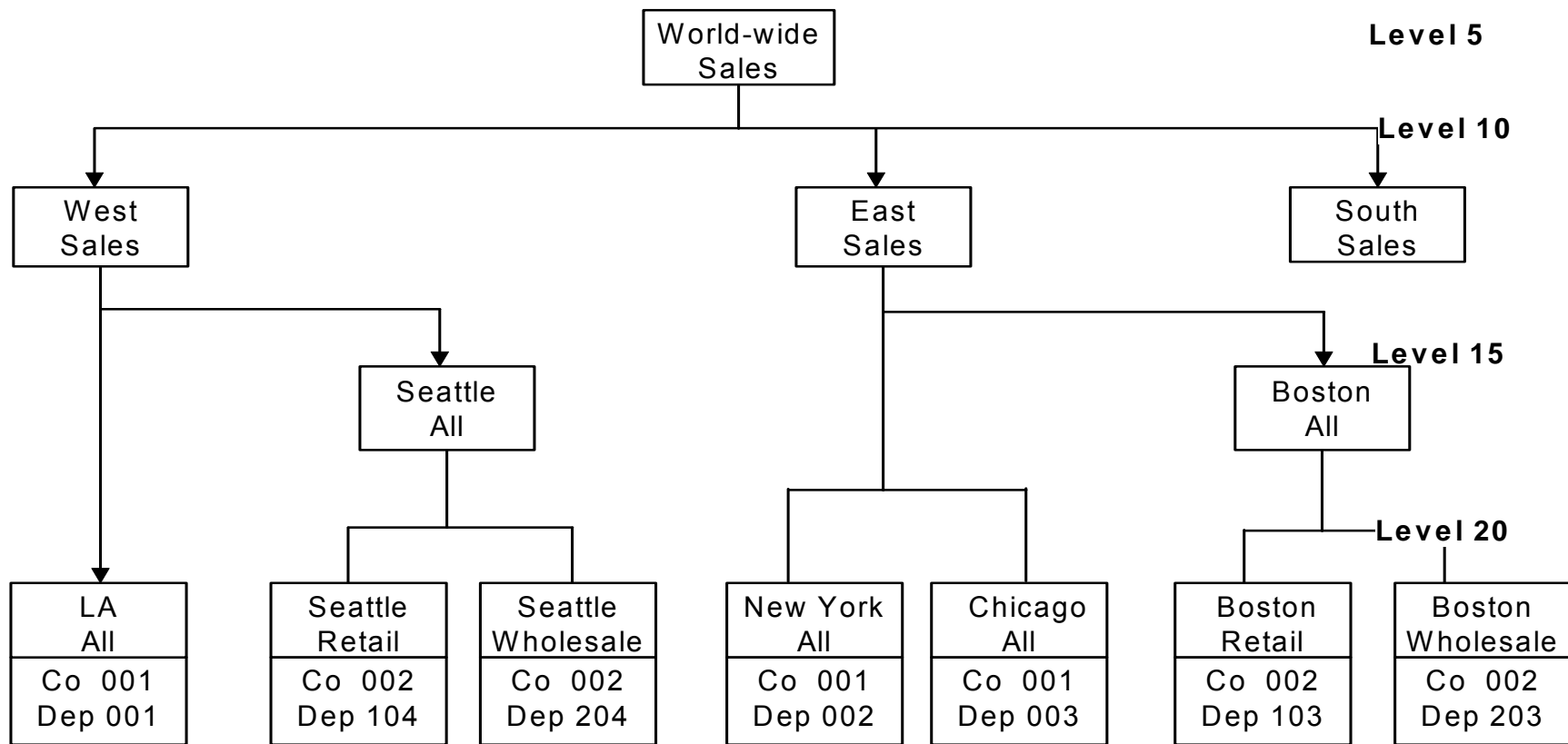
Figure G-1: Single Base and Summarization Components

Chart of Reporting
Example 2 - Reporting Company RS2

U.S. Sales	Level 5

Retail Sales	Wholesale Sales	Level 10

Co. 001 Retail	Co. 002 Retail	Level 15

Level 20

001001R	001002R	001003R	002102R	002102R	002103R	002104R
Co. 001 Div. 001 Dep.001	Co. 001 Div. 001 Dep.002	Co. 001 Div. 001 Dep.003	Co. 002 Div. 001 Dep.102	Co. 002 Div. 001 Dep.101	Co. 002 Div. 001 Dep.103	Co. 002 Div. 001 Dep.104
LA	NY	Chicago	Dallas	Miami	Boston	Seattle
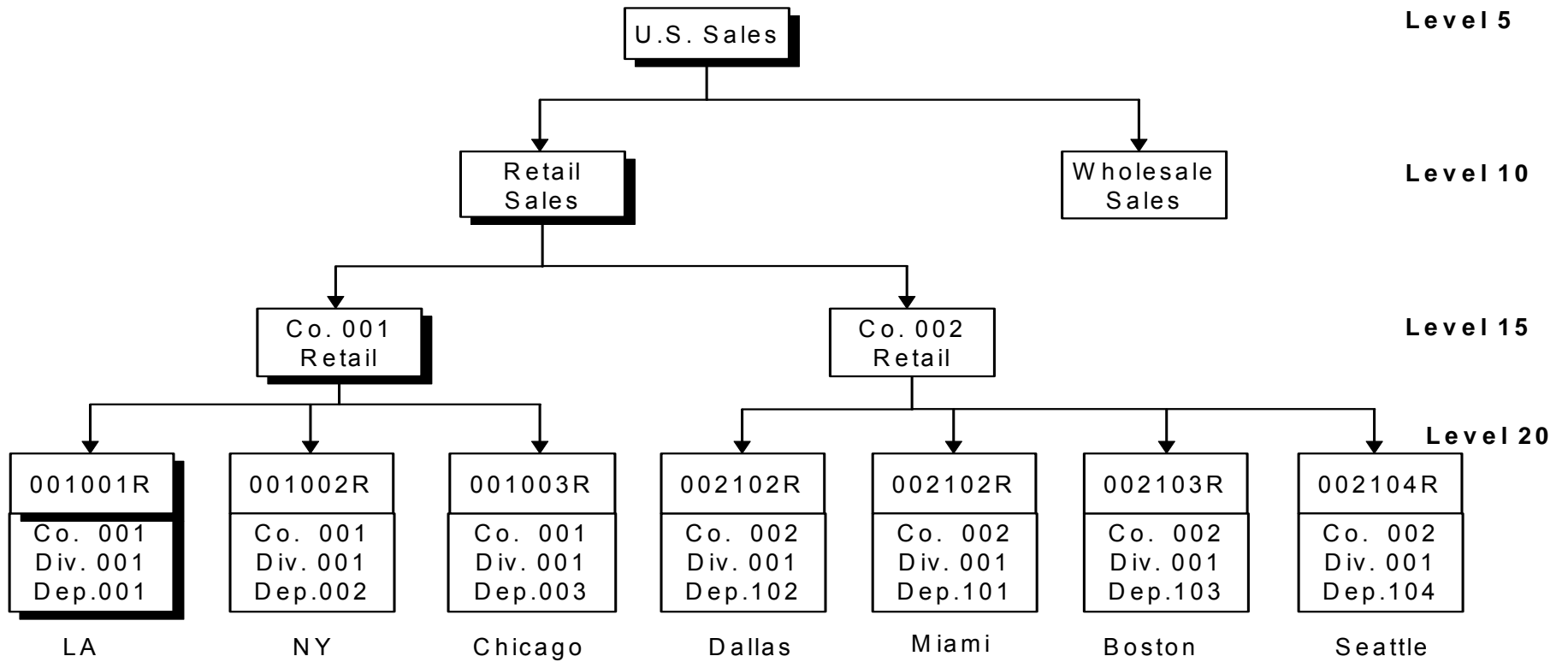
Figure G-2: Multiple Base and Summarization Components

Notes

Appendix H Sample Chart of Accounts

H

This appendix contains the chart of accounts listing for Company 002 in the training database. Company 002 has a base currency of USD. The organizational structure for Company 002 is listed below.

Account structure:
Company - Division - Department - Account - Sub account

002	Century Distribution
002-001	Retail Selling Division
002-001-000	Balance Sheet
002-001-101	Dallas Office
002-001-102	Miami Office
002-001-103	Boston Office
002-001-104	Seattle Office
002-002	Wholesale Selling Division
002-002-201	Dallas Office
002-002-202	Miami Office
002-002-203	Boston Office
002-002-204	Seattle Office
002-003	Canadian Division - Accounts Denominated in CAD

002-003-000   Balance Sheet

002-003-001   Operations

```
GLGCTL    GLTCTL                                    Chart Of Accounts                                        Page    1
   6/14/1994 14:31:56                               By Account Number
Company . . . . : 002                          Century Distribution Company
                                               A CENTURY HOLDINGS COMPANY
Account mask. . :
                                                                        Permit              Valid
COM-DIV-DEP-ACCT-SUB          Account description         Usr req  Use  Typ  Bud Gen Act  Short name From     To      Cur
-----------------------------------------------------------------------------------------------------------------------
002                           Century Distribution Co.       N              No  No  Yes                             USD
002-001                       Retail Selling Division        N              No  No  Yes                             USD
002-001-000                   Balance Sheet                  N              No  No  Yes                             USD
002-001-000-1000              Petty Cash                     M         A    Yes Yes Yes                             USD
002-001-000-1001              Cash Accounts                  M         A    Yes Yes Yes                             USD
002-001-000-1001-001          Bank Account 1 - AP            M         A    Yes Yes Yes                             USD
002-001-000-1001-002          Bank Account 2 - AP            M         A    Yes Yes Yes                             USD
002-001-000-1001-003          Bank Account 3 - AR            M         A    Yes Yes Yes                             USD
002-001-000-1001-004          Bank Account 4 - AR            M         A    Yes Yes Yes                             USD
002-001-000-1001-005          Bank Account 5 - AR            M         A    Yes Yes Yes                             USD
002-001-000-1002              Marketable Securities          M         A    Yes Yes Yes                             USD
002-001-000-1010              Accounts Receivable - Trade    M         A    Yes Yes Yes                             USD
002-001-000-1011              Identified Cash - On Account   M         A    Yes Yes Yes                             USD
002-001-000-1012              Unidentified Cash - Treasury   M         A    Yes Yes Yes                             USD
002-001-000-1014              Accounts Receivable - Interest M         A    Yes Yes Yes                             USD
002-001-000-1015              Prepaid Insurance              M         A    Yes Yes Yes                             USD
002-001-000-1020              Inventory - Finished Goods     B         A    Yes Yes Yes                             USD
002-001-000-1021              Inventory - Raw Materials      B         A    Yes Yes Yes                             USD
002-001-000-1022              Inventory - Stock Components   B         A    Yes Yes Yes                             USD
002-001-000-1023              Inventory - WIP (MATL)         B         A    Yes Yes Yes                             USD
002-001-000-1024              Inventory - WIP (LABOR)        B         A    Yes Yes Yes                             USD
002-001-000-1025              Inventory - WIP (BURDEN)       B         A    Yes Yes Yes                             USD
002-001-000-1026              Freight In                     M         A    Yes Yes Yes                             USD
002-001-000-1080              Construction in Prog - Matl    M         A    Yes Yes Yes                             USD
002-001-000-1081              Construction in Prog - Labor   M         A    Yes Yes Yes                             USD
002-001-000-1082              Construction in Prog - Burden  M         A    Yes Yes Yes                             USD
002-001-000-1160              Land                           M         A    Yes Yes Yes                             USD
002-001-000-1161              Buildings                      M         A    Yes Yes Yes                             USD
002-001-000-1162              Machinery and Equipment        M         A    Yes Yes Yes                             USD
002-001-000-1163              Vehicles                       M         A    Yes Yes Yes                             USD
002-001-000-1164              Office Equipment               M         A    Yes Yes Yes                             USD
002-001-000-1165              Furniture and Fixtures         M         A    Yes Yes Yes                             USD
002-001-000-1171              Acc Res - Buildings            M         A    Yes Yes Yes                             USD
002-001-000-1172              Acc Res - Machinery and Equip  M         A    Yes Yes Yes                             USD
002-001-000-1173              Acc Res - Vehicles             M         A    Yes Yes Yes                             USD
002-001-000-1174              Acc Res - Office Equipment     M         A    Yes Yes Yes                             USD
002-001-000-1175              Acc Res - Furniture & Fixtures M         A    Yes Yes Yes                             USD
002-001-000-1180              Purchases                      M         A    Yes Yes Yes                             USD
002-001-000-1181              Net Proceeds on Sale of Assets M         A    Yes Yes Yes                             USD
002-001-000-1182              Transfers in                   M         A    Yes Yes Yes                             USD
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002-001-000-1183	Transfers out	M	A	Yes Yes Yes	USD
002-001-000-1190	Intercompany Receivables	M	A	Yes Yes Yes	USD
002-001-000-1190-001	Interco Receivables from 001	M	A	Yes Yes Yes	USD
002-001-000-1190-003	Interco Receivables from 003	M	A	Yes Yes Yes	USD
002-001-000-2000	AP - Trade	M	L	Yes Yes Yes	USD
002-001-000-2050	Accrued Payroll - Sal & Wages	M	L	Yes Yes Yes	USD
002-001-000-2051	Accrued Vacation Time	M	L	Yes Yes Yes	USD
002-001-000-2052	Accrued Sick Time	M	L	Yes Yes Yes	USD
002-001-000-2055	Inventory Received Not Paid	M	L	Yes Yes Yes	USD

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GLGCTL    GLTCTL                              Chart Of Accounts                                       Page    2
   6/14/1994 14:31:56                         By Account Number
Company . . . . : 002                    Century Distribution Company
                                          A CENTURY HOLDINGS COMPANY
Account mask. . :
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                                                                   Permit                Valid
COM-DIV-DEP-ACCT-SUB                 Account description       Usr req  Use  Typ  Bud Gen Act  Short name From      To       Cur
------------------------------------------------------------------------------------------------------------------------
002-001-000-2060                     Withholdings - Fed Income Tax       M    L    Yes Yes Yes                                USD
002-001-000-2061                     Withholdings - St Income Tax        M    L    Yes Yes Yes                                USD
002-001-000-2062                     Withholdings - FICA                 M    L    Yes Yes Yes                                USD
002-001-000-2063                     Withholdings - Bond Purch Plan      M    L    Yes Yes Yes                                USD
002-001-000-2064                     Withholdings - 401K Plan            M    L    Yes Yes Yes                                USD
002-001-000-2065                     Withholdings - Health Ins Plan      M    L    Yes Yes Yes                                USD
002-001-000-2072                     Accd FICA - Employer Portion        M    L    Yes Yes Yes                                USD
002-001-000-2080                     Accrued Sales and Use Taxes         M    L    Yes Yes Yes                                USD
002-001-000-2100                     Long Term Notes Payable             M    L    Yes Yes Yes                                USD
002-001-000-2150                     Accr'd Interest Charges - AR        M    L    Yes Yes Yes                                USD
002-001-000-2160                     VAT Output Tax - AR                 M    L    Yes Yes Yes                                USD
002-001-000-2190                     Intercompany Payables-AR            M    L    Yes Yes Yes                                USD
002-001-000-2190-001                 Due to Company 001                  M    L    Yes Yes Yes                                USD
002-001-000-2190-003                 Due to Company 003                  M    L    Yes Yes Yes                                USD
002-001-000-3000                     Common Stock at Par                 M    L    Yes Yes Yes                                USD
002-001-000-3001                     Additional Paid in Capital          M    L    Yes Yes Yes                                USD
002-001-000-3002                     Retained Earnings                   M    L    Yes Yes Yes                                USD
002-001-000-3005                     Translation Gain/Loss               M    L    Yes Yes Yes                                USD
002-001-000-3999                     Suspense                            B    L    Yes Yes Yes                                USD
002-001-101                          Dallas Office                       N         No  No  Yes                                USD
002-001-101-4100                     Sales                               B    I    Yes Yes Yes                                USD
002-001-101-4100-001                 Sales: Product Line 1               B    I    Yes Yes Yes                                USD
002-001-101-4100-002                 Sales: Product Line 2               B    I    Yes Yes Yes                                USD
002-001-101-4100-003                 Sales: Product Line 3               B    I    Yes Yes Yes                                USD
002-001-101-4150                     Sales Returns and Allowances        M    I    Yes Yes Yes                                USD
002-001-101-4300                     Miscellaneous Revenue               M    I    Yes Yes Yes                                USD
002-001-101-4300-001                 Misc. Revenue 1 - AR                M    I    Yes Yes Yes                                USD
002-001-101-4300-002                 Misc. Revenue 2 - AR                M    I    Yes Yes Yes                                USD
002-001-101-4300-003                 Misc. Revenue 3 - AR                M    I    Yes Yes Yes                                USD
002-001-101-4310                     Freight Revenue                     M    I    Yes Yes Yes                                USD
002-001-101-4320                     Tax Revenue                         M    I    Yes Yes Yes                                USD
002-001-101-4330                     Interest Charge Revenue - AR        M    I    Yes Yes Yes                                USD
002-001-101-4400                     Non AR Income                       M    I    Yes Yes Yes                                USD
002-001-101-5100                     Cost of Goods Sold                  B    E    Yes Yes Yes                                USD
002-001-101-5100-001                 COGS: Product 1                     B    E    Yes Yes Yes                                USD
002-001-101-5100-002                 COGS: Product 2                     B    E    Yes Yes Yes                                USD
002-001-101-5100-003                 COGS: Product 3                     B    E    Yes Yes Yes                                USD
002-001-101-5210                     Sales Tax                           M    E    Yes Yes Yes                                USD
002-001-101-5220                     Misc A/R Write-Offs                 M    E    Yes Yes Yes                                USD
002-001-101-5230                     Chargeback Offset Account           M    E    Yes Yes Yes                                USD
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002-001-101-5240          Unearned Discount Expense        M    E    Yes Yes Yes                    USD
002-001-101-5241          Freight Writeoff - AR            M    E    Yes Yes Yes                    USD
002-001-101-5242          Interest Chg Writeoff - AR       M    E    Yes Yes Yes                    USD
002-001-101-5243          Bad Debt Writeoff - AR           M    E    Yes Yes Yes                    USD
002-001-101-5250          Cash Tolerance                   M    E    Yes Yes Yes                    USD
002-001-101-5260          Credit Memo Tolerance            M    E    Yes Yes Yes                    USD
002-001-101-5270          Discounts Taken - AR             M    E    Yes Yes Yes                    USD
002-001-101-5300          Purchases                        M    E    Yes Yes Yes                    USD
002-001-101-5310          Purchases - Variance to Std      M    E    Yes Yes Yes                    USD
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COM-DIV-DEP-ACCT-SUB	Account description	Usr req	Use	Typ	Permit Bud	Gen	Act	Short name	Valid From	To	Cur
002-001-101-5315	Variance 2		M	E	Yes	Yes	Yes				USD
002-001-101-5320	Purchases - Actual Cost		M	E	Yes	Yes	Yes				USD
002-001-101-5330	Purchases - Clearing Account		M	E	Yes	Yes	Yes				USD
002-001-101-5340	Purchase Returns & Allowances		M	E	Yes	Yes	Yes				USD
002-001-101-5350	Purchases Discounts		M	E	Yes	Yes	Yes				USD
002-001-101-6101	Salaries		M	E	Yes	Yes	Yes				USD
002-001-101-6102	Vacation		M	E	Yes	Yes	Yes				USD
002-001-101-6103	Sick Time		M	E	Yes	Yes	Yes				USD
002-001-101-6104	Holiday Pay		M	E	Yes	Yes	Yes				USD
002-001-101-6106	Training		M	E	Yes	Yes	Yes				USD
002-001-101-6108	Labor for Capital Projects		M	E	Yes	Yes	Yes				USD
002-001-101-6109	Direct Labor		M	E	Yes	Yes	Yes				USD
002-001-101-6211	FICA Expense - Employer		M	E	Yes	Yes	Yes				USD
002-001-101-6212	FUTA Expense - Employer		M	E	Yes	Yes	Yes				USD
002-001-101-6321	Electricity		M	E	Yes	Yes	Yes				USD
002-001-101-6322	Gas Heat		M	E	Yes	Yes	Yes				USD
002-001-101-6323	Telephone		M	E	Yes	Yes	Yes				USD
002-001-101-6324	Advertising expense		M	E	Yes	Yes	Yes				USD
002-001-101-6330	Travel Expenses		M	E	Yes	Yes	Yes				USD
002-001-101-6331	Supplies Expense		M	E	Yes	Yes	Yes				USD
002-001-101-6332	Consulting Fees		M	E	Yes	Yes	Yes				USD
002-001-101-6333	Dues and Memberships		M	E	Yes	Yes	Yes				USD
002-001-101-6334	Freight Expense		M	E	Yes	Yes	Yes				USD
002-001-101-6335	Maintenance and Repairs		M	E	Yes	Yes	Yes				USD
002-001-101-6340	Obsolete Inventory Expense		M	E	Yes	Yes	Yes				USD
002-001-101-6341	Warranty Expense		M	E	Yes	Yes	Yes				USD
002-001-101-6342	Inventory Shrinkage		M	E	Yes	Yes	Yes				USD
002-001-101-6351	Gain/Loss on Sale of Prop: ORD		M	E	Yes	Yes	Yes				USD
002-001-101-6352	Gain/Loss on Sale of Prop: EXT		M	E	Yes	Yes	Yes				USD
002-001-101-6356	Unrealized Gain/Loss - AR		M	E	Yes	Yes	Yes				USD
002-001-101-6357	Realized Gain/Loss - AR		M	E	Yes	Yes	Yes				USD
002-001-101-6361	Discount Lost - AP		M	E	Yes	Yes	Yes				USD
002-001-101-6390	Other Expenses		M	E	Yes	Yes	Yes				USD
002-001-101-6461	Depreciation - Buildings		M	E	Yes	Yes	Yes				USD
002-001-101-6462	Depreciation - Machinery & Eq		M	E	Yes	Yes	Yes				USD
002-001-101-6463	Depreciation - Vehicles		M	E	Yes	Yes	Yes				USD
002-001-101-6464	Depreciation - Office Equipmnt		M	E	Yes	Yes	Yes				USD
002-001-101-6465	Depreciation - Furniture & Fix		M	E	Yes	Yes	Yes				USD
002-001-101-6470	Rent Expense		M	E	Yes	Yes	Yes				USD
002-001-101-6471	Property Tax Expense		M	E	Yes	Yes	Yes				USD

002-001-101-6472	Federal Income Tax Expense	M	E	Yes Yes Yes	USD
002-001-101-6500	Revaluation Gain/Loss	M	E	Yes Yes Yes	USD
002-001-101-6501	Exchange Rounding Account	M	E	Yes Yes Yes	USD
002-001-101-6991	Computer Center Allocation	M	E	Yes Yes Yes	USD
002-001-101-6992	Fringe Benefit Allocation	M	E	Yes Yes Yes	USD
002-001-102	Miami Office	N		No No Yes	USD
002-001-102-4100	Sales	B	I	Yes Yes Yes	USD
002-001-102-4100-001	Sales: Product Line 1	B	I	Yes Yes Yes	USD
002-001-102-4100-002	Sales: Product Line 2	B	I	Yes Yes Yes	USD

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                                                                        Permit                    Valid
COM-DIV-DEP-ACCT-SUB            Account description         Usr req  Use  Typ  Bud Gen Act Short name From      To      Cur
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002-001-102-4100-003           Sales: Product Line 3                    B    I    Yes Yes Yes                             USD
002-001-102-4150               Sales Returns and Allowances             M    I    Yes Yes Yes                             USD
002-001-102-4300               Miscellaneous Revenue                    M    I    Yes Yes Yes                             USD
002-001-102-4300-001           Misc. Revenue 1 - AR                     M    I    Yes Yes Yes                             USD
002-001-102-4300-002           Misc. Revenue 2 - AR                     M    I    Yes Yes Yes                             USD
002-001-102-4300-003           Misc. Revenue 3 - AR                     M    I    Yes Yes Yes                             USD
002-001-102-4310               Freight Revenue                          M    I    Yes Yes Yes                             USD
002-001-102-4320               Tax Revenue                              M    I    Yes Yes Yes                             USD
002-001-102-4330               Interest Charge Revenue - AR             M    I    Yes Yes Yes                             USD
002-001-102-4400               Non AR Income                            M    I    Yes Yes Yes                             USD
002-001-102-5100               Cost of Goods Sold                       B    E    Yes Yes Yes                             USD
002-001-102-5100-001           COGS: Product 1                          B    E    Yes Yes Yes                             USD
002-001-102-5100-002           COGS: Product 2                          B    E    Yes Yes Yes                             USD
002-001-102-5100-003           COGS: Product 3                          B    E    Yes Yes Yes                             USD
002-001-102-5210               Sales Tax                                M    E    Yes Yes Yes                             USD
002-001-102-5220               Misc A/R Write-Offs                      M    E    Yes Yes Yes                             USD
002-001-102-5230               Chargeback Offset Account                M    E    Yes Yes Yes                             USD
002-001-102-5240               Unearned Discount Expense                M    E    Yes Yes Yes                             USD
002-001-102-5241               Freight Writeoff - AR                    M    E    Yes Yes Yes                             USD
002-001-102-5242               Interest Chg Writeoff - AR               M    E    Yes Yes Yes                             USD
002-001-102-5243               Bad Debt Writeoff - AR                   M    E    Yes Yes Yes                             USD
002-001-102-5250               Cash Tolerance                           M    E    Yes Yes Yes                             USD
002-001-102-5260               Credit Memo Tolerance                    M    E    Yes Yes Yes                             USD
002-001-102-5270               Discounts Taken - AR                     M    E    Yes Yes Yes                             USD
002-001-102-5300               Purchases                                M    E    Yes Yes Yes                             USD
002-001-102-5310               Purchases - Variance to Std              M    E    Yes Yes Yes                             USD
002-001-102-5315               Variance 2                               M    E    Yes Yes Yes                             USD
002-001-102-5320               Purchases - Actual Cost                  M    E    Yes Yes Yes                             USD
002-001-102-5330               Purchases - Clearing Account             M    E    Yes Yes Yes                             USD
002-001-102-5340               Purchase Returns & Allowances            M    E    Yes Yes Yes                             USD
002-001-102-5350               Purchases Discounts                      M    E    Yes Yes Yes                             USD
002-001-102-6101               Salaries                                 M    E    Yes Yes Yes                             USD
002-001-102-6102               Vacation                                 M    E    Yes Yes Yes                             USD
002-001-102-6103               Sick Time                                M    E    Yes Yes Yes                             USD
002-001-102-6104               Holiday Pay                              M    E    Yes Yes Yes                             USD
002-001-102-6106               Training                                 M    E    Yes Yes Yes                             USD
002-001-102-6108               Labor for Capital Projects               M    E    Yes Yes Yes                             USD
002-001-102-6109               Direct Labor                             M    E    Yes Yes Yes                             USD
002-001-102-6211               FICA Expense - Employer                  M    E    Yes Yes Yes                             USD
002-001-102-6212               FUTA Expense - Employer                  M    E    Yes Yes Yes                             USD
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002-001-102-6321          Electricity                      M    E    Yes Yes Yes                USD
002-001-102-6322          Gas Heat                         M    E    Yes Yes Yes                USD
002-001-102-6323          Telephone                        M    E    Yes Yes Yes                USD
002-001-102-6324          Advertising expense              M    E    Yes Yes Yes                USD
002-001-102-6330          Travel Expenses                  M    E    Yes Yes Yes                USD
002-001-102-6331          Supplies Expense                 M    E    Yes Yes Yes                USD
002-001-102-6332          Consulting Fees                  M    E    Yes Yes Yes                USD
002-001-102-6333          Dues and Memberships             M    E    Yes Yes Yes                USD
002-001-102-6334          Freight Expense                  M    E    Yes Yes Yes                USD
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GLGCTL    GLTCTL                                    Chart Of Accounts                                          Page    5
   6/14/1994 14:31:56                               By Account Number
Company . . . . : 002                          Century Distribution Company
                                               A CENTURY HOLDINGS COMPANY
Account mask. . :
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                                                                            Permit                    Valid
COM-DIV-DEP-ACCT-SUB              Account description          Usr req  Use  Typ  Bud Gen Act  Short name From    To      Cur
---------------------------------------------------------------------------------------------------------------------------
002-001-102-6335                 Maintenance and Repairs               M    E    Yes Yes Yes                             USD
002-001-102-6340                 Obsolete Inventory Expense            M    E    Yes Yes Yes                             USD
002-001-102-6341                 Warranty Expense                      M    E    Yes Yes Yes                             USD
002-001-102-6342                 Inventory Shrinkage                   M    E    Yes Yes Yes                             USD
002-001-102-6351                 Gain/Loss on Sale of Prop: ORD        M    E    Yes Yes Yes                             USD
002-001-102-6352                 Gain/Loss on Sale of Prop: EXT        M    E    Yes Yes Yes                             USD
002-001-102-6356                 Unrealized Gain/Loss - AR             M    E    Yes Yes Yes                             USD
002-001-102-6357                 Realized Gain/Loss - AR               M    E    Yes Yes Yes                             USD
002-001-102-6361                 Discount Lost - AP                    M    E    Yes Yes Yes                             USD
002-001-102-6390                 Other Expenses                        M    E    Yes Yes Yes                             USD
002-001-102-6461                 Depreciation - Buildings              M    E    Yes Yes Yes                             USD
002-001-102-6462                 Depreciation - Machinery & Eq         M    E    Yes Yes Yes                             USD
002-001-102-6463                 Depreciation - Vehicles               M    E    Yes Yes Yes                             USD
002-001-102-6464                 Depreciation - Office Equipmnt        M    E    Yes Yes Yes                             USD
002-001-102-6465                 Depreciation - Furniture & Fix        M    E    Yes Yes Yes                             USD
002-001-102-6470                 Rent Expense                          M    E    Yes Yes Yes                             USD
002-001-102-6471                 Property Tax Expense                  M    E    Yes Yes Yes                             USD
002-001-102-6472                 Federal Income Tax Expense            M    E    Yes Yes Yes                             USD
002-001-102-6500                 Revaluation Gain/Loss                 M    E    Yes Yes Yes                             USD
002-001-102-6501                 Exchange Rounding Account             M    E    Yes Yes Yes                             USD
002-001-102-6991                 Computer Center Allocation            M    E    Yes Yes Yes                             USD
002-001-102-6992                 Fringe Benefit Allocation             M    E    Yes Yes Yes                             USD
002-001-103                      Boston Office                         N         No  No  Yes                             USD
002-001-103-4100                 Sales                                 B    I    Yes Yes Yes                             USD
002-001-103-4100-001             Sales: Product Line 1                 B    I    Yes Yes Yes                             USD
002-001-103-4100-002             Sales: Product Line 2                 B    I    Yes Yes Yes                             USD
002-001-103-4100-003             Sales: Product Line 3                 B    I    Yes Yes Yes                             USD
002-001-103-4150                 Sales Returns and Allowances          M    I    Yes Yes Yes                             USD
002-001-103-4300                 Miscellaneous Revenue                 M    I    Yes Yes Yes                             USD
002-001-103-4300-001             Misc. Revenue 1 - AR                  M    I    Yes Yes Yes                             USD
002-001-103-4300-002             Misc. Revenue 2 - AR                  M    I    Yes Yes Yes                             USD
002-001-103-4300-003             Misc. Revenue 3 - AR                  M    I    Yes Yes Yes                             USD
002-001-103-4310                 Freight Revenue                       M    I    Yes Yes Yes                             USD
002-001-103-4320                 Tax Revenue                           M    I    Yes Yes Yes                             USD
002-001-103-4330                 Interest Charge Revenue - AR          M    I    Yes Yes Yes                             USD
002-001-103-4400                 Non AR Income                         M    I    Yes Yes Yes                             USD
002-001-103-5100                 Cost of Goods Sold                    B    E    Yes Yes Yes                             USD
002-001-103-5100-001             COGS: Product 1                       B    E    Yes Yes Yes                             USD
002-001-103-5100-002             COGS: Product 2                       B    E    Yes Yes Yes                             USD
002-001-103-5100-003             COGS: Product 3                       B    E    Yes Yes Yes                             USD
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002-001-103-5210          Sales Tax                        M   E   Yes Yes Yes                    USD
002-001-103-5220          Misc A/R Write-Offs              M   E   Yes Yes Yes                    USD
002-001-103-5230          Chargeback Offset Account        M   E   Yes Yes Yes                    USD
002-001-103-5240          Unearned Discount Expense        M   E   Yes Yes Yes                    USD
002-001-103-5241          Freight Writeoff - AR            M   E   Yes Yes Yes                    USD
002-001-103-5242          Interest Chg Writeoff - AR       M   E   Yes Yes Yes                    USD
002-001-103-5243          Bad Debt Writeoff - AR           M   E   Yes Yes Yes                    USD
002-001-103-5250          Cash Tolerance                   M   E   Yes Yes Yes                    USD
002-001-103-5260          Credit Memo Tolerance            M   E   Yes Yes Yes                    USD
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GLGCTL    GLTCTL                            Chart Of Accounts                                              Page    6
    6/14/1994 14:31:56                      By Account Number
Company . . . . : 002                   Century Distribution Company
                                        A CENTURY HOLDINGS COMPANY
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Account mask. . :

                                                                    Permit                Valid
COM-DIV-DEP-ACCT-SUB               Account description      Usr req Use  Typ  Bud Gen Act Short name From     To       Cur
----------------------------------------------------------------------------------------------------------------------
002-001-103-5270                   Discounts Taken - AR               M   E   Yes Yes Yes                             USD
002-001-103-5300                   Purchases                          M   E   Yes Yes Yes                             USD
002-001-103-5310                   Purchases - Variance to Std        M   E   Yes Yes Yes                             USD
002-001-103-5315                   Variance 2                         M   E   Yes Yes Yes                             USD
002-001-103-5320                   Purchases - Actual Cost            M   E   Yes Yes Yes                             USD
002-001-103-5330                   Purchases - Clearing Account       M   E   Yes Yes Yes                             USD
002-001-103-5340                   Purchase Returns & Allowances      M   E   Yes Yes Yes                             USD
002-001-103-5350                   Purchases Discounts                M   E   Yes Yes Yes                             USD
002-001-103-6101                   Salaries                           M   E   Yes Yes Yes                             USD
002-001-103-6102                   Vacation                           M   E   Yes Yes Yes                             USD
002-001-103-6103                   Sick Time                          M   E   Yes Yes Yes                             USD
002-001-103-6104                   Holiday Pay                        M   E   Yes Yes Yes                             USD
002-001-103-6106                   Training                           M   E   Yes Yes Yes                             USD
002-001-103-6108                   Labor for Capital Projects         M   E   Yes Yes Yes                             USD
002-001-103-6109                   Direct Labor                       M   E   Yes Yes Yes                             USD
002-001-103-6211                   FICA Expense - Employer            M   E   Yes Yes Yes                             USD
002-001-103-6212                   FUTA Expense - Employer            M   E   Yes Yes Yes                             USD
002-001-103-6321                   Electricity                        M   E   Yes Yes Yes                             USD
002-001-103-6322                   Gas Heat                           M   E   Yes Yes Yes                             USD
002-001-103-6323                   Telephone                          M   E   Yes Yes Yes                             USD
002-001-103-6324                   Advertising expense                M   E   Yes Yes Yes                             USD
002-001-103-6330                   Travel Expenses                    M   E   Yes Yes Yes                             USD
002-001-103-6331                   Supplies Expense                   M   E   Yes Yes Yes                             USD
002-001-103-6332                   Consulting Fees                    M   E   Yes Yes Yes                             USD
002-001-103-6333                   Dues and Memberships               M   E   Yes Yes Yes                             USD
002-001-103-6334                   Freight Expense                    M   E   Yes Yes Yes                             USD
002-001-103-6335                   Maintenance and Repairs            M   E   Yes Yes Yes                             USD
002-001-103-6340                   Obsolete Inventory Expense         M   E   Yes Yes Yes                             USD
002-001-103-6341                   Warranty Expense                   M   E   Yes Yes Yes                             USD
002-001-103-6342                   Inventory Shrinkage                M   E   Yes Yes Yes                             USD
002-001-103-6351                   Gain/Loss on Sale of Prop: ORD     M   E   Yes Yes Yes                             USD
002-001-103-6352                   Gain/Loss on Sale of Prop: EXT     M   E   Yes Yes Yes                             USD
002-001-103-6356                   Unrealized Gain/Loss - AR          M   E   Yes Yes Yes                             USD
002-001-103-6357                   Realized Gain/Loss - AR            M   E   Yes Yes Yes                             USD
002-001-103-6361                   Discount Lost - AP                 M   E   Yes Yes Yes                             USD
002-001-103-6390                   Other Expenses                     M   E   Yes Yes Yes                             USD
002-001-103-6461                   Depreciation - Buildings           M   E   Yes Yes Yes                             USD
002-001-103-6462                   Depreciation - Machinery & Eq      M   E   Yes Yes Yes                             USD
002-001-103-6463                   Depreciation - Vehicles            M   E   Yes Yes Yes                             USD
002-001-103-6464                   Depreciation - Office Equipmnt     M   E   Yes Yes Yes                             USD
```

002-001-103-6465	Depreciation - Furniture & Fix	M	E	Yes Yes Yes		USD
002-001-103-6470	Rent Expense	M	E	Yes Yes Yes		USD
002-001-103-6471	Property Tax Expense	M	E	Yes Yes Yes		USD
002-001-103-6472	Federal Income Tax Expense	M	E	Yes Yes Yes		USD
002-001-103-6500	Revaluation Gain/Loss	M	E	Yes Yes Yes		USD
002-001-103-6501	Exchange Rounding Account	M	E	Yes Yes Yes		USD
002-001-103-6991	Computer Center Allocation	M	E	Yes Yes Yes		USD
002-001-103-6992	Fringe Benefit Allocation	M	E	Yes Yes Yes		USD
002-001-104	Seattle Office	N		No No Yes		USD

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                                                                            Permit              Valid
COM-DIV-DEP-ACCT-SUB               Account description       Usr req  Use  Typ  Bud Gen Act  Short name From     To      Cur
--------------------------------------------------------------------------------------------------------------------------
002-001-104-4100                   Sales                               B    I   Yes Yes Yes                              USD
002-001-104-4100-001               Sales: Product Line 1               B    I   Yes Yes Yes                              USD
002-001-104-4100-002               Sales: Product Line 2               B    I   Yes Yes Yes                              USD
002-001-104-4100-003               Sales: Product Line 3               B    I   Yes Yes Yes                              USD
002-001-104-4150                   Sales Returns and Allowances        M    I   Yes Yes Yes                              USD
002-001-104-4300                   Miscellaneous Revenue               M    I   Yes Yes Yes                              USD
002-001-104-4300-001               Misc. Revenue 1 - AR                M    I   Yes Yes Yes                              USD
002-001-104-4300-002               Misc. Revenue 2 - AR                M    I   Yes Yes Yes                              USD
002-001-104-4300-003               Misc. Revenue 3 - AR                M    I   Yes Yes Yes                              USD
002-001-104-4310                   Freight Revenue                     M    I   Yes Yes Yes                              USD
002-001-104-4320                   Tax Revenue                         M    I   Yes Yes Yes                              USD
002-001-104-4330                   Interest Charge Revenue - AR        M    I   Yes Yes Yes                              USD
002-001-104-4400                   Non AR Income                       M    I   Yes Yes Yes                              USD
002-001-104-5100                   Cost of Goods Sold                  B    E   Yes Yes Yes                              USD
002-001-104-5100-001               COGS: Product 1                     B    E   Yes Yes Yes                              USD
002-001-104-5100-002               COGS: Product 2                     B    E   Yes Yes Yes                              USD
002-001-104-5100-003               COGS: Product 3                     B    E   Yes Yes Yes                              USD
002-001-104-5210                   Sales Tax                           M    E   Yes Yes Yes                              USD
002-001-104-5220                   Misc A/R Write-Offs                 M    E   Yes Yes Yes                              USD
002-001-104-5230                   Chargeback Offset Account           M    E   Yes Yes Yes                              USD
002-001-104-5240                   Unearned Discount Expense           M    E   Yes Yes Yes                              USD
002-001-104-5241                   Freight Writeoff - AR               M    E   Yes Yes Yes                              USD
002-001-104-5242                   Interest Chg Writeoff - AR          M    E   Yes Yes Yes                              USD
002-001-104-5243                   Bad Debt Writeoff - AR              M    E   Yes Yes Yes                              USD
002-001-104-5250                   Cash Tolerance                      M    E   Yes Yes Yes                              USD
002-001-104-5260                   Credit Memo Tolerance               M    E   Yes Yes Yes                              USD
002-001-104-5270                   Discounts Taken - AR                M    E   Yes Yes Yes                              USD
002-001-104-5300                   Purchases                           M    E   Yes Yes Yes                              USD
002-001-104-5310                   Purchases - Variance to Std         M    E   Yes Yes Yes                              USD
002-001-104-5315                   Variance 2                          M    E   Yes Yes Yes                              USD
002-001-104-5320                   Purchases - Actual Cost             M    E   Yes Yes Yes                              USD
002-001-104-5330                   Purchases - Clearing Account        M    E   Yes Yes Yes                              USD
002-001-104-5340                   Purchase Returns & Allowances       M    E   Yes Yes Yes                              USD
002-001-104-5350                   Purchases Discounts                 M    E   Yes Yes Yes                              USD
002-001-104-6101                   Salaries                            M    E   Yes Yes Yes                              USD
002-001-104-6102                   Vacation                            M    E   Yes Yes Yes                              USD
002-001-104-6103                   Sick Time                           M    E   Yes Yes Yes                              USD
002-001-104-6104                   Holiday Pay                         M    E   Yes Yes Yes                              USD
002-001-104-6106                   Training                            M    E   Yes Yes Yes                              USD
002-001-104-6108                   Labor for Capital Projects          M    E   Yes Yes Yes                              USD
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002-001-104-6109          Direct Labor                    M    E    Yes Yes Yes              USD
002-001-104-6211          FICA Expense - Employer          M    E    Yes Yes Yes              USD
002-001-104-6212          FUTA Expense - Employer          M    E    Yes Yes Yes              USD
002-001-104-6321          Electricity                     M    E    Yes Yes Yes              USD
002-001-104-6322          Gas Heat                        M    E    Yes Yes Yes              USD
002-001-104-6323          Telephone                       M    E    Yes Yes Yes              USD
002-001-104-6324          Advertising expense             M    E    Yes Yes Yes              USD
002-001-104-6330          Travel Expenses                 M    E    Yes Yes Yes              USD
002-001-104-6331          Supplies Expense                M    E    Yes Yes Yes              USD
```

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GLGCTL    GLTCTL                              Chart Of Accounts                                    Page    8
   6/14/1994 14:31:56                          By Account Number
Company . . . . : 002                     Century Distribution Company
                                          A CENTURY HOLDINGS COMPANY
Account mask. . :
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                                                                        Permit                  Valid
COM-DIV-DEP-ACCT-SUB              Account description       Usr req  Use  Typ  Bud Gen Act  Short name From    To      Cur
--------------------------------------------------------------------------------------------------------------------------
002-001-104-6332                 Consulting Fees                      M    E   Yes Yes Yes                             USD
002-001-104-6333                 Dues and Memberships                 M    E   Yes Yes Yes                             USD
002-001-104-6334                 Freight Expense                      M    E   Yes Yes Yes                             USD
002-001-104-6335                 Maintenance and Repairs              M    E   Yes Yes Yes                             USD
002-001-104-6340                 Obsolete Inventory Expense           M    E   Yes Yes Yes                             USD
002-001-104-6341                 Warranty Expense                     M    E   Yes Yes Yes                             USD
002-001-104-6342                 Inventory Shrinkage                  M    E   Yes Yes Yes                             USD
002-001-104-6351                 Gain/Loss on Sale of Prop: ORD       M    E   Yes Yes Yes                             USD
002-001-104-6352                 Gain/Loss on Sale of Prop: EXT       M    E   Yes Yes Yes                             USD
002-001-104-6356                 Unrealized Gain/Loss - AR            M    E   Yes Yes Yes                             USD
002-001-104-6357                 Realized Gain/Loss - AR              M    E   Yes Yes Yes                             USD
002-001-104-6361                 Discount Lost - AP                   M    E   Yes Yes Yes                             USD
002-001-104-6390                 Other Expenses                       M    E   Yes Yes Yes                             USD
002-001-104-6461                 Depreciation - Buildings             M    E   Yes Yes Yes                             USD
002-001-104-6462                 Depreciation - Machinery & Eq        M    E   Yes Yes Yes                             USD
002-001-104-6463                 Depreciation - Vehicles              M    E   Yes Yes Yes                             USD
002-001-104-6464                 Depreciation - Office Equipmnt       M    E   Yes Yes Yes                             USD
002-001-104-6465                 Depreciation - Furniture & Fix       M    E   Yes Yes Yes                             USD
002-001-104-6470                 Rent Expense                         M    E   Yes Yes Yes                             USD
002-001-104-6471                 Property Tax Expense                 M    E   Yes Yes Yes                             USD
002-001-104-6472                 Federal Income Tax Expense           M    E   Yes Yes Yes                             USD
002-001-104-6500                 Revaluation Gain/Loss                M    E   Yes Yes Yes                             USD
002-001-104-6501                 Exchange Rounding Account            M    E   Yes Yes Yes                             USD
002-001-104-6991                 Computer Center Allocation           M    E   Yes Yes Yes                             USD
002-001-104-6992                 Fringe Benefit Allocation            M    E   Yes Yes Yes                             USD
002-002                          Wholesale selling Division           N        No  No  Yes                            USD
002-002-201                      Dallas Office                        N        No  No  Yes                            USD
002-002-201-4100                 Sales                                B    I   Yes Yes Yes                             USD
002-002-201-4100-001             Sales: Product Line 1                B    I   Yes Yes Yes                             USD
002-002-201-4100-002             Sales: Product Line 2                B    I   Yes Yes Yes                             USD
002-002-201-4100-003             Sales: Product Line 3                B    I   Yes Yes Yes                             USD
002-002-201-4150                 Sales Returns and Allowances         M    I   Yes Yes Yes                             USD
002-002-201-4300                 Miscellaneous Revenue                M    I   Yes Yes Yes                             USD
002-002-201-4300-001             Misc. Revenue 1 - AR                 M    I   Yes Yes Yes                             USD
002-002-201-4300-002             Misc. Revenue 2 - AR                 M    I   Yes Yes Yes                             USD
002-002-201-4300-003             Misc. Revenue 3 - AR                 M    I   Yes Yes Yes                             USD
002-002-201-4310                 Freight Revenue                      M    I   Yes Yes Yes                             USD
002-002-201-4320                 Tax Revenue                          M    I   Yes Yes Yes                             USD
002-002-201-4330                 Interest Charge Revenue - AR         M    I   Yes Yes Yes                             USD
002-002-201-4400                 Non AR Income                        M    I   Yes Yes Yes                             USD
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002-002-201-5100          Cost of Goods Sold          B   E   Yes Yes Yes          USD
002-002-201-5100-001      COGS: Product 1             B   E   Yes Yes Yes          USD
002-002-201-5100-002      COGS: Product 2             B   E   Yes Yes Yes          USD
002-002-201-5100-003      COGS: Product 3             B   E   Yes Yes Yes          USD
002-002-201-5210          Sales Tax                   M   E   Yes Yes Yes          USD
002-002-201-5220          Misc A/R Write-Offs         M   E   Yes Yes Yes          USD
002-002-201-5230          Chargeback Offset Account   M   E   Yes Yes Yes          USD
002-002-201-5240          Unearned Discount Expense   M   E   Yes Yes Yes          USD
002-002-201-5241          Freight Writeoff - AR       M   E   Yes Yes Yes          USD
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GLGCTL    GLTCTL                              Chart Of Accounts                                      Page    9
   6/14/1994 14:31:56                          By Account Number
Company . . . . : 002                     Century Distribution Company
                                          A CENTURY HOLDINGS COMPANY
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Account mask. . :

                                                             Permit              Valid
COM-DIV-DEP-ACCT-SUB            Account description      Usr req  Use  Typ  Bud Gen Act  Short name From      To       Cur
----------------------------------------------------------------------------------------------------------------------
002-002-201-5242               Interest Chg Writeoff - AR            M    E    Yes Yes Yes                                USD
002-002-201-5243               Bad Debt Writeoff - AR                M    E    Yes Yes Yes                                USD
002-002-201-5250               Cash Tolerance                        M    E    Yes Yes Yes                                USD
002-002-201-5260               Credit Memo Tolerance                 M    E    Yes Yes Yes                                USD
002-002-201-5270               Discounts Taken - AR                  M    E    Yes Yes Yes                                USD
002-002-201-5300               Purchases                             M    E    Yes Yes Yes                                USD
002-002-201-5310               Purchases - Variance to Std           M    E    Yes Yes Yes                                USD
002-002-201-5315               Variance 2                            M    E    Yes Yes Yes                                USD
002-002-201-5320               Purchases - Actual Cost               M    E    Yes Yes Yes                                USD
002-002-201-5330               Purchases - Clearing Account          M    E    Yes Yes Yes                                USD
002-002-201-5340               Purchase Returns & Allowances         M    E    Yes Yes Yes                                USD
002-002-201-5350               Purchases Discounts                   M    E    Yes Yes Yes                                USD
002-002-201-6101               Salaries                              M    E    Yes Yes Yes                                USD
002-002-201-6102               Vacation                              M    E    Yes Yes Yes                                USD
002-002-201-6103               Sick Time                             M    E    Yes Yes Yes                                USD
002-002-201-6104               Holiday Pay                           M    E    Yes Yes Yes                                USD
002-002-201-6106               Training                              M    E    Yes Yes Yes                                USD
002-002-201-6108               Labor for Capital Projects            M    E    Yes Yes Yes                                USD
002-002-201-6109               Direct Labor                          M    E    Yes Yes Yes                                USD
002-002-201-6211               FICA Expense - Employer               M    E    Yes Yes Yes                                USD
002-002-201-6212               FUTA Expense - Employer               M    E    Yes Yes Yes                                USD
002-002-201-6321               Electricity                           M    E    Yes Yes Yes                                USD
002-002-201-6322               Gas Heat                              M    E    Yes Yes Yes                                USD
002-002-201-6323               Telephone                             M    E    Yes Yes Yes                                USD
002-002-201-6324               Advertising expense                   M    E    Yes Yes Yes                                USD
002-002-201-6330               Travel Expenses                       M    E    Yes Yes Yes                                USD
002-002-201-6331               Supplies Expense                      M    E    Yes Yes Yes                                USD
002-002-201-6332               Consulting Fees                       M    E    Yes Yes Yes                                USD
002-002-201-6333               Dues and Memberships                  M    E    Yes Yes Yes                                USD
002-002-201-6334               Freight Expense                       M    E    Yes Yes Yes                                USD
002-002-201-6335               Maintenance and Repairs               M    E    Yes Yes Yes                                USD
002-002-201-6340               Obsolete Inventory Expense            M    E    Yes Yes Yes                                USD
002-002-201-6341               Warranty Expense                      M    E    Yes Yes Yes                                USD
002-002-201-6342               Inventory Shrinkage                   M    E    Yes Yes Yes                                USD
002-002-201-6351               Gain/Loss on Sale of Prop: ORD        M    E    Yes Yes Yes                                USD
002-002-201-6352               Gain/Loss on Sale of Prop: EXT        M    E    Yes Yes Yes                                USD
002-002-201-6356               Unrealized Gain/Loss - AR             M    E    Yes Yes Yes                                USD
002-002-201-6357               Realized Gain/Loss - AR               M    E    Yes Yes Yes                                USD
002-002-201-6361               Discount Lost - AP                    M    E    Yes Yes Yes                                USD
002-002-201-6390               Other Expenses                        M    E    Yes Yes Yes                                USD
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002-002-201-6461	Depreciation - Buildings	M	E	Yes Yes Yes	USD
002-002-201-6462	Depreciation - Machinery & Eq	M	E	Yes Yes Yes	USD
002-002-201-6463	Depreciation - Vehicles	M	E	Yes Yes Yes	USD
002-002-201-6464	Depreciation - Office Equipmnt	M	E	Yes Yes Yes	USD
002-002-201-6465	Depreciation - Furniture & Fix	M	E	Yes Yes Yes	USD
002-002-201-6470	Rent Expense	M	E	Yes Yes Yes	USD
002-002-201-6471	Property Tax Expense	M	E	Yes Yes Yes	USD
002-002-201-6472	Federal Income Tax Expense	M	E	Yes Yes Yes	USD
002-002-201-6500	Revaluation Gain/Loss	M	E	Yes Yes Yes	USD

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GLGCTL    GLTCTL                           Chart Of Accounts                                      Page    10
    6/14/1994 14:31:56                     By Account Number
Company . . . . : 002                 Century Distribution Company
                                      A CENTURY HOLDINGS COMPANY
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Account mask. . :

                                                                Permit              Valid
COM-DIV-DEP-ACCT-SUB              Account description         Usr req  Use  Typ  Bud Gen Act  Short name From      To      Cur
---------------------------------------------------------------------------------------------------------------------------
002-002-201-6501                 Exchange Rounding Account              M    E    Yes Yes Yes                             USD
002-002-201-6991                 Computer Center Allocation             M    E    Yes Yes Yes                             USD
002-002-201-6992                 Fringe Benefit Allocation              M    E    Yes Yes Yes                             USD
002-002-202                      Miami Office                           N         No  No  Yes                             USD
002-002-202-4100                 Sales                                  B    I    Yes Yes Yes                             USD
002-002-202-4100-001             Sales: Product Line 1                  B    I    Yes Yes Yes                             USD
002-002-202-4100-002             Sales: Product Line 2                  B    I    Yes Yes Yes                             USD
002-002-202-4100-003             Sales: Product Line 3                  B    I    Yes Yes Yes                             USD
002-002-202-4150                 Sales Returns and Allowances           M    I    Yes Yes Yes                             USD
002-002-202-4300                 Miscellaneous Revenue                  M    I    Yes Yes Yes                             USD
002-002-202-4300-001             Misc. Revenue 1 - AR                   M    I    Yes Yes Yes                             USD
002-002-202-4300-002             Misc. Revenue 2 - AR                   M    I    Yes Yes Yes                             USD
002-002-202-4300-003             Misc. Revenue 3 - AR                   M    I    Yes Yes Yes                             USD
002-002-202-4310                 Freight Revenue                        M    I    Yes Yes Yes                             USD
002-002-202-4320                 Tax Revenue                            M    I    Yes Yes Yes                             USD
002-002-202-4330                 Interest Charge Revenue - AR           M    I    Yes Yes Yes                             USD
002-002-202-4400                 Non AR Income                          M    I    Yes Yes Yes                             USD
002-002-202-5100                 Cost of Goods Sold                     B    E    Yes Yes Yes                             USD
002-002-202-5100-001             COGS: Product 1                        B    E    Yes Yes Yes                             USD
002-002-202-5100-002             COGS: Product 2                        B    E    Yes Yes Yes                             USD
002-002-202-5100-003             COGS: Product 3                        B    E    Yes Yes Yes                             USD
002-002-202-5210                 Sales Tax                              M    E    Yes Yes Yes                             USD
002-002-202-5220                 Misc A/R Write-Offs                    M    E    Yes Yes Yes                             USD
002-002-202-5230                 Chargeback Offset Account              M    E    Yes Yes Yes                             USD
002-002-202-5240                 Unearned Discount Expense              M    E    Yes Yes Yes                             USD
002-002-202-5241                 Freight Writeoff - AR                  M    E    Yes Yes Yes                             USD
002-002-202-5242                 Interest Chg Writeoff - AR             M    E    Yes Yes Yes                             USD
002-002-202-5243                 Bad Debt Writeoff - AR                 M    E    Yes Yes Yes                             USD
002-002-202-5250                 Cash Tolerance                         M    E    Yes Yes Yes                             USD
002-002-202-5260                 Credit Memo Tolerance                  M    E    Yes Yes Yes                             USD
002-002-202-5270                 Discounts Taken - AR                   M    E    Yes Yes Yes                             USD
002-002-202-5300                 Purchases                              M    E    Yes Yes Yes                             USD
002-002-202-5310                 Purchases - Variance to Std            M    E    Yes Yes Yes                             USD
002-002-202-5315                 Variance 2                             M    E    Yes Yes Yes                             USD
002-002-202-5320                 Purchases - Actual Cost                M    E    Yes Yes Yes                             USD
002-002-202-5330                 Purchases - Clearing Account           M    E    Yes Yes Yes                             USD
002-002-202-5340                 Purchase Returns & Allowances          M    E    Yes Yes Yes                             USD
002-002-202-5350                 Purchases Discounts                    M    E    Yes Yes Yes                             USD
002-002-202-6101                 Salaries                               M    E    Yes Yes Yes                             USD
002-002-202-6102                 Vacation                               M    E    Yes Yes Yes                             USD
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002-002-202-6103        Sick Time                       M    E    Yes Yes Yes              USD
002-002-202-6104        Holiday Pay                     M    E    Yes Yes Yes              USD
002-002-202-6106        Training                        M    E    Yes Yes Yes              USD
002-002-202-6108        Labor for Capital Projects      M    E    Yes Yes Yes              USD
002-002-202-6109        Direct Labor                    M    E    Yes Yes Yes              USD
002-002-202-6211        FICA Expense - Employer         M    E    Yes Yes Yes              USD
002-002-202-6212        FUTA Expense - Employer         M    E    Yes Yes Yes              USD
002-002-202-6321        Electricity                     M    E    Yes Yes Yes              USD
002-002-202-6322        Gas Heat                        M    E    Yes Yes Yes              USD
```

GLGCTL   GLTCTL   Chart Of Accounts   Page   11
      6/14/1994 14:31:56   By Account Number
Company . . . . : 002   Century Distribution Company
                                              A CENTURY HOLDINGS COMPANY

Account mask. . :

| | | | | | Permit | | | Valid | | |
COM-DIV-DEP-ACCT-SUB	Account description	Usr req	Use	Typ	Bud	Gen	Act	Short name From	To	Cur
002-002-202-6323	Telephone		M	E	Yes	Yes	Yes			USD
002-002-202-6324	Advertising expense		M	E	Yes	Yes	Yes			USD
002-002-202-6330	Travel Expenses		M	E	Yes	Yes	Yes			USD
002-002-202-6331	Supplies Expense		M	E	Yes	Yes	Yes			USD
002-002-202-6332	Consulting Fees		M	E	Yes	Yes	Yes			USD
002-002-202-6333	Dues and Memberships		M	E	Yes	Yes	Yes			USD
002-002-202-6334	Freight Expense		M	E	Yes	Yes	Yes			USD
002-002-202-6335	Maintenance and Repairs		M	E	Yes	Yes	Yes			USD
002-002-202-6340	Obsolete Inventory Expense		M	E	Yes	Yes	Yes			USD
002-002-202-6341	Warranty Expense		M	E	Yes	Yes	Yes			USD
002-002-202-6342	Inventory Shrinkage		M	E	Yes	Yes	Yes			USD
002-002-202-6351	Gain/Loss on Sale of Prop: ORD		M	E	Yes	Yes	Yes			USD
002-002-202-6352	Gain/Loss on Sale of Prop: EXT		M	E	Yes	Yes	Yes			USD
002-002-202-6356	Unrealized Gain/Loss - AR		M	E	Yes	Yes	Yes			USD
002-002-202-6357	Realized Gain/Loss - AR		M	E	Yes	Yes	Yes			USD
002-002-202-6361	Discount Lost - AP		M	E	Yes	Yes	Yes			USD
002-002-202-6390	Other Expenses		M	E	Yes	Yes	Yes			USD
002-002-202-6461	Depreciation - Buildings		M	E	Yes	Yes	Yes			USD
002-002-202-6462	Depreciation - Machinery & Eq		M	E	Yes	Yes	Yes			USD
002-002-202-6463	Depreciation - Vehicles		M	E	Yes	Yes	Yes			USD
002-002-202-6464	Depreciation - Office Equipmnt		M	E	Yes	Yes	Yes			USD
002-002-202-6465	Depreciation - Furniture & Fix		M	E	Yes	Yes	Yes			USD
002-002-202-6470	Rent Expense		M	E	Yes	Yes	Yes			USD
002-002-202-6471	Property Tax Expense		M	E	Yes	Yes	Yes			USD
002-002-202-6472	Federal Income Tax Expense		M	E	Yes	Yes	Yes			USD
002-002-202-6500	Revaluation Gain/Loss		M	E	Yes	Yes	Yes			USD
002-002-202-6501	Exchange Rounding Account		M	E	Yes	Yes	Yes			USD
002-002-202-6991	Computer Center Allocation		M	E	Yes	Yes	Yes			USD
002-002-202-6992	Fringe Benefit Allocation		M	E	Yes	Yes	Yes			USD
002-002-203	Boston Office		N		No	No	Yes			USD
002-002-203-4100	Sales		B	I	Yes	Yes	Yes			USD
002-002-203-4100-001	Sales: Product Line 1		B	I	Yes	Yes	Yes			USD
002-002-203-4100-002	Sales: Product Line 2		B	I	Yes	Yes	Yes			USD
002-002-203-4100-003	Sales: Product Line 3		B	I	Yes	Yes	Yes			USD
002-002-203-4150	Sales Returns and Allowances		M	I	Yes	Yes	Yes			USD
002-002-203-4300	Miscellaneous Revenue		M	I	Yes	Yes	Yes			USD
002-002-203-4300-001	Misc. Revenue 1 - AR		M	I	Yes	Yes	Yes			USD
002-002-203-4300-002	Misc. Revenue 2 - AR		M	I	Yes	Yes	Yes			USD
002-002-203-4300-003	Misc. Revenue 3 - AR		M	I	Yes	Yes	Yes			USD
002-002-203-4310	Freight Revenue		M	I	Yes	Yes	Yes			USD

002-002-203-4320	Tax Revenue	M	I	Yes Yes Yes	USD
002-002-203-4330	Interest Charge Revenue - AR	M	I	Yes Yes Yes	USD
002-002-203-4400	Non AR Income	M	I	Yes Yes Yes	USD
002-002-203-5100	Cost of Goods Sold	B	E	Yes Yes Yes	USD
002-002-203-5100-001	COGS: Product 1	B	E	Yes Yes Yes	USD
002-002-203-5100-002	COGS: Product 2	B	E	Yes Yes Yes	USD
002-002-203-5100-003	COGS: Product 3	B	E	Yes Yes Yes	USD
002-002-203-5210	Sales Tax	M	E	Yes Yes Yes	USD
002-002-203-5220	Misc A/R Write-Offs	M	E	Yes Yes Yes	USD

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GLGCTL    GLTCTL                              Chart Of Accounts                                    Page    12
    6/14/1994 14:31:56                        By Account Number
Company . . . . : 002                    Century Distribution Company
                                         A CENTURY HOLDINGS COMPANY
Account mask. . :
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                                                                 Permit                  Valid
COM-DIV-DEP-ACCT-SUB                 Account description       Usr req  Use  Typ  Bud Gen Act  Short name  From      To        Cur
-----------------------------------------------------------------------------------------------------------------------------------
002-002-203-5230                     Chargeback Offset Account              M    E    Yes Yes Yes                                 USD
002-002-203-5240                     Unearned Discount Expense              M    E    Yes Yes Yes                                 USD
002-002-203-5241                     Freight Writeoff - AR                  M    E    Yes Yes Yes                                 USD
002-002-203-5242                     Interest Chg Writeoff - AR             M    E    Yes Yes Yes                                 USD
002-002-203-5243                     Bad Debt Writeoff - AR                 M    E    Yes Yes Yes                                 USD
002-002-203-5250                     Cash Tolerance                         M    E    Yes Yes Yes                                 USD
002-002-203-5260                     Credit Memo Tolerance                  M    E    Yes Yes Yes                                 USD
002-002-203-5270                     Discounts Taken - AR                   M    E    Yes Yes Yes                                 USD
002-002-203-5300                     Purchases                              M    E    Yes Yes Yes                                 USD
002-002-203-5310                     Purchases - Variance to Std            M    E    Yes Yes Yes                                 USD
002-002-203-5315                     Variance 2                             M    E    Yes Yes Yes                                 USD
002-002-203-5320                     Purchases - Actual Cost                M    E    Yes Yes Yes                                 USD
002-002-203-5330                     Purchases - Clearing Account           M    E    Yes Yes Yes                                 USD
002-002-203-5340                     Purchase Returns & Allowances          M    E    Yes Yes Yes                                 USD
002-002-203-5350                     Purchases Discounts                    M    E    Yes Yes Yes                                 USD
002-002-203-6101                     Salaries                               M    E    Yes Yes Yes                                 USD
002-002-203-6102                     Vacation                               M    E    Yes Yes Yes                                 USD
002-002-203-6103                     Sick Time                              M    E    Yes Yes Yes                                 USD
002-002-203-6104                     Holiday Pay                            M    E    Yes Yes Yes                                 USD
002-002-203-6106                     Training                               M    E    Yes Yes Yes                                 USD
002-002-203-6108                     Labor for Capital Projects             M    E    Yes Yes Yes                                 USD
002-002-203-6109                     Direct Labor                           M    E    Yes Yes Yes                                 USD
002-002-203-6211                     FICA Expense - Employer                M    E    Yes Yes Yes                                 USD
002-002-203-6212                     FUTA Expense - Employer                M    E    Yes Yes Yes                                 USD
002-002-203-6321                     Electricity                            M    E    Yes Yes Yes                                 USD
002-002-203-6322                     Gas Heat                               M    E    Yes Yes Yes                                 USD
002-002-203-6323                     Telephone                              M    E    Yes Yes Yes                                 USD
002-002-203-6324                     Advertising expense                    M    E    Yes Yes Yes                                 USD
002-002-203-6330                     Travel Expenses                        M    E    Yes Yes Yes                                 USD
002-002-203-6331                     Supplies Expense                       M    E    Yes Yes Yes                                 USD
002-002-203-6332                     Consulting Fees                        M    E    Yes Yes Yes                                 USD
002-002-203-6333                     Dues and Memberships                   M    E    Yes Yes Yes                                 USD
002-002-203-6334                     Freight Expense                        M    E    Yes Yes Yes                                 USD
002-002-203-6335                     Maintenance and Repairs                M    E    Yes Yes Yes                                 USD
002-002-203-6340                     Obsolete Inventory Expense             M    E    Yes Yes Yes                                 USD
002-002-203-6341                     Warranty Expense                       M    E    Yes Yes Yes                                 USD
002-002-203-6342                     Inventory Shrinkage                    M    E    Yes Yes Yes                                 USD
002-002-203-6351                     Gain/Loss on Sale of Prop: ORD         M    E    Yes Yes Yes                                 USD
002-002-203-6352                     Gain/Loss on Sale of Prop: EXT         M    E    Yes Yes Yes                                 USD
002-002-203-6356                     Unrealized Gain/Loss - AR              M    E    Yes Yes Yes                                 USD
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002-002-203-6357          Realized Gain/Loss - AR          M   E   Yes Yes Yes                USD
002-002-203-6361          Discount Lost - AP               M   E   Yes Yes Yes                USD
002-002-203-6390          Other Expenses                   M   E   Yes Yes Yes                USD
002-002-203-6461          Depreciation - Buildings         M   E   Yes Yes Yes                USD
002-002-203-6462          Depreciation - Machinery & Eq    M   E   Yes Yes Yes                USD
002-002-203-6463          Depreciation - Vehicles          M   E   Yes Yes Yes                USD
002-002-203-6464          Depreciation - Office Equipmnt   M   E   Yes Yes Yes                USD
002-002-203-6465          Depreciation - Furniture & Fix   M   E   Yes Yes Yes                USD
002-002-203-6470          Rent Expense                     M   E   Yes Yes Yes                USD
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GLGCTL    GLTCTL                            Chart Of Accounts                                    Page   13
   6/14/1994 14:31:56                       By Account Number
Company . . . . : 002                    Century Distribution Company
                                         A CENTURY HOLDINGS COMPANY
Account mask. . :
```

```
                                                                 Permit              Valid
COM-DIV-DEP-ACCT-SUB            Account description        Usr req Use Typ Bud Gen Act Short name From    To     Cur
---------------------------------------------------------------------------------------------------------------------
002-002-203-6471               Property Tax Expense             M   E   Yes Yes Yes                             USD
002-002-203-6472               Federal Income Tax Expense       M   E   Yes Yes Yes                             USD
002-002-203-6500               Revaluation Gain/Loss            M   E   Yes Yes Yes                             USD
002-002-203-6501               Exchange Rounding Account        M   E   Yes Yes Yes                             USD
002-002-203-6991               Computer Center Allocation       M   E   Yes Yes Yes                             USD
002-002-203-6992               Fringe Benefit Allocation        M   E   Yes Yes Yes                             USD
002-002-204                    Seattle Office                   N       No  No  Yes                             USD
002-002-204-4100               Sales                            B   I   Yes Yes Yes                             USD
002-002-204-4100-001           Sales: Product Line 1            B   I   Yes Yes Yes                             USD
002-002-204-4100-002           Sales: Product Line 2            B   I   Yes Yes Yes                             USD
002-002-204-4100-003           Sales: Product Line 3            B   I   Yes Yes Yes                             USD
002-002-204-4150               Sales Returns and Allowances     M   I   Yes Yes Yes                             USD
002-002-204-4300               Miscellaneous Revenue            M   I   Yes Yes Yes                             USD
002-002-204-4300-001           Misc. Revenue 1 - AR             M   I   Yes Yes Yes                             USD
002-002-204-4300-002           Misc. Revenue 2 - AR             M   I   Yes Yes Yes                             USD
002-002-204-4300-003           Misc. Revenue 3 - AR             M   I   Yes Yes Yes                             USD
002-002-204-4310               Freight Revenue                  M   I   Yes Yes Yes                             USD
002-002-204-4320               Tax Revenue                      M   I   Yes Yes Yes                             USD
002-002-204-4330               Interest Charge Revenue - AR     M   I   Yes Yes Yes                             USD
002-002-204-4400               Non AR Income                    M   I   Yes Yes Yes                             USD
002-002-204-5100               Cost of Goods Sold               B   E   Yes Yes Yes                             USD
002-002-204-5100-001           COGS: Product 1                  B   E   Yes Yes Yes                             USD
002-002-204-5100-002           COGS: Product 2                  B   E   Yes Yes Yes                             USD
002-002-204-5100-003           COGS: Product 3                  B   E   Yes Yes Yes                             USD
002-002-204-5210               Sales Tax                        M   E   Yes Yes Yes                             USD
002-002-204-5220               Misc A/R Write-Offs              M   E   Yes Yes Yes                             USD
002-002-204-5230               Chargeback Offset Account        M   E   Yes Yes Yes                             USD
002-002-204-5240               Unearned Discount Expense        M   E   Yes Yes Yes                             USD
002-002-204-5241               Freight Writeoff - AR            M   E   Yes Yes Yes                             USD
002-002-204-5242               Interest Chg Writeoff - AR       M   E   Yes Yes Yes                             USD
002-002-204-5243               Bad Debt Writeoff - AR           M   E   Yes Yes Yes                             USD
002-002-204-5250               Cash Tolerance                   M   E   Yes Yes Yes                             USD
002-002-204-5260               Credit Memo Tolerance            M   E   Yes Yes Yes                             USD
002-002-204-5270               Discounts Taken - AR             M   E   Yes Yes Yes                             USD
002-002-204-5300               Purchases                        M   E   Yes Yes Yes                             USD
002-002-204-5310               Purchases - Variance to Std      M   E   Yes Yes Yes                             USD
002-002-204-5315               Variance 2                       M   E   Yes Yes Yes                             USD
002-002-204-5320               Purchases - Actual Cost          M   E   Yes Yes Yes                             USD
002-002-204-5330               Purchases - Clearing Account     M   E   Yes Yes Yes                             USD
002-002-204-5340               Purchase Returns & Allowances    M   E   Yes Yes Yes                             USD
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002-002-204-5350          Purchases Discounts          M    E    Yes Yes Yes                    USD
002-002-204-6101          Salaries                     M    E    Yes Yes Yes                    USD
002-002-204-6102          Vacation                     M    E    Yes Yes Yes                    USD
002-002-204-6103          Sick Time                    M    E    Yes Yes Yes                    USD
002-002-204-6104          Holiday Pay                  M    E    Yes Yes Yes                    USD
002-002-204-6106          Training                     M    E    Yes Yes Yes                    USD
002-002-204-6108          Labor for Capital Projects   M    E    Yes Yes Yes                    USD
002-002-204-6109          Direct Labor                 M    E    Yes Yes Yes                    USD
002-002-204-6211          FICA Expense - Employer      M    E    Yes Yes Yes                    USD
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GLGCTL    GLTCTL                              Chart Of Accounts                                           Page   14
   6/14/1994 14:31:56                         By Account Number
Company . . . . : 002                    Century Distribution Company
                                         A CENTURY HOLDINGS COMPANY
Account mask. . :
```

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                                                                       Permit                 Valid
COM-DIV-DEP-ACCT-SUB               Account description         Usr req Use Typ Bud Gen Act Short name From    To      Cur
-------------------------------------------------------------------------------------------------------------------------
002-002-204-6212                   FUTA Expense - Employer              M   E   Yes Yes Yes                          USD
002-002-204-6321                   Electricity                          M   E   Yes Yes Yes                          USD
002-002-204-6322                   Gas Heat                             M   E   Yes Yes Yes                          USD
002-002-204-6323                   Telephone                            M   E   Yes Yes Yes                          USD
002-002-204-6324                   Advertising expense                  M   E   Yes Yes Yes                          USD
002-002-204-6330                   Travel Expenses                      M   E   Yes Yes Yes                          USD
002-002-204-6331                   Supplies Expense                     M   E   Yes Yes Yes                          USD
002-002-204-6332                   Consulting Fees                      M   E   Yes Yes Yes                          USD
002-002-204-6333                   Dues and Memberships                 M   E   Yes Yes Yes                          USD
002-002-204-6334                   Freight Expense                      M   E   Yes Yes Yes                          USD
002-002-204-6335                   Maintenance and Repairs              M   E   Yes Yes Yes                          USD
002-002-204-6340                   Obsolete Inventory Expense           M   E   Yes Yes Yes                          USD
002-002-204-6341                   Warranty Expense                     M   E   Yes Yes Yes                          USD
002-002-204-6342                   Inventory Shrinkage                  M   E   Yes Yes Yes                          USD
002-002-204-6351                   Gain/Loss on Sale of Prop: ORD       M   E   Yes Yes Yes                          USD
002-002-204-6352                   Gain/Loss on Sale of Prop: EXT       M   E   Yes Yes Yes                          USD
002-002-204-6356                   Unrealized Gain/Loss - AR            M   E   Yes Yes Yes                          USD
002-002-204-6357                   Realized Gain/Loss - AR              M   E   Yes Yes Yes                          USD
002-002-204-6361                   Discount Lost - AP                   M   E   Yes Yes Yes                          USD
002-002-204-6390                   Other Expenses                       M   E   Yes Yes Yes                          USD
002-002-204-6461                   Depreciation - Buildings             M   E   Yes Yes Yes                          USD
002-002-204-6462                   Depreciation - Machinery & Eq        M   E   Yes Yes Yes                          USD
002-002-204-6463                   Depreciation - Vehicles              M   E   Yes Yes Yes                          USD
002-002-204-6464                   Depreciation - Office Equipmnt       M   E   Yes Yes Yes                          USD
002-002-204-6465                   Depreciation - Furniture & Fix       M   E   Yes Yes Yes                          USD
002-002-204-6470                   Rent Expense                         M   E   Yes Yes Yes                          USD
002-002-204-6471                   Property Tax Expense                 M   E   Yes Yes Yes                          USD
002-002-204-6472                   Federal Income Tax Expense           M   E   Yes Yes Yes                          USD
002-002-204-6500                   Revaluation Gain/Loss                M   E   Yes Yes Yes                          USD
002-002-204-6501                   Exchange Rounding Account            M   E   Yes Yes Yes                          USD
002-002-204-6991                   Computer Center Allocation           M   E   Yes Yes Yes                          USD
002-002-204-6992                   Fringe Benefit Allocation            M   E   Yes Yes Yes                          USD
002-003                            Canadian Division                    N       Yes No  No                           USD
002-003-000                        CAD Denominated Balance Sheet        N       Yes No  No                           USD
002-003-000-1000                   Cash in Bank - CAD                   B   A   Yes Yes Yes                          CAD
002-003-000-1010                   Accounts Receivable - CAD            B   A   Yes Yes Yes                          CAD
002-003-000-1020                   Inventory - CAD                      B   A   Yes Yes Yes                          CAD
002-003-000-1162                   Machinery and Equip - CAD            B   A   Yes Yes Yes                          CAD
002-003-000-1172                   Acc Reserve - Equip - CAD            B   A   Yes Yes Yes                          CAD
002-003-000-2000                   AP Trade - in CAD                    B   L   Yes Yes Yes                          CAD
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002-003-000-3000          Common Stock - CAD                    B   L   Yes Yes Yes                    CAD
002-003-001               CAD Operations Dept                   N       Yes No  No                     USD
002-003-001-4100          Sales - CAD                           B   I   Yes Yes Yes                    CAD
002-003-001-5100          COGS - Denominated in CAD             B   E   Yes Yes Yes                    CAD
002-003-001-6101          Salaries - CAD                        B   E   Yes Yes Yes                    CAD
002-003-001-6321          Electricity Expense - CAD             B   E   Yes Yes Yes                    CAD
002-003-001-6323          Telephone Expense - CAD               B   E   Yes Yes Yes                    CAD
002-003-001-6331          Supplies Expense - CAD                B   E   Yes Yes Yes                    CAD
002-003-001-6462          Depreciation Expense - CAD            B   E   Yes Yes Yes                    CAD
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GLGCTL     GLTCTL                                    Chart Of Accounts                                        Page    15
   6/14/1994 14:31:56                                By Account Number
Company . . . . : 002                          Century Distribution Company
                                               A CENTURY HOLDINGS COMPANY
Account mask. . :
                                                                        Permit                    Valid
COM-DIV-DEP-ACCT-SUB              Account description          Usr req  Use  Typ  Bud Gen Act  Short name From     To       Cur
------------------------------------------------------------------------------------------------------------------------------
002-003-001-6500                 Revaluation Gain/loss                  B    E   Yes Yes Yes                               USD
002-003-001-6501                 Exchange Rounding Account              B    E   Yes Yes Yes                               USD
COMPANY TOTAL ACCOUNTS LISTED:           688
                                        ***** END    OF   REPORT *****
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Notes

Appendix I Sample Reports

This appendix contains the following sample reports and report definition listings:

```
GLGRDL    GLTRDL                          CHART OF REPORTING DEFINITION DIAGRAM
 1/31/94   11:23:53
REPORTING COMPANY . . . . . . . . . . : RS1
DESCRIPTION . . . . . . . . . . . . . : REPORTING STRUCT 1: BY DEPT
     5            10              15              20              25
-----------------------------------------------------------------------------------------------------
    RS1 ------|----- WEST -----|------------------*001 001
              |                |----- SEATTLE --|-*002 104
              |                                 |-*002 204
              |
              |----- SOUTH ----|----- DALLAS ---|-*002 101
              |                |                |-*002 201
              |                |
              |                |----- MIAMI ----|-*002 102
              |                                 |-*002 202
              |
              |----- EAST -----|----- BOSTON ---|-*002 103 ------|-*002 203
                               |                |
                               |-*001 002       |
                               |-*001 003       |
                          *****  END  OF  REPORT  *****
```

RPT CO	GL CO	REPORTS UP TO	TO LVL	REPORTING COMPONENT	FROM LVL	Base COMP	Description	NODE ID	UPPER NODE	DOWN NODE	LEFT NODE	RIGHT NODE
RS1			000	RS1	005	0	REPORTING STRUCT 1: BY DEPT	64		108		
RS1		RS1	005	WEST	010	0	CONSOLIDATED WESTERN RESULTS	108	64	111		109
RS1		WEST	010	SEATTLE	015	0	SEATTLE - RETAIL & WHOLESALE	112	108	113	111	
RS1		RS1	005	SOUTH	010	0	CONSOLIDATED SOUTHERN RESULTS	109	64	115	108	126
RS1		SOUTH	010	DALLAS	015	0	DALLAS RETAIL & WHOLESALE	115	109	117		116
RS1		SOUTH	010	MIAMI	015	0	MIAMI RETAIL & WHOLESALE	116	109	119	115	
RS1		RS1	005	EAST	010	0	CONSOLIDATED EASTERN RESULTS	126	64	121	109	
RS1		EAST	010	BOSTON	015	0	BOSTON RETAIL & WHOLESALE	121	126	124		127
RS1	001	WEST	010	001	020	1	LOS ANGELES RESULTS	111	108			112
RS1	001	EAST	010	002	015	1	NEW YORK RETAIL & WHOLESALE	127	126		121	128
RS1	001	EAST	010	003	015	1	CHICAGO RETAIL & WHOLESALE	128	126		127	
RS1	002	SEATTLE	015	104	020	1	SEATTLE RETAIL RESULTS	113	112			114
RS1	002	SEATTLE	015	204	020	1	SEATTLE WHOLESALE RESULTS	114	112		113	
RS1	002	DALLAS	015	101	020	1	DALLAS RETAIL RESULTS	117	115			118
RS1	002	DALLAS	015	201	020	1	DALLAS WHOLESALE RESULTS	118	115		117	
RS1	002	MIAMI	015	102	020	1	MIAMI RETAIL RESULTS	119	116			120
RS1	002	MIAMI	015	202	020	1	MIAMI WHOLESALE RESULTS	120	116		119	
RS1	002	BOSTON	015	103	020	1	BOSTON RETAIL RESULTS	124	121			125
RS1	002	BOSTON	020	203	025	1	BOSTON WHOLESALE RESULTS	125	121		124	

TOTAL REPORTING COMPANIES . . :   1

***** END   OF   REPORT *****

```
GLGRBL    GLTRBL                        CHART OF REPORTING BALANCE FILE LISTING                          PAGE      1
  2/01/1994  16:42:45                                                                                   GMC
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :            .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :            .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE    PERIOD BALANCES . . . . . . . . . : 01       507,522.91-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02       463,912.00-
BUDGET CODE  . . . . . . . . . . . :                                                           03             .00
                                                                                               04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05       506,055.04-
                                     03                                                        06             .00
                                     04 4100                                                   07             .00
                                     05                                                        08             .00
                                     06                                                        09             .00
                                     07                                                        10             .00
                                     08                                                        11             .00
                                     09                                                        12             .00
                                                                                               13             .00
                                                          Y/E ADJUSTMENT . . . . . . . . . . :            .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :            .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :            .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE    PERIOD BALANCES . . . . . . . . . : 01        23,029.10
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02         9,071.90
BUDGET CODE  . . . . . . . . . . . :                                                           03             .00
                                                                                               04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05        37,261.85
                                     03                                                        06             .00
                                     04 4150                                                   07             .00
                                     05                                                        08             .00
                                     06                                                        09             .00
                                     07                                                        10             .00
                                     08                                                        11             .00
                                     09                                                        12             .00
                                                                                               13             .00
                                                          Y/E ADJUSTMENT . . . . . . . . . . :            .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :            .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :            .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE    PERIOD BALANCES . . . . . . . . . : 01       119,744.46-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02       124,244.96-
BUDGET CODE  . . . . . . . . . . . :                                                           03             .00
                                                                                               04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05       134,882.32-
                                     03                                                        06             .00
```

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04 4300                                                07              .00
05                                                     08              .00
06                                                     09              .00
07                                                     10              .00
08                                                     11              .00
09                                                     12              .00
                                                       13              .00
                     Y/E ADJUSTMENT . . . . . . . . . . . :            .00
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GLGRBL    GLTRBL                          CHART OF REPORTING BALANCE FILE LISTING                              PAGE      2
   2/01/1994   16:42:45                                                                                        GMC
------------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE    PERIOD BALANCES  . . . . . . . . . : 01       122,248.50-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02       116,038.88-
BUDGET CODE  . . . . . . . . . . . :                                                           03              .00
                                                                                               04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05       100,465.55-
                                     03                                                        06              .00
                                     04 4310                                                   07              .00
                                     05                                                        08              .00
                                     06                                                        09              .00
                                     07                                                        10              .00
                                     08                                                        11              .00
                                     09                                                        12              .00
                                                                                               13              .00
                                                            Y/E ADJUSTMENT . . . . . . . . . . :              .00
------------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE    PERIOD BALANCES  . . . . . . . . . : 01        51,241.40-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02        59,600.77-
BUDGET CODE  . . . . . . . . . . . :                                                           03              .00
                                                                                               04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05       433,356.06-
                                     03                                                        06              .00
                                     04 4320                                                   07              .00
                                     05                                                        08              .00
                                     06                                                        09              .00
                                     07                                                        10              .00
                                     08                                                        11              .00
                                     09                                                        12              .00
                                                                                               13              .00
                                                            Y/E ADJUSTMENT . . . . . . . . . . :              .00
------------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE    PERIOD BALANCES  . . . . . . . . . : 01        73,448.97-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02       102,974.57-
BUDGET CODE  . . . . . . . . . . . :                                                           03              .00
                                                                                               04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05        65,128.05-
                                     03                                                        06              .00
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04 4330                                              07              .00
05                                                   08              .00
06                                                   09              .00
07                                                   10              .00
08                                                   11              .00
09                                                   12              .00
                                                     13              .00
                      Y/E ADJUSTMENT . . . . . . . . . . . :          .00
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GLGRBL    GLTRBL                        CHART OF REPORTING BALANCE FILE LISTING                           PAGE      3
   2/01/1994   16:42:45                                                                                   GMC
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                  STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                      CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112               AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01    265,409.12-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                             02     41,513.44-
BUDGET CODE  . . . . . . . . . . . :                                                                  03             .00
                                                                                                      04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                               05     31,182.08-
                                     03                                                               06             .00
                                     04 4400                                                          07             .00
                                     05                                                               08             .00
                                     06                                                               09             .00
                                     07                                                               10             .00
                                     08                                                               11             .00
                                     09                                                               12             .00
                                                                                                      13             .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :             .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                  STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                      CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112               AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01     23,422.85
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                             02     24,508.22
BUDGET CODE  . . . . . . . . . . . :                                                                  03             .00
                                                                                                      04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                               05     36,783.74
                                     03                                                               06             .00
                                     04 5100                                                          07             .00
                                     05                                                               08             .00
                                     06                                                               09             .00
                                     07                                                               10             .00
                                     08                                                               11             .00
                                     09                                                               12             .00
                                                                                                      13             .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :             .00
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REPORTING COMPONENT  . . . . . . . : SEATTLE                  STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                      CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112               AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01             .00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                             02             .00
BUDGET CODE  . . . . . . . . . . . :                                                                  03             .00
                                                                                                      04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                               05             .00
                                     03                                                               06             .00
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04 5210                                                 07              .00
05                                                      08              .00
06                                                      09              .00
07                                                      10              .00
08                                                      11              .00
09                                                      12              .00
                                                        13              .00
                        Y/E ADJUSTMENT . . . . . . . . . . . :          .00
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GLGRBL    GLTRBL                        CHART OF REPORTING BALANCE FILE LISTING                           PAGE     4
  2/01/1994   16:42:45                                                                                    GMC
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REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :            .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :            .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01       9,211.85
ACCOUNTING YEAR  . . . . . . . . . : 1994                                              02       8,040.76
BUDGET CODE  . . . . . . . . . . . :                                                   03            .00
                                                                                       04            .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                05      13,908.87
                                     03                                                06            .00
                                     04 5243                                           07            .00
                                     05                                                08            .00
                                     06                                                09            .00
                                     07                                                10            .00
                                     08                                                11            .00
                                     09                                                12            .00
                                                                                       13            .00
                                                            Y/E ADJUSTMENT . . . . . . . . . . :            .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :            .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :            .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01     121,044.68
ACCOUNTING YEAR  . . . . . . . . . : 1994                                              02     111,150.28
BUDGET CODE  . . . . . . . . . . . :                                                   03            .00
                                                                                       04            .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                05     133,105.43
                                     03                                                06            .00
                                     04 6101                                           07            .00
                                     05                                                08            .00
                                     06                                                09            .00
                                     07                                                10            .00
                                     08                                                11            .00
                                     09                                                12            .00
                                                                                       13            .00
                                                            Y/E ADJUSTMENT . . . . . . . . . . :            .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :            .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :            .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01       1,012.93
ACCOUNTING YEAR  . . . . . . . . . : 1994                                              02         610.56
BUDGET CODE  . . . . . . . . . . . :                                                   03            .00
                                                                                       04            .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                05       1,104.23
                                     03                                                06            .00
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04 6102                                                       07              .00
05                                                            08              .00
06                                                            09              .00
07                                                            10              .00
08                                                            11              .00
09                                                            12              .00
                                                              13              .00
                          Y/E ADJUSTMENT . . . . . . . . . . :              .00
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GLGRBL    GLTRBL                      CHART OF REPORTING BALANCE FILE LISTING                          PAGE      5
   2/01/1994   16:42:45                                                                                GMC
----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01      392.99
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                    02      300.75
BUDGET CODE  . . . . . . . . . . . :                                                         03          .00
                                                                                             04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                      05      341.39
                                     03                                                      06          .00
                                     04 6103                                                 07          .00
                                     05                                                      08          .00
                                     06                                                      09          .00
                                     07                                                      10          .00
                                     08                                                      11          .00
                                     09                                                      12          .00
                                                                                             13          .00
                                                          Y/E ADJUSTMENT . . . . . . . . . . :           .00
----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01      687.48
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                    02      987.45
BUDGET CODE  . . . . . . . . . . . :                                                         03          .00
                                                                                             04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                      05      804.45
                                     03                                                      06          .00
                                     04 6104                                                 07          .00
                                     05                                                      08          .00
                                     06                                                      09          .00
                                     07                                                      10          .00
                                     08                                                      11          .00
                                     09                                                      12          .00
                                                                                             13          .00
                                                          Y/E ADJUSTMENT . . . . . . . . . . :           .00
----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01          .00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                    02          .00
BUDGET CODE  . . . . . . . . . . . :                                                         03          .00
                                                                                             04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                      05          .00
                                     03                                                      06          .00
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04 6106                                          07                    .00
05                                               08                    .00
06                                               09                    .00
07                                               10                    .00
08                                               11                    .00
09                                               12                    .00
                                                 13                    .00
                        Y/E ADJUSTMENT . . . . . . . . . . . :         .00
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GLGRBL    GLTRBL                          CHART OF REPORTING BALANCE FILE LISTING                            PAGE     6
   2/01/1994  16:42:45                                                                                       GMC
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REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :             .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :             .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01      49,041.47
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                   02      50,362.84
BUDGET CODE  . . . . . . . . . . . :                                                        03             .00
                                                                                            04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                     05      45,057.02
                                     03                                                     06             .00
                                     04 6109                                                07             .00
                                     05                                                     08             .00
                                     06                                                     09             .00
                                     07                                                     10             .00
                                     08                                                     11             .00
                                     09                                                     12             .00
                                                                                            13             .00
                                                        Y/E ADJUSTMENT . . . . . . . . . . :             .00
----------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :             .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :             .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01      34,682.99
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                   02      63,200.28
BUDGET CODE  . . . . . . . . . . . :                                                        03             .00
                                                                                            04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                     05      12,289.58
                                     03                                                     06             .00
                                     04 6211                                                07             .00
                                     05                                                     08             .00
                                     06                                                     09             .00
                                     07                                                     10             .00
                                     08                                                     11             .00
                                     09                                                     12             .00
                                                                                            13             .00
                                                        Y/E ADJUSTMENT . . . . . . . . . . :             .00
----------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :             .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :             .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01             .00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                   02             .00
BUDGET CODE  . . . . . . . . . . . :                                                        03             .00
                                                                                            04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                     05             .00
                                     03                                                     06             .00
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04 6212                                             07              .00
05                                                  08              .00
06                                                  09              .00
07                                                  10              .00
08                                                  11              .00
09                                                  12              .00
                                                    13              .00
                    Y/E ADJUSTMENT . . . . . . . . . . . :          .00
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GLGRBL    GLTRBL                          CHART OF REPORTING BALANCE FILE LISTING                              PAGE     7
   2/01/1994   16:42:45                                                                                        GMC
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REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01           337.25
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02           250.64
BUDGET CODE  . . . . . . . . . . . :                                                           03              .00
                                                                                               04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05           914.13
                                     03                                                        06              .00
                                     04 6321                                                   07              .00
                                     05                                                        08              .00
                                     06                                                        09              .00
                                     07                                                        10              .00
                                     08                                                        11              .00
                                     09                                                        12              .00
                                                                                               13              .00
                                                          Y/E ADJUSTMENT . . . . . . . . . . :              .00
----------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01         1,192.26
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02         1,113.30
BUDGET CODE  . . . . . . . . . . . :                                                           03              .00
                                                                                               04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05           894.14
                                     03                                                        06              .00
                                     04 6322                                                   07              .00
                                     05                                                        08              .00
                                     06                                                        09              .00
                                     07                                                        10              .00
                                     08                                                        11              .00
                                     09                                                        12              .00
                                                                                               13              .00
                                                          Y/E ADJUSTMENT . . . . . . . . . . :              .00
----------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE              STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                  CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01         4,553.32
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                      02         4,283.95
BUDGET CODE  . . . . . . . . . . . :                                                           03              .00
                                                                                               04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                        05         4,349.36
                                     03                                                        06              .00
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04 6323                                                   07                .00
05                                                        08                .00
06                                                        09                .00
07                                                        10                .00
08                                                        11                .00
09                                                        12                .00
                                                          13                .00
                            Y/E ADJUSTMENT . . . . . . . . . . . :          .00
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GLGRBL    GLTRBL                      CHART OF REPORTING BALANCE FILE LISTING                    PAGE     8
   2/01/1994  16:42:45                                                                          GMC
-------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :        .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :        .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE  PERIOD BALANCES . . . . . : 01    5,057.45
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                    02    5,595.91
BUDGET CODE  . . . . . . . . . . . :                                                         03         .00
                                                                                             04         .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                      05    3,693.11
                                     03                                                      06         .00
                                     04 6324                                                 07         .00
                                     05                                                      08         .00
                                     06                                                      09         .00
                                     07                                                      10         .00
                                     08                                                      11         .00
                                     09                                                      12         .00
                                                                                             13         .00
                                                        Y/E ADJUSTMENT . . . . . . . . . . :        .00
-------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :        .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :        .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE  PERIOD BALANCES . . . . . : 01      691.25
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                    02      811.28
BUDGET CODE  . . . . . . . . . . . :                                                         03         .00
                                                                                             04         .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                      05      760.59
                                     03                                                      06         .00
                                     04 6330                                                 07         .00
                                     05                                                      08         .00
                                     06                                                      09         .00
                                     07                                                      10         .00
                                     08                                                      11         .00
                                     09                                                      12         .00
                                                                                             13         .00
                                                        Y/E ADJUSTMENT . . . . . . . . . . :        .00
-------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :        .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :        .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE  PERIOD BALANCES . . . . . : 01    1,028.45
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                    02      750.31
BUDGET CODE  . . . . . . . . . . . :                                                         03         .00
                                                                                             04         .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                      05    1,460.32
                                     03                                                      06         .00
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04 6331                                                    07              .00
05                                                         08              .00
06                                                         09              .00
07                                                         10              .00
08                                                         11              .00
09                                                         12              .00
                                                           13              .00
                          Y/E ADJUSTMENT . . . . . . . . . . :             .00
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GLGRBL    GLTRBL                        CHART OF REPORTING BALANCE FILE LISTING                              PAGE      9
    2/01/1994   16:42:45                                                                                     GMC
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REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . : 01          569.25
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                          02          758.97
BUDGET CODE  . . . . . . . . . . . :                                                               03              .00
                                                                                                   04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                            05        2,258.42
                                     03                                                            06              .00
                                     04 6332                                                       07              .00
                                     05                                                            08              .00
                                     06                                                            09              .00
                                     07                                                            10              .00
                                     08                                                            11              .00
                                     09                                                            12              .00
                                                                                                   13              .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :              .00
------------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . : 01        6,250.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                          02        3,556.64
BUDGET CODE  . . . . . . . . . . . :                                                               03              .00
                                                                                                   04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                            05        9,642.27
                                     03                                                            06              .00
                                     04 6333                                                       07              .00
                                     05                                                            08              .00
                                     06                                                            09              .00
                                     07                                                            10              .00
                                     08                                                            11              .00
                                     09                                                            12              .00
                                                                                                   13              .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :              .00
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REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . : 01        7,091.14
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                          02          814.19
BUDGET CODE  . . . . . . . . . . . :                                                               03              .00
                                                                                                   04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                            05        3,717.11
                                     03                                                            06              .00
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04 6334                                                        07              .00
05                                                             08              .00
06                                                             09              .00
07                                                             10              .00
08                                                             11              .00
09                                                             12              .00
                                                               13              .00
                      Y/E ADJUSTMENT . . . . . . . . . . :                     .00
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GLGRBL    GLTRBL                        CHART OF REPORTING BALANCE FILE LISTING                              PAGE    10
   2/01/1994  16:42:45                                                                                       GMC
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REPORTING COMPONENT  . . . . . . . : SEATTLE                   STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . : 01       7,266.14
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                          02       1,017.97
BUDGET CODE  . . . . . . . . . . . :                                                               03              .00
                                                                                                   04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                            05       9,702.10
                                     03                                                            06              .00
                                     04 6335                                                       07              .00
                                     05                                                            08              .00
                                     06                                                            09              .00
                                     07                                                            10              .00
                                     08                                                            11              .00
                                     09                                                            12              .00
                                                                                                   13              .00
                                                               Y/E ADJUSTMENT . . . . . . . . . . :              .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                   STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . : 01         555.25
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                          02         669.47
BUDGET CODE  . . . . . . . . . . . :                                                               03              .00
                                                                                                   04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                            05       5,513.14
                                     03                                                            06              .00
                                     04 6340                                                       07              .00
                                     05                                                            08              .00
                                     06                                                            09              .00
                                     07                                                            10              .00
                                     08                                                            11              .00
                                     09                                                            12              .00
                                                                                                   13              .00
                                                               Y/E ADJUSTMENT . . . . . . . . . . :              .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                   STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . : 01      19,650.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                          02      19,650.00
BUDGET CODE  . . . . . . . . . . . :                                                               03              .00
                                                                                                   04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                            05      19,650.00
                                     03                                                            06              .00
```

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04 6461                                                    07              .00
05                                                         08              .00
06                                                         09              .00
07                                                         10              .00
08                                                         11              .00
09                                                         12              .00
                                                           13              .00
                         Y/E ADJUSTMENT . . . . . . . . . . . :            .00
```

```
GLGRBL    GLTRBL                         CHART OF REPORTING BALANCE FILE LISTING                              PAGE    11
   2/01/1994  16:42:45                                                                                       GMC
-----------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01      3,350.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                  02      3,350.00
BUDGET CODE  . . . . . . . . . . . :                                                       03           .00
                                                                                           04           .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                    05      3,350.00
                                     03                                                    06           .00
                                     04 6462                                               07           .00
                                     05                                                    08           .00
                                     06                                                    09           .00
                                     07                                                    10           .00
                                     08                                                    11           .00
                                     09                                                    12           .00
                                                                                           13           .00
                                                        Y/E ADJUSTMENT . . . . . . . . . . :           .00
-----------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01      1,200.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                  02      1,200.00
BUDGET CODE  . . . . . . . . . . . :                                                       03           .00
                                                                                           04           .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                    05      1,200.00
                                     03                                                    06           .00
                                     04 6463                                               07           .00
                                     05                                                    08           .00
                                     06                                                    09           .00
                                     07                                                    10           .00
                                     08                                                    11           .00
                                     09                                                    12           .00
                                                                                           13           .00
                                                        Y/E ADJUSTMENT . . . . . . . . . . :           .00
-----------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE            STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS1                CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000112          AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01        250.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                  02        250.00
BUDGET CODE  . . . . . . . . . . . :                                                       03           .00
                                                                                           04           .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                    05        250.00
                                     03                                                    06           .00
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04 6464                                                    07              .00
05                                                         08              .00
06                                                         09              .00
07                                                         10              .00
08                                                         11              .00
09                                                         12              .00
                                                           13              .00
                    Y/E ADJUSTMENT . . . . . . . . . . . :                 .00
```

```
GLGRBL    GLTRBL                        CHART OF REPORTING BALANCE FILE LISTING                          PAGE    12
    2/01/1994   16:42:45                                                                                 GMC
----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01        650.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                            02        650.00
BUDGET CODE  . . . . . . . . . . . :                                                                 03           .00
                                                                                                     04           .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                              05        650.00
                                     03                                                              06           .00
                                     04 6465                                                         07           .00
                                     05                                                              08           .00
                                     06                                                              09           .00
                                     07                                                              10           .00
                                     08                                                              11           .00
                                     09                                                              12           .00
                                                                                                     13           .00
                                                            Y/E ADJUSTMENT . . . . . . . . . . :              .00
----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01        377.14
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                            02        250.44
BUDGET CODE  . . . . . . . . . . . :                                                                 03           .00
                                                                                                     04           .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                              05        374.11
                                     03                                                              06           .00
                                     04 6470                                                         07           .00
                                     05                                                              08           .00
                                     06                                                              09           .00
                                     07                                                              10           .00
                                     08                                                              11           .00
                                     09                                                              12           .00
                                                                                                     13           .00
                                                            Y/E ADJUSTMENT . . . . . . . . . . :              .00
----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                    CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01         91.44
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                            02         87.45
BUDGET CODE  . . . . . . . . . . . :                                                                 03           .00
                                                                                                     04           .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                              05         50.00
                                     03                                                              06           .00
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04 6471                                                07            .00
05                                                     08            .00
06                                                     09            .00
07                                                     10            .00
08                                                     11            .00
09                                                     12            .00
                                                       13            .00
                      Y/E ADJUSTMENT . . . . . . . . . . . :         .00
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GLGRBL    GLTRBL                        CHART OF REPORTING BALANCE FILE LISTING                          PAGE    13
   2/01/1994   16:42:45                                                                                 GMC
---------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01      .00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                        02              .00
BUDGET CODE  . . . . . . . . . . . :                                                             03              .00
                                                                                                 04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                          05              .00
                                     03                                                          06              .00
                                     04 6472                                                     07              .00
                                     05                                                          08              .00
                                     06                                                          09              .00
                                     07                                                          10              .00
                                     08                                                          11              .00
                                     09                                                          12              .00
                                                                                                 13              .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :              .00
---------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01    55.44
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                        02            40.22
BUDGET CODE  . . . . . . . . . . . :                                                             03              .00
                                                                                                 04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                          05           125.87
                                     03                                                          06              .00
                                     04 6991                                                     07              .00
                                     05                                                          08              .00
                                     06                                                          09              .00
                                     07                                                          10              .00
                                     08                                                          11              .00
                                     09                                                          12              .00
                                                                                                 13              .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :              .00
---------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES . . . . . . . . . : 01   125.74
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                        02            98.56
BUDGET CODE  . . . . . . . . . . . :                                                             03              .00
                                                                                                 04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                          05         3,669.14
                                     03                                                          06              .00
```

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04 6992                                               07              .00
05                                                    08              .00
06                                                    09              .00
07                                                    10              .00
08                                                    11              .00
09                                                    12              .00
                                                      13              .00
                         Y/E ADJUSTMENT . . . . . . . . . . . :       .00
```

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GLGRBL    GLTRBL                      CHART OF REPORTING BALANCE FILE LISTING                              PAGE    14
  2/01/1994   16:42:45                                                                                     GMC
-----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :             .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :             .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01      .00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                         02             .00
BUDGET CODE  . . . . . . . . . . . : BUDGET1                                                      03             .00
                                                                                                  04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                           05             .00
                                     03                                                           06             .00
                                     04 4100                                                      07       20,000.00-
                                     05                                                           08       40,000.00-
                                     06                                                           09       40,000.00-
                                     07                                                           10             .00
                                     08                                                           11             .00
                                     09                                                           12             .00
                                                                                                  13             .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :             .00
-----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :             .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :             .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01      .00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                         02             .00
BUDGET CODE  . . . . . . . . . . . : BUDGET1                                                      03             .00
                                                                                                  04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                           05             .00
                                     03                                                           06             .00
                                     04 4150                                                      07             .00
                                     05                                                           08       10,000.00
                                     06                                                           09       10,000.00
                                     07                                                           10             .00
                                     08                                                           11             .00
                                     09                                                           12             .00
                                                                                                  13             .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :             .00
-----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : SEATTLE                 STARTING BALANCE . . . . . . . . . :             .00
REPORTING COMPANY  . . . . . . . . : RS1                     CURRENT BALANCE  . . . . . . . . . :             .00
NODE ID  . . . . . . . . . . . . . : 000000112              AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : SEATTLE - RETAIL & WHOLESALE   PERIOD BALANCES  . . . . . . . . . : 01      .00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                         02             .00
BUDGET CODE  . . . . . . . . . . . : BUDGET1                                                      03             .00
                                                                                                  04             .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                           05             .00
                                     03                                                           06             .00
```

```
04 4300                                                          07              .00
05                                                              08              .00
06                                                              09              .00
07                                                              10              .00
08                                                              11              .00
09                                                              12              .00
                                                                13              .00
                         Y/E ADJUSTMENT . . . . . . . . . . . :                 .00
```

```
FNGRP4N    FNTRP4                      LIST REPORT DEFINITION                                      PAGE   1
  1/31/1994 11:07:04
Report:  SUMMARYPL  REGIONAL SALES REPORT FOR THE  Owner: GLSUP      Last updated on: 12/21/93 14:34:29 By: MLF
------------------------------------------------------------------------------------------------------------
* REPORT SPECIFICS....
    Report number      : 000000005
    Managment level    : 1
    Operational level  : 9
    Definition status  : 1
    Number of periods  : 12
    Column spacings    : 01
    Creation Date      :  7/22/92
    Creation time      :  7:28:32
    Line increments    : 0050
    Optimize           : 1
    Currency/len       :      0
    Thousands separator: ,
    Decimal separator  : .
    Leading zero       : 0
    Date format        : MDY
    Edited date format : 0
    Date separator     : /
* REPORT DEFAULTS....
    Default length     :   10
    Default precision  :
    Default edit code  : J
    Default edit word  :
    Default allocation : Z
    COR report         : YES
    Reporting company  : RS1
```

```
FNGRP4N    FNTRP4                          LIST REPORT DEFINITION                                        PAGE   2
   1/31/1994 11:07:04
* Column Definition
Report: SUMMARYPL  REGIONAL SALES REPORT FOR THE  Own    GLSUP      Last updated on: 12/21/93 14:34:29 By: MLF
Prnt Str End Prt Hdr Hdr Last maintained
Column Type Len Pcn Code Word Code Pos Pos Len   Date     Time   By user    Column text
--------------------------------------------------------------------------------------------------------------------
    A    A   20       J          1  20  20   1  20  7/22/92  7:29:35 GLSUP
Column expression  :
Expression Macros  :
Header:                              ACCOUNT                   DESCRIPTION        ===================
    B    A   12       J         22  33  12  22  12  7/22/92  7:30:14 GLSUP
Column expression  :
Expression Macros  :
Header:                              ACCOUNT                   NUMBER             ===========
    C    N   10       J         35  48  14  35  14 12/21/93 14:32:32 MLF
Column expression  :VMM<>
Expression Macros  :
Header:   CURRENT                    MONTH                     ACTUAL             ============
    D    N   10       J         50  63  14  50  14  7/22/92  7:33:30 GLSUP
Column expression  :VMMB(BUDGET1)<>
Expression Macros  :
Header:   CURRENT                    MONTH                     BUDGET             ===========
    E    N   10       J         65  78  14  65  14  7/22/92  7:34:19 GLSUP
Column expression  :VYM<>
Expression Macros  :
Header:    YEAR                      TO-DATE                   ACTUAL             ===========
```

```
FNGRP4N    FNTRP4                          LIST REPORT DEFINITION                                          PAGE    3
  1/31/1994 11:07:04
* Line definitions
Report:  SUMMARYPL  REGIONAL SALES REPORT FOR THE  Owner: GLSUP     Last updated on: 12/21/93 14:34:29 By: MLF
Line  Type Edit code Edit word Print code Print seq  Last  maintained    By User     Allocation page Allocation column
----------------------------------------------------------------------------------------------------------------------
00050   A                      A        50    7/22/92  7:48:20 GLSUP
Line expression    :
Expression Macros  :
00100   A                      A       100    7/22/92  7:49:11 GLSUP
Line expression    :
Expression Macros  :
Sales:
00150   A                      A       150    7/22/92  7:56:43 GLSUP
Line expression    :
Expression Macros  :
==============
00200   N                      R       200   12/21/93 14:33:34 MLF
Line expression    : <4***>
Expression Macros  :
All products & svs: 4***
00250   A                      A       250    7/22/92  7:55:57 GLSUP
Line expression    :
Expression Macros  :
00300   A                      A       300    7/22/92  7:56:03 GLSUP
Line expression    :
Expression Macros  :
00350   A                      A       350    7/22/92  7:56:15 GLSUP
Line expression    :
Expression Macros  :
EXPENSES:
00400   A                      A       400    7/22/92  7:56:24 GLSUP
Line expression    :
Expression Macros  :
==============
00450   N                      A       450    7/22/92  7:58:59 GLSUP
Line expression    : <51**>
Expression Macros  :
Cost of goods sold: 51**
00500   N                      A       500    7/22/92  8:00:05 GLSUP
Line expression    : <52**>
Expression Macros  :
Discounts & returns 52**
00550   N                      A       550    7/22/92  8:00:41 GLSUP
Line expression    : <53**>
Expression Macros  :
Purchases           53**
00600   N                      A       600    7/22/92  8:01:23 GLSUP
```

```
Line expression    : <61**>
Expression Macros  :
Payroll & fringes    61**
```

```
FNGRP4N     FNTRP4                       LIST REPORT DEFINITION                                              PAGE   4
  1/31/1994 11:07:04
* Line definitions
Report: SUMMARYPL  REGIONAL SALES REPORT FOR THE  Owner: GLSUP     Last updated on: 12/21/93 14:34:29 By: MLF
Line  Type Edit code Edit word Print code Print seq  Last  maintained    By User     Allocation page Allocation column
------------------------------------------------------------------------------------------------------------------------
00650   N                         A        650    7/22/92  8:02:08 GLSUP
Line expression    : <63**>
Expression Macros  :
Controllable exp     63**
00700   N                         A        700    7/22/92  8:02:39 GLSUP
Line expression    : <64**>
Expression Macros  :
Non-controllable     64**
00750   A                         A        750    7/22/92  8:03:00 GLSUP
Line expression    :
Expression Macros  :
                          -------------- -------------- --------------
00800   N                         A        800    7/22/92  8:05:13 GLSUP
Line expression    : +L450..700
Expression Macros  :
   Expense subtotal:
00850   A                         A        850    7/22/92  8:04:12 GLSUP
Line expression    :
Expression Macros  :

                          -------------- -------------- --------------
00900   N                         R        900    7/22/92  8:20:16 GLSUP
Line expression    : +L200+L800
Expression Macros  :
      Net Income:
00950   A                         A        950    7/22/92  8:04:41 GLSUP
Line expression    :
Expression Macros  :
                          ============== ============== ==============
```

```
FNGRP4N     FNTRP4                        LIST REPORT DEFINITION                                           PAGE   5
  1/31/1994 11:07:04
* Excution definitions
Report:  SUMMARYPL  REGIONAL SALES REPORT FOR THE   Owner: GLSUP     Last updated on: 12/21/93 14:34:29 By: MLF
Line  Type Column types: A  B  C  E  F  G  H  I  J  K  L  M  N  O  P  Q  R  S  T  U  V  W  X  Y  Z
----------------------------------------------------------------------------------------------------------------
00000                     A  A  D  D  D
00050  A                  K  K  K  K  K
00100  A                  K  K  K  K  K
00150  A                  K  K  K  K  K
00200  D                  K  K  U  U  U
00250  A                  K  K  K  K  K
00300  A                  K  K  K  K  K
00350  A                  K  K  K  K  K
00400  A                  K  K  K  K  K
00450  D                  K  K  U  U  U
00500  D                  K  K  U  U  U
00550  D                  K  K  U  U  U
00600  D                  K  K  U  U  U
00650  D                  K  K  U  U  U
00700  D                  K  K  U  U  U
00750  A                  K  K  K  K  K
00800  C                  K  K  M  M  M
00850  A                  K  K  K  K  K
00900  C                  K  K  M  M  M
00950  A                  K  K  K  K  K
```

```
RUNDATE:  1/31/1994              CENTURY ENTERPRISES GROUP              PAGE:       1
RUNTIME: 11:54:49       REGIONAL SALES REPORT FOR THE PERIOD ENDED:  5/31/1994          AME
                                                                       REPORT: SUMMARYPL
                   THIS COMPONENT:                       REPORTS UP TO:
                   ===============                       ===============
                   104                                   SEATTLE
                   SEATTLE RETAIL RESULTS                 SEATTLE - RETAIL & WHOLESALE
                               CURRENT       CURRENT         YEAR
       ACCOUNT        ACCOUNT   MONTH         MONTH         TO-DATE
      DESCRIPTION     NUMBER    ACTUAL        BUDGET        ACTUAL
==================== =========== ============= ============ ============
Sales:
==============
All products & svs:  4***          456,663          0       1,297,981
EXPENSES:
==============
Cost of goods sold:  51**           22,434          0          56,946
Discounts & returns  52**            3,992          0           7,494
Purchases            53**                0          0               0
Payroll & fringes    61**           88,654          0         246,128
Controllable exp     63**           17,426          0          33,478
Non-controllable     64**            9,274          0          27,781
                               ------------- -------------- --------------
     Expense subtotal:             141,780          0         371,827
                               ------------- -------------- --------------
       Net Income:                 314,883          0         926,154
                               ============= ============== ==============
```

```
RUNDATE:  1/31/1994                    CENTURY ENTERPRISES GROUP                    PAGE:          1
RUNTIME: 11:54:49          REGIONAL SALES REPORT FOR THE PERIOD ENDED:  5/31/1994              AME
                                                                              REPORT: SUMMARYPL
                   THIS COMPONENT:                      REPORTS UP TO:
                   ===============                      ===============
                   204                                  SEATTLE
                   SEATTLE WHOLESALE RESULTS             SEATTLE - RETAIL & WHOLESALE
                                CURRENT        CURRENT          YEAR
        ACCOUNT         ACCOUNT  MONTH          MONTH         TO-DATE
      DESCRIPTION       NUMBER   ACTUAL         BUDGET         ACTUAL
==================== =========== ============= ============   ============
Sales:
==============
All products & svs:  4***          777,144            0      1,951,626
EXPENSES:
==============
Cost of goods sold:  51**           14,350       12,000         27,769
Discounts & returns  52**            9,917       30,000         23,668
Purchases            53**                0      198,000-             0
Payroll & fringes    61**           91,759            0        269,876
Controllable exp     63**           25,478            0         63,641
Non-controllable     64**           16,250            0         48,750
                                -------------- -------------- --------------
    Expense subtotal:              157,754      156,000-        433,704
                                -------------- -------------- --------------
      Net Income:                  619,390      156,000      1,517,922
                                ============== ============== ==============
```

```
RUNDATE:  1/31/1994                CENTURY ENTERPRISES GROUP                PAGE:        1
RUNTIME: 11:54:49          REGIONAL SALES REPORT FOR THE PERIOD ENDED:  5/31/1994          AME
                                                                         REPORT: SUMMARYPL
                   THIS COMPONENT:                    REPORTS UP TO:
                   ===============                    ===============
                   SEATTLE                            WEST
                   SEATTLE - RETAIL & WHOLESALE       CONSOLIDATED WESTERN RESULTS
                              CURRENT        CURRENT        YEAR
        ACCOUNT       ACCOUNT  MONTH          MONTH       TO-DATE
      DESCRIPTION     NUMBER   ACTUAL        BUDGET        ACTUAL
==================== =========== ============= ============  ============
Sales:
==============
All products & svs:  4***          1,233,807             0     3,249,606
EXPENSES:
==============
Cost of goods sold:  51**             36,784        12,000        84,715
Discounts & returns  52**             13,909        30,000        31,161
Purchases            53**                  0       198,000-            0
Payroll & fringes    61**            180,413             0       516,004
Controllable exp     63**             42,905             0        97,119
Non-controllable     64**             25,524             0        76,531
                                 -------------- -------------- --------------
     Expense subtotal:               299,535       156,000-      805,530
                                 -------------- -------------- --------------
       Net Income:                   934,272       156,000     2,444,076
                                 ============== ============== ==============
```

```
GLGRDL    GLTRDL                    CHART OF REPORTING DEFINITION DIAGRAM
 1/31/94   11:24:14
REPORTING COMPANY . . . . . . . . . . : RS2
DESCRIPTION . . . . . . . . . . . . . : REPORTING STRUCT 2: BY DIV/DPT
     5              10              15              20
----------------------------------------------------------------------------------------------
   RS2 ------|----- RETAIL ---|----- RETAIL01 -|-*001 001001R
            |               |                |-*001 001002R
            |               |                |-*001 001003R
            |               |
            |               |----- RETAIL02 -|-*002 002102
            |                                |-*002 002101
            |                                |-*002 002103
            |                                |-*002 002104
            |
            |----- WHOLSALE -|----- WHOLESL1 -|-*001 001001
            |               |                |-*001 001002
            |               |                |-*001 001003
            |               |
            |               |----- WHOLESL2 -|-*002 002201
                                             |-*002 002202
                                             |-*002 002203
                                             |-*002 002204
                            *****  END  OF  REPORT  *****
```

```
GLGRDP    GLTRDP                        CHART OF REPORTING DEFINITION FILE LISTING                        PAGE    1
 1/31/1994  11:24:43                                                                                      GMC
RPT   GL   REPORTS   TO  REPORTING FROM Base                                       NODE   UPPER   DOWN   LEFT   RIGHT
CO    CO   UP TO     LVL COMPONENT  LVL  COMP Description                          ID     NODE    NODE   NODE   NODE
-------------------------------------------------------------------------------------------------------------------
RS2                  000 RS2        005  0    REPORTING STRUCT 2: BY DIV/DPT        85             86
RS2        RS2       005 RETAIL     010  0    TOTAL RETAIL RESULTS 001 & 002        86     85      88            87
RS2        RETAIL    010 RETAIL01   015  0    RETAIL RESULTS IN COMPANY 001         88     86      99            89
RS2        RETAIL    010 RETAIL02   015  0    RETAIL RESULTS IN COMPANY 002         89     86      102    88
RS2        RS2       005 WHOLSALE   010  0    TOTAL WHOLESALE RESULTS 01&02         87     85      90     86
RS2        WHOLSALE  010 WHOLESL1   015  0    WHOLESALE RESULTS IN CO 001           90     87      92            91
RS2        WHOLSALE  010 WHOLESL2   015  0    WHOLESALE RESULTS IN CO 002           91     87      95     90
RS2   001  RETAIL01  015 001001R    020  1    Los Angeles Retail Results            99     88                    100
RS2   001  RETAIL01  015 001002R    020  1    New York Retail Results               100    88              99    101
RS2   001  RETAIL01  015 001003R    020  1    Chicago Retail Results                101    88              100
RS2   001  WHOLESL1  015 001001     020  1    Los Angeles Retail Results            92     90                    93
RS2   001  WHOLESL1  015 001002     020  1    New York Retail Results               93     90              92    94
RS2   001  WHOLESL1  015 001003     020  1    Chicago Retail Results                94     90              93
RS2   002  RETAIL02  015 002102     020  1    Miami Retail Results                  102    89                    103
RS2   002  RETAIL02  015 002101     020  1    Dallas Retail Results                 103    89              102   104
RS2   002  RETAIL02  015 002103     020  1    Boston Retail Results                 104    89              103   105
RS2   002  RETAIL02  015 002104     020  1    Seattle Retail Results                105    89              104
RS2   002  WHOLESL2  015 002201     020  1    Dallas Wholesale Results              95     91                    96
RS2   002  WHOLESL2  015 002202     020  1    Miami Wholesale Results               96     91              95    97
RS2   002  WHOLESL2  015 002203     020  1    Boston Wholesale Results              97     91              96    98
RS2   002  WHOLESL2  015 002204     020  1    Seattle Wholesale Results             98     91              97
TOTAL REPORTING COMPANIES . . :   1
                                      ***** END   OF   REPORT *****
```

```
GLGRBL    GLTRBL                          CHART OF REPORTING BALANCE FILE LISTING                              PAGE    1
  2/01/1994  16:10:28                                                                                         GMC
-------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                   CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . . : 01     608,234.80-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                             02      65,501.50-
BUDGET CODE  . . . . . . . . . . . :                                                  03            .00
                                                                                      04            .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                               05     122,349.10-
                                     03                                               06            .00
                                     04 4100                                          07            .00
                                     05                                               08            .00
                                     06                                               09            .00
                                     07                                               10            .00
                                     08                                               11            .00
                                     09                                               12            .00
                                                                                      13            .00
                                                           Y/E ADJUSTMENT . . . . . . . . . . :            .00
-------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                STARTING BALANCE . . . . . . . . . :      144,198.56-
REPORTING COMPANY  . . . . . . . . : RS2                   CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . . : 01   3,350,972.54-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                             02     362,912.38-
BUDGET CODE  . . . . . . . . . . . :                                                  03     144,298.56-
                                                                                      04     144,198.56-
SUMMARIZ. COMPONENTS . . . . . . . : 02                                               05     514,267.09-
                                     03                                               06            .00
                                     04 4100                                          07            .00
                                     05 001                                           08            .00
                                     06                                               09            .00
                                     07                                               10            .00
                                     08                                               11            .00
                                     09                                               12            .00
                                                                                      13            .00
                                                           Y/E ADJUSTMENT . . . . . . . . . . :            .00
-------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                STARTING BALANCE . . . . . . . . . :       60,849.32-
REPORTING COMPANY  . . . . . . . . : RS2                   CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086             AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . . : 01     953,394.88-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                             02     367,014.45-
BUDGET CODE  . . . . . . . . . . . :                                                  03      60,849.32-
                                                                                      04      60,849.32-
SUMMARIZ. COMPONENTS . . . . . . . : 02                                               05     445,460.09-
                                     03                                               06            .00
```

```
04 4100                                                  07              .00
05 002                                                   08              .00
06                                                       09              .00
07                                                       10              .00
08                                                       11              .00
09                                                       12              .00
                                                         13              .00
                         Y/E ADJUSTMENT . . . . . . . . . . . :          .00
```

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   119,172.48-
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   1,016,415.50-
ACCOUNTING YEAR . . . . : 1994   02   297,867.36-
BUDGET CODE . . . . :   03   125,630.48-
                                                                                                     04   125,630.48-
SUMMARIZ. COMPONENTS . . . . : 02   05   498,013.16-
                                     03   06   .00
                                     04 4100   07   .00
                                     05 003   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                                     13   .00
                                                             Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   22,965.49
ACCOUNTING YEAR . . . . : 1994   02   26,969.65
BUDGET CODE . . . . :   03   .00
                                                                                                     04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   10,819.49
                                     03   06   .00
                                     04 4150   07   .00
                                     05   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                                     13   .00
                                                             Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   21,311.43-
ACCOUNTING YEAR . . . . : 1994   02   16,821.96-
BUDGET CODE . . . . :   03   .00
                                                                                                     04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   40,130.53-
                                     03   06   .00

```
04 4300                                          07            .00
05                                               08            .00
06                                               09            .00
07                                               10            .00
08                                               11            .00
09                                               12            .00
                                                 13            .00
                    Y/E ADJUSTMENT . . . . . . . . . . . :     .00
```

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002   PERIOD BALANCES . . . . : 01   120,099.04-
ACCOUNTING YEAR . . . . : 1994   02   111,519.91-
BUDGET CODE . . . . :   03   .00
                                                                                             04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   127,392.23-
                                     03   06   .00
                                     04 4300   07   .00
                                     05 001   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                             13   .00
                                                            Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002   PERIOD BALANCES . . . . : 01   317,796.29-
ACCOUNTING YEAR . . . . : 1994   02   124,599.86-
BUDGET CODE . . . . :   03   .00
                                                                                             04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   115,358.80-
                                     03   06   .00
                                     04 4300   07   .00
                                     05 002   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                             13   .00
                                                            Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002   PERIOD BALANCES . . . . : 01   66,669.40-
ACCOUNTING YEAR . . . . : 1994   02   80,522.18-
BUDGET CODE . . . . :   03   .00
                                                                                             04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   71,514.51-
                                     03   06   .00

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04 4300                                         07              .00
05 003                                          08              .00
06                                              09              .00
07                                              10              .00
08                                              11              .00
09                                              12              .00
                                                13              .00
                    Y/E ADJUSTMENT . . . . . . . . . . . :      .00
```

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--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                   STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                      CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086               AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . . : 01     235,894.83-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                     02     204,517.19-
BUDGET CODE  . . . . . . . . . . . :                                                          03              .00
                                                                                              04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                       05     220,775.56-
                                     03                                                       06              .00
                                     04 4310                                                  07              .00
                                     05                                                       08              .00
                                     06                                                       09              .00
                                     07                                                       10              .00
                                     08                                                       11              .00
                                     09                                                       12              .00
                                                                                              13              .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :              .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                   STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                      CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086               AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . . : 01     364,652.37-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                     02     209,440.02-
BUDGET CODE  . . . . . . . . . . . :                                                          03              .00
                                                                                              04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                       05     931,418.65-
                                     03                                                       06              .00
                                     04 4320                                                  07              .00
                                     05                                                       08              .00
                                     06                                                       09              .00
                                     07                                                       10              .00
                                     08                                                       11              .00
                                     09                                                       12              .00
                                                                                              13              .00
                                                             Y/E ADJUSTMENT . . . . . . . . . . :              .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                   STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                      CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086               AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . . : 01     106,077.36-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                     02      36,064.71-
BUDGET CODE  . . . . . . . . . . . :                                                          03              .00
                                                                                              04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                       05      54,513.26-
                                     03                                                       06              .00
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04 4330                                                    07              .00
05                                                         08              .00
06                                                         09              .00
07                                                         10              .00
08                                                         11              .00
09                                                         12              .00
                                                           13              .00
                           Y/E ADJUSTMENT . . . . . . . . . . . :          .00
```

```
REPORTING COMPONENT  . . . . . . . : RETAIL              STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                 CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086           AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01    551,907.39-
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                 02     74,807.08-
BUDGET CODE  . . . . . . . . . . . :                                                      03           .00
                                                                                          04           .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                   05    479,292.12-
                                     03                                                   06           .00
                                     04 4400                                              07           .00
                                     05                                                   08           .00
                                     06                                                   09           .00
                                     07                                                   10           .00
                                     08                                                   11           .00
                                     09                                                   12           .00
                                                                                          13           .00
                                                         Y/E ADJUSTMENT . . . . . . . . . . :           .00
```

```
REPORTING COMPONENT  . . . . . . . : RETAIL              STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                 CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086           AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01     14,156.27
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                 02     23,553.91
BUDGET CODE  . . . . . . . . . . . :                                                      03           .00
                                                                                          04           .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                   05     32,591.74
                                     03                                                   06           .00
                                     04 5100                                              07           .00
                                     05                                                   08           .00
                                     06                                                   09           .00
                                     07                                                   10           .00
                                     08                                                   11           .00
                                     09                                                   12           .00
                                                                                          13           .00
                                                         Y/E ADJUSTMENT . . . . . . . . . . :           .00
```

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REPORTING COMPONENT  . . . . . . . : RETAIL              STARTING BALANCE . . . . . . . . . :        33,449.97
REPORTING COMPANY  . . . . . . . . : RS2                 CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086           AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01     49,843.29
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                 02     57,378.62
BUDGET CODE  . . . . . . . . . . . :                                                      03     33,449.97
                                                                                          04     33,449.97
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                   05    114,958.33
                                     03                                                   06           .00
```

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04 5100                                                    07                .00
05 001                                                     08                .00
06                                                         09                .00
07                                                         10                .00
08                                                         11                .00
09                                                         12                .00
                                                           13                .00
                         Y/E ADJUSTMENT . . . . . . . . . . . :               .00
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REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :     13,595.45
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . : 01    40,161.49
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                            02    36,236.34
BUDGET CODE  . . . . . . . . . . . :                                                                 03    13,595.45
                                                                                                     04    13,595.45
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                              05    65,284.92
                                     03                                                              06          .00
                                     04 5100                                                         07          .00
                                     05 002                                                          08          .00
                                     06                                                              09          .00
                                     07                                                              10          .00
                                     08                                                              11          .00
                                     09                                                              12          .00
                                                                                                     13          .00
                                                              Y/E ADJUSTMENT . . . . . . . . . . :          .00
-----------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :     12,186.10
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . : 01    31,279.14
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                            02    29,117.18
BUDGET CODE  . . . . . . . . . . . :                                                                 03    12,186.10
                                                                                                     04    12,186.10
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                              05    11,202.82
                                     03                                                              06          .00
                                     04 5100                                                         07          .00
                                     05 003                                                          08          .00
                                     06                                                              09          .00
                                     07                                                              10          .00
                                     08                                                              11          .00
                                     09                                                              12          .00
                                                                                                     13          .00
                                                              Y/E ADJUSTMENT . . . . . . . . . . :          .00
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REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . : 01     7,000.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                            02          .00
BUDGET CODE  . . . . . . . . . . . :                                                                 03          .00
                                                                                                     04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                              05     2,914.66
                                     03                                                              06          .00
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04 5210                                                   07              .00
05                                                        08              .00
06                                                        09              .00
07                                                        10              .00
08                                                        11              .00
09                                                        12              .00
                                                          13              .00
                         Y/E ADJUSTMENT . . . . . . . . . . . :           .00
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REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   1,254.00
ACCOUNTING YEAR . . . . : 1994   02   .00
BUDGET CODE . . . . :   03   .00
                                                                                           04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   2,198.23
                                     03   06   .00
                                     04 5220   07   .00
                                     05   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                           13   .00
                                                         Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   6,785.00
ACCOUNTING YEAR . . . . : 1994   02   .00
BUDGET CODE . . . . :   03   .00
                                                                                           04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   7,341.55
                                     03   06   .00
                                     04 5230   07   .00
                                     05   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                           13   .00
                                                         Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   30,000.00
ACCOUNTING YEAR . . . . : 1994   02   .00
BUDGET CODE . . . . :   03   .00
                                                                                           04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   3,634.89
                                     03   06   .00

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04 5240                                                    07              .00
05                                                         08              .00
06                                                         09              .00
07                                                         10              .00
08                                                         11              .00
09                                                         12              .00
                                                           13              .00
                        Y/E ADJUSTMENT . . . . . . . . . . . :              .00
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GLGRBL    GLTRBL                          CHART OF REPORTING BALANCE FILE LISTING                          PAGE      8
  2/01/1994   16:10:28                                                                                     GMC
------------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . : 01     5,000.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                              02          .00
BUDGET CODE  . . . . . . . . . . . :                                                                   03          .00
                                                                                                       04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                                05    28,601.20
                                     03                                                                06          .00
                                     04 5241                                                           07          .00
                                     05                                                                08          .00
                                     06                                                                09          .00
                                     07                                                                10          .00
                                     08                                                                11          .00
                                     09                                                                12          .00
                                                                                                       13          .00
                                                              Y/E ADJUSTMENT . . . . . . . . . . :                 .00
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REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . : 01     4,000.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                              02          .00
BUDGET CODE  . . . . . . . . . . . :                                                                   03          .00
                                                                                                       04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                                05    10,534.91
                                     03                                                                06          .00
                                     04 5242                                                           07          .00
                                     05                                                                08          .00
                                     06                                                                09          .00
                                     07                                                                10          .00
                                     08                                                                11          .00
                                     09                                                                12          .00
                                                                                                       13          .00
                                                              Y/E ADJUSTMENT . . . . . . . . . . :                 .00
------------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES  . . . . . . . . : 01    34,316.20
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                              02    21,797.09
BUDGET CODE  . . . . . . . . . . . :                                                                   03          .00
                                                                                                       04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                                05    32,949.37
                                     03                                                                06          .00
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04 5243                                         07              .00
05                                              08              .00
06                                              09              .00
07                                              10              .00
08                                              11              .00
09                                              12              .00
                                                13              .00
                   Y/E ADJUSTMENT . . . . . . . . . . . :       .00
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GLGRBL    GLTRBL                           CHART OF REPORTING BALANCE FILE LISTING                           PAGE      9
   2/01/1994   16:10:28                                                                                      GMC
------------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES  . . . . . . . . : 01       1,000.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                           02              .00
BUDGET CODE  . . . . . . . . . . . :                                                                03              .00
                                                                                                    04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                             05       1,916.96
                                     03                                                             06              .00
                                     04 5250                                                        07              .00
                                     05                                                             08              .00
                                     06                                                             09              .00
                                     07                                                             10              .00
                                     08                                                             11              .00
                                     09                                                             12              .00
                                                                                                    13              .00
                                                              Y/E ADJUSTMENT . . . . . . . . . . :              .00
------------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES  . . . . . . . . : 01       6,000.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                           02              .00
BUDGET CODE  . . . . . . . . . . . :                                                                03              .00
                                                                                                    04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                             05       1,364.17
                                     03                                                             06              .00
                                     04 5260                                                        07              .00
                                     05                                                             08              .00
                                     06                                                             09              .00
                                     07                                                             10              .00
                                     08                                                             11              .00
                                     09                                                             12              .00
                                                                                                    13              .00
                                                              Y/E ADJUSTMENT . . . . . . . . . . :              .00
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REPORTING COMPONENT  . . . . . . . : RETAIL                    STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2                       CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086                AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES  . . . . . . . . : 01       4,520.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                           02              .00
BUDGET CODE  . . . . . . . . . . . :                                                                03              .00
                                                                                                    04              .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                             05         922.12
                                     03                                                             06              .00
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04 5270                                                    07              .00
05                                                         08              .00
06                                                         09              .00
07                                                         10              .00
08                                                         11              .00
09                                                         12              .00
                                                           13              .00
                        Y/E ADJUSTMENT . . . . . . . . . .
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REPORTING COMPONENT  . . . . . . . . : RETAIL              STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS2                   CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000086            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01   60,000.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                  02          .00
BUDGET CODE  . . . . . . . . . . . :                                                       03          .00
                                                                                           04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                    05     8,107.44
                                     03                                                    06          .00
                                     04 5300                                               07          .00
                                     05                                                    08          .00
                                     06                                                    09          .00
                                     07                                                    10          .00
                                     08                                                    11          .00
                                     09                                                    12          .00
                                                                                           13          .00
                                                            Y/E ADJUSTMENT . . . . . . . . . . :          .00
-----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . . : RETAIL              STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS2                   CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000086            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01   10,154.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                  02          .00
BUDGET CODE  . . . . . . . . . . . :                                                       03          .00
                                                                                           04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                    05    11,109.77
                                     03                                                    06          .00
                                     04 5310                                               07          .00
                                     05                                                    08          .00
                                     06                                                    09          .00
                                     07                                                    10          .00
                                     08                                                    11          .00
                                     09                                                    12          .00
                                                                                           13          .00
                                                            Y/E ADJUSTMENT . . . . . . . . . . :          .00
-----------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . . : RETAIL              STARTING BALANCE . . . . . . . . . :           .00
REPORTING COMPANY  . . . . . . . . : RS2                   CURRENT BALANCE  . . . . . . . . . :           .00
NODE ID  . . . . . . . . . . . . . : 000000086            AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01   65,850.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                  02          .00
BUDGET CODE  . . . . . . . . . . . :                                                       03          .00
                                                                                           04          .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                    05       363.55
                                     03                                                    06          .00
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04 5315                                                 07              .00
05                                                      08              .00
06                                                      09              .00
07                                                      10              .00
08                                                      11              .00
09                                                      12              .00
                                                        13              .00
                        Y/E ADJUSTMENT . . . . . . . . . . . :          .00
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REPORTING COMPONENT  . . . . . . . : RETAIL           STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2              CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086        AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01      45,850.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                           02            .00
BUDGET CODE  . . . . . . . . . . . :                                                                03            .00
                                                                                                    04            .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                             05       1,276.91
                                     03                                                             06            .00
                                     04 5320                                                        07            .00
                                     05                                                             08            .00
                                     06                                                             09            .00
                                     07                                                             10            .00
                                     08                                                             11            .00
                                     09                                                             12            .00
                                                                                                    13            .00
                                                      Y/E ADJUSTMENT . . . . . . . . . . :              .00
--------------------------------------------------------------------------------------------------------------------
REPORTING COMPONENT  . . . . . . . : RETAIL           STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2              CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086        AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01      60,000.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                           02            .00
BUDGET CODE  . . . . . . . . . . . :                                                                03            .00
                                                                                                    04            .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                             05       2,135.00
                                     03                                                             06            .00
                                     04 5330                                                        07            .00
                                     05                                                             08            .00
                                     06                                                             09            .00
                                     07                                                             10            .00
                                     08                                                             11            .00
                                     09                                                             12            .00
                                                                                                    13            .00
                                                      Y/E ADJUSTMENT . . . . . . . . . . :              .00
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REPORTING COMPONENT  . . . . . . . : RETAIL           STARTING BALANCE . . . . . . . . . :              .00
REPORTING COMPANY  . . . . . . . . : RS2              CURRENT BALANCE  . . . . . . . . . :              .00
NODE ID  . . . . . . . . . . . . . : 000000086        AMOUNT TYPE  . . . . . . . . . . . : M
DESCRIPTION  . . . . . . . . . . . : TOTAL RETAIL RESULTS 001 & 002  PERIOD BALANCES . . . . . . . . . : 01       5,054.00
ACCOUNTING YEAR  . . . . . . . . . : 1994                                                           02            .00
BUDGET CODE  . . . . . . . . . . . :                                                                03            .00
                                                                                                    04            .00
SUMMARIZ. COMPONENTS . . . . . . . : 02                                                             05      10,742.98
                                     03                                                             06            .00
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04 5340                                                  07                .00
05                                                       08                .00
06                                                       09                .00
07                                                       10                .00
08                                                       11                .00
09                                                       12                .00
                                                         13                .00
                       Y/E ADJUSTMENT . . . . . . . . . . . :              .00
```

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   6,584.00
ACCOUNTING YEAR . . . . : 1994   02   .00
BUDGET CODE . . . . :   03   .00
                                                                                           04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   5,820.89
                                     03   06   .00
                                     04 5350   07   .00
                                     05   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                           13   .00
                                                         Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   30,025.00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   371,654.46
ACCOUNTING YEAR . . . . : 1994   02   351,274.94
BUDGET CODE . . . . :   03   30,025.00
                                                                                           04   30,025.00
SUMMARIZ. COMPONENTS . . . . : 02   05   373,194.52
                                     03   06   .00
                                     04 6101   07   .00
                                     05   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                           13   .00
                                                         Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   4,097.00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   82,924.09
ACCOUNTING YEAR . . . . : 1994   02   6,002.28
BUDGET CODE . . . . :   03   4,097.00
                                                                                           04   4,097.00
SUMMARIZ. COMPONENTS . . . . : 02   05   8,777.86
                                     03   06   .00

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04 6102                                              07              .00
05                                                   08              .00
06                                                   09              .00
07                                                   10              .00
08                                                   11              .00
09                                                   12              .00
                                                     13              .00
                    Y/E ADJUSTMENT . . . . . . . . . . . :           .00
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REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   8,188.91
ACCOUNTING YEAR . . . . : 1994   02   1,195.36
BUDGET CODE . . . . :   03   .00
                                                                                                      04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   1,071.94
                                     03   06   .00
                                     04 6103   07   .00
                                     05   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                                      13   .00
                                                              Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   8,019.21
ACCOUNTING YEAR . . . . : 1994   02   2,286.28
BUDGET CODE . . . . :   03   .00
                                                                                                      04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   2,323.75
                                     03   06   .00
                                     04 6104   07   .00
                                     05   08   .00
                                     06   09   .00
                                     07   10   .00
                                     08   11   .00
                                     09   12   .00
                                                                                                      13   .00
                                                              Y/E ADJUSTMENT . . . . :   .00

REPORTING COMPONENT . . . . : RETAIL   STARTING BALANCE . . . . :   .00
REPORTING COMPANY . . . . : RS2   CURRENT BALANCE . . . . :   .00
NODE ID . . . . : 000000086   AMOUNT TYPE . . . . : M
DESCRIPTION . . . . : TOTAL RETAIL RESULTS 001 & 002 PERIOD BALANCES . . . . : 01   4,587.47
ACCOUNTING YEAR . . . . : 1994   02   646.38
BUDGET CODE . . . . :   03   .00
                                                                                                      04   .00
SUMMARIZ. COMPONENTS . . . . : 02   05   491.39
                                     03   06   .00

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04 6106                                                 07              .00
05                                                      08              .00
06                                                      09              .00
07                                                      10              .00
08                                                      11              .00
09                                                      12              .00
                                                        13              .00
                        Y/E ADJUSTMENT . . . . . . . . . . . :          .00
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FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                          PAGE   1
  1/31/1994 11:06:45
Report:  MARGINREPT REGIONAL MARGINS FOR THE PERIO Owner: GLSUP      Last updated on: 12/21/93 14:30:57 By: MLF
----------------------------------------------------------------------------------------------------------------
* REPORT SPECIFICS....
     Report number     :  000000006
     Managment level   :  1
     Operational level :  9
     Definition status :  1
     Number of periods :  12
     Column spacings   :  01
     Creation Date     :   7/22/92
     Creation time     :   8:26:49
     Line increments   :  0050
     Optimize          :  1
     Currency/len      :       0
     Thousands separator:  ,
     Decimal separator :  .
     Leading zero      :  0
     Date format       :  MDY
     Edited date format :  0
     Date separator    :  /
* REPORT DEFAULTS....
     Default length    :   10
     Default precision :
     Default edit code :  J
     Default edit word :
     Default allocation :  Z
     COR report        :  YES
     Reporting company :  RS2
```

```
FNGRP4N    FNTRP4                         LIST REPORT DEFINITION                                      PAGE   2
  1/31/1994 11:06:45
* Column Definition
Report:  MARGINREPT REGIONAL MARGINS FOR THE PERIO Own    GLSUP     Last updated on: 12/21/93 14:30:57 By: MLF
Prnt Str End Prt Hdr Hdr Last maintained
Column Type Len Pcn Code Word Code Pos Pos Len   Date    Time   By user    Column text
------------------------------------------------------------------------------------------------------------
    A    A   25      J            1  25  25   1  25  7/22/92  8:29:29 GLSUP
Column expression  :
Expression Macros  :
Header:                            ACCOUNT                    DESCRIPTION         =========================
    B    A   12      J           27  38  12  27  12  7/22/92  8:29:21 GLSUP
Column expression  :
Expression Macros  :
Header:                            ACCOUNT                    NUMBER              =============
    C    N   10      J           40  53  14  40  14  7/22/92  8:31:34 GLSUP
Column expression  :VMM<>
Expression Macros  :
Header:     CURRENT                 MONTH                    ACTUAL              ===============
    D    N   10      J           55  68  14  55  14  7/22/92  8:32:24 GLSUP
Column expression  :VMMB(*C)<>
Expression Macros  :
Header:     CURRENT                 MONTH                    BUDGET              ==============
    E    N   10      J           70  83  14  70  14  7/22/92  8:34:50 GLSUP
Column expression  :VYM<>
Expression Macros  :
Header:      YEAR                  TO-DATE                   ACTUAL              =============
    F    N   8 2     J    %       85  96  12  85  12  7/22/92  8:49:44 GLSUP
Column expression  :(CE*100)/CE.L100
Expression Macros  :
Header:    % of                    YTD                      SALES               ==========
```

```
FNGRP4N    FNTRP4                          LIST REPORT DEFINITION                                   PAGE   3
  1/31/1994 11:06:45
* Line definitions
Report:  MARGINREPT REGIONAL MARGINS FOR THE PERIO Owner: GLSUP     Last updated on: 12/21/93 14:30:57 By: MLF
Line  Type Edit code Edit word Print code Print seq  Last  maintained   By User    Allocation page Allocation column
-------------------------------------------------------------------------------------------------------------------
00050   A                        A       50    7/22/92  8:39:02 GLSUP
Line expression    :
Expression Macros  :
00100   N                        N      100    7/22/92  9:03:07 GLSUP
Line expression    : <41**.***>
Expression Macros  :
to provide tot sales:    <41**.***>
00150   A                        N      150    7/22/92  8:40:19 GLSUP
Line expression    :
Expression Macros  :
00200   A                        A      200    7/22/92  8:41:16 GLSUP
Line expression    :
Expression Macros  :
Product Sales:
00250   A                        A      250    7/22/92 10:05:44 GLSUP
Line expression    :
Expression Macros  :
===============
00300   N                        R      300    7/22/92  8:56:10 GLSUP
Line expression    : <4100.001>
Expression Macros  :
Product Line 1:        4100.001
00350   N                        R      350    7/22/92  8:56:20 GLSUP
Line expression    : <4100.002>
Expression Macros  :
Product Line 2:        4100.002
00400   N                        R      400    7/22/92  8:56:31 GLSUP
Line expression    : <4100.003>
Expression Macros  :
Product Line 3:        4100.003
00450   A                        A      450    7/22/92  8:44:08 GLSUP
Line expression    :
Expression Macros  :
                         -------------- -------------- -------------- ------------
00500   N                        R      500    7/22/92  8:45:19 GLSUP
Line expression    : +L300..400
Expression Macros  :
   Sales subtotal:
00550   A                        A      550    7/22/92  9:06:16 GLSUP
Line expression    :
Expression Macros  :
00600   A                        A      600    7/22/92  9:06:38 GLSUP
```

```
Line expression   :
Expression Macros  :
Cost of Goods Sold:
```

* Line definitions
Report: MARGINREPT REGIONAL MARGINS FOR THE PERIO Owner: GLSUP   Last updated on: 12/21/93 14:30:57 By: MLF
Line Type Edit code Edit word Print code Print seq Last maintained   By User   Allocation page Allocation column
----
00650   A   A   650   7/22/92 9:06:46 GLSUP
Line expression   :
Expression Macros :
==================
00700   N   A   700   7/22/92 9:07:16 GLSUP
Line expression   : <5100.001>
Expression Macros :
Product Line 1:   5100.001
00750   N   A   750   7/22/92 9:07:42 GLSUP
Line expression   : <5100.002>
Expression Macros :
Product Line 2:   5100.002
00800   N   A   800   7/22/92 9:08:05 GLSUP
Line expression   : <5100.003>
Expression Macros :
Product Line 3:   5100.003
00850   A   A   850   7/22/92 9:08:13 GLSUP
Line expression   :
Expression Macros :
                          -------------- -------------- -------------- ------------
00900   N   A   900   7/22/92 9:08:36 GLSUP
Line expression   : +L700..800
Expression Macros :
   COGS Subtotal:
00950   A   A   950   7/22/92 9:08:47 GLSUP
Line expression   :
Expression Macros :
01000   A   A   1000   7/22/92 10:05:25 GLSUP
Line expression   :
Expression Macros :
Gross Margin:
01050   A   A   1050   7/22/92 9:23:36 GLSUP
Line expression   :
Expression Macros :
==============
01100   N   R   1100   7/22/92 9:20:51 GLSUP
Line expression   : +L300+L700
Expression Macros :
Product Line 1:
01110   A   A   1110   7/22/92 9:30:26 GLSUP
Line expression   :
Expression Macros :

```
      Percent
01150   N                         R         1150     7/22/92  9:21:19 GLSUP
Line expression    : +L350+L750
Expression Macros  :
Product Line 2:
```

* Line definitions
Report: MARGINREPT REGIONAL MARGINS FOR THE PERIO Owner: GLSUP   Last updated on: 12/21/93 14:30:57 By: MLF
Line Type Edit code Edit word Print code Print seq Last maintained   By User   Allocation page Allocation column
----
01160   A   A   1160   7/22/92 9:39:22 GLSUP
Line expression   :
Expression Macros :
      Percent
01200   N   R   1200   7/22/92 9:23:24 GLSUP
Line expression   : +L400+L800
Expression Macros :
Product Line 3:
01210   A   A   1210   7/22/92 9:39:34 GLSUP
Line expression   :
Expression Macros :
      Percent
01250   A   A   1250   7/22/92 9:23:46 GLSUP
Line expression   :
Expression Macros :
                              -------------- -------------- -------------- ------------
01300   N   R   1300   7/22/92 9:24:46 GLSUP
Line expression   : L500+L900
Expression Macros :
   Total Gross Margin:
01310   A   A   1310   7/22/92 9:39:48 GLSUP
Line expression   :
Expression Macros :
      Percent
01350   A   A   1350   7/22/92 9:24:54 GLSUP
Line expression   :
Expression Macros :
                              ============== ============== ============== ============

```
FNGRP4N     FNTRP4                          LIST REPORT DEFINITION                                         PAGE   6
  1/31/1994 11:06:45
* Cell definitions
Report:  MARGINREPT REGIONAL MARGINS FOR THE PERIO Owner: GLSUP     Last updated on: 12/21/93 14:30:57 By: MLF
Column Line Length Precision Edit code Edit word Last maintained   By   By user
----------------------------------------------------------------------------------------------------------------
   C     01110 10      1          J        %       7/22/92 10:56:04 GLSUP
Cell expressions : (CC.L1100*100)/CC.L300
Expression macros   :
   C     01160 10      1          J        %       7/22/92 10:55:54 GLSUP
Cell expressions : (CC.L1150*100)/CC.L350
Expression macros   :
   C     01210 10      1          J        %       7/22/92 10:56:15 GLSUP
Cell expressions : (CC.L1200*100)/CC.L400
Expression macros   :
   C     01310 10      1          J        %       7/22/92 10:56:24 GLSUP
Cell expressions : (CC.L1300*100)/CC.L500
Expression macros   :
   D     01110 10      1          J        %       7/22/92 10:56:38 GLSUP
Cell expressions : (CD.L1100*100)/CD.L300
Expression macros   :
   D     01160 10      1          J        %       7/22/92 10:56:46 GLSUP
Cell expressions : (CD.L1150*100)/CD.L350
Expression macros   :
   D     01210 10      1          J        %       7/22/92 10:56:56 GLSUP
Cell expressions : (CD.L1200*100)/CD.L400
Expression macros   :
   D     01310 10      1          J        %       7/22/92 10:57:04 GLSUP
Cell expressions : (CD.L1300*100)/CD.L500
Expression macros   :
   E     01110 10      1          J        %       7/22/92 10:57:36 GLSUP
Cell expressions : (CE.L1100*100)/CE.L300
Expression macros   :
   E     01160 10      1          J        %       7/22/92 10:57:45 GLSUP
Cell expressions : (CE.L1150*100)/CE.L350
Expression macros   :
   E     01210 10      1          J        %       7/22/92 10:57:26 GLSUP
Cell expressions : (CE.L1200*100)/CE.L400
Expression macros   :
   E     01310 10      1          J        %       7/22/92 10:57:17 GLSUP
Cell expressions : (CE.L1300*100)/CE.L500
Expression macros   :
```

* Excution definitions
Report: MARGINREPT REGIONAL MARGINS FOR THE PERIO Owner: GLSUP   Last updated on: 12/21/93 14:30:57 By: MLF
Line Type Column types: A B C E F G H I J K L M N O P Q R S T U V W X Y Z

00000   A A D D D C
00050 A   K K K K K K
00100 D   K K U U U M
00150 A   K K K K K K
00200 A   K K K K K K
00250 A   K K K K K K
00300 D   K K U U U M
00350 D   K K U U U M
00400 D   K K U U U M
00450 A   K K K K K K
00500 C   K K M M M M
00550 A   K K K K K K
00600 A   K K K K K K
00650 A   K K K K K K
00700 D   K K U U U M
00750 D   K K U U U M
00800 D   K K U U U M
00850 A   K K K K K K
00900 C   K K M M M M
00950 A   K K K K K K
01000 A   K K K K K K
01050 A   K K K K K K
01100 C   K K M M M M

```
FNGRP4N    FNTRP4                      LIST REPORT DEFINITION                                    PAGE    8
  1/31/1994 11:06:45
* Excution definitions
Report:  MARGINREPT REGIONAL MARGINS FOR THE PERIO Owner: GLSUP      Last updated on: 12/21/93 14:30:57 By: MLF
Line  Type Column types: A  B  C  E  F  G  H  I  J  K  L  M  N  O  P  Q  R  S  T  U  V  W  X  Y  Z
----------------------------------------------------------------------------------------------------------------
01110  A            K  K  X  X  X  K
01150  C            K  K  M  M  M  M
01160  A            K  K  X  X  X  K
01200  C            K  K  M  M  M  M
01210  A            K  K  X  X  X  K
01250  A            K  K  K  K  K  K
01300  C            K  K  M  M  M  M
01310  A            K  K  X  X  X  K
01350  A            K  K  K  K  K  K
```

```
RUNDATE:  2/01/1994                    CENTURY ENTERPRISES GROUP                                    PAGE:      1
RUNTIME: 16:27:50           REGIONAL MARGINS FOR THE PERIOD ENDED:  5/31/1994                       USER:  GMC
                                                                                                    REPORT: MARGINREPT
                    THIS COMPONENT:                        REPORTS UP TO:
                    ===============                        ==============
                    001001R                                RETAIL01
                    Los Angeles Retail Results             RETAIL RESULTS IN COMPANY 001
                                        CURRENT        CURRENT          YEAR          % of
        ACCOUNT              ACCOUNT      MONTH          MONTH         TO-DATE         YTD
      DESCRIPTION            NUMBER      ACTUAL         BUDGET         ACTUAL         SALES
======================== ============ ============== ============== ============== ==========
Product Sales:
===============
Product Line 1:          4100.001        205,541        291,667        535,476      42.27-%
Product Line 2:          4100.002         88,220        208,333        222,229      17.54-%
Product Line 3:          4100.003        202,440        125,000        496,547      39.20-%
                                      -------------- -------------- -------------- ------------
    Sales subtotal:                        496,201        625,000      1,254,252      99.01-%
Cost of Goods Sold:
===================
Product Line 1:          5100.001         59,946         45,000        136,746      10.79-%
Product Line 2:          5100.002         28,994         10,417         73,494       5.80-%
Product Line 3:          5100.003         46,051          8,208         52,754       4.16-%
                                      -------------- -------------- -------------- ------------
    COGS Subtotal:                         134,991         63,625        262,994      20.75-%
Gross Margin:
=============
Product Line 1:                            145,595        246,667        398,730      31.48-%
        Percent                              70.8 %         84.6 %         74.5 %
Product Line 2:                             59,226        197,916        148,735      11.74-%
        Percent                              67.1 %         95.0 %         66.9 %
Product Line 3:                            156,389        116,792        443,793      35.04-%
        Percent                              77.3 %         93.4 %         89.4 %
                                      -------------- -------------- -------------- ------------
    Total Gross Margin:                    361,210        561,375        991,258      78.26-%
        Percent                              72.8 %         89.8 %         79.0 %
                                      ============== ============== ============== ============
```

```
RUNDATE:  2/01/1994                 CENTURY ENTERPRISES GROUP                          PAGE:       1
RUNTIME: 16:27:50            REGIONAL MARGINS FOR THE PERIOD ENDED:  5/31/1994         USER:    GMC
                                                                                       REPORT: MARGINREPT
                    THIS COMPONENT:                    REPORTS UP TO:
                    ===============                    ==============
                    001002R                            RETAIL01
                    New York Retail Results            RETAIL RESULTS IN COMPANY 001
                                      CURRENT       CURRENT         YEAR        % of
         ACCOUNT            ACCOUNT    MONTH         MONTH        TO-DATE       YTD
        DESCRIPTION         NUMBER    ACTUAL        BUDGET        ACTUAL       SALES
======================== ============ ============== ============== ============== ==========
Product Sales:
================
Product Line 1:          4100.001         52,377        291,667        282,127     37.62-%
Product Line 2:          4100.002         33,716        212,208        152,722     20.37-%
Product Line 3:          4100.003         82,893        104,583        315,050     42.01-%
                                      -------------- -------------- -------------- ------------
    Sales subtotal:                      168,986        608,458        749,899    100.00-%
Cost of Goods Sold:
===================
Product Line 1:          5100.001          9,989         45,500         76,483     10.20-%
Product Line 2:          5100.002          6,875         74,792         30,257      4.03-%
Product Line 3:          5100.003            887         30,417         17,830      2.38-%
                                      -------------- -------------- -------------- ------------
    COGS Subtotal:                        17,751        150,709        124,570     16.61-%
Gross Margin:
==============
Product Line 1:                           42,388        246,167        205,644     27.42-%
    Percent                               80.9 %         84.4 %         72.9 %
Product Line 2:                           26,841        137,416        122,465     16.34-%
    Percent                               79.6 %         64.8 %         80.2 %
Product Line 3:                           82,006         74,166        297,220     39.63-%
    Percent                               98.9 %         70.9 %         94.3 %
                                      -------------- -------------- -------------- ------------
    Total Gross Margin:                  151,235        457,749        625,329     83.39-%
    Percent                               89.5 %         75.2 %         83.4 %
                                      ============== ============== ============== ============
```

```
                    THIS COMPONENT:                       REPORTS UP TO:
                    ===============                       ==============
                    001003R                               RETAIL01
                    Chicago Retail Results                RETAIL RESULTS IN COMPANY 001
                                        CURRENT        CURRENT          YEAR       % of
        ACCOUNT              ACCOUNT     MONTH          MONTH         TO-DATE       YTD
      DESCRIPTION            NUMBER      ACTUAL         BUDGET         ACTUAL      SALES
======================== ============ ============== ============== ============== ==========
Product Sales:
================
Product Line 1:          4100.001        64,367        125,000        215,926     59.12-%
Product Line 2:          4100.002         9,335        304,167         50,817     13.91-%
Product Line 3:          4100.003        16,854        220,000         98,504     26.97-%
                                     -------------- -------------- -------------- ------------
    Sales subtotal:                      90,556        649,167        365,247    100.00-%
Cost of Goods Sold:
===================
Product Line 1:          5100.001         8,577          6,500         30,583      8.37-%
Product Line 2:          5100.002             0              0              0       .00 %
Product Line 3:          5100.003        55,107-        104,500         13,609-     3.73 %
                                     -------------- -------------- -------------- ------------
    COGS Subtotal:                       46,530-       111,000         16,974      4.64-%
Gross Margin:
==============
Product Line 1:                          55,790        118,500        185,343     50.75-%
     Percent                              86.7 %         94.8 %         85.8 %
Product Line 2:                           9,335        304,167         50,817     13.91-%
     Percent                             100.0 %        100.0 %        100.0 %
Product Line 3:                          71,961        115,500        112,113     30.70-%
     Percent                             427.0 %         52.5 %        113.8 %
                                     -------------- -------------- -------------- ------------
    Total Gross Margin:                 137,086        538,167        348,273     95.36-%
     Percent                             151.4 %         82.9 %         95.4 %
                                     ============== ============== ============== ============
```

Notes