

## Infor Infinium FMS Fixed Assets Guide to Setup and Processing

Volume 2

#### Copyright © 2016 by Infinium® Software, Inc. and/or its affiliates

All rights reserved. The word and design marks set forth herein are trademarks and/or registered trademarks of Infinium Software, Inc. and/or its affiliates. All rights reserved. All other trademarks listed herein are the property of their respective owners.

#### **Important Notices**

The material contained in this publication (including any supplementary information) constitutes and contains confidential and proprietary information of Infor.

By gaining access to the attached, you acknowledge and agree that the material (including any modification, translation or adaptation of the material) and all copyright, trade secrets and all other right, title and interest therein, are the sole property of Infor and that you shall not gain right, title or interest in the material (including any modification, translation or adaptation of the material) by virtue of your review thereof other than the non-exclusive right to use the material solely in connection with and the furtherance of your license and use of software made available to your company from Infor pursuant to a separate agreement, the terms of which separate agreement shall govern your use of this material and all supplemental related materials ("Purpose").

In addition, by accessing the enclosed material, you acknowledge and agree that you are required to maintain such material in strict confidence and that your use of such material is limited to the Purpose described above. Although Infor has taken due care to ensure that the material included in this publication is accurate and complete, Infor cannot warrant that the information contained in this publication is complete, does not contain typographical or other errors, or will meet your specific requirements. As such, Infor does not assume and hereby disclaims all liability, consequential or otherwise, for any loss or damage to any person or entity which is caused by or relates to errors or omissions in this publication (including any supplementary information), whether such errors or omissions result from negligence, accident or any other cause.

Without limitation, U.S. export control laws and other applicable export and import laws govern your use of this material and you will neither export or re-export, directly or indirectly, this material nor any related materials or supplemental information in violation of such laws, or use such materials for any purpose prohibited by such laws.

By this communication, Infor does not intend to provide tax or regulatory advice or recommendations, nor should this communication be construed as imparting advice or recommendations regarding federal or state tax laws and/or regulations. Customers are solely responsible for complying with all tax laws, rules, and regulations and should consult a professional tax advisor should questions or issues arise.

#### **Trademark Acknowledgements**

The word and design marks set forth herein are trademarks and/or registered trademarks of Infor and/or related affiliates and subsidiaries. All rights reserved. All other company, product, trade or service names referenced may be registered trademarks or trademarks of their respective owners.

#### **Publication Information**

Release: Infor Infinium FMS Fixed Assets 14.0.0.8 Publication date: August 26, 2016 Document code: INFFA5V2\_ALL\_05

## Table of Contents

#### Volume 1

About This Guide	1
Chapter 1 Overview	1-1
Product information	1-2
Application overview	1-3
Terminology and concepts	1-7
Chapter 2 Defining and Working with Entity Controls and Physical Locations	2-1
Overview	2-2
Clearing the database	2-3
Clearing all files	2-4
Clearing asset files only	2-6
Defining and working with entity controls	2-7
Defining and working with physical locations	2-15
Changing the status and/or description of multiple physical locations	2-19
Changing alternate sequences of multiple physical locations	2-22
Summary of entity controls and physical locations	2-24
Chapter 3 Defining and Working with Company Level Controls and Accounting Locations	3-1
Overview	3-2
Defining and working with company controls	3-3
Defining code values for code types	3-14
Defining and working with accounting locations	3-18

Changing component numbers of multiple accounting locations	3-23
Changing the status and/or description of multiple accounting locations	3-27
Changing alternate sequences of multiple accounting locations	3-30
Summary of company level controls and accounting locations	3-32
Chapter 4 Defining and Working with Book Controls	4-1
Overview	4-2
Defining and working with corporate book controls	4-3
Defining taxing authorities	4-9
Defining tax book controls	4-12
Creating multiple book controls simultaneously	4-24
Setting the current accounting year	4-26
Summary of defining and working with book controls	4-29
Chapter 5 Using Depreciation Methods and Tables	5-1
Overview	5-2
Understanding life-to-date and remaining life methods	5-3
Using depreciation tables and methods	5-5
Understanding depreciation table naming conventions	5-11
Displaying depreciation tables	5-14
Summary of using depreciation methods and tables	5-17
Chapter 6 Entering Assets	6-1
Overview	6-2
Entering required asset information	6-3
Entering user-defined data	6-9
Entering assets into the corporate book	6-12
Entering assets into a tax book	6-19
Amortizing and depreciating intangible assets	6-33
Entering additional asset information	6-37
Adding prior year assets	6-42
Using model assets	6-43
Working with interface items	6-52
Printing interface items	6-56

iv

	Table of Contents	V
Summary of entering assets		6-58
Chapter 7 Maintaining Assets		7-1
Overview		7-2
Changing the life of an asset		7-3
Changing asset numbers		7-7
Adding a component to an asset		7-10
Inactivating and reactivating assets for all books		7-11
Inactivating and reactivating assets for the corporate book only		7-13
Deleting assets		7-15
Exchanging like-kind assets		7-19
Summary of maintaining assets		7-29
Chapter 8 Displaying Assets		8-1
Overview		8-2
Displaying individual assets		8-3
Displaying an audit trail for individual assets		8-13
Inquiring against assets		8-16
Summary of displaying assets		8-20
Chapter 9 Defining and Working with Optional Controls		9-1
Overview		9-2
Updating vehicle limits		9-3
Defining intercompany exchange accounts		9-8
Defining depreciation allocation tables		9-11
Defining retirement override tables		9-15
Creating company groups		9-18
Summary of defining and working with optional controls		9-23
Chapter 10 Transferring Assets		10-1
Overview		10-2
Transferring a single asset		10-5
Partially transferring an asset		10-9
Transferring multiple assets by accounting location	1	0-13

vi	Table of Contents		

Transferring multiple assets by physical location	
Summary of transferring assets	
Chapter 11 Performing Corporate Book Period End Processing	11-1
Overview	11-2
Generating journals	11-4
Changing general ledger accounts	11-7
Performing a trial period end close	11-9
Printing journals	11-14
Performing a period end close	11-16
Transferring journals to your general ledger system	11-19
Clearing transferred journals	
Summary of performing corporate book period end processing	11-26
Chapter 12 Printing General and Standard Reports	
Overview	
Printing an asset register	
Printing a corporate book by year report	12-8
Printing a tax book by year report	
Printing the retirement book by year report	12-12
Printing a book comparison report	12-14
Printing an ADR vintage account report	12-16
Printing a fixed assets reconciliation report	12-18
Printing an asset additions report	12-21
Printing an asset depreciation report	12-24
Printing an asset retirements report	
Printing an asset transfers report	12-30
Printing an asset deletions report	12-32
Summary of printing general and standard reports	12-34
Chapter 13 Accessing Infinium FA Data for Infinium QY Reporting	13-1
Overview	13-2
Infinium QY terminology and concepts	13-3
File/field naming conventions	13-4

	Table of Contents VII
Commonly used Infinium FA files	13-6
Summary of accessing Infinium FA data for Infinium QY reporting	13-15
Chapter 14 Retiring Assets	14-1
Overview	14-2
Retiring individual assets	14-3
Retiring multiple assets simultaneously	14-8
Deleting retirements	14-12
Displaying retirements	14-14
Summary of retiring assets	14-18
Chapter 15 Performing Corporate Book Year End Processing	15-1
Overview	15-2
Printing the 10K summary report	15-4
Creating year end balances for the 10K summary report	15-7
Printing the year end summary report	15-9
Initializing the year	15-11
Summary of performing corporate book year end processing	15-14
Chapter 16 Performing Tax Book Year End Processing	16-1
Overview	16-2
Performing the mid-quarter convention test	16-4
Applying the mid-quarter convention	16-6
Printing 4562 data	16-8
Printing 4797 data	16-10
Printing the Alternative Minimum Tax (AMT) worksheet for 4626 data	16-12
Printing the Adjusted Current Earnings (ACE) worksheet for 4626 data	16-14
Printing 8824 data	16-16
Printing the Schedule M worksheet	16-18
Summary of performing tax book year end processing	
Chapter 17 Performing Projections	17-1
Overview	17-2
Printing the FASB 109 report	17-4

Printing depreciation projections17-6
Printing all projections17-9
Summary of performing projections17-11
Chapter 18 Using Infinium FA Supervisor Functions18-1
Overview
Working with user security18-3
Reorganizing Infinium FA files18-5
Purging asset data18-7
Purging asset history
Purging miscellaneous files18-14
Purging retired assets18-18
Summary of using Infinium FA supervisor functions18-22
Chapter 19 Revaluing Your Assets for Insurance Purposes19-1
Overview
Defining insurance classes
Defining index values19-5
Calculating insurance values19-7
Printing insurance indices19-9
Printing insurance values of assets19-11
Summary of revaluing your assets for insurance purposes

#### Volume 2

Appendix A Infinium FA Reports	1
Summary trial close reportA	2
Detailed trial close reportA	3
Detailed print journal reportA	4
Summary print journal reportA	5
Corporate book asset register reportA	6
Tax book asset register reportA	7
Reconciliation reportA	8
Asset additions report A	9
Asset deletions report A-1	10
Asset transfers reportA-1	11
Year end summary reportA-1	14
Year end initialization reportA-1	16
Appendix B Using Short Years in Infinium FAB	-1
OverviewB	-2
Setting up a short yearB	-3
How the system calculates depreciation for CON assets for short yearsBe	6-6
How the system calculates depreciation for ACRS assets for short years and the ACRS methodB	5-7
How the system calculates depreciation for MACRS assets for short years	8-8
Using short years and the mid-quarter conventionB-1	10
Appendix C Creating Custom Depreciation TablesC	;-1
OverviewC	;-2
Creating depreciation (D type) tablesC	;-3
Creating units-of-production (U or UOP type) tablesCr	;-8
Appendix D Accounting Journal EntriesD	)-1
Accounting journal entries overviewD	-2
Additions or purchases journalsD	-3
Depreciation journalsDe	)-4

Transfer journals	D-5
Retirement journals	D-7
Appendix E Adjusted Current Earnings Depreciation	E-1
Adjusted Current Earnings, ACE, depreciation overview	E-2
Following the ACE setup procedure	E-4
Appendix F Tax Regulations and Conventions	F-1
Conventions for the ADR, ACR, and MACRS regulations	F-2
Conventional, CON, regulation	F-4
Appendix G Like-Kind Exchange Examples	G-1
Single asset like-kind exchanges	G-2
Multi-asset like-kind exchanges	G-5

## Appendix A Infinium FA Reports

# A

This appendix contains the following sample Infinium FA reports:

Торіс	Page
Summary trial close report	A-2
Detailed trial close report	A-3
Detailed print journal report	A-4
Summary print journal report	A-5
Corporate book asset register report	A-6
Tax book asset register report	A-7
Reconciliation report	A-8
Asset additions report	A-9
Asset deletions report	A-10
Asset transfers report	A-11
Year end summary report	A-14
Year end initialization report	A-16

## Summary trial close report

FAGDCB FATDCB 4/12/1995 10:35:31 BATCH ITEM: 0000001 COMPANY : 101 CRP BOOK : CORPBOOK REGULATION: CRP CRP PERIOD: 1994 0 12	0000001 LB:MAIN C CORPORATE	BOOK DEPRECIATION	NG		PAGE 1 AM2000
ASSET ASSET	INSTALL ASSET		E ACCUMULATED	YEAR TO DATE	CURRENT
NUMBER DESCRIPTION		MTD BASI			DEPRECIATION
101	LB	:MAIN COMPANY			
101-001	DI	VISION ONE			
101-001-001	DE	PARTMENT ONE			
101-001-001-1161	BU	ILDINGS			
11 PRE-81 CON	1/01/1980 20-00	STL 20000.00	15000.00	1000.00	83.33
12 PRE-81 CON	1/01/1980 20-00	STL 20000.00	15000.00	1000.00	83.33
13 PRE-81 CON	1/01/1980 20-00	STL 20000.00	15000.00	1000.00	83.33
14 PRE-81 CON	1/01/1980 20-00	STL 20000.00	15000.00	1000.00	83.33
		(continued)			
ASSETCLASS TOTALS:	7 10950	0.00 109500.00	48327.46	7710.10	637.46
101-001-002					
DEPT TOTALS:	12 18950	0.00 189500.00	98160.79	21710.09	1970.79
101-001-003	DE	PARTMENT THREE			
101-003-1161 BUILDINGS					
137 87 MACRS	S REAL BUSINESS BLDG				
1/01/1987 40-00 32-00 STL	STL 50000	0.00 500000.00	100000.00	12500.00	1041.67
155 90 MACRS	S REAL BUSINESS BLDG				
6/01/1990 40-00 35-05 STL	STL 50000	0.00 500000.00	57291.67	12500.01	1041.67
157 94 MACRS	S CL 03 ASSET				
1/01/1994 3-00 2-00 STL	STL 360	0.00 3600.00	1200.00	1200.00	100.00
101-001-003-1161					
ASSETCLASS TOTALS:	3 100360	0.00 1003600.00	158491.67	26200.01	2183.34
101-001-003					
DEPT TOTALS:	3 100360	0.00 1003600.00	158491.67	26200.01	2183.34
101-001					
DIVISION TOTALS:	61 426846	0.00 4268360.00	1281720.10	168227.75	14188.50
101					
COMPANY TOTALS:	61 426846	0.00 4268360.00	1281720.10	168227.75	14188.50
	**** END OF	REPORT ****			

## Detailed trial close report

FAGDCB FATDCB 4/12/1995 10:37:40 BATCH ITEM: 1	Т	RIAL: RUN PERIOD E	ND TRIAL CLOSING			PAGE 1 AM2000
COMPANY : 101		LB:MAIN COMPANY				
CRP BOOK : CORPBOOK		CORPORATE BOOK				
REGULATION: CRP		CORPORATE DEPRECIAT	ION			
CRP PERIOD: 1994 0 12		12/31/1994				
INSTALL ASSET REM	SW DPR DPR	COST PRORA	TE DEPRECIABLE	ACCUMULATED	YEAR TO DATE	CURRENT
DATE LIFE LIFE	YR TABLE MTD	BASIS CO	DE BASIS	RESERVE	DEPRECIATION	DEPRECIATION
101		LB:MAIN COMP				
101-001		DIVISION ONE				
101-001-001		DEPARTMENT O				
101-001-001-1161		BUILDINGS				
11	PRE-81 CON, 20 YR LI	FE				
1/01/1980 20-00 5-00	STL STL	20000.00	20000.00	15000.00	1000.00	83.33
			P	14916.67	916.67	83.34
12	PRE-81 CON, 20 YR LI	FE				
1/01/1980 20-00 5-00	STL STL	20000.00	20000.00	15000.00	1000.00	83.33
			P	14916.67	916.67	83.34
1/01/1980 20-00 5-00	STL STL	20000.00	20000.00	15000.00	1000.00	83.33
		(continue	d)			
101-001-003-1161	2	10000000000	1000000000	150401 65		0100.04
ASSETCLASS TOTALS:	3	1003600.00	1003600.00	158491.67	26200.01	2183.34
101 001 002			Р	156308.33	24016.67	2183.33
101-001-003 DEPT TOTALS:	3	1003600.00	1003600.00	158491.67	26200.01	2183.34
DEFI IOTALS:	5	1003000.00	1003800.00 P	156308.33	24016.67	2183.34
101-001			Ľ	100000.00	24010.07	2103.33
DIVISION TOTALS:	61	4268460.00	4268360.00	1281720.10	168227.75	14188.50
			P	1267531.60	154039.25	14188.64
101						
COMPANY TOTALS:	61	4268460.00	4268360.00	1281720.10	168227.75	14188.50
			Р	1267531.60	154039.25	14188.64
	****	END OF REPORT *	* * * *			

## Detailed print journal report

FAGHTP FATHTPD APR/12/1995 15:15:26 COMPANY : 101 YEAR : 1994 0	TRIAL: LB:MAIN CO	PRINT JOURNAL MPANY				PAGE 1 AM2000
SEQUENCE : COMPANY, YEAR, PERIOD	. REFERENCE. ACCOUNT					
ACCOUNT	JRN JOURNAL	ASSET	BATCH	BATCH		
REF NUMBER	PD DESCRIPTI	ON NUMBER	DATE	NUMBER	DEBIT	CREDIT
DPR 001-001-000-1171	12 FA Deprec	ia 11	4/12/1995	0001603	.00	
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
DPR 001-001-000-1171	12 FA Deprec		4/12/1995		.00	83.33
	- <u>F</u>	(continued)				
* Depreciation - Buildings			36		8,229.12	.00
DPR 001-001-6463	12 FA Deprec	ia 148	4/12/1995	0001603	333.33	.00
DPR 001-001-001-6463	12 FA Deprec	ia 161	4/12/1995	0001603	466.67	.00
DPR 001-001-001-6463	12 FA Deprec	ia 162	4/12/1995	0001603	466.67	.00
DPR 001-001-002-6464	12 FA Deprec	ia 134	4/12/1995	0001603	125.00	.00
DPR 001-001-002-6464	12 FA Deprec	ia 135	4/12/1995	0001603	111.11	.00
DPR 001-001-002-6464	12 FA Deprec	ia 136	4/12/1995	0001603	104.17	.00
DPR 001-001-002-6464	12 FA Deprec	ia 152	4/12/1995	0001603	94.70	.00
DPR 001-001-002-6464	12 FA Deprec	ia 153	4/12/1995	0001603	111.11	.00
DPR 001-001-002-6464	12 FA Deprec	ia 154	4/12/1995	0001603	43.75	.00
<ul> <li>* Depreciation - Office Equipmnt</li> </ul>	5		7		637.46	.00
DPR 001-001-003-6461	12 FA Deprec	ia 137	4/12/1995	0001603	1,041.67	.00
DPR 001-001-003-6461	12 FA Deprec	ia 155	4/12/1995	0001603	1,041.67	.00
DPR 001-001-003-6461	12 FA Deprec	ia 157	4/12/1995	0001603	100.00	.00
<ul> <li>* Depreciation - Buildings</li> </ul>			3		2,183.34	.00
** DEPRECIATION			122		14,188.50	14,188.50
*** PERIOD 12			122		14,188.50	14,188.50
**** YEAR 1994 0			122		14,188.50	14,188.50
****LB:MAIN COMPANY			122		14,188.50	14,188.50
	**** END OF	REPORT *****				

## Summary print journal report

FAGHTP FATHTPS APR/12/1995 15:15:26	TRIAL: PRINT JOURNAL			PAGE 1 AM2000
COMPANY : 101	LB:MAIN COMPANY			
YEAR : 1994 0				
SEQUENCE : COMPANY, YEAR, PERIOD,	, REFERENCE, ACCOUNT			
ACCOUNT	ACCOUNT	JRN	TOTAL	TOTAL
NUMBER	DESCRIPTION	COUNT	DEBIT	CREDIT
001-001-000-1171	Acc Res - Buildings	39	.00	10,412.46
001-001-000-1173	Acc Res - Vehicles	8	.00	2,600.00
001-001-000-1174	Acc Res - Office Equipment	12	.00	1,041.04
001-001-000-1175	Acc Res - Furniture & Fixtures	2	.00	135.00
001-001-001-6464	Depreciation - Office Equipmnt	5	403.58	.00
001-001-001-6465	Depreciation - Furniture & Fix	2	135.00	.00
001-001-002-6463	Depreciation - Vehicles	5	1,333.33	.00
001-001-002-6464	Depreciation - Office Equipmnt	7	637.46	.00
001-001-003-6461	Depreciation - Buildings	3	2,183.34	.00
FADEPT DEPRECIATION		122	14,188.50	14,188.50
PERIOD 12		122	14,188.50	14,188.50
YEAR 1994 0		122	14,188.50	14,188.50
LB:MAIN COMPANY		122	14,188.50	14,188.50
	**** END OF REPORT ****			

## Corporate book asset register report

COMPANY: ASSET NUM	BER ASSET COST BASIS	DESCRIPTION DEPRECIABLE BASIS	CORPORATE BOOK SE LB:MAIN COMPANY INSTALL DATE LIFE NET BOOK VALUE	YY-MM RE ACCUMULA	ATED RESERVE		AM2000 CURRENT DEPRECIATION
 101			LB:MAIN COMPANY				
101-001			DIVISION ONE				
101-001-0	01		DEPARTMENT ONE				
101-001-0			OFFICE EQUIPMEN	т			
	165 94 MZ	ACRS CLASS 07 ASSET	1/01/1994		6-02		
	8,000.00	8,000.00	7,047.62		952.38	952.38	95.24
	167 94 MZ	ACRS ASSETS CLASS 07	1/01/1994	7-00	6-01		
	12,000.00	12,000.00	10,428.57		1,571.43	1,571.43	142.86
101-001-0	01-1164		OFFICE EQUIPMEN				
ASSETCLAS	S TOTALS:	2 ASSETS					
	20,000.00	20,000.00	17,476.19		2,523.81	2,523.81	238.10
101-001-0	01		DEPARTMENT ONE				
DEPT	TOTALS:	2 ASSETS					
	20,000.00	20,000.00	17,476.19		2,523.81	2,523.81	238.10
			(continued)				
101-001-0	03		DEPARTMENT THRE	Е			
101-001-0	03-1161		BUILDINGS				
	157 94 MZ	ACRS CL 03 ASSET	1/01/1994	3-00	2-01		
	3,600.00	3,600.00	2,500.00		1,100.00	1,100.00	100.00
101-001-0	03-1161		BUILDINGS				
ASSETCLAS	S TOTALS:	1 ASSETS					
	3,600.00	3,600.00	2,500.00		1,100.00	1,100.00	100.00
101-001-0			DEPARTMENT THRE	Е			
		1 ASSETS					
	3,600.00	3,600.00	2,500.00		1,100.00	1,100.00	100.00
101-001			DIVISION ONE				
DIVISION		4 ASSETS					
	27,600.00	27,600.00	23,452.38		4,147.62	4,147.62	385.72
101			LB:MAIN COMPANY				
COMPANY	TOTALS:	4 ASSETS			4 145 60	4 145 50	205 50
	27,600.00	27,600.00	23,452.38 END OF REPORT ****		4,147.62	4,147.62	385.72
		****	END OF REPORT ****	*			

#### Tax book asset register report

APR/12/19 COMPANY:	IBER ASSE COST BASIS	I DESCRIPTION DEPRECIABLE BASIS	PRINT ASSET REGIST TAX BOOK SEGMENT LB:MAIN COMPANY TAX BOOK INSTALL DATE NET BOOK VALUE ACCUMU	LIFE YY-MM REM.		YEAR TO DATE	PAGE 1 AM2000
101			LB:MAIN COMPANY				
101-001			DIVISION ONE				
101-001-0	01		DEPARTMENT ONE				
101-001-0	01-1164		OFFICE EQUIPMENT				
	165 94 M2	ACRS CLASS 07 ASSET	FEDERAL 1/01/1994	7-00	7-00		
	8,000.00	8,000.00	6,856.80	1,143.20		1,143.20	1,143.20
		ACRS ASSETS CLASS 07	FEDERAL 1/01/1994	7-00			
	1	12,000.00	10,285.20	1,714.80		1,714.80	1,714.80
101-001-0			OFFICE EQUIPMENT				
ASSETCLAS		2 ASSETS					
101 001 0	20,000.00	20,000.00	17,142.00	2,858.00		2,858.00	2,858.00
101-001-0		2 ASSETS	DEPARTMENT ONE				
	20,000.00	2 ASSEIS 20,000.00	17,142.00	2,858.00		2,858.00	2,858.00
101-001-0	,	20,000.00	DEPARTMENT TWO	2,858.00		2,050.00	2,658.00
101-001-0			OFFICE EQUIPMENT				
101 001 0	02 1101						
			(continued)				
	3,600.00	3,600.00	2,400.12	1,199.88		1,199.88	1,199.88
101-001-0			BUILDINGS				
ASSETCLAS	S TOTALS:	1 ASSETS	0 400 10	1 100 00		1 100 00	1 100 00
101-001-0	3,600.00	3,600.00	2,400.12 DEPARTMENT THREE	1,199.88		1,199.88	1,199.88
DEPT		1 ASSETS	DEPARIMENT THREE				
	3,600.00	1 ASSEIS 3,600.00	2,400.12	1,199.88		1,199.88	1,199.88
101-001	3,000.00	5,000.00	DIVISION ONE	1,199.00		1,199.00	1,199.00
DIVISION	TOTALS:	4 ASSETS					
21.10100	27,600.00	27,600.00	22,970.52	4,629.48		4,629.48	4,629.48
101	_,,	2,,000,000	LB:MAIN COMPANY	1,020.10		1,020.10	1,022.10
COMPANY	TOTALS:	4 ASSETS					
	27,600.00	27,600.00	22,970.52	4,629.48		4,629.48	4,629.48
		****	END OF REPORT ****				

## Reconciliation report

FAGRECON DEC/29/2008	9:42:18	FIXED A	SSETS RECONCILIATION REPORT - C	COST BASIS	PAGE 1 ESW
COMPANY TR2 ACCOUNT CK1-001-100-100 COMPANY TOTAL TOTAL COST	10-555	GL DESCRIPTION Machinery - Asset	GL BALANCE 10,797.91 10,797.91 10,797.91	FA BALANCE 20,720.58 20,720.58 20,720.58	VARIANCE 9,922.67- 9,922.67- 9,922.67-
FAGRECON DEC/29/2008	9:42:18	FIXED A	SSETS RECONCILIATION REPORT - A	CCUMULATED RESERVE	PAGE 2 ESW
COMPANY TR2 ACCOUNT CK1-001-100-100 COMPANY TOTAL TOTAL ACCUMULA		GL DESCRIPTION Machinery - Depreciation	GL BALANCE ****END OF REPORT****	FA BALANCE 8,523.57 8,523.57 8,523.57	VARIANCE 8,523.57- 8,523.57- 8,523.57-

## Asset additions report

FAGADD FATADD	PRINT ASSET ADDITIONS			PAGE 1 AM2000
APR/12/1995 16:55:03 COMPANY: 101	LB:MAIN COMPANY			AM2000
BOOK : CORPBOOK	CORPORATE BOOK			
ENTERED INSTALL ADD DPR	CLO ACQ	COST	ACCUMULATED	SALVAGE
DATE YEAR/PD YEAR/PD LIFE TABLE	G/L CODE	BASIS	RESERVE	VALUE
101	LB:MAIN COMPANY			
101-001	DIVISION ONE			
101-001-001	DEPARTMENT ONE			
101-001-001-1161 170	BUILDINGS 94 MACRS BUSINESS BUILDING			
3/28/1995 1994 0 01 1994 0 01 4000 STL		750000.00	17187.50	.00
101-001-001-1161	1 F	750000.00	1/10/.50	.00
ASSETCLASS TOTALS: 1		750000.00	17187.50	.00
101-001-001-1163	VEHICLES	, , , , , , , , , , , , , , , , , , , ,	1,10,100	100
161	94 LUXURY AUTO			
3/28/1995 1994 0 01 1994 0 01 0500 STL	1 P	28000.00	5133.33	.00
162	94 LUXURY AUTO			
3/28/1995 1994 0 01 1994 0 01 0500 STL	1 P	28000.00	5133.33	.00
101-001-001-1163				
ASSETCLASS TOTALS: 2		56000.00	10266.66	.00
101-001-001-1164	OFFICE EQUIPMENT			
	94 MACRS CLASS 07 PROPERTY			
3/28/1995 1994 0 01 1994 0 01 0700 STL	1 P	6000.00	772.62	100.00
	(continued)			
ASSETCLASS TOTALS: 1		3600.00	1100.00	.00
ASSEICLASS IOTALS: I 101-001-003		3600.00	1100.00	.00
DEPT TOTALS: 1		3600.00	1100.00	.00
101-001				
DIVISION TOTALS: 14		892960.00	38407.02	100.00
101				
COMPANY TOTALS: 14		892960.00	38407.02	100.00
***;	** END OF REPORT *****			

## Asset deletions report

FAGDEL FATDEL APR/13/1995 10:20:35	PRINT ASSET DELETIONS			PAGE 1
COMPANY: 101	LD MAIN COMPANY			AM2000
	LB:MAIN COMPANY CORPORATE BOOK			
BOOK : CORPBOOK DELETED INSTALL DELETE DPR		COCT	ACCUMULATED	SALVAGE
DATE YEAR/PD YEAR/PD LIFE TABLE	ACQ CODE	BASIS	RESERVE	VALUE
DATE YEAR/PD YEAR/PD LIFE TABLE		BASIS	RESERVE	VALUE
101	LB:MAIN COMPANY			
101-001	DIVISION ONE			
101-001-001	DEPARTMENT ONE			
101-001-001-1164	OFFICE EQUIPMENT			
164	94 MACRS CLASS 07 ASSET			
4/13/95 1994 0 01 1994 0 12 0700 STL	P	7000.00	916.67	.00
168	94 MACRS CLASS 07 ASSET			
3/28/95 1994 0 01 1994 0 03 0700 STL	P	1000.00	23.81	.00
101-001-001-1164				
ASSETCLASS TOTALS: 2		8000.00	940.48	.00
101-001-001				
DEPT TOTALS: 2		8000.00	940.48	.00
101-001-003	DEPARTMENT THREE			
101-001-003-1161	BUILDINGS			
157	94 MACRS CL 03 ASSET			
4/13/95 1994 0 01 1994 0 12 0300 STL	P	3600.00	1100.00	.00
101-001-003-1161				
ASSETCLASS TOTALS: 1		3600.00	1100.00	.00
101-001-003				
DEPT TOTALS: 1		3600.00	1100.00	.00
101-001				
DIVISION TOTALS: 3		11600.00	2040.48	.00
101				
COMPANY TOTALS: 3		11600.00	2040.48	.00
***	** END OF REPORT ****			

## Asset transfers report

FAGTFR FATTFR APR/13/1995 10:03: COMPANY: 101	PRINT ASSET TRANSFERS 45 LB:MAIN COMPANY		PAGE 1 AM2000
BOOK : CORPBOOK	CORPORATE BOOK	<b>20 2</b> 7	
	DATE OF FROM / TO TRANSFER ACCOUNTING LOCATIONS	COST BASIS	ACCUMULATED RESERVE
101	LB:MAIN COMPANY		
101-001	DIVISION ONE		
101-001-001	DEPARTMENT ONE		
101-001-001-1163	VEHICLES		
	90 MACRS CL 05 LUX AUTO		
1994 0 02 INTRA	3/28/1995 From : 101-001-002-1163	20000.00	18000.00
101-001-001-1163	To : 101-001-1163		
ASSETCLASS TOTALS:	1	20000.00	18000.00
101-001-001-1164	OFFICE EQUIPMENT	20000.00	10000.00
167	94 MACRS ASSETS CLASS 07		
1994 0 02 PARTIAL	3/28/1995 From : 101-001-001-1164	16000.00	190.48
	To : 101-001-1164	12000.00	1571.43
101-001-001-1164			
ASSETCLASS TOTALS:	1	.00	.00
101-001-001			
DEPT TOTALS:	2	20000.00	18000.00
101-001-003	DEPARTMENT THREE		
101-001-003-1161	BUILDINGS		
129	87 MACRS CL 03 ASSET 3/28/1995 From : 101-001-002-1161		
1994 0 04 INTRA	3/28/1995 From : 101-001-002-1161 To : 101-001-003-1161	3600.00	3600.00
	10 : 101-001-003-1101		
	(continued)		
155	90 MACRS REAL BUSINESS BLDG		
1994 0 04 INTRA	3/28/1995 From : 101-001-002-1161	500000.00	56250.00
	To : 101-001-003-1161		
157	94 MACRS CL 03 ASSET		
1994 0 04 INTRA		3600.00	1100.00
	To : 101-003-1161		
101-001-003-1161			
ASSETCLASS TOTALS:	5	1010800.00	163508.33

Appendix A Infinium FA Reports

101-001-003				
DEPT TOTALS:	5		1010800.00	163508.33
101-001				
DIVISION TOTALS:	7		1030800.00	181508.33
101				
COMPANY TOTALS:	7		1030800.00	181508.33
FAGTFR FATTFR		PRINT ASSET TRANSFERS		PAGE
PR/13/1995 10:03:45				AM2000
COMPANY: 101	LB:MAI	N COMPANY		
BOOK : FEDERAL	FEDERA	L BOOK TESTS ADR		
TRANSFER TRANSFER DATE (	F FROM / TO		COST	ACCUMULATED
YEAR/PRD TYPE TRANSI		IONS	BASIS	RESERVE
101		LB:MAIN COMPANY		
101-001		DIVISION ONE		
01-001-001		DEPARTMENT ONE		
01-001-001-1163		VEHICLES		
148 90 MA	CRS CL 05 LUX AUTO			
.994 0 02 INTRA 3/28,	1995 From : 101-0	01-002-1163	20000.00	12360.00
	To : 101-0	01-001-1163		
01-001-001-1163				
SSETCLASS TOTALS:	1		20000.00	12360.00
01-001-001-1164		OFFICE EQUIPMENT		
167 94 MA	CRS ASSETS CLASS 07			
.994 0 02 PARTIAL 3/28/	1995 From : 101-0	01-001-1164	16000.00	.00
	To : 101-0	01-001-1164	12000.00	1714.80
01-001-001-1164				
SSETCLASS TOTALS:	1		.00	.00
01-001-001				
DEPT TOTALS:	2		20000.00	12360.00
.01-001-003		DEPARTMENT THREE		
01-001-003-1161		BUILDINGS		
	CRS CL 03 ASSET			
.994 0 04 INTRA 3/28/		01-002-1161	3600.00	3600.00
· , - ,	To : 101-0			
137 87 MZ	CRS REAL BUSINESS BLDG			
.994 0 04 INTRA 3/28/		01-002-1161	50000.00	126322.75
- , - ,		01-003-1161		
147 90 MZ	CRS CL 03 ASSET			
.994 0 04 INTRA 3/28/		01-002-1161	3600.00	3600.00
		01-003-1161		
155 90 MZ	CRS REAL BUSINESS BLDG			
.994 0 04 INTRA 3/28/		01-002-1161	500000.00	72089.95
		01-003-1161	500000.00	,2009.99
157 94 MZ	CRS CL 03 ASSET	01 000 1101		
137 34 M		01-002-1161	3600.00	1199.88
554 0 04 INIKA 3/20/	To : 101-0		3000.00	1199.00
	10 : 101-0	0T-003-TT0T		

A-12

101-001-00 ASSETCLASS 101-001-00	5 TOTALS:	5					1010800.00	206812.58
DEPT	TOTALS:	5					1010800.00	206812.58
101-001								
DIVISION	TOTALS:	7					1030800.00	219172.58
101		_						
COMPANY	TOTALS:	./					1030800.00	219172.58
			**** END	OF	REPORT *****			

## Year end summary report

AGYE260 FATYE2 APR/13/1995 12:		PRINT YEAR END SUMMA	RY REPORT		PAGE AM2000
COMPANY: 101		AIN COMPANY			AM2000
OOK : CORPBOOK					
ASSET	ASSET	TRANSFER/	DEPRECIABLE	ACCUMULATED	YTD
NUMBER	DESCRIPTION	RETIREMENT	BASIS	RESERVE	DEPRECIATION
.01-001-001-1161		BUILDINGS			
1	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
2	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
3	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
4	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
5	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
6	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
7	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
8	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
9	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
10	PRE-81 CON, 10 YR LIFE	NX/	10000.00	10000.00	.00
69	82 ACRS AUTO 03 YR,ITC 6%	NX/	10000.00	10000.00	.00
70	82 ACRS AUTO 03 YR,ITC 6%	NX/	10000.00	10000.00	.00
71	82 ACRS AUTO 03 YR,ITC 6%	NX/	10000.00	10000.00	.00
72	82 ACRS AUTO 03 YR,ITC 6%	NX/	10000.00	10000.00	.00
73	82 ACRS AUTO 03 YR,ITC 6%	NX/	10000.00	10000.00	.00
74	82 ACRS AUTO 03 YR,ITC 6%	NX/	10000.00	10000.00	.00
75	82 ACRS AUTO 03 YR, ITC 6%	NX/	10000.00	10000.00	.00
80	ACRS AUTO 03, ITC 4%		10000.00	10000.00	.00
81	ACRS CLS 03,ITC BAS/REDU+6%		10000.00	10000.00	.00
103	86 ACRS LUX AUTO 03		22000.00	22000.00	.00
104	86 ACRS LUX AUTO 03		22000.00	22000.00	.00
105	86 ACRS LUX AUTO 03		22000.00	22000.00	.00
106	86 ACRS LUX AUTO 03		22000.00	22000.00	.00
107	86 ACRS LUX AUTO 03	/	22000.00	22000.00	.00
		(continued)			
01-001-002-1163		VEHICLES			
130	87 MACRS CL 05 LUX AUTO	1	20000.00	20000.00	.00
131	87 MACRS CL 05 AUTO	/	10000.00	10000.00	.00
132	87 MACRS CL 05 AUTO, LOW USE	/	20000.00	20000.00	.00

138	87 MACRS CL 05 LUX AUTO	/	20000.00	20000.00	.00	
139	87 MACRS CL 05 LUX AUTO	/	20000.00	20000.00	.00	
140	87 MACRS CL 05 LUX AUTO	/	20000.00	20000.00	.00	
141	87 MACRS CL 05 LUX AUTO	/	20000.00	20000.00	.00	
149	90 MACRS CL 05 AUTO	/	10000.00	9166.67	2000.01	
150	90 MACRS CL 05 AUTO, LOW USE	/	20000.00	18333.33	3999.99	
156	90 MACRS CL 05 LUX AUTO	/	20000.00	18333.33	3999.99	
158	94 MACRS CL 05 LUX AUTO	/	20000.00	2333.33	2333.33	
159	94 MACRS CL 05 AUTO	/	10000.00	1666.67	1666.67	
101-001-002-1163						
TOTALS:	12		210000.00	179833.33	13999.99	
101-001-002-1164		OFFICE EQUIPMENT				
134	87 MACRS 10 YEAR PROP	/	15000.00	12000.00	1500.00	
135	87 MACRS 15 YEAR PROP	/	20000.00	10666.67	1333.34	
136	87 MACRS 20 YEAR PROP	/	25000.00	10000.00	1250.00	
152	90 MACRS 10 YEAR PROP	/	15000.00	6572.00	1197.00	
153	90 MACRS 15 YEAR PROP	/	20000.00	6111.11	1333.33	
154	90 MACRS 20 YEAR PROP	/	10500.00	2406.25	525.00	
154	90 MACRS 20 YEAR PROP	/ P	14500.00	2658.33	60.42	
171	94 MACRS ASSETS CLASS 07	/	4000.00	571.43	571.43	
101-001-002-1164						
TOTALS:	8		124000.00	50985.79	7770.52	
101-001-002-1165		FURNITURE AND FIXTUR	RES			
133	87 MACRS 07 PROP	/	15000.00	15000.00	.00	
142	87 MACRS 07 PROP	/	15000.00	15000.00	.00	
143	87 MACRS 07 PROP	/	15000.00	15000.00	.00	
144	87 MACRS 07 PROP	X /	15000.00	15000.00	.00	
145	87 MACRS 07 PROP	/	15000.00	15000.00	.00	
146	87 MACRS 07 PROP	/	15000.00	15000.00	.00	
151	90 MACRS 07 PROP	/ F	15000.00	7857.14	178.57	
101-001-002-1165						
TOTALS:	7		105000.00	97857.14	178.57	
101-001-003-1161		BUILDINGS				
129	87 MACRS CL 03 ASSET	/	3600.00	3600.00	.00	
137	87 MACRS REAL BUSINESS BLDG	/	500000.00	100000.00	12500.00	
147	90 MACRS CL 03 ASSET	/	3600.00	3600.00	.00	
155	90 MACRS REAL BUSINESS BLDG	/	500000.00	57291.67	12500.01	
101-001-003-1161						
TOTALS:	4		1007200.00	164491.67	25000.01	
BOOK TOTALS:	120		5038460.00	2041235.57	166266.74	
COMPANY TOTALS:	120		5038460.00	2041235.57	166266.74	
GRAND TOTALS:	120		5038460.00	2041235.57	166266.74	
	****	* END OF REPORT ***	* * *			

#### Year end initialization report

FAGYE230 FATYE230 APR/13/199512:38:32 COMPANY: 101			INITIALIZE YEAR END LB:MAIN COMPANY	PAGE AM2000	1
	CURRENT ACCO				
BOOK	ENDING	NEXT	ERROR		
FEDERAL CORPBOOK	1994 0 1994 0	1995 0 1995 0			

# Appendix B Using Short Years in Infinium FA

# Β

This appendix contains information on how Infinium FA handles depreciation, effective installation dates, and effective disposition dates in short years for the conventional method, ACRS, and MACRS.

This appendix consists of the following topics:

Торіс	Page
Overview	B-2
Setting up a short year	B-3
How the system calculates depreciation for CON assets for short years	B-6
How the system calculates depreciation for ACRS assets for short years and the ACRS method	B-7
How the system calculates depreciation for MACRS assets for short years	B-8
Using short years and the mid-quarter convention	B-10

#### Overview

A short year is any year that is less than twelve months. In general a company encounters a short year in the following situations:

- During start up or buy out
- When changing the accounting year
- During wind down or closing

This appendix explains how Infinium FA handles depreciation, effective installation dates, and effective disposition dates in short years for the conventional method, ACRS, and MACRS.

This appendix also explains:

- How to create a short year for the tax book
- How Infinium FA handles short years

#### Setting up a short year

For tax purposes in Infinium FA, you indicate that a year is a short year in tax book controls.

To create a tax book control for a short year, perform the following steps:

- 1 From the Infinium FA main menu select System and Application Setup.
- 2 From the Infinium FA main menu select *Application Control Setup*.
- 3 Select *Create tax book controls* [CTBC]. The system displays a screen similar to Figure B-1.

You can also access tax book controls by making the following selections:

- 4 From the Infinium FA main menu select Control File Maintenance.
- 5 From the Infinium FA main menu select Application Control Files.
- 6 Select *Work with tax book controls* [WWTBC]. The system displays a screen similar to Figure B-1.

APR/06/2009	08:14:29	Work With	Tax Book	Controls	FAGTBM	FADTBM
Tax book . Tax year .	· · · · · · · · ·	. <u>FED</u> . <u>2008</u> +	+			
To copy anot	her tax book:	control, e	enter the	following i	nformation.	
Tax book . Tax year .	 	: +				
F2=Function	keys F3=Exit	: F4=Promp	ot F10=Qu	uikAccess F	18=Message lin	e

Figure B-1: Work With Tax Book Controls prompt screen

7 Complete the fields on this screen using the following information.

Short year

To indicate that this year is a short year, type a value of **1** through **9** in the *Short year* field. If this year is the first short year, type **1**. Type a value of **2** through **9** for additional short years within this accounting year.

8 Press Enter. The system displays a screen similar to Figure B-2.

APR/06/2009 08:18:36	Work With Ta	ax Book Controls	FAGTB	M FADTBM
APR/06/2009 08:18:36 Company	. : 004 . : FED . : 2008 : 2 . <u>FEDERAL 1</u> . <u>87-001795</u> . <u>IRS</u> + . ACR + . 12 . <u>300</u>	JACKSONVILLE Date last c IAX BOOK INTERNAL REVENU ACCELERATED COS Maximum lif	RIVER WALK depreciated JE SERVICE ST RECOVERY :	5/06/2008 SYS.
F2=Function keys F3=Exi	t F4=Prompt	F10=QuikAccess	F24=More k	eys

Figure B-2: Work With Tax Book Controls screen 1

The system defaults the value that you typed in the *Short year* field on the previous screen into the *Short taxable year* field on this screen.

9 Press Enter. The system displays a screen similar to Figure B-3.

APR/06/2009 08:19:22 Work With Tax Book Controls FAGTBM FADTBM
Company JACKSONVILLE RIVER WALK Tax book FED
Tax year 2008 Last depreciation period : 2 Date last depreciated 5/06/2008 Tax book description : FEDERAL TAX BOOK Tax ID number : 87-001795
Taxing authority : IRSINTERNAL REVENUE SERVICEDefault tax regulation. : ACRACCELERATED COST RECOVERY SYS.Accounting periods : 12
Minimum life (YYMM) : 300       Maximum life (YYMM) : 9900         Short taxable year : 1       52/53 week year? : 0 1=Yes, 0=No         Tax year begin date 1/01/2008       Tax year end date 12/31/2008
First accounting year? O 1=Yes, O=No
F2=Function keys F3=Exit F10=QuikAccess F12=Cancel F24=More keys

Figure B-3: Work With Tax Book Controls screen 2

By indicating that this year is a short year, the screen expands for you to enter the beginning and ending dates of the short year.

10 Complete the fields on this screen using the following information.

#### First accounting year?

This year is the first accounting year only if this book is the first book for the company. If there are years before this year for the company and book, this year is not the first accounting year.

11 Press Enter. Complete the remainder of the Work with tax book control screens as you do for any year.

For more information on tax book controls, refer to the "Defining and Working with Book Controls" chapter of this guide.

# How the system calculates depreciation for CON assets for short years

Infinium FA calculates depreciation for CON assets for short years by determining a full year's worth of depreciation and multiplying that by a fraction that represents the periods in the short year over the periods in a full year.

For example, you have an asset that is installed on August 1, 1976, with a three year life and the cost basis is \$3600. The depreciation using STL is as follows:

Year	Periods	Depreciation calculation	Depreciation amount
1	08/01/76 - 12/31/76	\$1200 * 05/12	\$ 700
2	01/01/77 - 12/31/77	\$1200 * 12/12	\$1200
3	01/01/78 - 12/31/78	\$1200 * 12/12	\$1200
4	01/01/79 - 12/31/79	\$1200 * 07/12	\$ 500

The CON method uses the mid-month convention. For more information on the mid-month convention, refer to the "Using Tax Regulations and Conventions" appendix.

# How the system calculates depreciation for ACRS assets for short years and the ACRS method

To determine the amount of depreciation allowed in a short year for ACRS recovery property (except class 15, 18, 19 real property), the system does the following:

- 1 Calculates the allowed depreciation for a full year
- 2 Multiplies the amount calculated in Step 1 by a fraction that represents the number of months in the short year over the number of months in a full year (12)
- 3 Subtracts the amount calculated in Step 2 from the amount calculated in Step1. This is referred to as the unrecovered balance

The system carries the unrecovered balance forward to the year following the last year in the recovery period. However, this amount cannot exceed the recovery allowance permitted for the last year of the recovery period.

Any remaining unrecovered balance is carried forward to the following year(s) until exhausted.

For example, you have an asset with a three year life and the cost basis is \$3600.

Year	Table %	Periods	Depreciation calculation	Depreciation amount
1	.25	11/1/83 - 12/31/83	(\$3600*.25) * 2/12	\$ 150
2	.38	1/1/84 - 12/31/84	(\$3600*.38)	\$1368
3	.37	1/1/85 - 12/31/85	(\$3600*.37)	\$1332
4	NA	1/1/86 - 12/31/86	Unrecovered Balance*	\$ 750

\*If the unrecovered balance was greater than \$1332 in the above example, the system would also take the difference in the fifth year.

# How the system calculates depreciation for MACRS assets for short years

For MACRS property installed in or disposed of in a short year, the system must measure short taxable years and determine the effective installation date or the effective disposition date.

Under the rules for short taxable years (Revenue Procedure 89-15), property subject to the half-year convention is treated as being placed in service (or disposed of) on the first day or midpoint of a month. The system calculates depreciation based on deemed dates, rather than actual dates, that property is placed in service or disposed.

#### First day or last day of the month

For a short taxable year that begins on the first day of a month or ends on the last day of a month, the system measures the taxable year using the number of months in the short taxable year. The system calculates the midpoint of the taxable year by dividing the number of months in the taxable year by two.

For example, your company has a short taxable year that begins on June 17 and ends on December 31. The system calculates the midpoint by doing the following:

- 1 Determining the number of months in the short taxable year to be seven
- 2 Calculating the mid-point to be at three and one half months, which is equal to September 15
- 3 Treating property as placed in service or disposed of on September 15

In accordance with Revenue Procedure 89-15, Infinium FA does not take one month into account more than once. If your company has successive short taxable years in which one year ends in the same calendar month the next year begins, the first year does not include the month in which the first short year ends.

For example, you have the following two successive short years:

- June 1, 2000 October 15, 2000
- October 16, 2000 May 31, 2001

Infinium FA considers the first short year as a short taxable year of four months and the second short year as a short taxable year of eight months.

#### Not the first or last day of the month

For a short taxable year that begins on a day other than the first day of a month and ends on a day other than the last day of a month, the system calculates the year using the number of days in the short taxable year. The midpoint of the taxable year is determined by dividing the number of days in the taxable year by two.

If the midpoint of the taxable year is a day other than the first or midpoint of a month, property is treated as placed in service or disposed on the nearest preceding first or midpoint of the month.

#### Using short years and the mid-quarter convention

The mid-quarter convention applies if more than 40% of the cost basis of MACRS personal property is installed within the last quarter of a given accounting year. If a short year is three periods or less, the mid-quarter convention by definition applies.

Property subject to the mid-quarter convention is deemed placed in service or disposed on the midpoint of the quarter of the taxable year in which the property is placed in service or disposed.

For property subject to the mid-quarter convention with a taxable year of exactly four calendar months, property is deemed placed in service on the midpoint of the month. If the short taxable year has exactly eight months, property is deemed placed in service on the first day of the month.

For all other short taxable years, the number of days in the year must be divided by four to determine each quarter. The quarter must then be divided by two to determine its midpoint.

Unless the midpoint falls on the first day or midpoint of a calendar month, property placed in service during a given quarter is treated as placed in service on the nearest preceding first day or midpoint of a calendar month.

For example, your company has a short year of March 15 - December 31. Infinium FA calculates the placed in service date in a mid-quarter convention situation as shown below.

Quarter	Arithmetic mid-point	Placed in service date
Quarter One: March 15 - May 26	April 20	Middle of April (April 15)
Quarter Two: May 27 - August 7	July 2	Beginning of July (July 1)
Quarter Three: August 8 - October 19	September 13	Beginning of September (September 1)
Quarter Four: October 20 - December 31	November 25	Middle of November (November 15)

#### Depreciation calculation

The depreciation calculation for the first taxable year is obtained by determining the allowed depreciation for a full first recovery period and multiplying that by a fraction.

The numerator of the fraction is the number of months that the property is in service during the taxable year and the denominator is 12. The numerator could be a fraction of a month depending on the convention that applies and the placed-in-service date. This will determine the depreciation for the short year.

That value is then multiplied by the mid-quarter factor applicable to the quarter in which the asset is deemed to be installed.

The depreciation allowance for each subsequent taxable year is determined by multiplying the unrecovered basis of the property at the beginning of the taxable year by the applicable depreciation rate.

In the year following a short year, the system changes the method of depreciation from a table method to a formula method using the simplified method.

For example, you have an asset with a five year life installed in a 10 month short year with a \$1,000 cost basis.

Year	Table %	Depreciable basis	Depreciation calculation	Depreciation amount
1	.40	\$1,000	(\$1,000 * .40) * 5/12 (HY)	\$166.77
2	.40	\$833.33	\$833.33 * .40	\$333.33
3	.40	\$500	\$500 * .40	\$200.00
4	.40	\$300	\$300 * .40	\$120.00
5	(1/19*12) or .6316	\$180	\$180 * .6316	\$113.70
6	1	\$66.30	\$66.30 * 1	\$ 66.30

The system calculates the depreciation for the years following the short year using the applicable declining balance formula.

In the above example, year two is the year following the short year. In year two the system starts calculating depreciation using the declining balance formula. For each year thereafter, the system applies the declining balance rate to the remaining depreciable basis as of the beginning of the tax year.

The system calculates depreciation for year five (the switch to straight-line year) using the remaining months in the asset's life.

# Appendix C Creating Custom Depreciation Tables

# С

This appendix explains how you can create custom depreciation tables to meet your business needs.

This appendix consists of the following topics:

Торіс	Page
Overview	C-2
Creating depreciation (D type) tables	C-3
Creating units-of-production (U or UOP type) tables	C-8

# Overview

As discussed in the "Using Depreciation Methods and Tables" chapter of this guide, Infinium FA provides three types of tables as follows:

D - Depreciation

Used in depreciation calculations to compute a factor by which to multiply a base figure to yield a life-to-date amount

U - Units of Production

Used in depletion/units of production calculations

F - Formula

Used in depreciation calculations by Infinium FA tables only

When creating custom depreciation tables, you can use only D type (depreciation) tables or U type tables (units of production). You cannot create F type (formula) tables.

# Creating depreciation (D type) tables

#### Overview

As discussed in the "Using Depreciation Methods and Tables" chapter, D type tables are life-to-date tables. Infinium FA calculates the accumulated reserve for an asset using a D type table by:

- 1 Totaling the elements beginning with the first element of the table and ending with the element corresponding to the period up to which depreciation is being calculated
- 2 Dividing the result from Step 1 by the Base Total of the table.
- 3 Multiplying the result from Step 2 by the depreciable basis of the asset. The system uses this number as the accumulated reserve for the asset.

Infinium FA calculates the year-to-date depreciation for an asset by following the above steps with the exception that in Step 1, the system starts with the first element of the row representing that year rather than the first element of the table.

D type tables differ from units-of-production tables in that the rows of the table represent relative years rather than actual years in the life of an asset. For this reason, you must create a separate table representing each year life (05, 07, 10, 20, and so on). For each year life you must set up a table for each potential month of installation.

For example, to create a table to depreciate five year assets using a half year convention that spreads the half year depreciation evenly over the remaining periods of the first year, you must create 12 tables if each month of the year is a potential installation month with each table starting in a different month of the year. The three tables below would be used for assets installed in periods 1, 2, and 3.

Using these tables will not generate a half year's depreciation in the year of disposition. These tables are valid only for normal years. To effectively spread the half year's depreciation using the following tables, you must use a blank prorate code in your corporate book.

Periods											
01	02	03	04	05	06	07	08	09	10	11	12
.5	.5	.5	.5	.5	.5	.5	.5	.5	.5	.5	.5
1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1
	01 .5 1 1 1	01     02       .5     .5       1     1       1     1       1     1	01         02         03           .5         .5         .5           1         1         1           1         1         1           1         1         1           1         1         1	01         02         03         04           .5         .5         .5         .5           1         1         1         1           1         1         1         1           1         1         1         1           1         1         1         1	0102030405.5.5.5.5.5111111111111111	01         02         03         04         05         06           .5         .5         .5         .5         .5         .5           1         1         1         1         1         1           1         1         1         1         1         1           1         1         1         1         1         1           1         1         1         1         1         1	01         02         03         04         05         06         07           .5         .5         .5         .5         .5         .5         .5           1         1         1         1         1         1         1           1         1         1         1         1         1         1           1         1         1         1         1         1         1           1         1         1         1         1         1         1	01         02         03         04         05         06         07         08           .5         .5         .5         .5         .5         .5         .5         .5           1         1         1         1         1         1         1         1           1         1         1         1         1         1         1         1           1         1         1         1         1         1         1         1           1         1         1         1         1         1         1         1	01         02         03         04         05         06         07         08         09           .5         .5         .5         .5         .5         .5         .5         .5         .5           1         1         1         1         1         1         1         1           1         1         1         1         1         1         1         1           1         1         1         1         1         1         1         1           1         1         1         1         1         1         1         1         1           1         1         1         1         1         1         1         1	01         02         03         04         05         06         07         08         09         10           .5 </td <td>01         02         03         04         05         06         07         08         09         10         11           .5<!--</td--></td>	01         02         03         04         05         06         07         08         09         10         11           .5 </td

#### Year Periods

	01	02	03	04	05	06	07	08	09	10	11	12
01	0	.545	.545	.545	.545	.545	.545	.545	.545	.545	.545	.545
02	1	1	1	1	1	1	1	1	1	1	1	1
03	1	1	1	1	1	1	1	1	1	1	1	1
04	1	1	1	1	1	1	1	1	1	1	1	1
05	1	1	1	1	1	1	1	1	1	1	1	1
06	1	0	0	0	0	0	0	0	0	0	0	0

#### Year Periods

	01	02	03	04	05	06	07	08	09	10	11	12
01	0	0	.6	.6	.6	.6	.6	.6	.6	.6	.6	.6
02	1	1	1	1	1	1	1	1	1	1	1	1
03	1	1	1	1	1	1	1	1	1	1	1	1
04	1	1	1	1	1	1	1	1	1	1	1	1
05	1	1	1	1	1	1	1	1	1	1	1	1
06	1	1	0	0	0	0	0	0	0	0	0	0

# Creating D type tables

To create a D type table, perform the following steps:

- 1 From the Infinium FA main menu select Control File Maintenance.
- 2 From the Infinium FA main menu select *Entity Control Files*.
- 3 Select *Work with depreciation tables* [WWDT]. The system displays a screen similar to Figure C-1.

APR/03/2009 08:31:45 Work With Depreciation Tables FAGD1M FADD1M
Table name
To copy an existing depreciation table, enter the following information
Copy like table
F2=Function keys F3=Exit F4=Prompt F10=QuikAccess F18=Message line
12-runetion keys 10-Exit 14-110mpt 110-Quikheess 110-Message tine

Figure C-1: Work With Depreciation Tables prompt screen

- 4 Type a depreciation table name in the *Table name* field.
- 5 Press Enter. The system displays a screen similar to Figure C-2.

APR/03/2009 08:39:52	Work With Depreciation	Tables FAGD1M	FADD1M
Base total Depreciation method Year life Change permitted?	<u>ACRS CLASS 03 PER</u> <u>1.00000</u> <u>PRE</u> + <u>3</u> <u>0</u> 1=Yes, 0=No	Table type Period 12/13	<u>12</u>
For UOP tables, enter t Offset type	-	set, 1=Type 1, 2=Ty	ipe 2
	<u>0</u> Enteray	-	•
Table text			
S2KD			
F2=Function keys F3=Ex	kit F4=Prompt F10=QuikA	ccess F24=More key	15

Figure C-2: Work With Depreciation Tables prompt screen

This screen contains the controls for the depreciation table.

- 6 Type D in the *Table type* field.
- 7 Press Enter. The system displays a screen similar to Figure C-3.

Creating depreciation (D type) tables

APR/0	3/2009 08:4	1:11 Wor	k With Depre	eciation Ta	bles F	AGD1M	FADD1M
Table	: 810	300 AC	RS CLASS 03	PERCENTAGE	Met	hod	. : PRE
Type	: D	Year life	: 3 F	Periods	: 12 STL	period .	. : 0000
Keyin	g option .	Cnn	-Copy yr. nr	n Base	total	:	1.00000
		– Rnn	-Retrieve yn	r. nn Tabl	e total .	:	1.00000
Prora	ate row		. 00000	Last	row total	:	. 00000
Yr	One	Тwo	Three	Four	Five	Six	
<u>00</u>	. 00000	. 00000	. 00000	. 00000	. 00000	. 00000	
	Seven	Eight	Nine	Ten	Eleven	Twelve	
_	. 00000	. 00000	. 00000	. 00000	. 00000	.00000	
01	. 02083	. 02083	. 02083	. 02083	. 02083	. 02083	
02	.03167	.03167	.03167	.03167	.03167	.03167	
03	. 03083	. 03083	. 03083	. 03083	. 03083	. 03083	

Figure C-3: Work With Depreciation Tables prompt screen

The system displays the percentages for each year in the lower portion of the screen.

- 8 Press F6 to display percentages for periods eight through twelve.
- 9 Type the year and percentages in the table entry section of this screen to add percentages for another year.
- 10 Press Enter. The system saves your changes.

C-7

# Creating units-of-production (U or UOP type) tables

#### Overview

As discussed in the "Using Depreciation Methods and Tables" chapter of this guide, Infinium FA does not provide any U type tables. You must create your own. The two types of U tables are as follows:

Offset

Offset type field is set to 1 or 2

Non-offset

Offset type field is set to **0** 

#### Offset type tables

Offset type tables differ from D type tables in that the rows of the table represent actual years rather than relative years. Therefore, you must specify a begin year for an offset type table. You can use one offset type table for many assets regardless of their lives or installation years and periods if they use the same method of depreciation. Offset type tables are commonly used for 445 accounting or for assets that use a units of production method of depreciation.

The two types of offset tables are as follows:

- Offset type field is set to 1
- Offset type field is set to 2

Both types of tables work by developing a factor that the system multiplies by the depreciable basis of the assets that use these tables to determine depreciation. The system derives the numerator of both offset type 1 and offset type 2 tables by summing the elements of the table, starting with the element corresponding to the installation year and period of the assets using the table.

After Infinium FA closes on an asset using an offset type 1 or offset type 2 table, the system calculates depreciation for subsequent closes as follows:

- 1 Sums the elements in the table, starting with the element representing the period after the last close and ending with the year and period that you are closing to determine the numerator of the fraction
- 2 Calculates the remaining units in life for the asset by subtracting the units produced year-to-date from the units in life
- 3 Divides the number calculated in Step 1 (numerator) by the units in life calculated in Step 2 (denominator)
- 4 Multiplies the fraction calculated in Step 3 by the depreciable basis of the asset
- 5 Adds the number calculated in Step 4 to the previous accumulated reserve to determine the current accumulated reserve

#### Offset type 1 tables

Offset type 1 tables differ from offset type 2 tables in that the denominator of the factor the system uses to calculate depreciation is the units in life. You type this number in the *Units in Life* field in the corporate book data segment for the asset in the *Work with assets* function.

#### Offset type 2 tables

Offset type 2 tables differ from offset type 1 tables in that the denominator of the factor that the system uses to calculate depreciation is derived from the life of the asset and the installation date entered in the corporate book data segment.

You can use offset type tables only for your corporate book and for mineral reserves for your tax book.

#### Non-offset type tables

Non-offset type tables (offset type **0** tables) work like D type tables except that you can modify non-offset type tables after you enter assets that reference the table. You can use non-offset type tables in both your corporate and tax books.

To use non-offset type tables, you must perform the following steps:

 Specify a Base total for your table. This total represents the expected units in the life of the asset; for example, miles driver, machine hours worked, copies produced.  Type the rows into the table representing the actual number of units used or produced for each period with the first row of the table representing the installation year of the asset.

The system calculates depreciation for assets that use non-offset type tables in the same manner in which it calculates depreciation for assets that use D type tables. You can refer to the section "How do you create depreciation (D type) tables?" for more information on how the system calculates depreciation for D type tables.

# Creating U or UOP type tables

To create a units of production table, perform the following steps:

- 1 From the Infinium FA main menu select Control File Maintenance.
- 2 From the Infinium FA main menu select Entity Control Files.
- 3 Select *Work with depreciation tables* [WWDT]. The system displays the Work With Depreciation Tables prompt screen similar to Figure C-1.
- 4 Type a depreciation name in the Table name field.
- 5 Press Enter. The system displays a screen similar to Figure C-4.

APR/03/2009 08:43:45 Work With Depreciation Tables FAGD1M FADD1M	
Table name	
For UOP tables, enter the following: Offset type <u>2</u> 0=Non-offset, 1=Type 1, 2=Type 2 Begin year <u>2005</u> <u>1</u> Enter a year if using offset type 1 or 2 Table text	
S2KD F2=Function keys F3=Exit F4=Prompt F10=QuikAccess F24=More keys	

Figure C-4: Work With Depreciation Tables screen 1

This screen contains the controls for the units-of-production table.

6 Complete the fields on this screen using the following information:

Base total

Specify a *Base total* if this is a non-offset type table.

Table type

Type **U** in the *Table type* field.

Offset type

Type a value in the Offset type field.

Begin year

Type a year in the Begin year field if this is an offset type table (1 or 2).

7 Press Enter to access the units used or produced for each period. The system displays a screen similar to Figure C-5.

			5AK USED FOR A			
Type	: U	Year life	: 99 Per	iods : 1:	2 STL per	iod : 000
Keyir	ng option .	Cnn	-Copy Yr. nn	Base to	tal	.: 514
		Rnn	-Retrieve Yr.	nn Table te	otal	. : 62
Prora	ate Row	••	0	Last Ro	w Total .	. :
Yr	One	Тыо	Three	Four	Five	Six
00	0	0	0	0	0	0
	Seven	Eight	Nine T	en Elevei	n Twelv	/e
	0	-	0			0
01	4	4	5	4	4	5
02	4	4	5	4	4	5
03	4	4	5	4	4	5
04	4	4	5	4	4	5
04		4	5	4	4	5
	4	4	5	4	4	
05 06	4	4	5	4	4	5
05	4 4 4	4 4 4	-		4	-

Figure C-5: Work With Depreciation Tables screen 2

In the lower portion of the screen the system displays the units used or produced for each year.

8 Press F6 to display units for periods eight through twelve.

- **9** To add units for another year, type the year and units in the table entry section of this screen.
- **10** Press Enter. The system saves your changes.

# Appendix D Accounting Journal Entries

# D

This appendix illustrates the accounting journal entries that Infinium FA generates.

The appendix consists of the following topics:

Торіс	Page
Accounting journal entries overview	D-2
Additions or purchases journals	D-3
Depreciation journals	D-4
Transfer journals	D-5
Retirement journals	D-7

# Accounting journal entries overview

Depending upon which journals you designate as required in your company controls, Infinium FA uses a combination of the following accounts:

- Depreciation Expense
- Asset
- Purchases
- Accumulated Reserve
- Net Proceeds
- Ordinary Gain/Loss
- Extraordinary Gain/Loss
- Transfers In
- Transfers Out

# Additions or purchases journals

#### Overview

When you acquire an asset, Infinium FA generates an accounting entry to charge the asset to the appropriate account. For the system to create addition transactions, you must use a Purchases account. The Purchases account acts as a wash account.

The wash account is a control mechanism that you can use to balance the fixed assets subledger to your general ledger. The balance of the wash account should always be zero at the end of an accounting period. Only one Purchases account per company is required, although you may want to set up Purchases accounts for each class of assets for additional control purposes.

# Additions journal example

Below is an example of an additions or purchases journal entry.

If you purchase an asset for \$1,000.00 on June 1st, your accounts payable system generates this transaction:

Purchases \$1,000.00

Accounts Payable Trade

\$1,000.00

The entry above is to the Purchases account, rather than the individual Asset account. Any entry into the Purchases account acts as a signal that an asset has been purchased and should be reflected in the Infinium FA system.

When you add the asset to the Infinium FA system, Infinium FA generates this transaction:

Asset \$1,000.00

Purchases

\$1,000.00

For the entry above Infinium FA uses the accounts of the accounting location to which the asset belongs.

# Depreciation journals

# Overview

When you run a trial period end close, Infinium FA generates trial depreciation journals. After you review and confirm these journals, you can run a period end close that generates depreciation journals that you can transfer to your general ledger.

## Depreciation journal example

Below is an example of a depreciation journal.

If you purchase the same asset from the previous example and use a depreciation table of straight line, STL, when you close the June period, Infinium FA generates this journal:

Depreciation Expense \$16.67 Accumulated Reserve \$16.67

For the entry above, Infinium FA uses the accounts from the accounting locations to which the asset belongs.

# Transfer journals

## Overview

Infinium FA maintains the following types of transfers:

- Intracompany transfers
- Intercompany transfers

Intracompany transfers occur when you transfer an asset from one accounting location to another within the same company. The entry from this type of transfer is optional and is useful only to organizations that track their balance sheet asset accounts at a level lower than the company level.

Intercompany transfers occur when you transfer an asset from one accounting location in one company to an accounting location in a different company. The entry from this type of transfer uses the intercompany exchange accounts as well as the asset and accumulated reserve accounts from the accounting locations.

# Transfer journal examples

Below are intracompany journal and intercompany journal examples.

#### Intracompany transfer

If you transfer the asset in the previous examples from accounting location 001-001 to accounting location 001-002 on June 15th, Infinium FA generates the following transactions:

Using the accounts of the "From" location 001-001:

Accumulated Reserve	\$ 16.67	
Transfers Out	\$ 983.33	
Asset		\$1,000.00

Using the accounts of the "To" location 001-002:

Asset	\$1,000.00	
Accumulated Reserve		\$ 16.67
Transfers In		\$ 983.33

#### Intercompany transfer

If you transfer the asset in the previous examples from accounting location 001-002 in Company 001 to accounting location 002-002 in Company 002 on June 20th, Infinium FA generates the following transactions:

Using the accounts of the "From" accounting location 001-002 and Company 001's Intercompany Receivable account:

Accumulated Reserve	\$ 16.67	
Intercompany Receivable	\$ 983.33	
Asset		\$1,000.00

Using the accounts of the "To" accounting location 002-002 and Company 002's Intercompany Payable account:

Asset	\$1,000.00	
Accumulated Reserve		\$ 16.67
Intercompany Receivable		\$ 983.33

You must create the intercompany exchange accounts using the *Work with interco exchange* function before you perform an intercompany transfer. For more information on creating intercompany exchange accounts, refer to the "Defining and Working with Optional Controls" chapter of the guide.

# **Retirement journals**

## Overview

Retirement transactions are similar to addition or purchases transactions in that you must utilize a special Net Proceeds account. The Net Proceeds account is similar to the Purchases account in that it should have a zero balance at the end of each period.

# Retirement journal example

Below is an example of a retirement journal.

For example, if you retire the asset from the previous examples on July 1st for the amount of \$900 and pay removal costs of \$50, the system generates the transactions below.

To reflect the \$900 sale amount:		
Cash	\$900.00	
Net Proceeds		\$ 900.00
To reflect the \$50 removal c	osts:	
Net Proceeds	\$ 50.00	
Cash		\$ 50.00
To reflect the voluntary retire	ement of the asset	:
Accumulated Reserve	\$ 16.67	
Net Proceeds	\$850.00	
Ordinary Gain/Loss	\$133.33	
Asset		\$1,000.00

# Notes

# Appendix E Adjusted Current Earnings Depreciation

This appendix contains information on Adjusted Current Earnings, more commonly known as ACE. Depending on your federal tax book, Infinium FA calculates one or more of the following:

- Regular tax depreciation
- Adjusted Current Earnings depreciation, ACE
- Alternative Minimum Tax depreciation, AMT

For Infinium FA to correctly calculate ACE for your assets, you must follow the ACE setup procedure as outlined in this appendix.

This appendix consists of the following topics:

Торіс	Page
Ajusted Current Earnings, ACE, depreciation overview	E-2
Following the ACE setup procedure	E-4

# Ajusted Current Earnings, ACE, depreciation overview

As part of the Tax Reform Act of 1986, section 56(g) of the IRS code requires further adjustment to the AMT calculation for assets installed before January 1, 1994.

The AMT calculation uses the following:

- Half-year convention
- 150% declining balance method switching to straight line
- Class life of the asset

In general for any taxable year beginning after 1989, the AMT income of any corporation increases by 75% of the excess, if any, of the ACE of the corporation over the AMT income.

#### Alternative depreciation system, ADS

When ACE is calculated, a depreciation adjustment is necessary. In general depreciation for ACE purposes is calculated using the ADS of section 168(g) of the IRS code.

The ADS is generally straight line over the class life (midpoint of the guideline class) of an asset. The depreciation deduction for ACE purposes is calculated as follows:

- For property placed in service after 12/31/89 and before 1/1/94:
  - Straight line method
  - Class life
- For MACRS property placed in service before 1/1/90:
  - Remaining straight line method
  - AMT remaining basis as of the close of the last tax year beginning before 1/1/90
  - AMT remaining life as of the close of the last tax year beginning before 1/1/90
- For ACRS property placed in service before 1/1/90:
  - Remaining straight line method

- Regular tax remaining basis as of the close of the last tax year beginning before 1/1/90
- AMT remaining life as of the close of the last tax year beginning before 1/1/90

#### ACE depreciation tables

Therefore, the ACE depreciation tables for assets installed before 1/1/90 are different from the ACE depreciation tables for assets installed after 12/13/89.

For assets installed before 1/1/90, the ACE depreciation tables are RSTL.

For assets installed after 12/31/89, the ACE depreciation tables are straight line tables over the class life (midpoint of the guideline class) of the asset, 860505 for example.

ACE remaining basis ACE remaining life

Infinium FA displays zero in the *ACE Remaining Basis* and *ACE Life* fields for assets installed after 12/31/89, because the system uses the regular tax depreciable basis to calculate ACE.

Infinium FA displays values in these fields for assets installed before 1/1/90. The system calculates these values when you run the *Update ACE Tables* function during the ACE setup procedure as outlined in this appendix.

To ensure the accuracy of the *ACE Remaining Basis* and *ACE Remaining Life* fields, you must follow the ACE setup procedure. It is very important that you check these values after running the *Update ACE Tables* function.

E-3

# Following the ACE setup procedure

When initializing your Infinium FA system, to correctly calculate ACE values for assets installed before 1/1/90, you must follow the steps outlined below to set the following:

- ACE Remaining Basis
- ACE Remaining Life
- ACE Depreciation tables

For Infinium FA to correctly set the above ACE values and tables, follow these steps:

1 Use the *Work with accounting years* function to change the current accounting year for the federal tax book to 1989.

For fiscal years adjust the year 1989 to the year that contains the date December 31, 1989.

For example, if the fiscal year 1990 starts on 7/01/89 and ends on 6/30/90, change the current accounting year to 1990.

You must adjust all other dates listed in the subsequent steps accordingly.

- 2 Copy and save your database. This is a function that is performed by your MIS department.
- 3 Use the *Run period end closing* function to close period 12, 1989 for ACR assets only. Close only your ACR assets by selecting the items that have ACR for the *Tax Reg* field.
- 4 Run the *Initialize year end* function for 1989 to advance the current accounting year to 1990 (this year can be different for fiscal years).
- 5 Run the Update ACE tables function for the system to assign the ACE remaining life and ACE remaining basis fields.
- 6 Use the *Display asset* function to check the *ACE remaining life* and *ACE remaining basis* fields for assets installed before 1990.

If you do not see figures in both of these fields, stop this procedure and contact Infinium Customer Support. If there are values in these fields, continue to the next step.

- 7 Verify the accuracy of the *ACE remaining basis* and *ACE remaining life* fields for an ACRS asset and a MACRS asset.
- 8 Use the *Run period end closing* function to close period 12, 1990 for your ACR assets only.
- 9 Run the ACE report to verify ACE depreciation figures as of 12/31/90.
- **10** Run the *Initialize year end* function for 1990. Running this function automatically advances the current accounting year to 1991.
- 11 Repeat steps seven, eight, and nine for each subsequent year up to the year to which you want to perform your reconciliation.
- 12 Copy and save your database. This is a function that is performed by your MIS department.
- **13** Use the *Run period end closing* function to close the period to which you want to reconcile.
- 14 Continue normal processing.

# Notes

# Appendix F Tax Regulations and Conventions

# F

This appendix contains information on tax regulations and conventions as they are used in Infinium FA.

This appendix consists of the following topics:

Торіс	Page
Conventions for the ADR, ACR, and MACRS regulations	F-2
Conventional (CON) regulation	F-4

# Conventions for the ADR, ACR, and MACRS regulations

# Modified half year convention

The ADR regulation uses one of the following two conventions:

- Half year (beginning of the year)
- Modified half year

The following table illustrates how Infinium FA calculates depreciation for an asset using the modified half year convention.

Modified	half	vear	summary
mouniou	i i a ii	Juan	Gainnary

If an asset is installed in the	And if that asset is retired in the	Infinium FA calculates
First half of the year	First half of the year	<ul> <li>A full year of depreciation in the year of installation, and</li> </ul>
		<ul> <li>Zero depreciation in the year of disposition</li> </ul>
Second half of the year	First half of the year	<ul> <li>Zero depreciation in the year of installation, and</li> </ul>
		<ul> <li>A half year of depreciation in the year of disposition</li> </ul>
First half of the year	Second half of the year	<ul> <li>A full year of depreciation in the year of installation, and</li> </ul>
		<ul> <li>A half year of depreciation in the year of disposition</li> </ul>
Second half of the year	Second half of the year	<ul> <li>Zero depreciation in the year of installation, and</li> </ul>
		<ul> <li>A full year of depreciation in the year of disposition</li> </ul>

## Full-year convention

For personal property the full-year convention is mandatory for the ACRS regulation. Using the full-year convention, the system calculates a full year's depreciation in the year of installation and zero depreciation in the year of disposition, regardless of what period the asset is installed or disposed.

## Half-year convention

For personal property the half-year convention is mandatory for the MACRS regulation. Using the half-year convention, the system calculates a half year's depreciation in the year of installation and in the year of disposition, regardless of what period the asset is installed.

Depreciation begins in period seven of the year if the asset is installed in period one through six. If the asset is installed in periods eight through twelve, the system calculates depreciation beginning in the month of installation, catching up depreciation for period seven through the current period.

# Half-month convention

For real property installed after June 23, 1984, the half-month convention is mandatory for the ACRS and MACRS regulation.

### Full-month convention

For real property installed between January 1, 1981 and June 23, 1984, the full-month convention is mandatory for the ACRS regulation.

# Conventional, CON, regulation

## Overview

Infinium FA provides the CON regulation to use for the following types of assets:

- Assets installed before 1981 that are not governed by the ADR or Class Life system
- Assets in a state or alternate tax book that do not require any federal depreciation regulation

Infinium FA allows you to override the ACR regulation with the CON regulation in the tax book segment in any asset for any year. Using the CON regulation allows you to enter an accumulated reserve and a depreciation table. The ACR regulation does not allow you to enter an accumulated reserve and automatically assigns the depreciation table based upon the installation date, guideline class, and any special elections.

Therefore, it is not uncommon for you to override the CON regulation when there are discrepancies with either the depreciation table or the accumulated reserve the system assigns. If you use the CON regulation for assets installed after 1981, the system treats CON assets as if none of the normal tax regulations apply.

If you use the CON regulation on assets, you must be aware that the system does not do the following:

- Calculate short year depreciation correctly according to the ACRS/MACRS rules
- Use the normal half-year convention

If you use a MACRS table for a CON asset, the system calculates a half year of depreciation in the year of installation, but not in the year of disposition. Therefore, the accumulated reserve of the asset is incorrect.

- Calculate AMT or ACE depreciation
- Test or apply the mid-quarter convention test

The system does not include assets using the CON regulation when you run either the *Test for mid-quarter convention* or the *Apply mid-quarter convention* functions

- Apply automobile depreciation limits
- Allow for ITC
- Follow any other rules specific to ACRS or MACRS

## Mid-month convention

When you use the mid-month convention, the system calculates depreciation as follows:

- For installations:
  - If you install an asset on or before the 15th of the month, the system begins depreciation in the month of installation.
  - If you install an asset after the 15th of the month, the system begins depreciation in the next month.
- For retirements:
  - If you retire an asset on or before the 15th of the month, the system calculates zero depreciation for the month of disposition.
  - If you retire an asset after the 15th of the month, the system calculates a full month's depreciation for the month of disposition.

We strongly recommend that you do not use the CON tax regulation if you will be affected by the exclusions listed above.

# Notes

# Appendix G Like-Kind Exchange Examples

# G

This appendix contains examples on how to enter assets in *Work with likekind exchanges*. The depreciation calculated for the assets you are exchanging is also explained. For more information regarding the rules for like-kind asset exchanges, refer to your current IRS tax documentation.

This appendix consists of the following topics:

Торіс	Page
Single asset like-kind exchanges	G-2
Multi-asset like-kind exchanges	G-5

# Single asset like-kind exchanges

#### One car exchanged for one car

If you exchange one car for another car that has the same installation date, same method of depreciation, and the same guideline class, complete the Work with Like-Kind Exchanges asset selection screen similar to Figure G-1 below.

DEC/28/2001 10:26:44 Work Wi	ith Like-Kind Excha	nges FAGLKM	FADLKM
Сотрапу		auto exchange	
Like-Kind Assets			
Seq Exchanged Assets Re	eceived Assets L:		s Assets
01CAR1 + +		o Seq	+ +
	+ +		· · ·
03 + +	+ +		+ +
04 + +	+ + +	_	++
05 + +			+ +
Unlike Asset + + +	++		
F2=Function keys F3=Exit F4=F	Prompt F10=QuikAcco	ess F12=Cancel	

Figure G-1: Work with Like-Kind Exchanges asset selection screen

For example, if Car 1 was installed in 1998 and traded in 2001, Infinium FA will use the fourth year depreciation rate (11.52%) to calculate depreciation on Car 2. The first year auto cap for 2001 (\$3,060.00) is compared to the depreciation calculated to determine the allowable depreciation on Car 2. The lesser of the two amounts is used as the deprecation for the year.

If the adjusted basis of Car 2 is \$20,000, depreciation in the year 2001 is calculated as:  $20,000 \times 11.52\% = 2,304 \times \frac{1}{2}$  (half year convention) = \$1,152. The depreciation taken for the year would be \$1,152, rather than \$3,060.

## One car and cash exchanged for one car

If you exchange one car and cash for another car and the exchange results in excess basis, complete the Work with Like-Kind Exchanges asset selection screen similar to Figure G-2 below.

Both cars have the same installation date, same method of depreciation and same guideline class. You create the excess basis car as a component of the car you are receiving with the same method of depreciation and the same guideline class. However, the excess basis asset has an installation date that is the same as the exchange group date.

DEC/28/2001 10:38:28	Work With Like-Kind Exchanges	FAGLKM FADLKM
Company Exchange group Multi-asset exchange? . Exchange date	. AUTO CASH <u>SINGLE AUTO E</u> . <u>0</u>	XCHANGE PLUS CASH
Like-Kind Assets		
Seq Exchanged Assets	Received Assets Linked	Excess Basis Assets
	to Seq	
01 <u>CAR3</u> +	+ <u> </u>	<u> </u>
02 +	+ + +	+ +
03 +	+ + +	+ +
04 +	+ + +	+ +
05 +	+ + +	+ +
Unlike Asset +	+ + +	
F2=Function keys F3=Ex	it F4=Prompt F10=QuikAccess F	12=Cance l

Figure G-2: Work with Like-Kind Exchanges asset selection screen

In this example, Car 3 is installed in 1998 and traded in 2001. Car 4 will be depreciated just as Car 3 would have been had it not been retired. Therefore, Infinium FA will use the fourth year depreciation rate (11.52%) to calculate the depreciation on Car 4. Depreciation for Car 4-1 will then be calculated beginning on the date of the exchange.

Car 4-1 is treated as a newly acquired asset. Therefore, the first year depreciation rate (20%) is used to calculate depreciation on Car 4-1.

Car 4 and Car 4-1 are automatically linked together because they are entered on the same line on the screen. The allowable depreciation for Car 4 and Car 4-1 is calculated by prorating the 2001 first year auto cap of \$3,060.00 over both Car 4 and Car 4-1. Because the two cars are linked together, they are subject to one auto cap. The year of the exchange determines the correct auto cap to use, not the installation date of the received asset or the excess basis asset.

# Multi-asset like-kind exchanges

#### One car exchanged for two cars

If you exchange one car for two cars, complete the Work with Like-Kind Exchanges asset selection screen similar to Figure G-3 below.

DEC/28/2001 10:43:39 W	Work With Like-Kind Exchanges	FAGLKM FADLKM
Company		ino autos
Like-Kind Assets		
Seq Exchanged Assets	Received Assets Linked to Seq	Excess Basis Assets
01 CAR5 + +	•	++
02 <u>CAR5</u> + +	+ <u> </u>	+ +
03 + +	+ + +	+ +
04 + +	+ + +	+ +
05 + +	+ + +	+ +
Unlike Asset + +	+ + +	
F2=Function keys F3=Exit	t F4=Prompt F10=QuikAccess F1	2=Cance l

Figure G-3: Work with Like-Kind Exchanges asset selection screen

You must specify Car 5 next to both Car 6 and Car 7. Each received asset must have a corresponding exchanged asset. This requirement is necessary to ensure that the guideline class and method of depreciation for each exchanged and received asset are the same.

For example, if Car 5 was installed in 1999 and traded in 2001, Infinium FA would calculate depreciation on Car 6 and Car 7 separately using the third year depreciation rate for each. The 2001 auto cap would then be applied to each car individually. The \$3,060 in depreciation can be taken on Car 6 and another \$3,060 in depreciation can be taken on Car 7 in 2001. Car 6 and Car 7 are not linked in any way and therefore use two separate auto caps.

# One car and cash exchanged for two cars

If you exchange one car and cash for two cars and the exchange results in excess basis for one of the cars, complete the Work with Like-Kind Exchanges asset selection screen similar to Figure G-4 below.

The three cars involved in the exchange have the same installation date, same method of depreciation and same guideline class. You create the excess basis car as a component of one of the cars you are receiving with the same method of depreciation and the same guideline class. However, the excess basis asset has an installation date that is the same as the exchange group date.

DEC/28/2001 10:52:03	Work With Like-Kind Exchanges	FAGLKM FADLKM		
Company				
Like-Kind Assets Seq Exchanged Assets	Received Assets Linked to Seq	Excess Basis Assets		
01 CAR8 +	•	<u> CAR9</u> + <u>1</u> +		
02 <u>CAR8</u> +		+ +		
03 +	+ + +	+ +		
04 +	++ +	+ +		
05 +	+ + +	+ +		
Unlike Asset +	+ + +			
F2=Function keys F3=Ex:	it F4=Prompt F10=QuikAccess F1	12=Cance l		

Figure G-4: Work with Like-Kind Exchanges asset selection screen

For example, if Car 8 was installed in 2000 and traded in 2001, the second year depreciation rate is used to calculate depreciation on Car 9 and Car 10 (32%). The first year depreciation rate is used to calculate the depreciation on the excess basis asset, Car 9-1, (20%). The depreciation on Car 10 is limited to the 2001 first year auto cap of \$3,060.00. The 2001 first year auto cap is prorated over Car 9 and Car 9-1 because these cars are linked together.

## Two cars exchanged for one car

Exchanged cars have same installation years

If you exchange two cars for one car and the installation dates of the cars you are exchanging are in the same year, complete the Work with Like-Kind Exchanges asset selection screen similar to Figure G-5 below.

DEC/28/2001 10:56:03 Wo	lork With Like-Kind Exchanges	FAGLKM FADLKM		
Company				
Like-Kind Assets Seq Exchanged Assets	Received Assets Linked to Seq	Excess Basis Assets		
01 CAR11 + +	'	+ +		
02 <u>CAR12</u> + +	++	+ +		
03 + +	++	+ +		
04 + +	++	++		
05 + +	* * *	+ +		
Unlike Asset + +	+ + +			
F2=Function keys F3=Exit F4=Prompt F10=QuikAccess F12=Cancel				

Figure G-5: Work with Like-Kind Exchanges asset selection screen

The adjusted basis and accumulated reserve of Car 13 are the sum of the adjusted bases and accumulated reserves of Car 11 and Car 12.

#### Exchanged cars have different installation years

If you exchange two cars for one car and the installation dates of the cars you are exchanging are in different years, complete the Work with Like-Kind Exchanges asset selection screen similar to Figure G-6 below.

You must create a placeholder asset with the same method of depreciation and the same guideline class as one of the cars you are exchanging. The placeholder asset should be a component of the car you are receiving. The placeholder asset is used to accurately reflect the accumulated reserve on the assets exchanged because the newly acquired asset must take on all attributes of the traded assets.

DEC/28/2001 11:07:31	Work With Like-Kind Exchanges	FAGLKM FADLKM		
Company Exchange group Multi-asset exchange? . Exchange date	. 2 AUTOS 2 YR <u>2 AUTOS FRO 1</u> . <u>1</u>	<u>AUTO DIFF YEARS</u>		
Like-Kind Assets Seq Exchanged Assets	Received Assets Linked to Seq	Excess Basis Assets		
01 <u>CAR14</u> +	+CAR16 + +	+ +		
02 <u>CAR15</u> +	+ <u>CAR16</u> + <u>1</u> + <u>01</u>	+ +		
03 +	++ +	++		
04 +	+++	+ +		
05 +	+ + +	+ +		
Unlike Asset +	+ + +			
F2=Function keys F3=Exit F4=Prompt F10=QuikAccess F12=Cancel				

Figure G-6: Work with Like-Kind Exchanges asset selection screen

Car 16 has the same installation date and adjusted basis as Car 14. The placeholder asset (Car 16-1) has the same installation date and adjusted basis as Car 15.

Although different rates are used to calculate depreciation for Car 16 and Car 16-1, one auto cap is prorated over both cars. Therefore, they must be linked together using *Linked to Seq*.

One car, one truck, two computers, and cash exchanged for one car, one truck, and one computer

If you exchange one car, one truck, two computers, and cash for one car, one truck, and one computer and the exchange results in excess basis for the new car and new computer, complete the Work with Like-Kind Exchanges asset selection screen similar to Figure G-7 below.

Both cars have the same installation date, same method of depreciation, and same guideline class. You create the excess basis car as a component of the car you are receiving with the same method of depreciation and the same guideline class. However, the excess basis asset has an installation date that is the same as the exchange group date. In this example the installation dates of the computers you are exchanging are in different years. Therefore, you must create a placeholder asset for one of the computer assets you are exchanging with the same method of depreciation and the same guideline class.

The placeholder asset should be a component of the computer asset you are receiving. The placeholder asset is used to accurately reflect the accumulated reserve on the assets exchanged because the newly acquired asset must take on all attributes of the traded assets.

You must also create an excess basis asset to handle the excess basis for the new computer. The excess basis asset should be created as a component of the computer asset you are receiving with the same method of depreciation and the same guideline class. However, the excess basis asset has an installation date that is the same as the exchange group date.

DEC/28/2001 11:15:35	Work With Like-Kind Exchanges	FAGLKM FADLKM		
Company				
Like-Kind Assets Seq Exchanged Assets 01 <u>CAR17</u> + 02 <u>TRUCK1</u> + 03 <u>COMPUTER1</u> + 04 <u>COMPUTER2</u> + 05 +	to Seq + <u>CAR18</u> + + + <u>TRUCK2</u> + +	Excess Basis Assets           CAR18         +         _1         +		
Unlike Asset +	. + + +			
F2=Function keys F3=Ex	it F4=Prompt F10=QuikAccess F1	l2=Cancel		

Figure G-7: Work with Like-Kind Exchanges asset selection screen

Computer 3, 3-1, and 3-2 are all linked together. To retire or transfer one of these assets, you must retire or transfer all of them.

The excess basis assets are linked to the received assets next to them. You use *Linked to Seq* to link placeholder assets to received assets.

# Notes