Infor SyteLine Germany Localization User Guide

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About the Germany Localization

The Germany Localization includes these features.

Note: The localization assumes that **Tax Mode** is set to **`Item`** for Tax System 1 on the **Tax Systems** form.

VAT Reporting Compliance using Categories

You can specify a category for each tax code on the German version of the **Tax Codes** form if **Activate EU Reporting** is selected on the **General Parameters** form and the Germany Country Pack is licensed and enabled on the **Optional Modules** form.

On the **Tax Codes** form, you can then allocate each tax code to a VAT reporting category and specify the Acquisition VAT account to use.

The available categories are listed on the **EU VAT Reporting Categories** form, with an indication of whether the category requires offsetting tax entries. The categories cannot be changed, but you can specify descriptions for them on this form.

You can display the categories and descriptions on the **VAT Report**, and sort the report by Category, Tax Code, Tax Account, Tax Base Account, or Line Number. It shows subtotals with each of these sorting methods.

The **Tax Line Numbers** form lets you tie a tax system and tax code to a specific line number or box number in the VAT fiscal authority report for a certain year. Having this information makes it easier to fill out the VAT fiscal authority report, because you can sort the values in the **EU VAT Report** by line number or tax code category, and then enter the subtotals in the appropriate lines or boxes of the report.

Tax Calculations

These forms handle the tax calculation differently if the Germany Country Pack is licensed and enabled:

- **Generate A/P Transactions**: If a tax belongs to an EU tax category that requires offsetting tax entries (that is, the **Create Offsetting Tax Entries** field is selected on the **EU VAT Reporting Categories** form), then when a voucher is generated, the system generates two distributions against that tax code. One tax distribution is calculated as (tax basis * tax rate) payable, and the other is calculated as (tax basis * tax rate) deductible. Sales tax is zero, no matter what tax rate is defined.
- **Voucher Builder**: Same as above, for the tax code in the aptrxd table.
- **Purchase Order Receiving**: Same as above, for the tax code in the aptrxd table.

Notes:

- If a voucher is generated manually in the **A/P Vouchers and Adjustments** form, the tax code that is used for creating the tax distribution is entered in the form. It does not use the tax code in the purchase order line, so the special tax processing is not performed.
- The Germany Localization does not support auto vouchering from the CO-PO features in the standard application.
- The Germany Localization does not support the Inventory Consigned From Vendor features in the standard application.

Data Media Transfer (Z3) Access for Auditing

Use the **GoBD Data Media Transfer Report** form to prepare tax reporting data that complies with the Data Media Transfer (Z3) access requirement for GoBD, formerly GDPdU. The options on this form generate the transactional and master data files and metadata index files that are needed to integrate with IDEA audit software. The report data can be filtered for a specified date range. For more information, see Preparing Data Media for Audit Submission on page 10.

Setting up Tax Codes for Germany

Use these steps to set up tax codes using the Germany Localization.

1 In the **Tax Codes** form, specify this information:

Tax System
If only one tax system is defined, this field is display-only. Verify that the tax system is an item-based tax system.

Tax Code and Description
Specify the tax code as defined in the general application.

Tax Jurisdiction
Specify the jurisdiction, if one is defined.

Category
Specify the category associated with the tax code. This field is only enabled when **Activate EU Report** is selected and the Germany Localization is licensed and enabled. The categories are defined on the **EU VAT Reporting Categories** form.

Next Level Tax Code

This field is disabled if you selected the **Tax Discount/Allowance** field on the **Tax Systems** form.

Tax Rate
Specify the tax rate for this tax code, as a percentage.

Transfer VAT
Select this check box to enable VAT recognition upon bank reconciliation. When you select this check box, the VAT amount paid by the customer is placed into the appropriate A/P tax account or A/R tax account at the rate specified by the assigned tax code. Upon bank reconciliation of the customer payment or deposit, the system determines the VAT amount to transfer after bank reconciliation. The VAT amount is then transferred to either the VAT A/R Received Account or VAT A/P Paid Account. The VAT is then paid to the taxing authority from this account.

This check box is enabled when **Tax Mode** is Item based for Tax System 1.

Tax Code Type
Specify the tax code type as defined in the general application.

2 Select these check boxes to indicate what should be included in the tax code:

Include Price
Select this field to tax the price.

Include Discount
Select this field to tax the order level and line item discount amounts. Clear this field to assess no sales tax on the discount amounts. For example, for a non-inventory item with a unit price of $1,000 and sales discount of 50%, the extended price is $500. The sales tax is set at 10%. If you select **Include Discount**, the sales tax will be $100. The discount amount is taxed. If you clear **Include Discount**, the sales tax will be $50. The discount amount is not taxed.

Include Restock Fee
Select this field to tax the RMA Restock Fee.

Deductible
Select this field if the amount should be deducted from the amount of taxes owed. The Deductible field indicates that the item purchased is deductible from taxes (that is, the application user is not the end user of the item).

Include Freight, Duty, Brokerage, Insurance, or Misc Charges
Select these fields to tax these types of charges. If the field is selected, then the system determines whether the freight/duty/brokerage/insurance/misc tax code on the customer order header is exempt. These tax amounts are saved for tax reporting. If the field is cleared, then the system ignores this type of charge for tax purposes.

Include Surcharge
Select this field to indicate that the selected tax code includes surcharges when determining the basis for tax charges.

Assess on Return
Select this field if the tax should be computed when a tax return is printed. This indicates that the tax was never paid on the item and must be assessed at the time of the return. When this field is selected for a tax code, `** EU Acquisition` is printed after this code on the **EU VAT Report**.

Include Tax on Prev System
This field is not relevant for the Germany Localization.

3 Specify these accounts and applicable unit codes to use for this tax code:

- A/R Tax Account: This account is used as the default account when posting the sales tax. Sales tax is posted during A/R invoice, debit, and credit memo processing. This field is enabled and required only when one of the following is true:
  - The **Tax Rate** field on this form is not set to zero (0).
  - On the **Tax Systems** form, **Record Zero Rated** is selected.

  This account temporarily receives the VAT payment when the invoice is posted if, on the **Tax Systems** form, **Transfer VAT** is selected. The VAT payment is later transferred during bank reconciliation to the **VAT A/R Received Account** field on this form.
- A/R Tax Account in Process: This account is used to record journal entries that are created during the order shipment approval and invoicing process. This account records costs for items that have received customer approval for the shipment.
- A/P Tax Account: This account is used as the default account when posting the sales tax. Sales tax is posted during A/P invoice, debit memo, and credit memo processing. This field is enabled and required only when both of these are true:
  - On the **Tax Systems** form, **Active for Purchasing** is selected

- The **Tax Rate** field on this form is greater than zero (0) OR **Record Zero Rated** is selected on the **Tax Systems** form.

This account temporarily receives the VAT payment when the invoice is posted if, on the **Tax Systems** form, **Transfer VAT** is selected. The VAT payment is later transferred during bank reconciliation to the **VAT A/P Paid Account** field on this form.

- VAT A/R Received Account: Upon reconciliation of customer payment, the VAT amount paid is transferred to this account from the A/R Tax Account. This field is enabled when Transfer VAT is selected.
- VAT A/P Paid Account: Upon reconciliation of customer payment, the VAT amount paid is transferred to this account from the A/P tax account. This field is enabled when **Transfer VAT** is selected on this form and **Active for Purchasing** is selected on the **Tax Systems** form.
- Acquisition VAT Account: This account is used as the default account when posting the sales tax. Sales tax is posted during invoice, debit memo, and credit memo processing. This field is enabled if the tax code is assigned to an EU tax category that must create offsetting tax entries.

Note: The **Cash Basis**, **Retention Basis** and **DIOT Rate** fields are not used for the Germany Localization.

4 Save your changes.

Preparing Data Media for Audit Submission

According to the principles to ensure the due maintenance and preservation of books, records and documents in electronic form (GoBD, formerly GDPdU), the German Ministry of Finance (BMF) is empowered to audit taxpayers' accounting records using one of these methods: Direct Access (Z1), Indirect Access (Z2), or Data Media Transfer (Z3). The first two methods (Z1 and Z2) can be provided in SyteLine by setting group authorizations to forms for users in the predefined Auditor group.

The **GoBD Data Media Transfer Report** form is provided in the Germany Localization to comply with the Z3 access requirements. Using the options on this form, you can provide the BMF with the records that are required to evaluate the data. The relevant tax data is formatted according to the interface specification for the IDEA Data Analysis software published by CaseWare Analytics. Report data files in CSV format are generated along with a metadata index file in XML format. The index file describes the structure of each data file.

Follow these steps to set up the media for submission to auditors:

Note: Before beginning, ensure that the file gdpdu-01-08-2002.dtd has been placed in the **Report Folder** directory, as defined in the SSRS Report Server group box on the **Reporting** tab of the **Intranets** form. This file is made available by CaseWare Analytics.

1. Open the**GoBD Data Media Transfer Report** form.
2. Specify the date range to include, for example, an accounting period or a year. Transactional data is filtered, where possible, for the date range. Master data records are filtered, where possible, to include only records that reference the associated transaction date range.
3. Specify the default label to use for media. Usually the label indicates a DVD number.
4. Select the options for the types of data to include. Some options generate more than one data file.

Option	IDOs	Related Forms
Ledgers	SLLedgers, SLCurrency-Codes, SLCurrates, and SLJourHdrs	**G/L Posted Transactions**, **Currency Codes**,**Currency Rates** and **Journal Entries**
Charts	SLCharts, SLLedgers, SLU-nitcd1s, SLUnitcd2s, SLU-nitcd3s, and SLUnitcd4s	**Chart of Accounts**, **Unit Codes (1) - (4)**
Tax Codes	SLTaxCodes	**Tax Codes**
Tax Jurisdictions	SLTaxJurs	**Tax Jurisdictions**
Items	SLItems, SLNonInvento-ryItems, SLItemContentRefs, and SLUMs	**Items**, **Non-Inventory Items**. **Item Content References** and **Unit of Measure Codes**

Option	IDOs	Related Forms
A/R Transactions	SLArtrans	**A/R Posted Transactions Detail**
Invoices	SLInvHdrs, SLInvItemAlls, SLInvItemSurcharges, SLInvStaxs	**Invoice Listing**
Customer Orders	SLCOs and SLCoitems	**Customer Orders**, **Customer Order Lines**, **Customer Order Blanket Lines** and **Customer Order Blanket Releases**
Customers	SLCustomers	**Customers**
Project Transactions	SLProjTrans, SLProjMatls, SLProjs, and SLProjTasks	**Projects**, **Project Tasks**, **Project Resources** and **Project Transactions**
A/P Transactions	SLAptrxps	**A/P Posted Transactions Detail**
Vouchers	SLVchHdrs, SLVchItemAlls, and SLVchStaxs	**Voucher Listing**
Purchase Orders	SLPos and SLPoItems	**Purchase Orders**, **Purchase Order Lines**,**Purchase Order Blanket Lines** and **Purchase Order Blanket Releases**
Vendors	SLVendors	**Vendors**
Fixed Asset Transactions	SLfaTrans, SLFaclasses, SLFaCosts, SLFaDeprs, SLFaDisps, and SLFamasters	**Fixed Asset Transfer**, **Fixed Asset Class Codes**, **Fixed Asset Costs**, **Fixed Asset Depreciation**, **Fixed Asset Disposal** and **Fixed Assets**
Payroll Transactions	SLPrtxps	**Posted Payroll Transactions Report**
Payroll Tax Types	SLPrtaxts	**Tax Codes Exempt**
Bank Data	SLBankAddrs and SLBankHdrs	**Bank Reconciliations** and **Bank Addresses**
Employees	SLDepts, SLEmployees, SLEmpPrBanks, SLPrbanks, SLPrdecds	**Departments**, **Employees**, **Employee Direct Deposit Bank Accounts**, **Direct Deposit Banks** and **Deduction and Earning Codes**

5 Select **Preview** and click **Process** to populate the grid based on the date range and the selected options.

6 Review the collections that are listed in the grid. If necessary - for example, if the files cannot fit on one DVD - supply a different **Media Name** for some of the files. During the preview, the **URL** field displays the collection name plus variables for the site and task. These variables are updated with actual values to build the file name during the commit process.

7 Select **Commit** and click **Process** to generate a series of reports that correspond to the records in the grid. The reports are generated through background tasks. The index XML is generated last and is written to the**Report Output Folder** specified in the **Sites/Entities** form or the **Report Options** form.

8 To determine when a report has completed, check the **Background Tasks** form.

Note: All of the report files might not fit on a single media device. The size of the file depends on your system and the period of time that each report covers. You might want to experiment with the time periods you specify and select only one check box at a time, to determine how much space each report will take. After you have an estimate of the disk space that is required, you can run multiple reports together and specify different media labels, for example CD 1 and CD 2. You must manually switch the media device at the proper time.