# Infor Volkswagen of Mexico (VM)

Traditional

# Contents

# Table of Changes

| Changed By | Date | Reason | Update# | Section Changed |
|---|---|---|---|---|
|  |  |  |  |  |

# General Information

## Transaction Sets and Versions

The Volkswagen of Mexico module supports the following transaction sets:

- 820 Remittance Advice                    Version unknown
- DELFOR Material Release                   Version 97A
- DESADV Despatch Advice                    Version 97A
- 997 Functional Acknowledgement            Version 2002

The 820 (Remittance Advice) is issued when a check is issued indicating the payment amount and the invoice data supporting this payment.

The DELFOR (Material Release) contains daily release schedules.

The DESADV (Despatch Advice) is required to be transmitted for each shipment when the truck leaves the plant.

The 997 (Functional Acknowledgement) is required to be transmitted to acknowledge the received DELFORs within the time frame defined by Volkswagen of Mexico. A 997 is also received to acknowledge the sent 997.

## EDIFACT Messages

The Volkswagen of Mexico module uses the EDIFACT messages listed below.

| EDIFACT Message | Document Name | X12 Equivalent | Version |
|---|---|---|---|
| DELFOR | Material Release | 830 | 97A |
| DESADV | Despatch Advice | 856 | 97A |

All Volkswagen of Mexico EDIFACT messages are received and sent in the EDIFACT format. However, EDIFACT messages are processed as X12 transaction sets within AutoRelease. They are identified on inquiries and reports as the equivalent transaction set number.

# Security

## Communication Method

Volkswagen of Mexico communicates through the ACM (Advanced Communications Module) component.

For more information on ACM, see Chapter 17 of the AutoRelease Main Manual. Enter security requirements (identification codes, passwords, etc.) before attempting to receive or transmit. Network security is entered one time, but may be accessed by multiple trading partners.

Note:  When establishing communication set up either with a VAN or direct, the following must exist:

Wrap Data?                                                      YES - 80

Start New Record on New Interchange?          YES

## File Archiving / Auto Print and Process

(Option 3 on the AZ10 Menu - ACM)

```
AZD2008                    PROCESS PROFILE SETUP


        OEM .......................
        Company ...................



        Auto Print ................
        Auto Process...............
        Auto 997...................
        Days To Archive............



F4=Prompt   F12=Cancel
```

- Auto Print (Y/N) - Enter "Y" if using AutoReceive and Breakdown (scheduled through ACM), to perform an automatic Print after the Breakdown. Enter "N" if not using AutoReceive, or, if using AutoReceive and Breakdown, if the Print option is not to be run automatically after the Breakdown.

- Auto Process (Y/N) - Enter "Y" if using AutoReceive and Breakdown (scheduled through ACM) and if also using Auto Print, to perform an automatic Process after the Receive, Breakdown and Print. Enter "N" if not using AutoReceive, or, if using AutoReceive, Breakdown, and Auto Print, if the Process option is not to be run automatically after the Print.

- Auto 997 (Y/N) – Enter "Y" and a 997 will automatically be sent back to the OEM acknowledging receipt of inbound EDI data.

- Days to Archive - Enter the number of days to archive files received from the OEM. Files must be saved at least one day. Archived files are files that are stored for a given number of days, so that they can be reactivated. The number of days is not based on calendar days. Only the number of days when a communication session takes place is counted. Then the archived files are removed during the next shift.

    Note: Only error-free requirements are processed. Errors must be corrected and the "Print" and "Process" options must be taken manually to process the remaining data.

# Implementation

## Identification Code File

The Identification Code File is used when taking the options to Split and Breakdown a file received from Volkswagen of Mexico and when transmitting DESADV. The Identification Code File is used differently by different manufacturers.

```
Company Number - xx
OEM Code - VM
Plant ID - Your IBM User ID

OEM ID - MX02___MX0201
Corporate ID - Your IBM Account ID, followed by 3 spaces,
 your IBM User ID
Remit to Duns Number - Volkswagen of Mexico's IBM User ID (MX0201)
VAT Code - Tax ID
Transmission Mode - P (production) or T (test)
Smart Labels - N
Pallet Staging - N
Bar Code File Transfer - N
Variable Unwrap Print - Y or N
Automatic print of 997 - N
AutoMap - N
```

Volkswagen of Mexico transmits your IBM user ID to identify your plant in the GS 03 segment. An error message occurs during the Breakdown if this code is not found in the Plant ID.

Volkswagen of Mexico transmits "MX02___MX0201" in the ISA 06 segment to identify themselves. An error message occurs during the Split if this code is not found in the OEM ID.

Volkswagen of Mexico transmits the user's IBM Account ID followed by three spaces and your IBM user ID in the ISA 08 segment of the DELFOR. An error message occurs during the Breakdown if this code is not found in the Corporate ID.

## Trading Partnership File

The Trading Partnership File is used to enter data for the "enveloping" of the electronic file transmitted instead of using the Identification Code File and hard-coding within the programs. When a trading partner changes their enveloping, the change may be made in the Trading Partnership File instead of waiting for a program change.

Press F15 (Trading Partnership File) after entering the appropriate data in the Identification Code File. Create default values as described in the steps below.

1. From the EDIFACT Trading Partnership Review Screen, press F6 (Add).

2. Enter the appropriate Customer and/or Destination Abbreviations.

3. Press Enter.

4. Enter the code representing the data format ("E" for EDIFACT).

5. Press Enter. The Maintain Trading Partnership File screen displays.

6.  Press F7 (Infor defaults). One DESADV record is created.

7.  Press Enter to return to the EDIFACT Trading Partnership Review Screen.

8.  Copy and modify the DESADV record for each Volkswagen of Mexico destination and message combination:

### Select the template record to copy with "3."

1.  Press Enter.
2.  Enter the optional Customer and the required Destination Abbreviations.
3.  Press Enter.
4.  Select the copied record with "1."
5.  Press Enter. The Maintain Trading Partnership File screen displays.
6.  Edit the screen as shown below.

The Maintain Trading Partnership File Screen (DESADV)

```
VLD9702P                    Maintain Trading Partnership File

 Company Number.......... KB              (A)ISA/(C)ICS/(E)Edifact:   E
 OEM Code................ VM
 Supplier ID............. 6001000000
 Customer Abbrv(O).......
 Destination Abbrv(O)....
 EDIFACT Message Type.... DESADV
 User Define Description: DESADV MESSAGE                Active (Y)/(N):  Y
       UNB - Qualifier/Information
Sender:   ZZ   6001000000                      Syntax ID:      UNOA
Receiver: ZZ   MX02 MX0203                      Syntax Version: 1
       UNG - Qualifier/Information
Sender:   ZZ   6001000000                      Processing Option:    P
Receiver: 01   MX02 MX0203                      P=Print Before Sending
                                     Hexadecimal Code
 Version...........:  D              Sub Element Separator:    7A
 Release Number....:  97A            Data Element Separator:   4E
 Responsible Agency:  UN             Segment Terminator:       7D
 (T)est/(P)roduction: P              Acknowledgement Requested: N

F7=Create Infor Defaults  F12=Return
```

### Required Changes for the DESADV Record

User Define Description - Enter the name of the plant to receive the shipment.

Receiver - Enter the DUNS of the Volkswagen of Mexico destination.

Release Number - Enter the current version number of the DESADV. Valid values include "97A."

*   Press F12 to return to the EDIFACT Trading Partnership Review screen.
*   Repeat steps a-h for each destination and message combination.
*   When all destination and message combinations have been entered, delete the template records.
*   Setup is complete.

# Model Year

Volkswagen of Mexico does not send model year. Therefore, the Requirement and Price Files must be entered leaving the model year field blank.

# Requirement File - Clear Flags

Infor suggests that clear flags (found in the Requirement Master) be marked as follows:

```
866 862 830 850
 _   X   _   _
```

This is subject to change based on the files Volkswagen of Mexico transmits to your company. Do not select clear flags with "X" if requirements are transmitted only once for any given transaction set.

# CUM Required Prior

Volkswagen of Mexico does not send CUM required prior. They send CUM received, which is placed in the CUM required prior field. Therefore, it is not necessary to enter a CUM required figure manually before going live. The CUM received that is transmitted overlays what was entered manually.

The figure in the CUM required prior field is used to calculate ahead or behind figures and to round to package quantity. Therefore, it may be necessary to enter the CUM required prior (or CUM received) if entering a Volkswagen of Mexico manual requirement or while testing. This may be accomplished using the option "Enter Manual Requirements" and either using F5 from the entry screen or entering it directly on the header screen.

# Destination Master File

Enter a default tracking point.

```
SCD6300B                MAINTAIN DESTINATION MASTER FILE


 Company Number ............ KB   GIBBS DIE CASTING
 Destination Number ........    78456
 Name 1 .....                       FOB ...............
 Name 2 .....                       Distributor Code ..
 Address 1 ..                       Ford Dest Code .........
 Address 2 ..                       ASN/DESADV (B/C/N/O/V/Y) V
 Address 3 ..                       GM Msg/Temp Msg Code ...     /
 City/State .                       GM Std Loc/Ford Rt Cd 2.
 Zip Code ...                       Carrier/Frt Fwd Pref....     /
 Country ....                       Route Code / HMRS (Y/N).
                                    Honda Destination ...... 02
 Arrival/Ship Dates (A/S) ..... S   Supplier Type (P/S) ....
 Delivery Travel Time (Hrs/Min)     ASN Unit of Measure ....
 Delivery Travel Time (Days) ..     JIT Location (Y/N) .....
                                    Bar Code Verif (Y/N/C/S)
  Available Ship Days (X = Select)  Print Invoices (Y/N) ...
 S   M   T   W   H   F   S          Create Invoices (Y/N) ..
                                    Payment Type: Coll  PP   PPI   Oth
 Names:                             Alt. Description...
                                    Dealer Code .......
 F1=Help   F12=Return               Cat Europe Ult Dest ....
```

Enter the tracking point that should be used on the DESADV in the Honda Destination field. This value will be placed in the F3A102 field in the ASN file during shipper Extract. The tracking point is required on the DESADV and is sent in the LOC segment.

# Application Control File

Volkswagen of Europe (VX) and Volkswagen of Mexico (VM) send the same OEM ID (UNB03) to their suppliers.

In order to correctly split EDI inbound DELFORs to the different OEMs, a Keyword "RTVOEMCODE" needs to be set up in the Enhanced Application Control File, UNB04 (Receiver ID) is needed to be entered into "Other Key" field. The system will use the UNB03 (Sender ID) and the UNB04 (Receiver ID) to retrieve the correct OEM code from the Identification Code File.

From the System Maintenance Menu,

Select option 17. Application Control File Maintenance.

Then select option 1. Enhanced Application Control File Maintenance.

Select Keyword: RTVOEMCODE

Entry Keys Used: Company = '* ' for All companies

Enter the duns number from UNB04 for both OEM VX and VM into

"Other Key".

Text Length:     1

Text Values:     Y

Example:


KARENR          Enhanced Application Control File Maintenance    6/17/XX

RSDM6011C              Work with detail records                  14:35:27

Type options, press Enter.

 1=Select 4=Inactivate 9=Help             Display Inactive:  (X)


 Keyword: RTVOEMCODE

    CO  OEM  Cust   Dest   DIV     MY    Other key

Like:

                         150250350

     Y

                         814815816

     Y


To set up the Identification Code File from the unwrapped data for VX:

UNB+UNOC:3+O0013000001VW      R11::ACMEPLT100+150250350:01+160504:2

133+51*

UNH+1+DELFOR:D:04A:UN:GAVB11*

BGM+236:::AV+51+9*

DTM+137:20160504:102*

DTM+10*

NAD+BY+US::92++Volkswagen Group of America, Inc.*

NAD+SE+1002006000::92++Acme Auto Parts.+1122 Coastal Drive


1. Set the first record:   Plant ID=UNB04, OEMID=UNB03

      Plant ID=150250350         OEM ID=O0013000001VW      R11

2. Set the second record: Plant ID=NAD02 (NAD+SE segment), OEMID=UNB03

      Plant ID=1002006000          OEM ID=O0013000001VW      R11

_____

To set up the Identification Code File from the unwrapped data for VM:


UNB+UNOC:3+O0013000001VW      R11::ACM181+814815816:01+160422:1116+9*

UNH+1+DELFOR:D:04A:UN:GAVB11*

BGM+241:::LAB-ED+9+9*

DTM+137:20160422:102*

DTM+2*

NAD+BY+MX::92*

NAD+SE+6007008000::92++AcmexQueretaro,SAdeCV+Carr.Qro-SLPKm.77.5Lote88-

2Mz+Santanalocotownui++76123+MX*

RFF+ANK:814815816*

NAD+SF+6007008000::92++AcmexQueretaro,SAdeCV+Carr.Qro-SLPKm.77.5Lote88-


1. Set the first record:   Plant ID=UNB04, OEMID=UNB03

      Plant ID=814815816         OEM ID=O0013000001VW      R11

2. Set the second record: Plant ID=NAD02 (NAD+SE segment), OEMID=UNB03

      Plant ID=6007008000          OEM ID=O0013000001VW      R11

# VL0 Menu

```
12.0          10/23/XX           MENU: VL0VM            11:55:10
              ----------------------------------------------------
                            VOLKSWAGEN OF MEXICO
                     VARIABLE LENGTH TELECOMMUNICATIONS
              ----------------------------------------------------


              1.   Receive Data
              2.   Split Network Data into OEM files
              3.   Breakdown Data
              4.   Acknowledge Received Data
              5.   Print Requirements (DELFOR)
              6.   Print Acknowledgements (997)
              7.   Process Requirements (DELFOR)
              8.   Maintain Advantis Security
              9.   Maintain Miscellaneous File
             10.   Remittance Advice Inquiry Menu



             23.   Return to V/L Telecommunications
             24.   Return to Main Menu

                                Option
```

Many options are identical from trading partner to trading partner. Those options are explained one time only in the AutoRelease Manual. Only options unique to this trading partner, exceptions, or unique business practices are explained in this document.

See the How to Use this Document section for organizational details about AutoRelease and trading partner documents.

## Print Method

Print Method: Mandatory

Volkswagen of Mexico is coded to use the mandatory "Print" method, which affects the Breakdown, Print, and Process options.

# VL36 Menu

```
12.0          10/23/XX           MENU: VL36VM           11:58:07
              ----------------------------------------------------
                            VOLKSWAGEN OF MEXICO
                          REMITTANCE ADVICE MENU
              ----------------------------------------------------
              1.   Display Remittance Advice
              2.   List Remittance Advice
              3.   Purge Remittance Advice


             23.   Return to V/L Communications Menu
             24.   Return to Main Menu
```

# Remittance Advice Menu Overview

(Option 10 on the VL0 menu)

This Remittance Advice menu (VL36VM) is used to display, print, and purge the Remittance Advice (820) file received from Volkswagen of Mexico. The 820 is issued when a check is issued indicating the payment amount and the invoice data supporting this payment, such as the invoice numbers, part numbers, quantities, Purchase Order Numbers, and so on. When this data is no longer current, they may be purged.

The transaction sets received audit report, which is printed during the "Breakdown," identifies the transaction sets received by each company.

During the "Breakdown," all data received in the 820 file are placed in universal Remittance Advice Files: VPX820A-VPX820K.

# Pictorial Overview
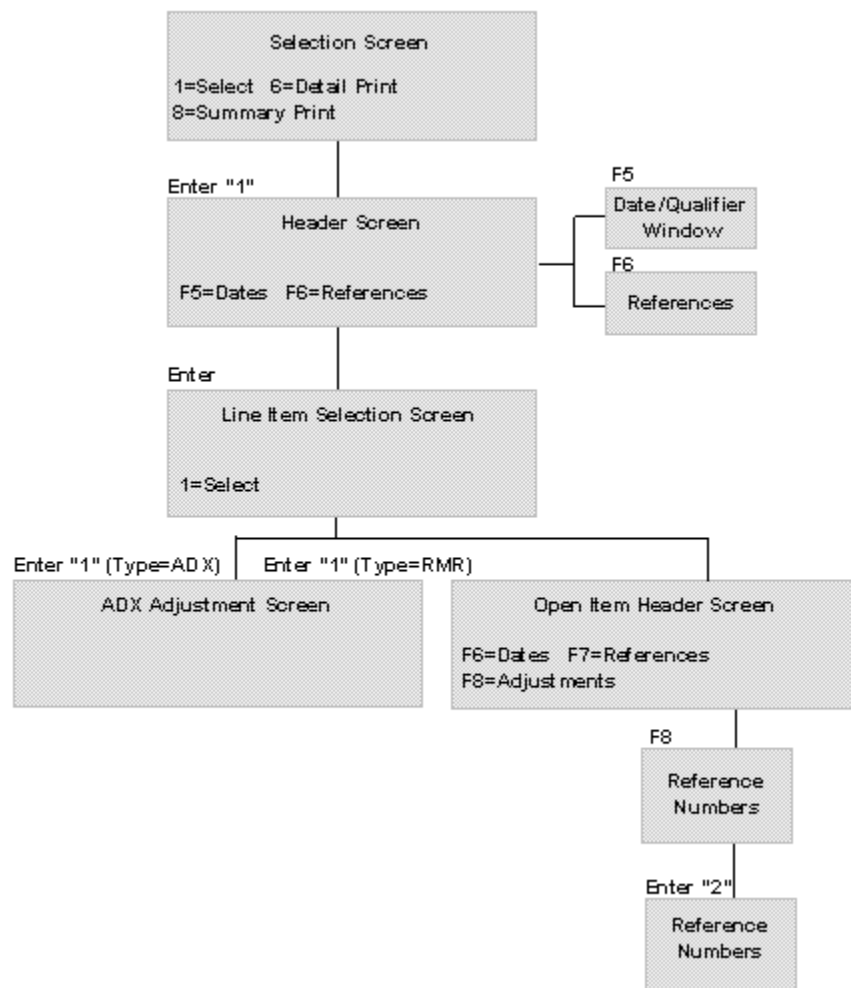
# DESADV Menu

```
12.0          10/23/XX            MENU: VL8VM          12:00:47
              --------------------------------------------------
                             VOLKSWAGEN OF MEXICO
                                 DESADV MENU
              --------------------------------------------------


               1.   Maintain DESADV Messages
               2.   List DESADV Messages
               3.   Upload / Convert Bar Code Data
               4.   Maintain Bar Code Data
               5.   Maintain Printed Bar Code Labels
               6.   List Bar Code Data
               7.   List Printed Bar Code Labels
               8.   Create/Transmit DESADV
               9.   Purge Printed Bar Code Labels
              10.   Purge Transmitted DESADV/Bar Code
              11.   Reactivate Transmitted DESADV/Bar Code


              23.   Return to V/L Communications Menu
              24.   Return to Main Menu

                                  Option
```

Traditionally coded trading partners use a VL8xx menu (where "xx" is the OEM code) to transmit DESADVs to the trading partner. Many options are identical from trading partner to trading partner. Those options are explained in the AutoRelease Manual. Only options unique to this trading partner, exceptions, or unique business practices are explained in this document.

See the How to Use this Document section for organizational details about AutoRelease and trading partner documents.

# Maintain DESADV

(Option 1 on the VL8 Menu)

**DESADV Maintenance Screen**

```
VLD810VM1                      DESADV FILE MAINTENANCE
 Sequence number                     Company   KB          Action Code  O
 -----------------------------------------------------------------------
--
Ship/Inv # ...            OEM ............ VM          Cust Abrv ....
Ship Date ....  0/00/00   DESADV ......... V           Dest Abrv ....
Ship Time ....            Net Weight .....             Inv. Date ....
0/00/00
Arr. Date ....  0/00/00   Tare Weight ....             Carrier ......
Arr. Time ....            Container Qty ..             Equip Desc ...
Qty Shp ......            Cont Desc ......             Equip Init ...
Unit of Mea ..            Conv. Code .....


Plant ID .....
P.O. # .......                 P.O. Line # ....
Conv Bill # ..                 In-House Prt# ..
Pallet Qty ...                 Cust Prt # .....
Pallet Desc ..                 Prod Date ......
Pro Number ...                 Qty Per Pack....
Track. Point .                 Carrier Name ...




 F12=Return             F13=Factura# Update
```

- Sequence Number - Assigned by the system.

- Company - Displays the company number that was previously entered.

- Action Code - The action code places the corresponding two-digit code in the BSN 01 segment in the DESADV file. Valid action codes include the following:

        O - Original 00

        H - Held Record is not included in transmission

Many fields on the DESADV Screen default from various master files. However, many of them can be changed at shipper entry time.

- Ship/Inv # - Shipper/Invoice number assigned by the system when the shipper was created.

- OEM - "VM" for Volkswagen of Mexico.

- Cust Abrv - User-assigned abbreviation that must be entered in the Machine Readable File to return the correct customer code in the DESADV file.

- Ship Date - Date of shipment in the MMDDYY format. Defaults from shipper entry time.

- DESADV - Defaults from the Destination File. The DESADV code can be changed at shipper entry time. Volkswagen of Mexico uses the DESADV code "V" for variable length without bar code and "C" for variable length with bar code.

- Dest Abrv - User-assigned abbreviation that must be entered in the Machine Readable File to return the correct destination code in the DESADV file.

- Ship Time - Time entered at shipper entry time (HHMM) in military format. If no time was entered the ship time defaults from the system time when the "Extract" option is taken.

- Net Weight - Total weight of parts, calculated by multiplying the quantity shipped times the net weight per part entered in the Parts Cross Reference File. It can be changed at shipper entry time.

- Inv. Date - Invoice date retrieved from the Application Control file INVDUEVM keyword. This date may be changed in DESADV maintenance if necessary. Written to the DTM+3 segment.

- Arr. Date - Estimated arrival date at the destination.

- Tare Weight - The weight of the container(s), which is calculated based on the container and pallet weights entered in the Container File. The tare weight can be changed at shipper entry time. This defaults from the Container File.

- Carrier - Carrier abbreviation (SCAC code), which defaults from the Carrier Abbreviation field in the Carrier File.

- Arr. Time - Estimated arrival time at the destination.

- Container Qty - The number of containers, which is calculated by dividing the quantity shipped by the package quantity entered in the Container File. It can be changed at shipper entry time.

- Equip Desc - The Equipment Description further describes the Conveyance Code. It defaults from the Carrier File.

- Qty Shp - Number of parts in this shipment.

- Cont Desc - Container description must be a valid AIAG standard description consisting of three alpha characters followed by two numeric characters. This defaults from the Container File. The container code can be changed at shipper entry time.

- Equip Init - Equipment initial (equipment owner's code) defaults from the Carrier File.

- Unit of Meas - Defaults from the DESADV Unit of Measure field in the Destination File. It can be changed at shipper entry time.

- Conv. Code - AIAG standard code, which describes the method of conveyance. Defaults from the Carrier File. It can be changed at shipper entry time.

- Plant ID - Supplier code assigned by Volkswagen of Mexico. This is entered in the Supplier Code field in the Requirement Master and the Plant ID field in the Identification Code File.

- P.O. # - Purchase Order Number issued by Volkswagen of Mexico. Defaults from the Requirement B record.

- P.O. Line # - The P.O. Line number written to the PIA segment after the P.O. Number. P.O. line is mandatory if not entered a default value of "00001" will be sent on the DESADV.

- Conv Bill # - Defaults from the Conveyance Number field at shipper entry time if a trailer number was entered. The first four positions represent the alphanumeric prefix, and the last six positions represent the trailer number. If there is no prefix, input blanks in the first four positions. If there was no entry at shipper time, the shipper number defaults. The prefix is transmitted in the second element of the TD3 segment, and the trailer number is transmitted in the third element of the TD3 segment.

- In-House Prt# - Internal part number entered in the Parts Cross Reference File.

- Pallet Qty - Number of pallets used.

- Cust Prt # - Volkswagen of Mexico's part number.

- Pallet Desc - Description of the pallet.

- Prod Date - The production date is passed through ARS in the Lot No. field and written to the DTM+94 segment. Users may enter this date in shipper maintenance on the Lot screen.

- Pro Number - The PRO Number is supplied by the freight carrier and may be entered here or on the Update DESADV Info screen when the Create / Transmit DESADVs option is taken.

- Qty Per Pack - The package quantity is obtained from the Bar Code File (SCPBCODE) quantity and is written to the QTY+52 segment.

- Track. Point - Location sent in the DESADV in the LOC segment and stored in F3A102 in the VLPASN file. Defaults from the Honda Destination Field in the Destination File.

- Carrier Name - The carrier name originally from the Carrier File. It is written to the NAD+LP segment.

- F13 - Factura# - Displays the Factura Maintenance Add window, in which users can assign a Factura number to the DESADV or update any Factura number previously assigned.

- For more information, refer to Forms Control File Maintenance in Chapter 11: System Maintenance.

- Note: This function key displays only for customers who have purchased the Factura component.

# How to Use This Document

This document provides information regarding unique instructions required to implement this trading partner's unique business practices. Check the chapters in AutoRelease that describe the common functions and procedures performed by all trading partners, such as the daily procedures, security, ASN options, etc.

## General Information

The general information section of this document describes transaction sets and versions, how they apply to this trading partner and other miscellaneous information.

## Security

The security section of the document explains the Advanced Communication Module (ACM).

## Implementation

The trading partner documents provide information that may be pertinent only to this trading partner. The implementation section covers master file entry that is unique to this trading partner. However, all required master files must be entered according to the instructions in the "AutoRelease User's Manual."

Files and fields that are unique for all trading partners include the Identification Code File, Trading Partnership File, model year, Requirement Master clear flags and CUM required prior.

## VL0 Menu

Traditionally coded trading partners use a VL0xx menu (where xx is the OEM code) to perform daily procedures (from the "receive" through the "process"). Many of the options on the VL0 menus are identical from trading partner to trading partner. Those options are explained one time only in the AutoRelease Manual.

Daily Procedures          Describes the Receive, Split, Breakdown, Print, Process, and Transmit 997

Security                  Describes all security selection and maintenance options and VAN menus

The VL0 section of each trading partner document illustrates the menu for this specific trading partner, but describes ONLY exceptions and unique business practices such as:

- The Print method (mandatory or optional) is identified.
- Special processing for a common option for this specific OEM is identified.
- Fields that print on the edit list but are not processed are identified.
- Options that are not commonly used by other trading partners are described in detail.

A complete description of the common options can be found in the Daily Procedures chapter of AutoRelease.

# ASNs

Traditionally coded trading partners use a VL8xx menu (where "xx" is the OEM code) to transmit ASNs to the trading partner. Many of the options on the VL8 menus are identical from trading partner to trading partner. Those options are explained one time only in the AutoRelease Manual.

ASN (VL8) Options          Describes the standard procedures for transmitting ASNs without bar code.

ASN with Bar Code         Describes the standard procedures for transmitting ASNs with bar code.
Options

The VL8 section of each trading partner document illustrates the menu for this specific trading partner, but describes ONLY exceptions and unique business practices such as:

- Valid action codes are identified.
- The ASN Maintenance screen displays with valid field descriptions.
- ASN extract exceptions and special processing relating to ASNs for this specific trading partner are identified.
- Options that are not commonly used by other trading partners are described in detail.

A complete description of the routine options can be found in the ASN (VL8) Options chapter of AutoRelease.

# Electronic Invoice Menu

Some traditionally coded trading partners use a VL75xx menu (where xx is the OEM code) to transmit electronic invoices to the trading partner. Many of the options are identical from trading partner to trading partner. Those options are explained one time in the AutoRelease Manual.

Electronic Invoices          Describes invoice maintenance, print invoice register, create and transmit, purge, and reactivate transmitted invoices menu options.

The VL75 section of each trading partner document illustrates the menu for this specific trading partner, but describes ONLY exceptions and unique business practices such as:

- Invoice header screen and valid field descriptions
- Invoice line item screen
- Invoice line item information screen and valid field descriptions
- Miscellaneous charge screen and valid field descriptions
- Options that are not commonly used by other trading partners are described in detail

A complete description of the common options can be found in the Electronic Invoices chapter of AutoRelease.