

**Intrastat Reporting
Fourth Shift Release 8.00**

Fourth Shift Help
Release 8.00

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Contents

Intrastat Reporting Module	4
Module Prerequisites	4
Setting Up the Intrastat Reporting Module	5
Before You Implement the Module	5
Preparing Your Data for Loading	5
Suggestions for Using the Module	6
API2 – A/P Intrastat Transaction	8
IVI3 – A/R Intrastat Transaction	12
ITM7 – Intrastat Item	16
ISTH – Intrastat Reporting History	18
ISH1 – Intrastat Transaction Detail History	25
ISMT – Intrastat Mode of Transportation	29
ISMS – Intrastat Member State	30
ISDT – Intrastat Delivery Terms	31
ISCF – Intrastat Reporting Configuration	33
ISCC – Intrastat Commodity Code	36
CUS4 – Intrastat Customer	38
VEN4 – Intrastat Vendor	41
IXRU – Intrastat Exchange Rate Update	43

Intrastat Reporting Module

The Intrastat Reporting Module's primary function is to track the movement and value of goods between Intrastat member states.

This manual contains information about each screen in the module and a guide to setting up the module. For more information, see [Setting Up the Intrastat Reporting Module](#).

Module Prerequisites

The Intrastat Reporting Module has the following prerequisites:

- SYSM (System Control)

The following modules are not prerequisite modules, but each greatly enhances the functionality of the Intrastat Reporting Module:

- CUSM (Order Entry)
- APSM (Accounts Payable)
- ARSM (Accounts Receivable)
- MOMM (Manufacturing Order Management)
- PURM (Purchasing)

The Intrastat Reporting Module cannot be used with the Sales Order Processing Module (SOPM).

Setting Up the Intrastat Reporting Module

Setting Up the Intrastat Reporting Module provides an overview of how to implement the module. It covers:

- guidelines to consider before you implement the module
- suggested procedures for loading your data
- suggestions for using the module

Although this section provides key information about the Intrastat Reporting Module, it does not explain governmental requirements.

Before You Implement the Module

The primary function of the Intrastat Reporting Module is to track the movement and value of goods between Intrastat member states.

Intrastat Reporting Information

Procedures and responsibility should be established for Intrastat processing.

- Initial setup and maintenance of configuration information is vital for accurate reporting. Updating of Intrastat categories and code maintenance should be assigned.
- Guidelines and responsibility should be established for trading partners who will have manually entered transactions.
- Determine which user(s) have the authority to modify Intrastat records. After an Intrastat record has been added, it may be modified on the Intrastat Transaction History (ISTH) screen. Users with access to this screen can add new Intrastat transactions manually and assign any transaction to a reporting period.

Preparing Your Data for Loading

Information about your vendors and accounts payable balances may exist in a variety of forms. There is no "one best method" for preparing this data. The following suggestions will help minimize data entry time and effort when you enter the data during startup.

Basic Intrastat Setup

Establish basic Intrastat reporting information based on government regulations. This initial setup must be completed before assigning Intrastat reporting information to items and trading partners.

Screen	Field
ISMS	Member State Member State Description
ISCC	Commodity Code Commodity Code Description
ISDT	Delivery Terms Delivery Terms Description

ISCF	System Member State Code Default Commodity Code for A/R Invoice Other Line Default Commodity Code for Non-Inventoried PO Line
Nature of Transaction Configuration (from ISCF)	Use Intrastat Exchange Rate Nature of Transaction Code

Assign Properties to Intrastat Items and Trading Partners

After you have defined basic Intrastat information and system configuration, add Intrastat reporting information to items, vendors, and customers.

This information is automatically added to transactions when the trading partner has the Automated Intrastat Transaction field set to Y. When the Automated Intrastat Transaction field is set to N, these values are defaulted into the transaction, but may be modified.

Screen	Action
Intrastat Item (from ITMB)	Record required and reference information for the item
Intrastat Customer (from CUID/CUST)	Record required and reference information for the customer
Intrastat Vendor (from VEID/VEND)	Record required and reference information for the vendor

Initial Balances

It is recommended that you begin using the Intrastat Reporting module at the beginning of a reporting period. This will allow a defined cutoff when locating information during the transition between recording methods.

If you need to add transactions that occurred before you installed the Intrastat Reporting module, use the Data Import (IMPT) or FSTM data add capabilities within the system. You may add the data using two methods.

- Import Transactions into the Intrastat Reporting History Screen (ISTH).
- Delete or reverse existing transactions, then re-add them after installation and configuration of ISTH is complete so that automated transactions are added as needed.

Suggestions for Using the Module

Automatic Transactions

Intrastat transactions can be automatically recorded by the system. When the Intrastat Item window is completed, and the trading partner Automated Intrastat Transaction is set to Y, Intrastat transactions are automatically created for the following functions:

Screen	Action
APID	PO Goods Receipt/Reverse/Return match, line types P, S, G, V, W
IVPR/IVEX	Creation A/R Invoice for shipped items and freight
IVIE	Creation of manual line (900-999) on a post-printed invoice or credit memo
PICK	Issue of components to supply PO (line type = S)

Manual Transactions

Intrastat transactions can be added by the user if the Automated Intrastat Transaction flag is set to N for the trading partner. The information trading partner and the Intrastat Item window default in to the new transaction. After a line is added, use the Alt-F9 Intrastat window to complete the transaction.

Screen	Action
APID	PO Goods Receipt/Reverse/Return match, line types P, S, G, V, W
IVIE	Creation of manual line (900-999) on a post-printed invoice
ISTH	Add a new row

Reviewing and Updating Transactions

Use the Intrastat Transaction History screen to review and update transactions as needed. Only those transactions that have not been marked as printed or voided may be updated.

Processing Transactions

Use the Intrastat Transaction History screen to sort and mark transactions for printing on the monthly Intrastat report. When you have verified the report, record the transactions as Printed.

Printing the Report

The Intrastat report you submit to the government must be defined using SQL Server Reporting Services. Contact Fourth Shift Consulting if you require assistance creating an Intrastat report.

API2 – A/P Intrastat Transaction

Use this screen to record Intrastat transaction information for matched PO receipt lines. Vendor and item Intrastat information is defaulted in and may be modified.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key
Return A/P Invoice Matching Detail	F8

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

Use this screen to add Intrastat transaction information for PO receipts matched to an A/P invoice or debit memo.

This screen is only available if the Automated Intrastat Transaction field is set to N (No) on the Vendor Intrastat screen available from the Vendor Master. If the Automated Intrastat Transaction field is blank, no Intrastat detail exists for the vendor; therefore Intrastat records cannot be created. If Automated Intrastat Transaction is set to Y (Yes), Intrastat transactions are automatically recorded.

You may add Intrastat information only once for each PO receipt matching transaction. Use the Intrastat Transaction History (ISTH) screen to make updates and corrections after the initial entry.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Vendor Id

Vendor Identification is the unique identifier for a vendor. Entry is any alphanumeric combination of up to 13 characters.

Vendor Name

Vendor Name is the name of a vendor. Entry is any alphanumeric combination of up to 60 characters.

Transaction Date

Transaction Date is the date that the Intrastat transaction was created in the system.

EC Listing

EC Listing indicates if European Community reporting is required for the trading partner. Valid values are Y = Yes, or N = No.

Destination Member State

Destination Member State identifies the member state ID assigned to the region where goods will be received. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Origin Member State

Origin Member State identifies the member state ID assigned to the region from which goods will be sent. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Mode of Transportation

Mode of Transportation Code is the assigned value for transportation methods recorded for Intrastat reporting. Entry is any two alphanumeric characters.

Nature of Transaction

Nature of Transaction Code is defined by the Intrastat governing authority. Entry is any two alphanumeric characters.

Item

Item is the unique identifier for a part, whether it be a piece part, tool, raw material, an assembly or finished product. All items are set up using the ITMB screen. Within a product structure, an item can be a component as well as a parent. Entry is any alphanumeric combination of up to 30 characters.

Item Description

Item Description identifies the item in terms of its characteristics. When space is limited, a partial description is displayed. Entry is any alphanumeric combination of up to 70 characters.

Commodity Code

Commodity Code is the value assigned by the Intrastat governing body for a unique group of products. Entry is any 8 alphanumeric characters.

Commodity Code Description

Commodity Code Description is the definition of the Intrastat commodity code assigned by the Intrastat governing body for a unique group of products. Entry is any 70 alphanumeric characters.

Quantity

Intrastat Transaction Quantity is the number of units included in the Intrastat transaction.

Unit Price

Intrastat Unit Price/Cost is the per unit value recorded for Intrastat Transactions. Unit price is used for valuation of invoice related Intrastat transactions. Unit cost is used for valuation of material issue transactions.

Extd Amount

Intrastat Extended Amount is the total value of goods recorded for the Intrastat record. It is calculated as the unit price/cost multiplied by the transaction quantity.

Ex Rate

Invoice Exchange Rate is the rate used to convert controlling currency invoice amounts to a non-controlling currency amount. The invoice floating exchange rate can be changed until the invoice is matched to the receipt or detail is added to the A/R invoice.

Because conversions for EMU member states require triangulation through the euro currency, two exchange rates may be displayed. The floating exchange rate between the euro currency and the non-member currency can be changed during invoice entry. The fixed exchange rate between the euro currency and the member state cannot be changed. The non-controlling amount is calculated as:

Controlling Currency Invoice Amount (* or /) Invoice Exchange Rate(s)

Intrastat Item Unit Weight

Intrastat Item Unit Weight indicates the weight of the item for Intrastat reporting purposes. Entry is up to 10 numbers.

Intrastat Extended Weight

Intrastat Extended Weight is the total weight of the goods reported on the Intrastat transaction record. It is calculated as the Intrastat unit weight multiplied by the Intrastat transaction quantity.

Supplementary UM

Supplementary Unit of Measure is the unit of measure assigned for Intrastat reporting purposes. Entry is up to 4 alphanumeric characters.

Extended Customs Price

Intrastat Extended Customs Price is total value assigned to the Intrastat transaction based on the customs value of each unit multiplied by the number of units included in the Intrastat transaction.

Vendor Reference #1 - 5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

Item Reference #1 - 5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

IVI3 – A/R Intrastat Transaction

Use this screen to record Intrastat transactions for invoice lines on printed invoices and credit memos. Customer and item Intrastat information is defaulted in and may be modified.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
Return to Invoice Entry and Maintenance	F8

Web Links

If you use Web UI, you can link to other screens by clicking tabs or hyperlinks.

Go to Screen...	By clicking...
ARIC (A/R Invoices by Customer)	Screen label: Customer Id
ARPH (A/R Customer Payment History)	Screen label: Customer Id
CCOT (Customer Contact Master)	Screen label: Customer Id
COCD (Customer Orders by Customer Id)	Screen label: Customer Id
CUID (Customer Master by Customer Id)	Screen label: Customer Id
IVIA (Invoice Adjustments)	Screen label: Customer Id

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

Use this screen to add Intrastat transaction information for lines on printed invoices and credit memos.

This screen is only available if the Automated Intrastat Transaction field is set to N (No) on the Customer Intrastat screen available from the Customer Master Detail screen. If the Automated Intrastat Transaction is blank, no Intrastat detail exists for the customer, and Intrastat records cannot be created. If Automated Intrastat Transaction is set to Y (Yes), Intrastat transactions are automatically recorded.

You may add Intrastat information only once for each invoice or credit memo line. Use the Intrastat Transaction History (ISTH) screen to make updates and corrections after the initial transaction has been recorded.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Customer Id

Customer Identification is the identification number assigned to a customer. Entry is any alphanumeric combination of up to 13 characters.

Ship To Id

Ship to Identification is the identification assigned to the delivery location. Entry is any alphanumeric combination of up to 13 characters.

Transaction Date

Transaction Date is the date that the Intrastat transaction was created in the system.

EC Listing

EC Listing indicates if European Community reporting is required for the trading partner. Valid values are Y = Yes, or N = No.

Origin Member State

Origin Member State identifies the member state ID assigned to the region from which goods will be sent. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Destination Member State

Destination Member State identifies the member state ID assigned to the region where goods will be received. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Mode of Transportation

Mode of Transportation Code is the assigned value for transportation methods recorded for Intrastat reporting. Entry is any two alphanumeric characters.

Nature of Transaction

Nature of Transaction Code is defined by the Intrastat governing authority. Entry is any two alphanumeric characters.

Item

Item is the unique identifier for a part, whether it be a piece part, tool, raw material, an assembly or finished product. All items are set up using the ITMB screen. Within a product structure, an item can be a component as well as a parent. Entry is any alphanumeric combination of up to 30 characters.

Item Description

Item Description identifies the item in terms of its characteristics. When space is limited, a partial description is displayed. Entry is any alphanumeric combination of up to 70 characters.

Commodity Code

Commodity Code is the value assigned by the Intrastat governing body for a unique group of products. Entry is any 8 alphanumeric characters.

Commodity Code Description

Commodity Code Description is the definition of the Intrastat commodity code assigned by the Intrastat governing body for a unique group of products. Entry is any 70 alphanumeric characters.

Quantity

Intrastat Transaction Quantity is the number of units included in the Intrastat transaction.

Unit Price

Intrastat Unit Price/Cost is the per unit value recorded for Intrastat Transactions. Unit price is used for valuation of invoice related Intrastat transactions. Unit cost is used for valuation of material issue transactions.

Extd Amount

Intrastat Extended Amount is the total value of goods recorded for the Intrastat record. It is calculated as the unit price/cost multiplied by the transaction quantity.

Ex Rate

Invoice Exchange Rate is the rate used to convert controlling currency invoice amounts to a non-controlling currency amount. The invoice floating exchange rate can be changed until the invoice is matched to the receipt or detail is added to the A/R invoice.

Because conversions for EMU member states require triangulation through the euro currency, two exchange rates may be displayed. The floating exchange rate between the euro currency and the non-member currency can be changed during invoice entry. The fixed exchange rate between the euro currency and the member state cannot be changed. The non-controlling amount is calculated as:

Controlling Currency Invoice Amount (* or /) Invoice Exchange Rate(s)

Intrastat Item Unit Weight

Intrastat Item Unit Weight indicates the weight of the item for Intrastat reporting purposes. Entry is up to 10 numbers.

Intrastat Extended Weight

Intrastat Extended Weight is the total weight of the goods reported on the Intrastat transaction record. It is calculated as the Intrastat unit weight multiplied by the Intrastat transaction quantity.

Supplementary UM

Supplementary Unit of Measure is the unit of measure assigned for Intrastat reporting purposes. Entry is up to 4 alphanumeric characters.

Extended Customs Price

Intrastat Extended Customs Price is total value assigned to the Intrastat transaction based on the customs value of each unit multiplied by the number of units included in the Intrastat transaction.

Customer Reference #1 - 5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

Item Reference #1 - 5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

ITM7 – Intrastat Item

Use this screen to define Intrastat information associated with the item. This information is recorded in the Intrastat records created by the system to record the movement of goods.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key
Return to Item Master	F8

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

Use this screen to record information that will be defaulted to Intrastat transactions for the item. This screen must be populated have accurate Intrastat reports.

You may also record extended text and reference information for the item.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Item

Item is the unique identifier for a part, whether it be a piece part, tool, raw material, an assembly or finished product. All items are set up using the ITMB screen. Within a product structure, an item can be a component as well as a parent. Entry is any alphanumeric combination of up to 30 characters.

Item Description

Item Description identifies the item in terms of its characteristics. When space is limited, a partial description is displayed. Entry is any alphanumeric combination of up to 70 characters.

Intrastat Item Unit Weight

Intrastat Item Unit Weight indicates the weight of the item for Intrastat reporting purposes. Entry is up to 10 numbers.

Supplementary UM

Supplementary Unit of Measure is the unit of measure assigned for Intrastat reporting purposes. Entry is up to 4 alphanumeric characters.

Customs Unit Price

Customs Price is the price associated with the item for Intrastat reporting purposes. Entry is up to 4 alphanumeric characters. Entry is up to 16 numbers.

Ext Text

Extended Text identifies whether an extended text message exists for this information.

Item Reference #1 - 5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

ISTH – Intrastat Reporting History

The Intrastat Reporting History screen allows you to review, update, or add transactions to be reported to the Intrastat governing authority. The ISTH screen also allows you to flag Intrastat transactions that should be reported for the period and record when they have been reported.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
Intrastat History Detail	F8
IVIE (Invoice Entry and Maintenance)	F9
APID (A/P Invoice Distribution)	F10
Transaction History Report	Alt-F8

Additional Information

Window	Available From	Shortcut Key(s)
Mass Maintenance	Scrolling Line section	Alt-M

Web Links

If you use Web UI, you can link to other screens by clicking tabs or hyperlinks.

Go to Screen	By Clicking
CUID (Customer Master by Customer Id)	Trading Partner
VEID (Vendor Master)	Trading Partner
GLMA (G/L Master Accounts)	Item Number
ITMB (Item Master)	Item Number
SSII (Stock Status Inquiry by Item)	Item Number
WUSE (Single Level Where Used Inquiry)	Item Number

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

Use the Intrastat Transaction History to review transactions for a given range you select by identifying:

- Transaction From and Thru dates
- Origin Member State
- Trading Partner ID and type (vendor or customer)
- Item
- Transaction Source

Intrastat transactions created from any source may be reviewed and modified on ISTH, unless they have been printed or voided.

You may also add a new Intrastat record on the ISTH screen. This is useful if a trading partner was not set to create automated Intrastat transactions and information must be added for reporting.

ISTH is also used to mark transactions for processing. Place an X in the Transaction Code field in the scrolling lines section. Use the mass maintenance window to mark several records for reporting based on transaction date.

If a listed transaction should not appear on the Intrastat report, it may be voided on ISTH. Change the Transaction Code to V (Voided) to void a transaction. Transactions already reported may not be voided.

After the Intrastat report has been successfully produced for the period, use the Transaction History Report window to assign a reported date to be flagged (Transaction Code = X) transactions. Pressing Ctrl+Enter assigns the system Last Reported Date, as well as the Reported Date for each transaction flagged. The Transaction Code is changed to P (Printed).

From the Intrastat Reporting History screen, press F8 to go to the Intrastat History Detail screen, where the default commodity code can be changed for transactions that are not completed or voided.

When the reporting date is assigned, the transaction code is changed to P (Printed). Printed transactions cannot be changed to another transaction code.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Transaction Date From

Intrastat Transaction Date From indicates the first day of Intrastat transactions you wish to display on the screen.

Transaction Date Thru

Intrastat Transaction Date Thru indicates the last day of Intrastat transactions you wish to display on the screen.

Selection Options

Intrastat Selection Options allow you to choose which transactions to be displayed on the screen. The data may be filtered by:

- Origin Member State
- Destination Member State
- Trading Partner Id
- Trading Partner Type
- Item
- Transaction Source
- Transaction Code

Last Reported Date

Last Reported Date indicates the date of the most recent Intrastat report that was generated and submitted to the governing body.

Transaction Code

The **Intrastat Transaction Code** indicates the status of the Intrastat record. Valid values are

- **Blank** = The transaction has not been reported or selected for reporting.
- **X** = The transaction has been selected for inclusion in the next Intrastat report to the governing body.
- **P** = The transaction has been included in an Intrastat report.
- **V** = The transaction has been voided.

Date

Transaction Date is the date that the Intrastat transaction was created in the system.

Source

Intrastat Source indicates the screen that was used to generate the Intrastat transaction.

If transactions are manually entered on the ISTH screen, vendor-related transactions have an Intrastat Source code of ISPT and customer-related transactions have an Intrastat Source code of ISST.

Type

Intrastat Transaction Type indicates document type. Options are:

- I = Invoice
- R = Credit Memo
- D = Debit Memo

Rec Type

Intrastat Record Type indicates if the transaction was for the arrival or departure of goods.

- A = Arrival
- D = Departure

VC

Vendor/Customer indicates the trading partner type for the transaction. Values are:

- V = Vendor
- C = Customer

Ship To ID

Ship to Identification is the identification assigned to the delivery location. Entry is any alphanumeric combination of up to 13 characters.

Ship To Name

Ship to is the delivery location. Entry is any alphanumeric combination of up to 60 characters.

Item Number

Item is the unique identifier for a part, whether it be a piece part, tool, raw material, an assembly or finished product. All items are set up using the ITMB screen. Within a product structure, an item can be a component as well as a parent. Entry is any alphanumeric combination of up to 30 characters.

Amount

Intrastat Transaction Amount is the total value of goods recorded for the Intrastat record. It is calculated as the unit price/cost multiplied by the transaction quantity.

Trading Partner Id

Trading Partner Id is the customer or vendor Id for an Intrastat transaction.

Trading Partner Name

Trading Partner Name is the customer or vendor name for an Intrastat transaction.

User Id

User Identification is the identification of the person who completed the transaction.

Trans Date

Transaction Date is the date that the Intrastat transaction was created in the system.

Revision Date

Transaction Revision Date is the date that the Intrastat transaction was last modified.

Reported Date

Reported Date indicates the date of the Intrastat report that included the Intrastat transaction.

Extd Weight

Intrastat Extended Weight is the total weight of the goods reported on the Intrastat transaction record. It is calculated as the Intrastat unit weight multiplied by the Intrastat transaction quantity.

Extd Customs Price

Intrastat Extended Customs Price is total value assigned to the Intrastat transaction based on the customs value of each unit multiplied by the number of units included in the Intrastat transaction.

Ctrl Curr

Controlling Currency identifies which currency is constant (does not change with exchange rate fluctuations) for an order or invoice. A default **Controlling Currency** can be established for each vendor or customer, but it can also be changed for each order or invoice. Entry options include:

L = Local.

Local prices do not change with exchange rate fluctuations.

F = Foreign.

Foreign prices do not change with exchange rate fluctuations.

R = Rate.

A fixed rate is established between trading partners for orders and invoices. The rate-controlled currency is treated like foreign controlled for customer orders or A/R invoices and local controlled for purchase orders or A/P invoices. The fixed rate does not change with exchange rate fluctuations.

Ex Rate

Invoice Exchange Rate is the rate used to convert controlling currency invoice amounts to a non-controlling currency amount. The invoice floating exchange rate can be changed until the invoice is matched to the receipt or detail is added to the A/R invoice.

Because conversions for EMU member states require triangulation through the euro currency, two exchange rates may be displayed. The floating exchange rate between the euro currency and the non-member currency can be changed during invoice entry. The fixed exchange rate between the euro currency and the member state cannot be changed. The non-controlling amount is calculated as:

Controlling Currency Invoice Amount (* or /) Invoice Exchange Rate(s)

Qty

Intrastat Transaction Quantity is the number of units included in the Intrastat transaction.

Unit Price/Cost

Intrastat Unit Price/Cost is the per unit value recorded for Intrastat Transactions. Unit price is used for valuation of invoice related Intrastat transactions. Unit cost is used for valuation of material issue transactions.

Extd Amount

Intrastat Extended Amount is the total value of goods recorded for the Intrastat record. It is calculated as the unit price/cost multiplied by the transaction quantity.

Freight Amount

Intrastat Freight Amount is amount of freight charges allocated to the Intrastat transaction. The amount of freight included on the invoice is pro-rated to the invoice lines. For example, an invoice line that includes 60% of the invoice value will be allocated 60% of the freight charges when the Intrastat transaction record is created.

Supplementary UM

Supplementary Unit of Measure is the unit of measure assigned for Intrastat reporting purposes. Entry is up to 4 alphanumeric characters.

Destination Member State

Destination Member State identifies the member state ID assigned to the region where goods will be received. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Origin Member State

Origin Member State identifies the member state ID assigned to the region from which goods will be sent. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Delivery Terms

Delivery Terms are terms defined by the Intrastat governing body. Entry is any three alphanumeric characters.

Mode of Transportation

Mode of Transportation Code is the assigned value for transportation methods recorded for Intrastat reporting. Entry is any two alphanumeric characters.

Nature of Transaction

Nature of Transaction Code is defined by the Intrastat governing authority. Entry is any two alphanumeric characters.

Item Description

Item Description identifies the item in terms of its characteristics. When space is limited, a partial description is displayed. Entry is any alphanumeric combination of up to 70 characters.

Commodity Code

Commodity Code is the value assigned by the Intrastat governing body for a unique group of products. Entry is any 8 alphanumeric characters.

Commodity Code Description

Commodity Code Description is the definition of the Intrastat commodity code assigned by the Intrastat governing body for a unique group of products. Entry is any 70 alphanumeric characters.

Reference # 1 – 5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

Mass Maintenance From Date

Mass Maintenance From Date indicates the first transaction day you would like to have records marked for inclusion in the current Intrastat report.

Mass Maintenance Thru Date

Mass Maintenance Thru Date indicates the last transaction day you would like to have records marked for inclusion in the current Intrastat report.

Reporting Date

Intrastat Reporting Date is the date to be associated with all Intrastat transaction records that are currently marked for reporting (Intrastat Transaction Code = X).

ISH1 – Intrastat Transaction Detail History

The Intrastat Transaction Detail History screen allows the user to review, change, and maintain detail from transactions on the Intrastat Reporting History screen (ISTH).

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
Intrastat Reporting History	F8
Item Detail	Alt-F4

Web Links

If you use Web UI, you can link to other screens by clicking tabs or hyperlinks.

Go to Screen	By Clicking
ITMB (Item Master)	Screen label: Item Number
GLMA (G/L Master Accounts)	Screen label: Item Number
SSII (Stock Status Inquiry by Item)	Screen label: Item Number
WUSE (Single Level Where Used Inquiry)	Screen label: Item Number

Reports

A report is not generated by the system for this screen or window.

Fields

Source

Intrastat Source indicates the screen that was used to generate the Intrastat transaction.

If transactions are manually entered on the ISTH screen, vendor-related transactions have an Intrastat Source code of ISPT and customer-related transactions have an Intrastat Source code of ISST.

User Id

User Identification is the identification of the person who completed the transaction.

Date of Trans

Transaction Date is the date that the Intrastat transaction was created in the system.

Time

Time is the time the transaction took place.

Revision Date

Transaction Revision Date is the date that the Intrastat transaction was last modified.

Reported Date

Reported Date indicates the date of the Intrastat report that included the Intrastat transaction.

Reported Flag

Reported Flag indicates whether the transaction has been included on an Intrastat report. Display values are Y=Yes and N=No.

Extd Weight

Intrastat Extended Weight is the total weight of the goods reported on the Intrastat transaction record. It is calculated as the Intrastat unit weight multiplied by the Intrastat transaction quantity.

Extd Customs Price

Intrastat Extended Customs Price is total value assigned to the Intrastat transaction based on the customs value of each unit multiplied by the number of units included in the Intrastat transaction.

Supplementary UM

Supplementary Unit of Measure is the unit of measure assigned for Intrastat reporting purposes. Entry is up to 4 alphanumeric characters.

Curr Ctrl

Controlling Currency identifies which currency is constant (does not change with exchange rate fluctuations) for an order or invoice. A default **Controlling Currency** can be established for each vendor or customer, but it can also be changed for each order or invoice. Entry options include:

L = Local.

Local prices do not change with exchange rate fluctuations.

F = Foreign.

Foreign prices do not change with exchange rate fluctuations.

R = Rate.

A fixed rate is established between trading partners for orders and invoices. The rate-controlled currency is treated like foreign controlled for customer orders or A/R invoices and local controlled for purchase orders or A/P invoices. The fixed rate does not change with exchange rate fluctuations.

Ex Rate

Invoice Exchange Rate is the rate used to convert controlling currency invoice amounts to a non-controlling currency amount. The invoice floating exchange rate can be changed until the invoice is matched to the receipt or detail is added to the A/R invoice.

Because conversions for EMU member states require triangulation through the euro currency, two exchange rates may be displayed. The floating exchange rate between the euro currency and the non-member currency can be changed during invoice entry. The fixed exchange rate between the euro currency and the member state cannot be changed. The non-controlling amount is calculated as:

Controlling Currency Invoice Amount (* or /) Invoice Exchange Rate(s)

Qty

Intrastat Transaction Quantity is the number of units included in the Intrastat transaction.

Unit Price/Cost

Intrastat Unit Price/Cost is the per unit value recorded for Intrastat Transactions. Unit price is used for valuation of invoice related Intrastat transactions. Unit cost is used for valuation of material issue transactions.

Extd Amount

Intrastat Extended Amount is the total value of goods recorded for the Intrastat record. It is calculated as the unit price/cost multiplied by the transaction quantity.

Destination Member State

Destination Member State identifies the member state ID assigned to the region where goods will be received. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Origin Member State

Origin Member State identifies the member state ID assigned to the region from which goods will be sent. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Delivery Terms

Delivery Terms are terms defined by the Intrastat governing body. Entry is any three alphanumeric characters.

Mode Of Transportation

Mode of Transportation Code is the assigned value for transportation methods recorded for Intrastat reporting. Entry is any two alphanumeric characters.

Nature of Transaction

Nature of Transaction Code is defined by the Intrastat governing authority. Entry is any two alphanumeric characters.

Item

Item is the unique identifier for a part, whether it be a piece part, tool, raw material, an assembly or finished product. All items are set up using the ITMB screen. Within a product structure, an item can be a component as well as a parent. Entry is any alphanumeric combination of up to 30 characters.

Commodity Code

Commodity Code is the value assigned by the Intrastat governing body for a unique group of products. Entry is any 8 alphanumeric characters.

Commodity Code Description

Commodity Code Description is the definition of the Intrastat commodity code assigned by the Intrastat governing body for a unique group of products. Entry is any 70 alphanumeric characters.

Trading Partner Reference 1-5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

Item Reference 1-5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

ISMT – Intrastat Mode of Transportation

Use this screen to define mode of transportation codes in your system for Intrastat reporting.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
ISTH (Intrastat Transaction History)	F8
CUID (Customer Master)	F9
VEID (Vendor Master)	F10

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

The Intrastat Mode of Transportation screen allows you to define mode of transportation codes that are used for Intrastat transactions.

Enter all Mode of Transportation codes and descriptions required by the governing body based on the transportation types used in the receipt and delivery of goods to your location.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Mode of Transportation Code

Mode of Transportation Code is the assigned value for transportation methods recorded for Intrastat reporting. Entry is any two alphanumeric characters.

Mode of Transportation Code Description

Mode of Transportation Code Description is a description of the mode of transportation for Intrastat reporting. Entry is any 70 alphanumeric characters.

ISMS – Intrastat Member State

Use this screen to define Intrastat member states in your system for Intrastat reporting.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
ISTH (Intrastat Transaction History)	F8
CUID (Customer Master)	F9
VEID (Vendor Master)	F10

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

The Intrastat Member State screen allows you to define member state information that is assigned to your company, trading partners, and may be added to manual transactions. Only member states defined on ISMS can be assigned to Intrastat transactions.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Member State

Member State is the assigned value for a unique region defined for Intrastat reporting, either a country or province. Entry is any two alphanumeric characters.

Member State Description

Member State Description is a description of the member state. Entry is any 70 alphanumeric characters.

ISDT – Intrastat Delivery Terms

Use this screen to define Intrastat delivery terms required in your system for Intrastat reporting.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
ISTH (Intrastat Transaction History)	F8
CUID (Customer Master)	F9
VEID (Vendor Master)	F10

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

The Intrastat Delivery Terms screen allows you to define delivery terms required by your Intrastat governing body. Only delivery terms defined on ISDT can be assigned to automated or manual Intrastat transactions in the system.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Starting Delivery Terms

The **Starting** field is used to request a list where the specified information appears first on the list. **Starting** entries may consist of a partial entry and if the entry is not in the list, the next highest entry appears first on the list. The **Starting** field can include one or more field combinations, each with its own entry requirements.

Delivery Terms

Delivery Terms are terms defined by the Intrastat governing body. Entry is any three alphanumeric characters.

Delivery Terms Description

Delivery Terms Description is the definition of the delivery terms assigned by the Intrastat governing body for a unique group of products. Entry is any 70 alphanumeric characters.

ISCF – Intrastat Reporting Configuration

Use this screen to define default information for Intrastat transactions recorded by the system.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
ITMB (Item Master)	F8
CUID (Customer Master)	F9
VEID (Vendor Master)	F10
Nature of Transaction Configuration	Alt-F9

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

The Intrastat Reporting Configuration screen allows you to specify local information for your company's Intrastat reporting. You must complete all data on the Intrastat Reporting Configuration and Nature of Transaction Configuration window.

Before defining default information on ISCF, you must define codes available for use, including:

- Your local Member State country on [ISDT – Intrastat Delivery Terms](#)
- Default Commodity Codes on [ISCC – Intrastat Commodity Code](#)

After defining the System Member State Code for your company, you must press Ctrl+Enter to record this information and close the field.

If you want a specific Intrastat exchange rate to be used for Intrastat transactions, enter Y in the Use Intrastat Exchange Rate field. If N is specified, the exchange rate associated with the trading partner transaction is recorded on Intrastat transactions.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

System Member State Code

System Member State Code is the Intrastat member state code for the country where this system is installed. Entry is two alphanumeric characters.

Reported Date

Reported Date indicates that last date that Intrastat transactions were reported to the local governing body.

Default Commodity Code for A/R Invoice Other Line

Default Commodity Code for A/R Invoice Other Line determines which commodity code is recorded for lines of 900 and greater for customers with automatic Intrastat recording enabled. Entry is any 8 alphanumeric characters previously defined as a commodity code on the ISCC screen.

Default Commodity Code for Non-Inventoried PO Line

Default Commodity Code for Non-Inventoried PO Line determines which commodity code is recorded for lines when a PO receipt is performed for an item not on the item master for vendors with automatic Intrastat transaction recording enabled. Entry is any 8 alphanumeric characters previously defined as a commodity code on the ISCC screen.

Use Intrastat Exchange Rate

Use Intrastat Exchange Rate indicates if Intrastat transactions will be recorded with a specific Intrastat rate. When the value is set to yes, an Intrastat (I-type) exchange rate can be added to the CCEX (Currency Exchange Rate Maintenance) screen. When the Use Intrastat Exchange Rate field is set to no, the same exchange rate used for the transaction is used on the Intrastat record.

Trans Code

Transaction Code identifies the internal (Fourth Shift) or external (non-Fourth Shift) source of a general ledger transaction. Entry is any alphanumeric combination of up to 6 characters.

Vend/Cust

Vendor/Customer indicates the trading partner type for the transaction. Values are:

- V = Vendor
- C = Customer

Trans Type

Trans Type indicates if the transaction is an invoice, credit memo, or debit memo. Values are:

- I = Invoice
- D = Debit Memo
- R = Credit Memo

Rec Type

Receiving Type indicates if the Intrastat transaction is for the arrival or departure of goods. Values are:

- A = Arrival
- D = Departure

Nature of Transaction Code

Nature of Transaction Code is defined by the Intrastat governing authority. Entry is any two alphanumeric characters.

Nature of Transaction Description

Nature of Transaction Description is defined by the Intrastat governing authority. Entry is any 70 alphanumeric characters.

ISCC – Intrastat Commodity Code

Use this screen to define Intrastat commodity codes that must be assigned to items in your system for Intrastat reporting.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
ISTH (Intrastat Transaction History)	F8
ITMB (Item Master)	F9
ISCF (Intrastat Reporting Configuration)	F10

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

The Intrastat Commodity Code Screen allows you to define commodity codes required by your Intrastat governing body. Only Commodity Codes defined on ISCC can be recorded on automated or manual Intrastat transactions in the system.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Starting Commodity Code

The **Starting** field is used to request a list where the specified information appears first on the list. **Starting** entries may consist of a partial entry and if the entry is not in the list, the next highest entry appears first on the list. The **Starting** field can include one or more field combinations, each with its own entry requirements.

Commodity Code

Commodity Code is the value assigned by the Intrastat governing body for a unique group of products. Entry is any 8 alphanumeric characters.

Commodity Code Description

Commodity Code Description is the definition of the Intrastat commodity code assigned by the Intrastat governing body for a unique group of products. Entry is any 70 alphanumeric characters.

CUS4 – Intrastat Customer

Use this screen to define Intrastat information for a specific customer ship-to Id. This information is recorded in the Intrastat records created by the system for the customer ship-to Id.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
Return to Customer Master Detail	F8

Web Links

If you use Web UI, you can link to other screens by clicking tabs or hyperlinks.

Go to Screen...	By clicking...
ARIC (A/R Invoices by Customer)	Screen label: Customer Id
ARPH (A/R Customer Payment History)	Screen label: Customer Id
CUID (Customer Master by Customer Id)	Screen label: Customer Id

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

Use this screen to record information that will be defaulted to Intrastat transactions for the customer/ship-to Id. Transactions that create Intrastat records include invoice and credit memo generation (IVPR and IVEX) and manual post-printed invoice or credit creation (IVIE).

Intrastat transactions are only created when both the ship-to and item have Intrastat information defined. For non-shipment lines added on IVIE, the commodity code from Intrastat Reporting Configuration (ISCF) is used for the Intrastat transaction as the default. The commodity code can be changed on the Intrastat History Detail screen before the transaction is completed or voided.

You may also record Intrastat-related extended text and reference information for the ship-to Id on this screen.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Customer Id

Customer Identification is the identification number assigned to a customer. Entry is any alphanumeric combination of up to 13 characters.

Customer Name

Customer Name is the name of a customer. Entry is any alphanumeric combination of up to 60 characters.

Ship To Id

Ship to Identification is the identification assigned to the delivery location. Entry is any alphanumeric combination of up to 13 characters.

Ship To Name

Ship to is the delivery location. Entry is any alphanumeric combination of up to 60 characters.

Automated Intrastat Transaction

Automated Intrastat Transaction indicates if an Intrastat transaction is to be created when goods are sent or received. Valid entries are:

- **Y = Yes**, automatically create Intrastat transactions for the vendor
- **N = No**, do not automatically create Intrastat transactions, but they may be added manually
- **Blank** = Intrastat transaction records cannot be created for this trading partner

EC Listing

EC Listing indicates if European Community reporting is required for the trading partner. Valid values are Y = Yes, or N = No.

Origin Member State

Origin Member State identifies the member state ID assigned to the region from which goods will be sent. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Destination Member State

Destination Member State identifies the member state ID assigned to the region where goods will be received. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Mode of Transportation

Mode of Transportation Code is the assigned value for transportation methods recorded for Intrastat reporting. Entry is any two alphanumeric characters.

Delivery Terms

Delivery Terms are terms defined by the Intrastat governing body. Entry is any three alphanumeric characters.

Ext Text

Extended Text identifies whether an extended text message exists for this information.

Customer Reference #1 - 5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

VEN4 – Intrastat Vendor

Use this screen to define Intrastat information for a vendor. This information is recorded in the Intrastat transactions created by the system for the vendor.

Transportation Shortcuts

You can use shortcut keys or transport buttons to go to the following related screens.

Destination	Shortcut Key(s)
Return to the Vendor Master	F8

Reports

A report is not generated by the system for this screen or window.

Screen Reference

Before You Begin

Use this screen to record information that will be defaulted to Intrastat transactions for the vendor. Transactions that create vendor Intrastat records include A/P Invoice/PO goods receipts matching and issue material transactions for supply-type (S) PO lines.

Intrastat transactions are only created when both the vendor and item have Intrastat information defined. For non-inventory items (PO line-type V, W, G, and M receipts) the commodity code from ISCF (Intrastat Reporting Configuration) is used for the Intrastat transaction default. The commodity code can be changed on the Intrastat History Detail screen before the transaction is completed or voided.

You may also record Intrastat-related extended text and reference information for the vendor on this screen.

Fields

Function

Function codes are four-character abbreviations for screen names. Each screen has a unique code used for identification and transportation. For example, ITMB identifies the Item Master screen. Entry is 4 alphanumeric characters.

Vendor Id

Vendor Identification is the unique identifier for a vendor. Entry is any alphanumeric combination of up to 13 characters.

Vendor Name

Vendor Name is the name of a vendor. Entry is any alphanumeric combination of up to 60 characters.

Automated Intrastat Transaction

Automated Intrastat Transaction indicates if an Intrastat transaction is to be created when goods are sent or received. Valid entries are:

- **Y = Yes**, automatically create Intrastat transactions for the vendor
- **N = No**, do not automatically create Intrastat transactions, but they may be added manually
- **Blank** = Intrastat transaction records cannot be created for this trading partner

EC Listing

EC Listing indicates if European Community reporting is required for the trading partner. Valid values are Y = Yes, or N = No.

Destination Member State

Destination Member State identifies the member state ID assigned to the region where goods will be received. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Origin Member State

Origin Member State identifies the member state ID assigned to the region from which goods will be sent. Entry is any 2 alphanumeric characters defined on the Intrastat Member State (ISMS) screen.

Mode of Transportation

Mode of Transportation Code is the assigned value for transportation methods recorded for Intrastat reporting. Entry is any two alphanumeric characters.

Delivery Terms

Delivery Terms are terms defined by the Intrastat governing body. Entry is any three alphanumeric characters.

Ext Text

Extended Text identifies whether an extended text message exists for this information.

Vendor Reference #1 - 5

Reference #1 through 5 fields are used to record user-defined information for Intrastat reporting purposes. Entry is any 20 alphanumeric characters.

IXRU – Intrastat Exchange Rate Update

The IXRU (Intrastat Exchange Rate Update) task updates the exchange rates associated with Intrastat transactions that have not yet been reported.

The IXRU process can be run at any time, but is typically run after all transactions have been recorded for the reporting period. IXRU is run once for each currency code. The process will need to be run multiple times if transactions for multiple currencies require updating.

The IXRU process will update Intrastat transactions for reporting purposes. It does not modify the original documents associated with the Intrastat transaction, nor does it update General Ledger. Use the EXRU (Exchange Rate Update process in the Multi-Currency (MCMM) Module) to update original documents, such as orders and invoices, as well as the corresponding General Ledger updates.

The IXRU process does not update transactions with a Transaction Code = P (Included in an Intrastat Report) or V (Voided).

Parameters

To request an Intrastat Exchange Rate Update, enter the IXRU task as one of the sequenced tasks in a batch process. The IXRU task should be used when the impact of exchange rate fluctuations need to be reviewed or during the month-end reporting process.

The IXRU task has the following parameters.

Task Parameter	Format	Entry Is
1: Enter Currency Code	CXXXXXX	Required
2: Intrastat Transaction From Date	DXXXXXXX	Optional
3: Intrastat Transaction Thru Date	DXXXXXXX	Optional

Parameter 1: Currency Code

Specify the currency code for the transactions to be updated. Only one currency code can be specified. If you have specified a Currency Code Type = I (Intrastat) on the CCEX screen, the most recent exchange rate to for that Currency Code Type is used. If no Currency Code Type = I exchange rate has been entered, Currency Code Type = S rate is used.

Parameter 2: From Date

Specify the beginning date for transactions to be reviewed. If no date is specified, transactions up to the thru date (if specified) are updated.

Parameter 3: Thru Date

Specify the last date for transactions to be reviewed. If no date is specified, all transactions, recorded after the From Date (if specified) are updated.